Canyon Creek Rural Fire District (CCRFD)
P.O. Box 464, Canyon Creek, MT 59633

Board of Trustee's REGULAR Meeting
Wednesday – August 26, 2026

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	**Meeting ID:** 825 1627 8568
	Passcode: 448340

ATTENDEES

Board Members:		Fire Company Members:
Trustee #1	Randy Williams, Chairman	Capt. Will Adamson, Acting Chief
Trustee #2	Peggy Justesen, Vice-Chair	Den Churchill, FF
Trustee #3	Wendy Adamson, Secretary/Treasurer	Frank Esposito, Probie
Trustee #4	Ray Miller, Trustee	Gregg Weed, Mechanic
Trustee #5	Sam Stigman, Trustee	

Community Members / Guests:

Brian Grady (in person)	Deb Williams, Auxiliary rep. (in person)
Connie Horder (in person)	Joane Bayer (via Zoom)
Lil Miller (in person)	Max Eskildsen (via Zoom)
Jim Thomas (in person)	14062023577 (via Zoom)

AGENDA

Chairman: **Secretary:**	**Calls the meeting to order / Pledge of Allegiance** **Roll call of Board Members present**	**Time:**	**06:30 PM**
Chairman:	**Opening Comments & Instructions**	**Time:**	**06:31 PM**
	Opens meeting for Public Comment	**Time:**	**06:41 PM**
Chairman:	**Consent Item(s):**	**Time:**	**06:51 PM**

UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION

A. Meeting Minutes for Regular Meeting – Mon. July 20, 2026 (time stamped)
B. Meeting Minutes for Special Meeting – Tues. Aug. 4, 2026 (time stamped)
C. JUNE 2026 Financial Reports (presented on 07/20/2026)

Auxiliary: ***(optional)***	**Canyon Creek Fire District Auxiliary Announcement(s):** 1) Generous donor gave $8000 toward overall building generator project 2) Reminder to Firefighters to get their receipts to Auxiliary for reimbursement up to $250 toward their wildland boots purchase 3) Auxiliary will continue to provide food, beverages and snacks for trainings.	**Time:**	**06:52 PM**

3455482 B: M65 P: 8320 MIN
09/23/2026 04:15 PM Pages: 1 of 3 Fees: 0.00
Amy Reeves Clerk & Recorder, Lewis & Clark MT

AGENDA (cont.)

Treasurer: **Treasurer's Report:** **Time: 06:54 PM**

JULY 2026 Financial Reports **DELAYED**

Fire Chief: **Fire Chief Report:** **Time: 06:55 PM**

"FIRE CHIEF's REPORT" dated Saturday 8/22/2026 reviewed

Chairman: **NEW Business - Action Item #1:** **Time: 07:00 PM**

Will consider paying for attendance to the 2026 MT Fire Service Convention (October 15-17, 2026) for all district volunteers;
STIGMAN Motioned to APPROVE paying for attendance to the 2026 MT Fire Service Convention (October 15-17, 2026) for all district volunteers; JUSTESEN Seconded; No Public Comments **Vote: PASSED 5-0-0**

Chairman: **NEW Business - Action Item #2:** **Time: 07:08 PM**

[WSA] Will consider a transfer of funds from the "*Operating Cash*" (GL Acct.101) to the CIF or "*Restricted Cash*" (GL Acct. 102) in the amount of $50,000.00; ADAMSON Motioned to APPROVE a transfer of funds from the "*Operating Cash*" (GL Acct.101) to the CIF or "*Restricted Cash*" (GL Acct. 102) in the amount of $50,000.00; JUSTESEN Seconded;
No Public Comments **Vote: PASSED 5-0-0**

Chairman: **NEW Business - Action Item #3:** **Time: 07:13 PM**

[PJ] Will consider a donation of $_____ to the Heart Butte Volunteer Fire Department;
JUSTESEN Motioned to TABLE a donation of $_____ to the Heart Butte Volunteer Fire Department; MILLER Seconded;
Public Comment made through Stigman; No more received **Vote: TABLED 4-0-1**

Chairman: **NEW Business - Action Item #4:** **Time: 07:18 PM**

Will consider revising SOG section "FIRE CHIEF APPOINTMENT BY THE BOARD" to clarify section title and process;
STIGMAN Motioned to APPROVE revising SOG section "FIRE CHIEF APPOINTMENT BY THE BOARD" to clarify section title and process with amended from 1 year to 6 months in paragraph 4;
JUSTESEN Seconded; Public Comments received **Vote: PASSED 5-0-0**

Chairman: **NEW Business - Action Item #5:** **Time: 07:32 PM**

Will consider revising SOG section "FIRE COMPANY OFFICERS" to clarify section title and assignment of roles;
ADAMSON Motioned to APPROVE revising SOG section "FIRE COMPANY OFFICERS" to clarify section title and assignment of roles;
MILLER Seconded; No Public Comments **Vote: PASSED 5-0-0**

AGENDA (cont.)

Chairman:	**NEW Business - Action Item #6:** Will consider revising SOG section "Return of District Equipment and Property" to clarify timeline and process; JUSTESEN Motioned to APPROVE revising SOG section "Return of District Equipment and Property" to clarify timeline and process; STIGMAN Seconded; No Public Comments	**Time:** **Vote:**	**07:44 PM** **PASSED 5-0-0**
Chairman:	**NEW Business - Action Item #7:** Will consider revising SOG section "Use of Lights and Siren on Personal Vehicle (POV)" to clarify section title and authority; STIGMAN Motioned to APPROVE SOG section "Use of Lights and Siren on Personal Vehicle (POV)" to clarify section title and authority; ADAMSON Seconded; No Public Comments	**Time:** **Vote:**	**07:48 PM** **PASSED 5-0-0**
Chairman:	**Public Comments**	**Time:**	**07:54 PM**
Chairman:	**For the "Good of the Order" – Trustee's comments** CHAIR RANDY WILLIAMS = *(none)* VICE-CHAIR JUSTESEN = *(none)* SEC./TREAS. ADAMSON = Promoted the website and the information provided there. After hearing some of the Public Comments at the beginning of the meeting, there could be more education for the public to understand what is available to them and how to find it. This is what transparency looks like despite how "transparency for the public" has been misunderstood for years. TRUSTEE RAY MILLER = *(none)* TRUSTEE SAM STIGMAN = *(none)*	**Time:**	**07:54 PM**
Chairman:	**Next meeting date confirmation:** REGULAR MEETING = MONDAY 09/21/2026 at 6:30PM	**Time:**	**07:57 PM**
Chairman:	**Adjournment**	**Time:**	**07:57 PM**

APPROVAL

Meeting Minutes approved by the Trustees on (*date approved*):	9/21/2026
Signed by the acting Chairperson:	Ray Williams

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Wednesday – August 26, 2026 at 6:30PM

The meeting will be hybrid: via Zoom and in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions

Open meeting for Public Comment

Chairman: Consent Item(s):

A. Meeting Minutes for Regular Meeting – Mon. July 20, 2026 (time stamped)
B. Meeting Minutes for Special Meeting – Tues. Aug. 4, 2026 (time stamped)
C. JUNE 2026 Financial Reports (presented on 07/20/2026)

Auxiliary: *(optional)* Canyon Creek Fire District Auxiliary Announcement(s)

Treasurer: Treasurer's Report:

- JULY 2026 Financial Reports **DELAYED**

Fire Chief: Fire Chief Report:

1. INCIDENTS REPORT
2. RURAL FIRE COUNCIL(RFC)
3. APPARATUS STATUS
4. MEMBERSHIP / TRAINING
5. WEATHER: Considerations for Fire Danger
6. Additional Notes / Chief's Comments

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Chairman: NEW Business Action Item(s) [adopt / amend / table / reject]:

1) **Will consider paying for attendance to the 2026 MT Fire Service Convention (October 15-17, 2026) for all district volunteers**
2) **[WSA] Will consider a transfer of funds from the "*Operating Cash*" (GL Acct.101) to the CIF or "*Restricted Cash*" (GL Acct. 102) in the amount of $50,000.00**
3) **[PJ] Will consider a donation of $_____ to the Heart Butte Volunteer Fire Department**

See Agenda Packet for SOG revision language to be considered on the following:

4) **Will consider revising SOG section "FIRE CHIEF APPOINTMENT BY THE BOARD" to clarify section title and process**
5) **Will consider revising SOG section "FIRE COMPANY OFFICERS" to clarify section title and assignment of roles**
6) **Will consider revising SOG section "Return of District Equipment and Property" to clarify timeline and process**
7) **Will consider revising SOG section "Use of Lights and Siren on Personal Vehicle (POV)" to clarify section title and authority**

Chairman: Public Comment

Chairman: For the Good of the Order

Chairman: Next meeting date confirmation

Chairman: Adjournment

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ZOOM MEETING INVITE INFORMATION

Topic: CCRFD-Reg. Meeting (AUG)
Time: Aug 26, 2026 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/82516278568?pwd=BugICUDky2zONr2Ff2l03PWMQSlSx0.1

Meeting chat link
https://us06web.zoom.us/launch/jc/82516278568

Meeting ID: 825 1627 8568
Passcode: 448340

One tap mobile
+13462487799,,82516278568#,,,,*448340# US (Houston)
+16694449171,,82516278568#,,,,*448340# US

Join by SIP
• 82516278568@zoomcrc.com

Join instructions
https://us06web.zoom.us/meetings/82516278568/invitations?signature=gZzgqQk-Tju7Y1U82Zo13vx11GH7FfP7gC4RZfS4mSI

Public Comment Guidelines:

- *Come to the designated lectern / stand for meeting recording requirements*
- *Please state your name and address in an audible tone of voice for the record.*
- *The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.*
- *There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.*
- *The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our Bylaws (available on CCRFD website)*
- *Please limit comments to three (3) minutes.*