

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday – August 18, 2025 at 6:30PM**



The meeting will be hybrid: via Zoom and  
in person at the fire hall: 7560 Duffy Lane

**Chairman:** Calls the meeting to order / Pledge of Allegiance

**Secretary:** Roll call of Board Members present

**Chairman:** Opening Comments & Instructions  
Open meeting for Public Comment

**Chairman:** Consent Item(s):

- A. Meeting Minutes for Regular Meeting – Mon. July 21, 2025 (time stamped)
- B. Meeting Minutes for Special Meeting – Thurs. July 24, 2025 (time stamped)
- C. Meeting Minutes for Special Meeting – Mon. Aug. 4, 2025 (time stamped)
- D. JUNE 2025 Financial Reports (presented on 07/21/2025)
- E. \$100.00 – Vicevich Law Offices billing (#17312) approval for insurance claim injunctive payment authorization
- F. Renew the alternate domain: canyoncreekfiredepartment.org (exp.10/2025)

**Treasurer:** Treasurer's Report:

- JULY 2025 Financial Reports presentation

**Fire Chief:** Fire Chief Report:

- Incidents
- RFC Report
- Fire Weather Forecast
- Apparatus Status
- Membership / Training
- Additional Notes / Chief's Comments

**Chairman:** OLD Business Action Item(s) [ adopt / amend / table / reject ]:

- 1) Will consider revising the Bylaws [SEC.117] to clarify intent and boundaries for  
Use of the District Buildings, Equipment and Grounds

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- 2) Will consider purchasing a new security system for the fire hall building with a maximum budget of \$5,000.00 (*amount based on a generous donor's contribution through the Auxiliary for the expressed purpose of a new security system*)

**Chairman: NEW Business Action Item(s) [ adopt / amend / table / reject ]:**

- 3) Will consider payment as reimbursement to the volunteer firefighter(s) for EMT school tuition / book / fees with a maximum budget of \$1,500.00 each
- 4) Will consider approving Resolution 2025-002 to clarify the District's name
- 5) Will consider revising the Bylaws [SEC.112-Committees] to provide clarity and definition to Committees
- 6) Will consider ratifying the "Community Awareness" Special Committee previously approved on June 3<sup>rd</sup>, 2025 and appointing the Committee Chairperson [Wendy A.]
- 7) Will consider approving the purchase of wildland gear from North Ridge Fire Equipment for \$2,670.50
- 8) Will discuss whether "Single source vendor" language should be added to the Bylaws "SECTION 113 – Purchases for the Fire District"

**Chairman: For the Good of the Order**

**Chairman: Next meeting date confirmation**

**Chairman: Adjournment**

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**Monday – August 18, 2025 at 6:30PM**

The meeting will be hybrid: via Zoom and  
in person at the fire hall: 7560 Duffy Lane

**ZOOM MEETING INVITE INFORMATION**

**Topic: CCRFD-Regular Meeting (AUG.)**

**Time: Aug 18, 2025 06:30 PM Mountain Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/81367155393?pwd=Nb8LzLFmfZ8OatRd8VyzVHwyb4tJFF.1>

**Meeting ID: 813 6715 5393**

**Passcode: 453573**

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One tap mobile

+16694449171,,81367155393#,,, \*453573# US

+17193594580,,81367155393#,,, \*453573# US

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Dial by your location

• +1 669 444 9171 US

• +1 719 359 4580 US

• +1 720 707 2699 US (Denver)

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 689 278 1000 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

**Meeting ID: 813 6715 5393**

**Passcode: 453573**

Find your local number: <https://us06web.zoom.us/j/81367155393?pwd=Nb8LzLFmfZ8OatRd8VyzVHwyb4tJFF.1>

PLEASE NOTE: Tampering with or interfering with this Agenda without consent is a violation of MCA 45-6-101(1)(b).

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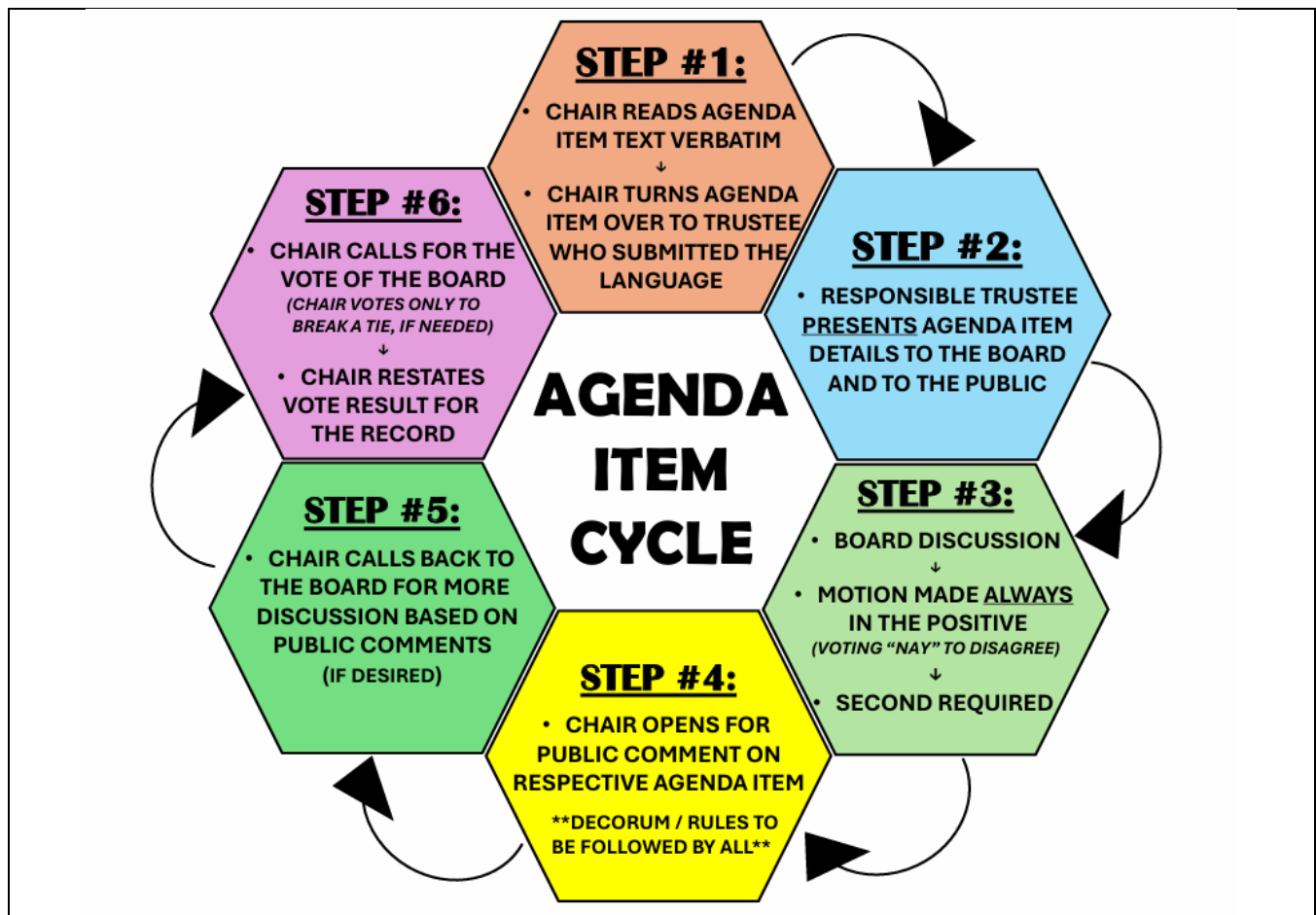
The meeting will be hybrid: via Zoom and  
in person at the fire hall: 7560 Duffy Lane

**INSTRUCTION PAGE**

**Public Comment Guidelines:**

- Come to the designated lectern / stand for meeting recording requirements
- Please state your name and address in an audible tone of voice for the record.
- The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.
- There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.
- The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our bylaws (available on CCRFD website)
- Please limit comments to three (3) minutes.

Flowchart tool for clarity of ACTION ITEM process resulting in a vote from the Board of Trustees:





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**Consent Item(s):**

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injunctive payment authorization**
- F. Renew the alternate domain: canyoncreekfiredepartment.org (exp.10/2025)**

# Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



## Board of Trustee's REGULAR Meeting

### Monday – July 21, 2025

<b>This meeting was conducted in person at the fire hall and via Zoom.</b>	
<b>The official meeting minutes are the Zoom recording which is available upon request.</b>	<b>Meeting ID: 850 2561 8359</b>
	<b>Passcode: 372407</b>

ATTENDEES	
<b>Board Members:</b>	<b>Fire Company Members:</b>
Trustee #1 Jim Thomas, Chairman	Chief Cunningham
Trustee #2 Sam Stigman, Vice-Chair	Captain Kai Bauer, Firefighter
Trustee #3 Wendy Adamson, Secretary/Treasurer	Gregg Weed, Mechanic
Trustee #4 Peggy Justesen, Trustee	Dale Hudec (Probie)
Trustee #5 Kevin Zwicker, Trustee (via Zoom)	
<b>Community Members / Guests:</b>	
Kori Dee, Auxiliary Board (in person)	Todd Grady (in person)
Mindy Peltier, Auxiliary Board (in person)	Connie Horder (in person)
	Steve Mullenbach (in person)
Patty Butterfield (in person)	Randy & Deb Williams (in person)
Vickie Erhardt (via Zoom)	John Wohlfrom (in person)

AGENDA	
<b>Chairman: Calls the meeting to order / Pledge of Allegiance</b>	<b>Time: 06:30 PM</b>
<b>Secretary: Roll call of Board Members present</b>	
<b>Chairman: Opening Comments &amp; Instructions</b>	<b>Time: 06:33 PM</b>
<b>Opens meeting for Public Comment</b>	
<b>Chairman: Consent Item(s):</b>	<b>Time: 06:39 PM</b>
<p align="center"><b>UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION &amp; DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION</b></p> <ul style="list-style-type: none"> <li>• Meeting Minutes for Regular Meeting–Mon. June 23, 2025 (time stamped)</li> <li>• MAY 2025 Financial Reports (presented on 06/23/2025)</li> <li>• \$823.12 – Lewis &amp; Clark County Treasurer's Office billing for the May 2025 election</li> </ul>	

## AGENDA (cont.)

**Treasurer: Treasurer's Report(s):**

**Time: 06:40 PM**

- JUNE 2025 Financial Reports presented
- US BANK "Community" Credit Card obtained
- Image Trend Renewal completed and covered by donation
- Subscriptions status update

**Fire Chief: Fire Chief Report:**

**Time: 06:59 PM**

- Incidents
- RFC Report
- Fire Weather Report Forecast
- Apparatus Status
- Membership / Training
- Image Trend Status

**Chairman: Action Item #1:**

**Time: 07:22 PM**

Will consider approving the following individuals to full firefighter membership:

- |                   |                 |
|-------------------|-----------------|
| a. John Keller    | b. Kai Bauer    |
| c. Mark McDonough | d. Will Adamson |

STIGMAN motioned to approve the following individuals to full firefighter membership:

- |                   |                 |
|-------------------|-----------------|
| a. John Keller    | b. Kai Bauer    |
| c. Mark McDonough | d. Will Adamson |

JUSTESEN Seconded; Chief Cunningham commented;  
No other Public Comments made

**Vote: PASSED  
4-0-1\***

**Chairman: Action Item #2:**

**Time: 07:25 PM**

Will consider approving the following individuals to probationary firefighter status:

- |                  |                   |
|------------------|-------------------|
| a. Den Churchill | b. Frank Esposito |
| c. Dale Hudec    |                   |

ADAMSON motioned to approve the following individuals to probationary firefighter status:

- |                  |                   |
|------------------|-------------------|
| a. Den Churchill | b. Frank Esposito |
| c. Dale Hudec    |                   |

STIGMAN Seconded; Chief Cunningham commented;  
No other Public Comments made

**Vote: PASSED  
4-0-1\***

**Chairman: Action Item #3:**

**Time: 07:27 PM**

Will consider approving the following individuals to fire company membership as mechanics:

- |                 |               |
|-----------------|---------------|
| a. Bob Justesen | b. Gregg Weed |
|-----------------|---------------|

STIGMAN motioned to approve the following individuals to fire company membership as mechanics:

- |                 |               |
|-----------------|---------------|
| a. Bob Justesen | b. Gregg Weed |
|-----------------|---------------|

JUSTESEN Seconded; Chief Cunningham commented;  
Additional Public Comments received

**Vote: PASSED  
4-0-1\***

## AGENDA (cont.)

<b>Chairman:</b>	<b><u>Action Item #4:</u></b> Will consider buying out the DNRC equipment attached to the bed of 8131 for \$1,500.00 (per agreement) ADAMSON Motioned to TABLE for further information; STIGMAN Seconded; Chief Cunningham commented; No other Public Comments made	<b>Time:</b> 07:37 PM   <b>Vote:</b> <b>TABLED</b> <b>4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #5:</u></b> Will consider approving the purchase, with installation, of essential encryption software on the 811 portable radio (APX8000XE) with a maximum budget of \$2,000 ADAMSON Motioned to approve the purchase, with installation, of essential encryption software on the 811 portable radio (APX8000XE) with a maximum budget of \$2,000; STIGMAN Seconded; Chief Cunningham commented; Public Comments received	<b>Time:</b> 07:47 PM   <b>Vote:</b> <b>PASSED</b> <b>4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #6:</u></b> Will consider approving the purchase of a microphone for the CV/QRU that is compatible with the KNG-M150 system installed at a price of \$302.00 ADAMSON Motioned to approve the purchase of a microphone for the CV/QRU that is compatible with the KNG-M150 system installed at a price of \$302.00; STIGMAN Seconded; Chief Cunningham commented; No other Public Comments made	<b>Time:</b> 07:55 PM   <b>Vote:</b> <b>PASSED</b> <b>4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #7:</u></b> Will consider approving the purchase of a Starlink Roam mobile unit for the CV/QRU which requires a \$50/mo. subscription fee when service is used ADAMSON Motioned to approve the purchase of a Starlink Roam mobile unit for the CV/QRU which requires a \$50/mo. subscription fee when service is used; JUSTESEN Seconded; Chief Cunningham commented; Public Comments received	<b>Time:</b> 07:59 PM   <b>Vote:</b> <b>FAILED</b> <b>1-3-1*</b>
<b>Chairman:</b>	<b><u>Action Item #8:</u></b> Will consider approving the purchase of apparatus dashcam with DVR capability for the CV/QRU with a maximum budget of \$600.00 STIGMAN Motioned to approve the purchase of apparatus dashcam with DVR capability for the CV/QRU with a maximum budget of \$600.00; JUSTESEN Seconded; No Public Comments made	<b>Time:</b> 08:10 PM   <b>Vote:</b> <b>PASSED</b> <b>4-0-1*</b>

<b>AGENDA (cont.)</b>	
<b>Chairman: For the “Good of the Order” – Trustee’s comments</b>  CHAIR JIM THOMAS = Thanked the public for patience  VICE-CHAIR SAM STIGMAN= (no comments)  SECRETARY / TREASURER WENDY ADAMSON = Spoke about defining the “lanes” well as we move forward  TRUSTEE PEGGY JUSTESEN = Thanked the Probationary Fire Chief Jon Cunningham for coming back to serve Canyon Creek  TRUSTEE KEVIN ZWICKER = (no comments)	<b>Time: 08:14 PM</b>
<b>Chairman: Next meeting date confirmation:</b>  <u>2 SPECIAL MEETINGS:</u>  <div style="margin-left: 20px;">             ➤ Thursday 7/24/2025 from 2PM-6PM = Training              from Dan Clark at MSU in response to the Redress              Petitions filed               ➤ Monday 8/4/2025 at 6:30PM = Bylaws revisions           </div>	<b>Time: 08:18 PM</b>
<b>Chairman: Adjournment</b>	<b>Time: 08:22 PM</b>
<b>APPROVAL</b>	
<b>Meeting Minutes approved by the Trustees on (date approved):</b>	
<b>Signed by the acting Chairperson:</b>	

# Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



## Board of Trustee's SPECIAL Meeting

### Thursday – July 24, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 836 5406 5796
	Passcode: 564878

ATTENDEES	
<b>Board Members:</b>	<b>Fire Company Members:</b>
Trustee #1 Jim Thomas, Chairman	Chief Cunningham
Trustee #2 Sam Stigman, Vice-Chair	Asst. Chief John Keller
Trustee #3 Wendy Adamson, Secretary/Treasurer	Marc McDonough, Firefighter
Trustee #4 Peggy Justesen, Trustee	Dale Hudec (Probie)
Trustee #5 Kevin Zwicker, Trustee	
<b>Community Members / Guests:</b>	
Special Guest & Trainer:	Kori Dee, Auxiliary Board (in person)
Dan Clark, Director	Connie Horder (in person)
MSU Local Government Center	Charlie Spinning (in person)

AGENDA		
<b>Chairman:</b>	<b>Calls the meeting to order / Pledge of Allegiance</b>	<b>Time: 02:00 PM</b>
<b>Secretary:</b>	<b>Roll call of Board Members present</b>	
<b>Chairman:</b>	<b>Opening Comments &amp; Instructions</b>	<b>Time: 02:01 PM</b>
	<b>Opens meeting for Public Comment</b>	
<b>TRAINING:</b>	<b>Special Guest – Dan Clark, Director of MSU Local Government Center – will conduct a mandatory training session for the CCRFD Board of Trustees.</b> <b>Per Mr. Clark's email dated June 11, 2025:</b> <i>"...12 [REDRESS] petitions were filed with the county attorney this past winter, and 11 were determined to have merit. In response, the Local Government Center is responsible for developing and delivering appropriate training to support the affected boards and ensure compliance with the law."</i> <i>[MCA 7-1-206. Local district board oversight-Methods for redress]</i>	<b>Time: 02:05 PM</b>

<b>AGENDA (cont.)</b>	
<b>Chairman: If time permits, open up for Public Comment and/or Questions for Mr. Clark</b>	<b>Time: 05:59 PM</b>
<p>-Chief Cunningham had question/discussion regarding not wanting to micromanaging the volunteer firefighters but to do right by them; Dan's response was related to a good HR policy and can connect Chief with other districts that have developed programs.</p> <p>-Lt. John Keller had questions about emails being BCC'd with the board members; Dan's response was related to requesting them and offered an email signup for info in addition to the Agenda Packet.</p> <p>-Chief Cunningham expressed appreciation for the training and the board members who didn't really earn the complaints but were being trained for the good of the future</p>	
<b>Chairman: If time permits, for the "Good of the Order" – Trustee's comments</b>	<b>Time: 06:03 PM</b>
<p>CHAIR JIM THOMAS = Reminder about Special Meeting scheduled for Monday 8/4/2025</p> <p>VICE-CHAIR SAM STIGMAN= (no comment)</p> <p>SECRETARY / TREASURER WENDY ADAMSON = (no comments)</p> <p>TRUSTEE PEGGY JUSTESEN = (no comment)</p> <p>TRUSTEE KEVIN ZWICKER = (no comment)</p>	
<b>Chairman: Adjournment</b>	<b>Time: 06:04 PM</b>
<b>APPROVAL</b>	
<b>Meeting Minutes approved by the Trustees on (date approved):</b>	
<b>Signed by the acting Chairperson:</b>	



# Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



## Board of Trustee's SPECIAL Meeting

### Monday – August 4, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 811 5928 2607
	Passcode: 354011

ATTENDEES	
<b>Board Members:</b>	<b>Fire Company Members:</b>
Trustee #1 Jim Thomas, Chairman	Fire Chief Cunningham (via Zoom)
Trustee #2 Sam Stigman, Vice-Chair	Assistant Chief John Keller
Trustee #3 Wendy Adamson, Secretary/Treasurer	Captain Kai Bauer (via Zoom)
Trustee #4 Peggy Justesen, Trustee	
Trustee #5 Kevin Zwicker, Trustee	
<b>Community Members / Guests:</b>	
Joane Bayer (via Zoom)	

AGENDA	
<b>Chairman:</b> Calls the meeting to order / Pledge of Allegiance	<b>Time:</b> 06:30 PM
<b>Secretary:</b> Roll call of Board Members present	
<b>Chairman:</b> Opening Comments & Instructions Opens meeting for Public Comment	<b>Time:</b> 06:31 PM
<b>Chairman:</b> <u><b>Action Item #1 – New Business:</b></u> Will consider revising the Bylaws MISSION STATEMENT for clarification of the district management STIGMAN Motioned to approve revising the Bylaws MISSION STATEMENT for clarification of the district management; JUSTESEN Seconded; Public Comments received	<b>Time:</b> 06:32 PM  <b>Vote:</b> PASSED 4-0-1*
<b>Chairman:</b> <u><b>Action Item #2 – New Business:</b></u> Will consider revising the Bylaws [SEC.105] to clarify the Power and Duties of Trustees per applicable MCA statutes JUSTESEN Motioned to approve revising the Bylaws [SEC.105] to clarify the Power and Duties of Trustees per applicable MCA statutes; STIGMAN Seconded; Public Comments received	<b>Time:</b> 06:35 PM  <b>Vote:</b> PASSED 4-0-1*

## AGENDA (cont.)

<p><b>Chairman:</b> <u><b>Action Item #3 – New Business:</b></u></p> <p>Will consider revising the Bylaws [SEC.106] to correct the inaccuracies of the Trustee appointment process per MCA statute  ADAMSON Motioned to approve revising the Bylaws [SEC.106] to correct the inaccuracies of the Trustee appointment process per MCA statute;  STIGMAN Seconded; No Public Comments made</p>	<p><b>Time:</b> 06:41 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>
<p><b>Chairman:</b> <u><b>Action Item #4 &amp; Item #5 (together) – New Business:</b></u></p> <p>#4-Will consider revising the Bylaws [SEC.116] to clarify new Board Members onboarding and expectations &amp; #5-Will consider eliminating SEC.116 – New Board Members by moving the text to SEC.106 – Board of Trustees  STIGMAN Motioned to approve revising the Bylaws [SEC.116] to clarify new Board Members onboarding and expectations &amp; eliminating SEC.116 – New Board Members by moving the text to SEC.106 – Board of Trustees;  ADAMSON Seconded; No Public Comments made</p>	<p><b>Time:</b> 06:45 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>
<p><b>Chairman:</b> <u><b>Action Item #6 – New Business:</b></u></p> <p>Will consider revising the Bylaws [SEC.108] to provide an Agenda template and clarify the agenda item submission process  ADAMSON Motioned to approve revising the Bylaws [SEC.108] to provide an Agenda template and clarify the agenda item submission process <i>with an amendment</i> to add “Adjournment” as the final item on the agenda template;  STIGMAN Seconded; Public Comments received</p>	<p><b>Time:</b> 06:49 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>
<p><b>Chairman:</b> <u><b>Action Item #7 – New Business:</b></u></p> <p>Will consider revising Bylaws [SEC.111 – Ln.3] to clarify the intent and process of EMERGENCY MEETINGS to satisfy MT Open Meeting Laws  STIGMAN Motioned to approve revising Bylaws [SEC.111 – Ln.3] to clarify the intent and process of EMERGENCY MEETINGS to satisfy MT Open Meeting Laws;  JUSTESEN Seconded; Public Comments received</p>	<p><b>Time:</b> 07:03 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>
<p><b>Chairman:</b> <u><b>Action Item #8 – New Business:</b></u></p> <p>Will consider revising Bylaws [SEC.111 – Ln.4] to clarify action &amp; retention of written public comments received due to missing a public meeting  ADAMSON Motioned to approve revising Bylaws [SEC.111 – Ln.4] to clarify action &amp; retention of written public comments received due to missing a public meeting;  STIGMAN Seconded; No Public Comments made</p>	<p><b>Time:</b> 07:12 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>
<p><b>Chairman:</b> <u><b>Action Item #9 – New Business:</b></u></p> <p>Will consider revising Bylaws [SEC.111 – Ln.5] to clarify VOTING ON AGENDA MATTERS  STIGMAN Motioned to approve revising Bylaws [SEC.111 – Ln.5] to clarify VOTING ON AGENDA MATTERS;  JUSTESEN Seconded; Public Comments received</p>	<p><b>Time:</b> 07:15 PM</p> <p><b>Vote:</b> <b>PASSED</b> 4-0-1*</p>

<b>AGENDA (cont.)</b>		
<b>Chairman:</b>	<b><u>Action Item #10 – New Business:</u></b> Will consider revising Bylaws [SEC.111 – Ln.6] to clarify QUORUM ZWICKER Motioned to approve revising Bylaws [SEC.111 – Ln.6] to clarify QUORUM; STIGMAN Seconded; No Public Comments made	<b>Time: 07:18 PM</b>  <b>Vote: PASSED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #11 – New Business:</u></b> Will consider revising Bylaws [SEC.111 – Ln.7] to clarify RULES OF ORDER ZWICKER Motioned to approve revising Bylaws [SEC.111 – Ln.7] to clarify RULES OF ORDER; ADAMSON Seconded; No Public Comments made	<b>Time: 07:22 PM</b>  <b>Vote: PASSED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #12 – New Business:</u></b> Will consider revising Bylaws [SEC.113] to clarify expectations for Purchases for the Fire District ADAMSON Motioned to approve revising Bylaws [SEC.113] to clarify expectations for Purchases for the Fire District <i>with two amendments</i> to 1) replace “under \$1,000’ with “up to \$1,000” and 2) replace “over \$1,001” with “over \$1,000”; ZWICKER Seconded; Public Comments received	<b>Time: 07:28 PM</b>  <b>Vote: PASSED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #13 – New Business:</u></b> Will consider revising Bylaws [SEC.117] to clarify intent and boundaries for Use of the District Buildings, Equipment and Grounds ADAMSON Motioned to TABLE the agenda item for more work to be done on the language; JUSTESEN Seconded; Public Comments received	<b>Time: 07:44 PM</b>  <b>Vote: TABLED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #14 – New Business:</u></b> Will consider adding SEC.118 to the Bylaws to provide expectations regarding accepting donations on behalf of the District ADAMSON Motioned to approve adding SEC.118 to the Bylaws to provide expectations regarding accepting donations on behalf of the District <i>with three amendments</i> to 1) replace “under \$1,000” with “up to \$1,000”, 2) replace “over \$1,001” with “over \$1,000”, and 3) in the last paragraph replace “our District” with “the District” JUSTESEN Seconded; Public Comments received	<b>Time: 08:07 PM</b>  <b>Vote: PASSED 3-0-2*</b>

<b>AGENDA (cont.)</b>		
<b>Chairman:</b>	<b><u>Action Item #15 – New Business:</u></b> Will consider approving the revision to the Standard Operating Guidelines STIGMAN Motioned to approve the revision to the Standard Operating Guidelines <i>with an amendment</i> to add “EMS Personnel”; JUSTESEN Seconded; Public Comments received	<b>Time: 08:24 PM</b>  <b>Vote: PASSED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #16– Old Business:</u></b> Will consider buying out the DNRC equipment attached to the bed of 8131 for \$1,500.00 (per agreement) JUSTESEN Motioned to approve buying out the DNRC equipment attached to the bed of 8131 for \$1,500.00 (per agreement); ZWICKER Seconded; No Public Comments made	<b>Time: 08:31 PM</b>  <b>Vote: PASSED 4-0-1*</b>
<b>Chairman:</b>	<b><u>Action Item #17 – Old Business:</u></b> Will consider approving the purchase of a Starlink Roam mobile unit for under \$600 & which requires a \$50/mo. subscription fee when service is used STIGMAN Motioned to approve the purchase of a Starlink Roam mobile unit for under \$600 & which requires a \$50/mo. subscription fee when service is used; ADAMSON Seconded; No Public Comments made	<b>Time: 08:34 PM</b>  <b>Vote: TABLED 4-0-1*</b>
<b>Chairman:</b>	<b>For the “Good of the Order” – Trustee’s comments</b> CHAIR JIM THOMAS = <i>(no comments)</i> VICE-CHAIR SAM STIGMAN = <i>(no comments)</i> SECRETARY / TREASURER WENDY ADAMSON = <i>(no comments)</i> TRUSTEE PEGGY JUSTESEN = Asked about looking into a generator TRUSTEE KEVIN ZWICKER = <i>(no comments)</i>	<b>Time: 08:39 PM</b>
<b>Chairman:</b>	<b>Next meeting date confirmation:</b> MONDAY 8/18/2025 = Regular Meeting (on the 3 <sup>rd</sup> Monday of the month)	<b>Time: 08:43 PM</b>
<b>Chairman:</b>	<b>Adjournment</b>	<b>Time: 08:44 PM</b>
<b>APPROVAL</b>		
<b>Meeting Minutes approved by the Trustees on <i>(date approved)</i>:</b>		
<b>Signed by the acting Chairperson:</b>		

# CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2024 TO 06/30/2025

## Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: JUNE 2025

### COUNTY FINANCE REPORTS, Operating Cash

	ENTITL	STATE REV	MISC.	PENALTY &				LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB	EXPENSES		ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2024							\$ 107,483.88		\$ 107,483.88	
01/2025	JULY	\$ -	\$ -	\$ 5,000.00	\$ 243.09	\$ 5.93	\$ 661.20	\$ 5,910.22	\$ 113,394.10	\$ 3,257.62	\$ 110,136.48
02/2025	AUGUST	\$ -	\$ -	\$ (5,000.00)	\$ 268.22	\$ 13.19	\$ 726.37	\$ (3,992.22)	\$ 106,144.26	\$ 5,012.19	\$ 101,132.07
03/2025	SEPTEMBER	\$ -	\$ 636.01	\$ 8.24	\$ 143.13	\$ 9.46	\$ 659.20	\$ 1,456.04	\$ 102,588.11	\$ 4,302.61	\$ 98,285.50
04/2025	OCTOBER	\$ -	\$ -	\$ 409.94	\$ 50.01	\$ 2.16	\$ 523.54	\$ 985.65	\$ 99,271.15	\$ (293.37)	\$ 99,564.52
05/2025	NOVEMBER	\$ -	\$ -	\$ -	\$ 797.46	\$ 18.11	\$ 372.42	\$ 1,187.99	\$ 100,752.51	\$ 2,202.12	\$ 98,550.39
06/2025	DECEMBER	\$ -	\$ 636.01	\$ 341.00	\$ 33,378.44	\$ 0.33	\$ 840.47	\$ 35,196.25	\$ 133,746.64	\$ 2,132.34	\$ 131,614.30
07/2025	JANUARY	\$ -	\$ -	\$ 301.05	\$ 1,821.74	\$ 9.59	\$ 561.03	\$ 2,693.41	\$ 134,307.71	\$ 2,469.70	\$ 131,838.01
08/2025	FEBRUARY	\$ 1,370.24	\$ -	\$ -	\$ 134.44	\$ 3.62	\$ 956.39	\$ 2,464.69	\$ 134,302.70	\$ 5,370.00	\$ 128,932.70
09/2025	MARCH	\$ -	\$ 636.01	\$ 170.46	\$ 238.32	\$ 1.72	\$ 569.43	\$ 1,615.94	\$ 130,548.64	\$ 8,668.63	\$ 121,880.01
10/2025	APRIL	\$ -	\$ -	\$ -	\$ 69.48	\$ 1.60	\$ 477.24	\$ 548.32	\$ 122,428.33	\$ 720.30	\$ 121,708.03
11/2025	MAY	\$ 824.03	\$ -	\$ 1,220.00	\$ 18,579.04	\$ 7.93	\$ 458.17	\$ 21,089.17	\$ 142,797.20	\$ 467.40	\$ 142,329.80
12/2025	JUNE	\$ 192.16	\$ 516.53	\$ -	\$ 5,972.02	\$ 9.52	\$ 619.64	\$ 7,309.87	\$ 149,639.67	\$ 6,816.51	\$ 142,823.16
	TOTAL	\$ 2,386.43	\$ 2,424.56	\$ 2,450.69	\$ 61,695.39	\$ 83.16	\$ 7,425.10	\$ 76,465.33		\$ 41,126.05	

\$10,700.00

\$13,150.69

CURRENT MONTH MISC. REVENUE		
<b>TOTAL</b>		<b>\$ -</b>

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$142,823.16
CIF Funds Balance	\$57,488.73
<b>Total</b>	<b>\$ 200,311.89</b>
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$248.00
<b>District Balance, Month-end</b>	<b>\$ 200,063.89</b>

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$142,823.16	101.01
"Restricted Cash" GL Account	\$57,488.73	102.00
<b>District Balance, Month-end</b>	<b>\$200,311.89</b>	

Difference: \$0.00

**For the period of: JUNE 2025**

CCRFD OTHER SPENDING ACCTS.

Notes:

Past Due Inv.

To B.Justesen (pipe)

To Wendy A. (supplies)

To Wendy A. (zoom)

Final Installment

To B.Justesen (fertilizer)

8111+8112 testing

AutoPay

Vehicle maint.

AutoPay

To Wendy A. (supplies)

June 2025 Service

Grady RECALL Election

MAY.2025 Statement

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2024 TO 06/30/2025  
Monthly Financial Statement  
FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY  
For the period of: JUNE 2025

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund							
PERIOD	MONTH	MISC. REV		EXPENSES		Beginning Balance:	\$ 46,788.73
		362.01		511.01			
01/2025	JULY		\$ 1,000.00		\$ -		\$ 47,788.73
02/2025	AUGUST		\$ -		\$ -		\$ 47,788.73
03/2025	SEPTEMBER		\$ 400.00		\$ -		\$ 48,188.73
04/2025	OCTOBER		\$ -		\$ -		\$ 48,188.73
05/2025	NOVEMBER		\$ 1,800.00		\$ -		\$ 49,988.73
06/2025	DECEMBER		\$ -		\$ -		\$ 49,988.73
07/2025	JANUARY		\$ 7,500.00		\$ -		\$ 57,488.73
08/2025	FEBRUARY		\$ -		\$ -		\$ 57,488.73
09/2025	MARCH		\$ -		\$ -		\$ 57,488.73
10/2025	APRIL		\$ -		\$ -		\$ 57,488.73
11/2025	MAY		\$ -		\$ -		\$ 57,488.73
12/2025	JUNE		\$ -		\$ -		\$ 57,488.73
	TOTAL		\$ 10,700.00		\$ -		

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CURRENT MONTH EXPENDITURES		
Total		\$ -



CANYON CREEK RURAL FIRE DISTRICT: Budget 2024 - 2025

OPERATING EXPENSES	Budget	July 2024	Aug. 2024	Sept. 2024	Oct. 2024	Nov. 2024	Dec. 2024	Jan. 2025	Feb. 2025	March 2025	April 2025	May 2025	June 2025	Sub-Totals	TOTALS	% Remaining
Trustee/Admin	\$ 5,500.00														\$ 6,704.27	-22%
Station Supplies		\$ 96.79		\$ 600.72		\$ 644.20							\$ 255.99	\$ 1,597.70		
Elections		\$ 771.57											\$ 3,282.88	\$ 4,054.45		
Dues/Subscriptions						\$ 100.00	\$ 216.00	\$ 208.22	\$ 300.00				\$ 159.90	\$ 984.12		
Postage		\$ 68.00												\$ 68.00		
Insurance	\$ 10,000.00				\$ (100.00)					\$ (941.99)					\$ 9,613.21	4%
Accident				\$ 1,609.00						\$ 7,889.00	\$ 390.19		\$ 59.01	\$ 9,947.20		
Prop & Liab			\$ 708.00											\$ 708.00		
Utilities	\$ 6,000.00				\$ (10.00)					\$ (170.46)					\$ 4,337.69	28%
Electric		\$ 125.57	\$ 132.88	\$ 102.33	\$ 134.41	\$ 109.25	\$ 118.23	\$ 97.82	\$ 106.16	\$ 105.41	\$ 93.59	\$ 129.64	\$ 189.77	\$ 1,445.06		
Internet		\$ 47.00	\$ 47.00	\$ 61.00		\$ 158.56	\$ 107.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 1,068.56		
Propane		\$ 15.00	\$ 60.00			\$ 198.98	\$ 270.77	\$ 401.51	\$ 500.37	\$ 379.80			\$ 178.10	\$ 2,004.53		
Fuel	\$ 10,000.00	\$ 723.23	\$ 1,292.20	\$ 671.32	\$ 638.59		\$ 23.37	\$ 39.00	\$ 198.74		\$ 128.52	\$ 129.76	\$ 182.32		\$ 4,027.05	60%
District Operations	\$ 10,000.00														\$ 302.25	97%
Operation Supplies			\$ 222.25											\$ 222.25		
Background Checks		\$ 80.00												\$ 80.00		
PPE														\$ -		
Misc.														\$ -		
Station & Site Maint	\$ 5,000.00														\$ 3,415.29	32%
Building				\$ 1,176.57		\$ 338.93		\$ 1,064.00	\$ 228.40			\$ 100.00	\$ 362.43	\$ 3,270.33		
Snow/Lawn Care					\$ 95.00								\$ 49.96	\$ 144.96		
Trucks/Apparatus Maint	\$ 12,000.00			\$ (8.24)									\$ (1,220.00)		\$ 6,446.82	46%
QRU 8101		\$ 44.81												\$ 44.81		
Structure 8111									\$ 3,928.33				\$ 924.90	\$ 4,853.23		
Structure 8112													\$ 750.00	\$ 750.00		
Tender 8121					\$ 181.53			\$ 516.15						\$ 697.68		
Brush 8131													\$ 157.86	\$ 157.86		
Brush 8132		\$ 177.47												\$ 177.47		
Brush 8133						\$ 652.20				\$ 186.42			\$ 155.39	\$ 994.01		
EMS/Medical	\$ 3,000.00														\$ 3,828.78	-28%
Supplies		\$ 1,108.18	\$ 590.64		\$ 697.99		\$ 1,396.97							\$ 3,793.78		
Training								\$ 35.00						\$ 35.00		
Training	\$ 2,500.00														\$ -	100%
Exchange Acct. / Errors			\$ 1,959.22	\$ 81.67	\$ (2,040.89)										\$ -	
Total	\$ 64,000.00	\$ 3,257.62	\$ 5,012.19	\$ 4,294.37	\$ (403.37)	\$ 2,202.12	\$ 2,132.34	\$ 2,469.70	\$ 5,370.00	\$ 8,498.17	\$ 720.30	\$ 467.40	\$ 5,596.51		\$ 41,126.05	35.74%

Average Monthly\$ 5,333.33\$ 2,075.71\$ 2,280.36\$ 1,120.63\$ 3,695.81\$ 3,131.21\$ 3,200.99\$ 2,863.63\$ (36.67)\$ (3,164.84)\$ 4,613.03\$ 4,865.93\$ (263.18)

Matches: Fund 511.01\* + Fund 362.01

\*=Less \$5000 Correction to Auxiliary

				Corrected presentation																	
DATE:	INV.#:	NET AMT:	Notes:	VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)			VEHICLE: 8141 (CV/QRU)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
				\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42	\$ 2,565.97	776.880	\$3.30

DATE:	INV.#:	NET AMT:	Notes:	VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)			VEHICLE: 8101 (CV/QRU)			
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	
07/31/2024	98813819	\$ 1,292.20	JUL-31-2024	\$ 151.09	43.018	\$3.51				\$ 241.54	69.891	\$3.46				\$ 362.76	111.922	\$3.24	\$ 536.81	165.419	\$3.25	
08/31/2024	99395551	\$ 671.32	AUG-31-2024				\$ 68.19	20.079	\$3.40				\$ 88.85	26.368	\$3.37	\$ 371.47	115.081	\$3.23	\$ 142.81	44.861	\$3.18	
09/30/2024	100140567	\$ 638.59	SEP-29-2024							\$ 178.78	53.948	\$3.31	\$ 18.52	5.585	\$3.32	\$ 209.64	66.000	\$3.18	\$ 231.65	72.989	\$3.17	
10/31/2024	100763378	\$ 198.98	OCT-31-2024							\$ 124.50	37.096	\$3.36							\$ 74.48	24.696	\$3.02	
11/30/2024	101209913	\$ 23.37	NOV-30-2024																\$ 23.37	8.358	\$2.80	
12/31/2024	(none)	\$ -	DEC-31-2024																			
01/31/2025	102564703	\$ 155.67	JAN-31-2025							\$ 116.28	38.050	\$3.06							\$ 39.39	14.773	\$2.67	
02/28/2025	103232894	\$ (17.89)	FEB-28-2025																			
03/31/2025	103888021	\$ 128.52	MAR-29-2025	\$ 83.32	26.912	\$3.10													\$ 45.20	15.555	\$2.91	
04/30/2025	104502707	\$ 129.76	APR-30-2025							\$ 129.76	41.115	\$3.16										
05/31/2025	105130736	\$ 182.32	MAY-31-2025							\$ 68.76	21.514	\$3.20	\$ 61.19	20.287	\$3.02				\$ 52.37	17.715	\$2.96	
06/30/2025	105749717	\$ 156.43	JUN-30-2025				\$ 114.21	32.390	\$3.53										\$ 42.22	13.549	\$3.12	
\$ 3,559.27				\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22	\$ 1,188.30	377.915	\$3.14	

FUND 729 Canyon Creek Fire									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
101	01	Cash							
		Operating Cash							159,888.62DR
	GJ 06/25/25	197		AJ 06/01/25	JV			636.01	
				RVRS JV3354	ENTLMNT STREV				
	GJ 06/25/25	197		AJ 06/01/25	JV			636.01	
				RVRS JV2157	ENTLMNT STREV				
	GJ 06/25/25	197		AJ 06/01/25	JV			636.01	
				RVRS JV1137	ENTLMNT STREV				
	GJ 06/25/25	197		AJ 06/01/25	JV		606.14		
				Entitlement St Rev Q1					
	GJ 06/25/25	197		AJ 06/01/25	JV		606.14		
				Entitlement St Rev Q2					
	GJ 06/25/25	197		AJ 06/01/25	JV		606.14		
				Entitlement St Rev Q2					
	GJ 06/16/25	190		AJ 06/15/25	0000000009		37.14		
				PAYMENT TAXES MH					
	GJ 06/16/25	190		AJ 06/15/25	0000000009		2,310.36		
				PAYMENT TAXES RE					
	GJ 06/16/25	190		AJ 06/15/25	0000000009		3.85		
				P/I PAYMENT TAXES RE					
	GJ 06/16/25	190		AJ 06/15/25	0000000009		3,351.37		
				PAYMENT TAXES UT					
	GJ 06/25/25	197		AJ 06/16/25	JV		606.14		
				Entitlement St Rev Q4					
	GJ 07/01/25	202		AJ 06/30/25	0000000009		39.68		
				PAYMENT TAXES MH					
	GJ 07/01/25	202		AJ 06/30/25	0000000009		13.88		
				PAYMENT TAXES PP					
	GJ 07/01/25	202		AJ 06/30/25	0000000009		219.59		
				PAYMENT TAXES RE					
	GJ 07/01/25	202		AJ 06/30/25	0000000009		5.67		
				P/I PAYMENT TAXES RE					
	GJ 07/08/25	204		AJ 06/30/25	JV			6,816.51	
				FPP EOM EXPENSE June 25					
	GJ 07/10/25	205		AJ 06/30/25	JV		192.16		
				Distr Entl Levy Rev					
	GJ 07/10/25	205		AJ 06/30/25	JV			17,558.82	
				FYE RESTRICTED CASH TRANS					
	GJ 07/14/25	213		AJ 07/14/25	**OFFSET**		619.64		
				POOLED EQUITY INTEREST					
				BATCH TYPE CR					
				ACCOUNT TOTAL			9,217.90	26,283.36	142,823.16DR
102		Restricted Cash							39,929.91DR
	GJ 07/10/25	205		AJ 06/30/25	JV		17,558.82		
				FYE RESTRICTED CASH TRANS					
				ACCOUNT TOTAL			17,558.82		57,488.73DR

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FUND 729 Canyon Creek Fire									
-----JOURNAL-----				---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----
CD	DATE	NUMBER		CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS CREDITS
DPT BAS ELM OBJ									
-----									
242	20		Equity						
			Expenditure Control						
	GJ 07/08/25	204	AJ 06/30/25 **OFFSET**					6,816.51	
			FPP EOM EXPENSE JUNE 25						
			BATCH TYPE AJ						
			ACCOUNT TOTAL					6,816.51	46,126.05DR
243			Encumbrance Control						.00
			ACCOUNT TOTAL						.00
245			Reserve for Encumbrances						.00
			ACCOUNT TOTAL						.00
249			Pr Yr Reserve for Encumbr						.00
			ACCOUNT TOTAL						.00
271			Fund Balance - Unreserved						154,272.61CR
			PRIOR ADJUSTMENTS						
			ACCOUNT TOTAL						154,272.61CR
311	20		Property Tax						.00
			Personal Prop Tax						.00
			ACCOUNT TOTAL						.00
			BUDGET BALANCE				0.0%		
316			Entitlement Levy-Tax						2,194.27CR
	RJ 07/10/25	174	AJ 06/30/25 JV					192.16	
			Distr Entl Levy Rev						
			ACCOUNT TOTAL					192.16	2,386.43CR
			BUDGET BALANCE			2,386.43-	0.0%		
335	23		State Shared Revenue						
			Entitlement Rev						1,908.03CR
	RJ 06/25/25	170	AJ 06/01/25 JV					636.01	
			RVRS JV3354 ENTLMNT STREV						
	RJ 06/25/25	170	AJ 06/01/25 JV					636.01	
			RVRS JV2157 ENTLMNT STREV						

FUND 729 Canyon Creek Fire									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
335	23	State Shared Revenue							
		Entitlement Rev							
	RJ 06/25/25	170		AJ 06/01/25	JV			636.01	
				RVRS JV1137	ENTLMNT STREV				
	RJ 06/25/25	170		AJ 06/01/25	JV				606.14
				Entitlement St Rev	Q1				
	RJ 06/25/25	170		AJ 06/01/25	JV				606.14
				Entitlement St Rev	Q2				
	RJ 06/25/25	170		AJ 06/01/25	JV				606.14
				Entitlement St Rev	Q2				
	RJ 06/25/25	170		AJ 06/16/25	JV				606.14
				Entitlement St Rev	Q4				
				ACCOUNT TOTAL				1,908.03	2,424.56
				BUDGET BALANCE		2,424.56-	0.0%		2,424.56CR
362	01	Other Misc							
		Misc Revenue							
				ACCOUNT TOTAL					18,150.69CR
				BUDGET BALANCE		18,150.69-	0.0%		18,150.69CR
363	01	Assessments							
		Maintenance/Assessments							
	RJ 06/16/25	166		AJ 06/15/25	0000000009				37.14
				PAYMENT TAXES MH					
	RJ 06/16/25	166		AJ 06/15/25	0000000009				2,310.36
				PAYMENT TAXES RE					
	RJ 06/16/25	166		AJ 06/15/25	0000000009				3,351.37
				PAYMENT TAXES UT					
	RJ 07/01/25	172		AJ 06/30/25	0000000009				39.68
				PAYMENT TAXES MH					
	RJ 07/01/25	172		AJ 06/30/25	0000000009				13.88
				PAYMENT TAXES PP					
	RJ 07/01/25	172		AJ 06/30/25	0000000009				219.59
				PAYMENT TAXES RE					
				ACCOUNT TOTAL				5,972.02	61,695.39CR
				BUDGET BALANCE		61,695.39-	0.0%		
363	04	Pnlty & Int on Del Asmnts							
	RJ 06/16/25	166		AJ 06/15/25	0000000009				3.85
				P/I PAYMENT TAXES RE					
	RJ 07/01/25	172		AJ 06/30/25	0000000009				5.67
				P/I PAYMENT TAXES RE					
				ACCOUNT TOTAL				9.52	83.16CR
				BUDGET BALANCE		83.16-	0.0%		



-----FUND 729 Canyon Creek Fire-----									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
371	02	Investment Earnings							
		Interest Earnings							6,805.46CR
	RJ 07/14/25	182	CR 06/30/25	04800				495.79	
			POOLED EQUITY INTEREST						
	RJ 07/14/25	182	CR 06/30/25	04800				123.85	
			POOLED EQUITY INTEREST						
			ACCOUNT TOTAL						619.64
			BUDGET BALANCE						7,425.10CR
						7,425.10-	0.0%		
511	01	Miscellaneous							
		Miscellaneous Expenditure							39,309.54DR
	EJ 07/08/25	159	AJ 06/30/25	JV				6,816.51	
			FPP EOM EXPENSE June 25						
			ACCOUNT TOTAL						6,816.51
			BUDGET BALANCE						46,126.05DR
						46,126.05-	0.0%		
			*****						
			ASSET ACCOUNTS TOTAL						5,497.58-
			LIABILITY ACCOUNTS TOTAL						202,252.11
			REVENUE ACCOUNTS TOTAL						5,497.58-
			EXPENDITURE ACCOUNTS						7,309.87
			*****						92,165.33
									6,816.51
									46,126.05
			*****						

PREPARED 07/15/2025,11:50:09  
PROGRAM: GM172L  
LEWIS AND CLARK COUNTY  
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER  
SELECTED BY PAID DATE  
FROM: 06/01/2025 TO: 06/30/2025

PAGE 1  
ACCOUNTING PERIOD 12/2025  
REPORT NUMBER 531

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

BANK: 27 Canyon Creek Fire District

NO. OF CHECKS:                      CHECKS RECONCILED                      .00 \*\*\*

PREPARED 07/15/2025,11:50:09  
PROGRAM: GM172L  
LEWIS AND CLARK COUNTY  
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER  
SELECTED BY PAID DATE  
FROM: 06/01/2025 TO: 06/30/2025

PAGE 2  
ACCOUNTING PERIOD 12/2025  
REPORT NUMBER 531

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 \*\*\*



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481412782204 S



LEWIS AND CLARK COUNTY  
TREASURER  
CANYON CREEK FIRE DISTRICT  
316 N PARK AVE  
HELENA MT 59623-0001

## Business Statement

Account Number:  
1 539 1219 0417  
Statement Period:  
Jun 2, 2025  
through  
Jun 30, 2025



Page 1 of 2



**To Contact U.S. Bank**

**Commercial Customer**

**Service:**

866-642-7945

**U.S. Bank accepts Relay Calls**

**Internet:**

usbank.com

## INFORMATION YOU SHOULD KNOW

Starting July 14, the wire industry will be changing to the ISO 20022 standardized format. If you currently receive wire advices via email, mail, or fax, updated field names will be provided.

**Action:** To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>

Effective August 11, 2025, please review updates made to the *Your Deposit Account Agreement* document which may affect your rights.

Beginning July 7, 2025, you can review the full revised document at [usbank.com/YDAA-upcoming-version](https://www.usbank.com/YDAA-upcoming-version), by calling 24-Hour Banking at 800-USBANKS (872-2657) or by visiting your local U.S. Bank branch. We accept relay calls.

**Here's what you should know:**

- Under **Refusing Payment on Your Checks**, adding we may refuse to exchange for cash any check drawn on your account unless the presenter of such check also maintains a deposit account with us.

If you have questions or need to request a copy of the current *Your Deposit Account Agreement*, visit [usbank.com/tmtermsandconditions](https://www.usbank.com/tmtermsandconditions) or please call your customer service team at the phone number listed at the top of this statement.

## FOCAL POINT CHECKING

U.S. Bank National Association

**Member FDIC**

**Account Number 1-539-1219-0417**

### Account Summary

	# Items		
Beginning Balance on Jun 2		\$	0.00
Other Deposits	9		6,816.51
Other Withdrawals	4		539.10-
Checks Paid	10		6,277.41-
<b>Ending Balance on Jun 30, 2025</b>		<b>\$</b>	<b>0.00</b>

### Other Deposits

Date	Description of Transaction	Ref Number		Amount
Jun 5	ZBA Credit	From Account 153912190367	0500014663	\$ 286.00
Jun 6	ZBA Credit	From Account 153912190367	0600014701	185.40
Jun 10	ZBA Credit	From Account 153912190367	1000013778	481.92
Jun 12	ZBA Credit	From Account 153912190367	1200014226	189.77
Jun 16	ZBA Credit	From Account 153912190367	1600015944	1,500.00
Jun 20	ZBA Credit	From Account 153912190367	2000016227	488.15
Jun 24	ZBA Credit	From Account 153912190367	2400013587	3,324.85
Jun 26	ZBA Credit	From Account 153912190367	2600014097	178.10
Jun 30	ZBA Credit	From Account 153912190367	3000015999	182.32
<b>Total Other Deposits</b>			<b>\$</b>	<b>6,816.51</b>

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



LEWIS AND CLARK COUNTY  
TREASURER  
CANYON CREEK FIRE DISTRICT  
316 N PARK AVE  
HELENA MT 59623-0001

## Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Jun 2, 2025

through

Jun 30, 2025

Page 2 of 2

### FOCAL POINT CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number 1-539-1219-0417

#### Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jun 6	Electronic Withdrawal REF=251560104434320N00	To Montana State Fu 2455425410Montana St000010787494211	\$ 59.01-
Jun 10	Electronic Withdrawal REF=251610074595730N00SD	To Lincoln Telephon 810159660 INT_BILL 0000103100	108.00-
Jun 12	Electronic Withdrawal REF=251610052945600Y00	To NORTHWESTERN 4460172280NWE BILL 1069666	189.77-
Jun 30	Electronic Withdrawal REF=251780034268090N00	To WEX INC 0841425616FLEET DEBI9100009232335	182.32-
Total Other Withdrawals			\$ 539.10-

#### Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27003039	Jun 5	8913873965	286.00	27003044	Jun 16	8015560391	1,500.00
27003040	Jun 6	9212708373	76.43	27003045	Jun 20	9214855765	488.15
27003041	Jun 10	8315237234	214.02	27003046	Jun 24	8314813473	41.97
27003042	Jun 10	8315237233	159.90	27003047	Jun 26	8913259291	178.10
27003043	Jun 6	9212708372	49.96	27003050*	Jun 24	8313962069	3,282.88

\* Gap in check sequence

Conventional Checks Paid (10) \$ 6,277.41-

#### Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jun 5	0.00	Jun 12	0.00	Jun 24	0.00
Jun 6	0.00	Jun 16	0.00	Jun 26	0.00
Jun 10	0.00	Jun 20	0.00	Jun 30	0.00

Balances only appear for days reflecting change.



3738 Harrison Ave  
Butte, MT 59701  
Phone: (406) 782-1111  
Fax: (406) 782-4000  
Email: dave@vicevichlaw.com  
www.vicevichlaw.com

## INVOICE

Invoice # 17312  
Date: 07/28/2025  
Due On: 08/11/2025

Richard Grady

**02735-Grady**

**Canyon Creek RFD**

Type	Date	Description	Quantity	Rate	Total
Service	07/22/2025	[REDACTED]	0.25	\$400.00	\$100.00
Total					\$100.00

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17312	08/11/2025	\$100.00	\$0.00	\$100.00
Outstanding Balance				\$100.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$100.00

Secure electronic invoices are now available upon request. Save paper and postage with convenient online statements and payment options.

Please contact us if you would like to pay directly by credit or debit card, online, or by wire transfer.

**Pay within 14 days or we may be unable to continue your representation. Contact us immediately if you believe any portion of this bill is in error or if you have any questions about services rendered or associated costs.**

**Update on your domain renewal**

1 message

**Wix.com** <wix-team@notifications.wix.com>  
Reply-To: "Wix.com" <team@notifications.wix.com>  
To: trustee.ccrfd@gmail.com

Sat, Aug 2, 2025 at 8:37 AM

**WIX**

## Update on your domain renewal

Hi,

We're getting in touch to let you know that from Sep 9, 2025, your yearly price for [canyoncreekruralfiredepartment.org](https://canyoncreekruralfiredepartment.org) will increase from 14.95 USD to 17.95 USD (including applicable taxes).

At Wix, we're committed to offering you the most complete solution for website creation so you can build, manage and grow your online presence.

We continue to invest in making our offering more valuable with industry-leading technology, top-tier security, fast performance and advanced business tools for your website. As you create and grow on Wix, know your site will improve with you.

You can be billed up to 30 days before the end of your subscription. This is to make sure your domain ownership doesn't lapse between billing periods.

Thank you for continuing to choose Wix.

You can turn off auto-renewal at any time through your [Wix account](#). Please note that prices may vary due to changes in your country's taxation rates and regulations.

Please do not reply to this email.

100 Gansevoort St., New York, NY 10014 Wix.com Ltd. • Wix.com Inc. • Wix.com

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**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - August 18, 2025 at 6:30PM**

**Treasurer's Report:**

- JULY 2025 Financial Reports presentation

# CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

## Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: JULY 2025

### COUNTY FINANCE REPORTS, Operating Cash

	ENTITL	STATE REV	MISC.		PENALTY &				LESS:		
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB		EXPENSES	ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2025							\$ 142,823.16			
01/2026	JULY	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48	\$ 147,356.64	\$ 4,681.48	\$ 142,675.16
02/2026	AUGUST							\$ -	\$ 142,675.16		\$ 142,675.16
03/2026	SEPTEMBER							\$ -	\$ 142,675.16		\$ 142,675.16
04/2026	OCTOBER							\$ -	\$ 142,675.16		\$ 142,675.16
05/2026	NOVEMBER							\$ -	\$ 142,675.16		\$ 142,675.16
06/2026	DECEMBER							\$ -	\$ 142,675.16		\$ 142,675.16
07/2026	JANUARY							\$ -	\$ 142,675.16		\$ 142,675.16
08/2026	FEBRUARY							\$ -	\$ 142,675.16		\$ 142,675.16
09/2026	MARCH							\$ -	\$ 142,675.16		\$ 142,675.16
10/2026	APRIL							\$ -	\$ 142,675.16		\$ 142,675.16
11/2026	MAY							\$ -	\$ 142,675.16		\$ 142,675.16
12/2026	JUNE							\$ -	\$ 142,675.16		\$ 142,675.16
	TOTAL	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48		\$ 4,681.48	

\$1,000.00

\$4,389.00

CURRENT MONTH MISC. REVENUE		
07/11/25		\$ 500.00
LincTel Donation (ck#70021020)		
Grant for Outdoor Display Cases		
07/11/25		\$ 2,889.00
Canyon Creek Auxiliary (ck#00001)		
Grant for Image Trend renewal		
<b>TOTAL</b>		<b>\$ 3,389.00</b>

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$142,675.16
CIF Funds Balance	\$58,488.73
<b>Total</b>	<b>\$ 201,163.89</b>
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$1,034.63
<b>District Balance, Month-end</b>	<b>\$ 200,129.26</b>

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$143,675.16	101.01
"Restricted Cash" GL Account	\$57,488.73	102.00
<b>District Balance, Month-end</b>	<b>\$201,163.89</b>	

Difference: \$0.00

# CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

## Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: JULY 2025

### CCRFD OPERATING ACCOUNT

#### County Report: Reconciled Checks Register

Checks Cleared, Current Month				AMOUNT	Notes:
1	3048	CLIA Lab	6/23/2025	\$ 248.00	2yr. Waiver fee
2	3051	Image Trend	7/9/2025	\$ 2,889.00	(Donation covered)
3	3052	Heiman Fire	7/9/2025	\$ 1,037.88	8111 parts
4	EFT	LincTel	7/10/2025	\$ 108.00	AutoPay
5	EFT	NWE	7/11/2025	\$ 159.06	AutoPay
6	EFT	WEX	7/25/2025	\$ 156.43	JUNE.2025 Statement
7	3057	Reimb. Ck.	7/28/2025	\$ 83.11	To Wendy A. (supplies)
8					
9					
10					
11					
12					
13					
Total				\$ 4,681.48	

### CCRFD OTHER SPENDING ACCTS.

USB Credit Card - Statement:		AMOUNT	Notes:
Total		\$ -	

#### CCRFD Checkbook:

Check Outstanding, Current Month				AMOUNT	Notes:
	3053	L&CC	7/21/2025	\$ 823.12	May 2025 Election
	3054	Reimb. Ck.	7/28/2025	\$ 15.31	To B.Justesen (fill repair)
	3055	Cap.Comm.	7/28/2025	\$ 98.20	(1) Radio battery
	3056	DoorSystems	7/28/2025	\$ 98.00	(2) Garage Door Opener
Total				\$ 1,034.63	

County Reports - Other Expenses, Current Month		
Total		\$ -

<b>TOTAL COUNTY MONTHLY EXPENSES</b>	<b>\$ 4,681.48</b>	\$ -
OPERATING ACCT - EXPENSES 511.01 (PG.1)	\$4,681.48	
CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3)	\$0.00	

Budget	\$ 70,000.00
Expenditures [511.01]	\$ 4,681.48
Misc. Revenues [362.01]	\$ (3,389.00)
<b>% Budget Remaining</b>	<b>98.15%</b>

**CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026**

**Monthly Financial Statement**

**FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY**

**For the period of: JULY 2025**

**COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund**

PERIOD	MONTH	MISC. REV		EXPENSES		Beginning Balance:	
		362.01		511.01			
	<b>JULY</b>	<b>\$ 1,000.00</b>					<b>\$ 57,488.73</b>
01/2026	<b>JULY</b>						<b>\$ 58,488.73</b>
02/2026	AUGUST						\$ 58,488.73
03/2026	SEPTEMBER						\$ 58,488.73
04/2026	OCTOBER						\$ 58,488.73
05/2026	NOVEMBER						\$ 58,488.73
06/2026	DECEMBER						\$ 58,488.73
07/2026	JANUARY						\$ 58,488.73
08/2026	FEBRUARY						\$ 58,488.73
09/2026	MARCH						\$ 58,488.73
10/2026	APRIL						\$ 58,488.73
11/2026	MAY						\$ 58,488.73
12/2026	JUNE						\$ 58,488.73
	<b>TOTAL</b>	<b>\$ 1,000.00</b>		<b>\$ -</b>			

CURRENT MONTH MISC. REVENUE		
07/29/25		\$ 1,000.00
The Fanwood Foundation		
<b>TOTAL</b>		<b>\$ 1,000.00</b>

CURRENT MONTH EXPENDITURES		
<b>Total</b>		<b>\$ -</b>

CANYON CREEK RURAL FIRE DISTRICT: Budget 2025 - 2026

OPERATING EXPENSES	Budget	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026	May 2026	June 2026	Sub-Totals	TOTALS	Remaining
ADMINISTRATION:	\$ 6,000.00	\$ (500.00)													\$ (416.89)	107%
-Station/Office Supplies		\$ 83.11												\$ 83.11		
-Dues & Subscriptions														\$ -		
-Elections														\$ -		
-Postage														\$ -		
-Trustee Training														\$ -		
INSURANCE:	\$ 10,500.00														\$ -	100%
-MT State Fund / Work Comp														\$ -		
-VFIS Accident & Sickness (Aug)														\$ -		
-VFIS Comm. & Property (March)														\$ -		
STATION / SITE MAINTENANCE:	\$ 5,000.00														\$ -	100%
-Building maintenance														\$ -		
-Lawn care														\$ -		
-(seasonal) Snow Plowing														\$ -		
UTILITIES:	\$ 6,500.00														\$ 267.06	96%
-LincTel (phone + internet)		\$ 108.00												\$ 108.00		
-Montana Propane		\$ 159.06												\$ 159.06		
-NW Energy (electricity)														\$ -		
APPARATUS / TRUCK MAINT.:	\$ 15,500.00														\$ 1,037.88	93%
-CV/QRU [8101]														\$ -		
-Structure EGINE 8111		\$ 1,037.88												\$ 1,037.88		
-Structure EGINE 8112														\$ -		
-Water Tender 8121														\$ -		
-Brush Truck 8131														\$ -		
-Brush Truck 8133														\$ -		
-Portable Fire Suppression														\$ -		
DISTRICT OPERATIONS:	\$ 7,000.00	\$ (2,889.00)													\$ 248.00	96%
-Background checks														\$ -		
-Dues & Subscriptions		\$ 3,137.00												\$ 3,137.00		
-Operation supplies														\$ -		
-PPE / SCBAs / other gear														\$ -		
EMS / MEDICAL:	\$ 5,000.00														\$ -	100%
-Medical Supplies														\$ -		
-EMS Training														\$ -		
FUEL:	\$ 10,000.00														\$ 156.43	98%
-Reimbursements														\$ -		
-WEX Charge Account		\$ 156.43												\$ 156.43		
TRAINING (NON-EMS):	\$ 4,500.00														\$ -	100%
Total	\$ 70,000.00	\$ 1,292.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,292.48	98.15%

WEX

Acct. Name: Canyon Creek Rural Fire District

Acct. Nmbr: 0496-00-744085-2

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
FISCAL YR.	2022-2023	\$ 5,810.54	CV was =8141	\$ 3,023.07	882.729	\$3.42	\$ 63.51	17.371	\$3.66	\$ 829.58	194.518	\$4.26	\$ 831.04	184.595	\$4.50	\$ 428.09	115.306	\$3.71	\$ 635.25	173.392	\$3.66

FISCAL YR.	2023-2024	\$ 6,326.85	CV was =8141	\$ 2,565.97	776.880	\$3.30	\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42
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FISCAL YR.	2024-2025	\$ 3,559.27	CV became =8101	\$ 1,188.30	377.915	\$3.14	\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22
------------	-----------	-------------	-----------------	-------------	---------	--------	-----------	--------	--------	-----------	--------	--------	-----------	---------	--------	-----------	--------	--------	-----------	---------	--------

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
07/31/2025	106392649	\$ 595.91	JUL-31-2025	\$ 442.92	141.621	\$3.13													\$ 152.99	49.469	\$3.09
08/31/2025		\$ -	AUG-31-2025																		
09/30/2025		\$ -	SEP-29-2025																		
10/31/2025		\$ -	OCT-31-2025																		
11/30/2025		\$ -	NOV-30-2025																		
12/31/2025		\$ -	DEC-31-2025																		
01/31/2026		\$ -	JAN-31-2026																		
02/28/2026		\$ -	FEB-28-2026																		
03/31/2026		\$ -	MAR-29-2026																		
04/30/2026		\$ -	APR-30-2026																		
05/31/2026		\$ -	MAY-31-2026																		
06/30/2026		\$ -	JUN-30-2026																		
FISCAL YR.	2025-2026	\$ 595.91		\$ 442.92	141.621	\$3.13	\$ -	0.000	#DIV/0!	\$ -	0.000	#DIV/0!	\$ -	0.000	#DIV/0!	\$ -	0.000	#DIV/0!	\$ 152.99	49.469	\$3.09

FUND 729 Canyon Creek Fire									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
101	01	Cash							
		Operating Cash							.00
	GJ 07/25/25	2	AJ 07/01/25		***YERO***		142,823.16		
		BALANCE FORWARD							
	GJ 07/25/25	2	AJ 07/15/25		0000000009		6.59		
		PROP TAXES JULY 1-15'25							
	GJ 07/25/25	2	AJ 07/15/25		0000000009		183.99		
		PROP TAXES JULY 1-15'25							
	GJ 07/25/25	2	AJ 07/15/25		0000000009		6.68		
		PROP TAXES JULY 1-15'25							
	GJ 08/01/25	7	AJ 07/31/25		0000000009		18.19		
		PAYMENT TAXES MH							
	GJ 08/01/25	7	AJ 07/31/25		0000000009		.32		
		P/I PAYMENT TAXES MH							
	GJ 08/01/25	7	AJ 07/31/25		0000000009		306.84		
		PAYMENT TAXES RE							
	GJ 08/01/25	7	AJ 07/31/25		0000000009		20.69		
		P/I PAYMENT TAXES RE							
	GJ 08/04/25	8	AJ 07/31/25		0000000009		18.19		
		PAYMENT TAXES MH							
	GJ 08/04/25	8	AJ 07/31/25		0000000009		.32		
		P/I PAYMENT TAXES MH							
	GJ 08/04/25	8	AJ 07/31/25		0000000009		306.84		
		PAYMENT TAXES RE							
	GJ 08/04/25	8	AJ 07/31/25		0000000009		20.69		
		P/I PAYMENT TAXES RE							
	GJ 08/04/25	8	AJ 07/31/25		0000000009			18.19	
		RVRS 326 PT 6-16 WRG DESC							
	GJ 08/04/25	8	AJ 07/31/25		0000000009			.32	
		RVRS 326 PT 6-16 WRG DESC							
	GJ 08/04/25	8	AJ 07/31/25		0000000009			306.84	
		RVRS 326 PT 6-16 WRG DESC							
	GJ 08/04/25	8	AJ 07/31/25		0000000009			20.69	
		RVRS 326 PT 6-16 WRG DESC							
	GJ 08/06/25	9	AJ 07/31/25		JV			4,681.48	
		FPP EOM EXPENSE July 25							
	GJ 08/06/25	9	AJ 07/31/25		JV		4,389.00		
		FPP EOM REVENUES July 25							
	GJ 08/13/25	13	AJ 08/13/25		**OFFSET**		601.18		
		POOLED EQUITY INTEREST							
		BATCH TYPE CR							
		ACCOUNT TOTAL					148,702.68	5,027.52	143,675.16DR
102		Restricted Cash							.00
	GJ 07/25/25	2	AJ 07/01/25		***YERO***		57,488.73		
		BALANCE FORWARD							
		ACCOUNT TOTAL					57,488.73		57,488.73DR



FUND 729 Canyon Creek Fire									
-----JOURNAL-----				---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----
CD	DATE	NUMBER		CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS CREDITS
DPT BAS ELM OBJ									
116	01		Protested Property						
			Real Protested						.00
			ACCOUNT TOTAL						.00
117	01		Protested Property						
			Pers/MH Protest						.00
			ACCOUNT TOTAL						.00
118	01	01	Special Assessments						
			Special Assessments						
			Special Assesment Current						.00
GJ	07/25/25	2	AJ 07/01/25 ***YERO***					1,940.22	
			BALANCE FORWARD						
GJ	07/25/25	2	AJ 07/15/25 0000000009						6.59
			PROP TAXES JULY 1-15'25						
GJ	07/25/25	2	AJ 07/15/25 0000000009						183.99
			PROP TAXES JULY 1-15'25						
GJ	08/01/25	7	AJ 07/31/25 0000000009						18.19
			PAYMENT TAXES MH						
GJ	08/01/25	7	AJ 07/31/25 0000000009						306.84
			PAYMENT TAXES RE						
GJ	08/04/25	8	AJ 07/31/25 0000000009						18.19
			PAYMENT TAXES MH						
GJ	08/04/25	8	AJ 07/31/25 0000000009						306.84
			PAYMENT TAXES RE						
GJ	08/04/25	8	AJ 07/31/25 0000000009					18.19	
			RVRS 326 PT 6-16 WRG DESC						
GJ	08/04/25	8	AJ 07/31/25 0000000009					306.84	
			RVRS 326 PT 6-16 WRG DESC						
			ACCOUNT TOTAL					2,265.25	840.64 1,424.61DR
202			Accounts Payable						.00
			ACCOUNT TOTAL						.00
223			Deferred Revenue, Taxes						.00
GJ	07/25/25	2	AJ 07/01/25 ***YERO***						1,940.22
			BALANCE FORWARD						
GJ	07/25/25	2	AJ 07/15/25 0000000009					6.59	
			PROP TAXES JULY 1-15'25						
GJ	07/25/25	2	AJ 07/15/25 0000000009					183.99	
			PROP TAXES JULY 1-15'25						
GJ	08/01/25	7	AJ 07/31/25 0000000009					18.19	
			PAYMENT TAXES MH						

39

FUND 729 Canyon Creek Fire									
-----JOURNAL-----				---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----
CD	DATE	NUMBER		CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS CREDITS
DPT BAS ELM OBJ									
245			Reserve for Encumbrances						.00
			ACCOUNT TOTAL						.00
249			Pr Yr Reserve for Encumbr						.00
			ACCOUNT TOTAL						.00
271			Fund Balance - Unreserved						200,311.89CR
GJ	07/25/25	2	AJ 07/01/25 ***YERO***						200,311.89
			BALANCE FORWARD						
			PRIOR ADJUSTMENTS						200,311.89-
			ACCOUNT TOTAL						200,311.89 200,311.89CR
311	20		Property Tax						.00
			Personal Prop Tax						.00
			ACCOUNT TOTAL						.00
			BUDGET BALANCE				0.0%		
316			Entitlement Levy-Tax						.00
			ACCOUNT TOTAL						.00
			BUDGET BALANCE				0.0%		
335	23		State Shared Revenue						.00
			Entitlement Rev						.00
			ACCOUNT TOTAL						.00
			BUDGET BALANCE				0.0%		
362	01		Other Misc						.00
			Misc Revenue						.00
RJ	08/06/25	6	AJ 07/31/25 JV						4,389.00
			FPP EOM REVENUES July 25						
			ACCOUNT TOTAL						4,389.00
			BUDGET BALANCE			4,389.00-	0.0%		4,389.00CR
363	01		Assessments						.00
			Maintenance/Assessments						.00
RJ	07/25/25	1	AJ 07/15/25 0000000009						6.59
			PROP TAXES JULY 1-15'25						

FUND 729 Canyon Creek Fire									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
363	01	Assessments							
		Maintenance/Assessments							
RJ	07/25/25	1	AJ	07/15/25	0000000009			183.99	
		PROP TAXES JULY 1-15'25							
RJ	08/01/25	4	AJ	07/31/25	0000000009			18.19	
		PAYMENT TAXES MH							
RJ	08/01/25	4	AJ	07/31/25	0000000009			306.84	
		PAYMENT TAXES RE							
RJ	08/04/25	5	AJ	07/31/25	0000000009			18.19	
		PAYMENT TAXES MH							
RJ	08/04/25	5	AJ	07/31/25	0000000009			306.84	
		PAYMENT TAXES RE							
RJ	08/04/25	5	AJ	07/31/25	0000000009		18.19		
		RVRS 326 PT 6-16 WRG DESC							
RJ	08/04/25	5	AJ	07/31/25	0000000009		306.84		
		RVRS 326 PT 6-16 WRG DESC							
		ACCOUNT TOTAL						325.03	840.64
		BUDGET BALANCE					515.61-	0.0%	515.61CR
363	04	Pnlty & Int on Del Asmnts							
RJ	07/25/25	1	AJ	07/15/25	0000000009			6.68	
		PROP TAXES JULY 1-15'25							
RJ	08/01/25	4	AJ	07/31/25	0000000009			.32	
		P/I PAYMENT TAXES MH							
RJ	08/01/25	4	AJ	07/31/25	0000000009			20.69	
		P/I PAYMENT TAXES RE							
RJ	08/04/25	5	AJ	07/31/25	0000000009			.32	
		P/I PAYMENT TAXES MH							
RJ	08/04/25	5	AJ	07/31/25	0000000009			20.69	
		P/I PAYMENT TAXES RE							
RJ	08/04/25	5	AJ	07/31/25	0000000009		.32		
		RVRS 326 PT 6-16 WRG DESC							
RJ	08/04/25	5	AJ	07/31/25	0000000009		20.69		
		RVRS 326 PT 6-16 WRG DESC							
		ACCOUNT TOTAL						21.01	48.70
		BUDGET BALANCE					27.69-	0.0%	27.69CR
371	02	Investment Earnings							
		Interest Earnings							
RJ	08/13/25	10	CR	07/31/25	00458			428.74	
		POOLED EQUITY INTEREST							
RJ	08/13/25	10	CR	07/31/25	00458			172.44	
		POOLED EQUITY INTEREST							
		ACCOUNT TOTAL						601.18	601.18CR
		BUDGET BALANCE					601.18-	0.0%	

FUND 729 Canyon Creek Fire									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
511	01	Miscellaneous							
		Miscellaneous Expenditure							.00
	EJ 08/06/25	9		AJ 07/31/25	JV			4,681.48	
		FPP EOM EXPENSE July 25							
		ACCOUNT TOTAL						4,681.48	4,681.48DR
		BUDGET BALANCE							
						4,681.48-	0.0%		
*****									
ASSET ACCOUNTS TOTAL								202,588.50	202,588.50
LIABILITY ACCOUNTS TOTAL								202,588.50	202,588.50
REVENUE ACCOUNTS TOTAL								5,533.48	5,533.48
EXPENDITURE ACCOUNTS								4,681.48	4,681.48
*****									

PREPARED 08/14/2025,15:15:01  
PROGRAM: GM172L  
LEWIS AND CLARK COUNTY  
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER  
SELECTED BY PAID DATE  
FROM: 07/01/2025 TO: 07/31/2025

PAGE 1  
ACCOUNTING PERIOD 02/2026  
REPORT NUMBER 43

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

BANK: 27 Canyon Creek Fire District

NO. OF CHECKS:                      CHECKS RECONCILED                      .00 \*\*\*

PREPARED 08/14/2025,15:15:01  
PROGRAM: GM172L  
LEWIS AND CLARK COUNTY  
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER  
SELECTED BY PAID DATE  
FROM: 07/01/2025 TO: 07/31/2025

PAGE 2  
ACCOUNTING PERIOD 02/2026  
REPORT NUMBER 43

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 \*\*\*



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481455904913 S



LEWIS AND CLARK COUNTY  
TREASURER  
CANYON CREEK FIRE DISTRICT  
316 N PARK AVE  
HELENA MT 59623-0001

## Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Jul 1, 2025

through

Jul 31, 2025

Page 1 of 2



To Contact U.S. Bank

Commercial Customer

Service:

866-642-7945

U.S. Bank accepts Relay Calls

Internet:

usbank.com

## INFORMATION YOU SHOULD KNOW

Effective August 11, 2025, please review updates made to the *Your Deposit Account Agreement* document which may affect your rights.

Beginning July 7, 2025, you can review the full revised document at [usbank.com/YDAA-upcoming-version](https://usbank.com/YDAA-upcoming-version), by calling 24-Hour Banking at 800-USBANKS (872-2657) or by visiting your local U.S. Bank branch. We accept relay calls.

Here's what you should know:

- Under **Refusing Payment on Your Checks**, adding we may refuse to exchange for cash any check drawn on your account unless the presenter of such check also maintains a deposit account with us.

If you have questions or need to request a copy of the current *Your Deposit Account Agreement*, visit [usbank.com/tmtermsandconditions](https://usbank.com/tmtermsandconditions) or please call your customer service team at the phone number listed at the top of this statement.

## FOCAL POINT CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-539-1219-0417

### Account Summary

	# Items		
Beginning Balance on Jul 1		\$	0.00
Customer Deposits	2		4,389.00
Other Deposits	4		4,282.88
Other Withdrawals	5		4,413.89-
Checks Paid	4		4,257.99-
Ending Balance on Jul 31, 2025		\$	0.00

### Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
72900001	Jul 11	9213006342	3,389.00	72900001	Jul 29	8313846703	1,000.00
Total Customer Deposits							\$ 4,389.00

### Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jul 1	ZBA Credit	From Account 153912190367	0100013760 \$ 248.00
Jul 10	ZBA Credit	From Account 153912190367	1000014063 108.00
Jul 18	ZBA Credit	From Account 153912190367	1800013969 1,037.88
Jul 21	ZBA Credit	From Account 153912190367	2100015786 2,889.00
Total Other Deposits			\$ 4,282.88

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.





LEWIS AND CLARK COUNTY  
TREASURER  
CANYON CREEK FIRE DISTRICT  
316 N PARK AVE  
HELENA MT 59623-0001

## Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Jul 1, 2025

through

Jul 31, 2025

Page 2 of 2

### FOCAL POINT CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number 1-539-1219-0417

#### Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jul 10	Electronic Withdrawal REF=251900171829060N00	To Lincoln Telephon 810159660 INT_BILL 0000103100	\$ 108.00-
Jul 11	Electronic Withdrawal REF=251900122525570Y00	To NORTHWESTERN 4460172280NWE BILL 1069666	159.06-
Jul 11	ZBA Transfer	To Account 153912190367 1100014487	3,229.94-
Jul 29	Electronic Withdrawal REF=252090086843260N00	To WEX INC 0841425616FLEET DEBI9100009232335	156.43-
Jul 29	ZBA Transfer	To Account 153912190367 2900012930	760.46-
Total Other Withdrawals			\$ 4,413.89-

#### Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27003048	Jul 1	8314645897	248.00	27003052	Jul 18	9210644502	1,037.88
27003051*	Jul 21	8013881787	2,889.00	27003057*	Jul 29	8313846709	83.11
* Gap in check sequence				Conventional Checks Paid (4)			\$ 4,257.99-

#### Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jul 1	0.00	Jul 11	0.00	Jul 21	0.00
Jul 10	0.00	Jul 18	0.00	Jul 29	0.00

Balances only appear for days reflecting change.

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - August 18, 2025 at 6:30PM**

**Fire Chief's Report:**

- Incidents
- RFC Report
- Fire Weather Forecast
- Apparatus Status
- Membership / Training

# Fire Chief Report

---

Department: Canyon Creek Rural Fire District

Date: August 18, 2025

Prepared by: Chief Jonathan Cunningham

## 1. Incidents

Total Incidents this month:

- Fire: 2

- Medical: 1

## 2. Rural Fire Council Report

- August 4, 2025, at Baxendale Fire

- The Rural Fire Council currently maintains a balance of roughly \$82,000 in its accounts, providing a solid financial position for upcoming projects and operational needs. Chief Weniger has been working closely with Chief Wagner and the DNRC to update and improve the county's existing repeater systems. These upgrades are aimed at strengthening our communications network, ensuring more reliable coverage and better interoperability during emergency responses.

The 911 center continues to troubleshoot and fine-tune the new paging system. While some technical issues remain, progress is being made, and we anticipate improved reliability as adjustments are implemented.

At our most recent business meeting with the area fire chiefs, I was appointed as the head of the Fire Training Committee. In this role, I will be overseeing the development and coordination of training programs within the county. I have begun working with Michael Gunderson to overhaul and modernize the New Firefighter Basics program. The goal is to create a more comprehensive and consistent curriculum that will provide all new recruits with the skills, knowledge, and confidence needed to operate effectively in the field.

As part of this effort, we are also working to hold departments more accountable for the training their firefighters receive. By ensuring each department meets established training standards, we can improve operational readiness, promote safer work practices, and maintain a consistent level of service across the county. This emphasis on accountability will help reinforce the importance of ongoing education and skill development for all personnel.

### 3. Fire Weather Forecast

#### Outlook:

-Over the past month, our district has experienced above-average temperatures with several stretches of low humidity and occasional gusty winds. While we did receive a few scattered rain showers, they provided only temporary relief, and overall fuel moisture levels remain low.

Looking ahead into the next month, temperatures are expected to stay warm with periodic dry spells. Occasional thunderstorms may bring both lightning and localized rain, but the overall trend suggests continued elevated fire danger. We recommend maintaining readiness for rapid initial attack and continued community awareness on fire prevention.

There is a bunch of smoke in our area, this is from new fire starts across the divide. Windy Rock Fire approx. 600 acres, and the Gill Gulch Fire in the Dalton Mountain Area at 34 acres. Neither are a risk to our district.

### 4. Apparatus Status

Apparatus #	Type	Status	Location	Notes
8101	CV/QRU	In Service	Marysville	
8111	Engine	Out of Service	Main Station	
8112	Engine	In Service	Main Station	
8121	Tender	In Service	Main Station	
8131	Brush	In Service	Main Station	
8133	Brush	In Service	Marsh Creek	

8111 recently underwent repairs to address an issue with the pump. Following the work, the pump was retested by Big Sky Fire Equipment and successfully passed the pump test. I am currently compiling a list of equipment that is missing from the truck—likely removed when it was previously taken to Grizzly Diesel. These items are necessary for the apparatus to be fully operational. Once all missing equipment has been located or replaced, 8111 will be placed back in service and ready for response.

### 5. Membership / Training

Current Members: Full Membership: 6 - Probationary Membership: 3 - Mechanics: 2

New Members: Zakary Gray

New Full Members: Den Churchill

- At our last training, we welcomed a new probationary member to the department, Zakary Gray. Zakary resides in the Stemple Pass area and is eager to gain first responder experience while serving the community. He is currently active in the United States Army, serving as both a Combat Engineer and Military Police Officer. While Zakary has no prior firefighting experience, he will be completing the required training courses to become a fully qualified firefighter. We look forward to seeing his skills, discipline, and dedication benefit the department. We also welcomed Firefighter Den Churchill to full membership. Den has showed interest in being a proactive member by attending trainings, responding to calls, and helping with event coverage. We are excited to have Den on as a full member.

Training Sessions This Period: PPE & SCBA drills, placed Honeywell SCBA's in service.

### **Additional Notes / Chief's Comments**

- This month, we completed the purchase and installation of a Starlink Mini satellite internet system on our command vehicle (8101). This upgrade greatly improves our ability to maintain dependable communications in remote areas with limited or no cellular coverage. With high-speed, low-latency service, the Starlink Mini allows us to access real-time mapping, share incident data, send and receive reports, and coordinate seamlessly with other agencies. This added capability will significantly enhance our operational efficiency during extended incidents, large-scale events, and deployments outside our district.

We have also finished installing dash cameras in all department apparatus. These cameras will strengthen safety, accountability, and post-incident review capabilities, supporting our ongoing commitment to professionalism and continuous improvement.

As we approach September, I'm grateful we have thus far avoided any major incidents within our districts. However, fire danger remains high, and I urge everyone to stay vigilant. Countywide burning restrictions remain in place, and we've already experienced our first red flag warning of the year. Conditions are expected to worsen. If you see smoke or flames, call 911 immediately.

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - August 18, 2025 at 6:30PM**

## **OLD Business Action Item(s):**

- 1) Will consider revising the Bylaws [SEC.117] to clarify intent and boundaries for Use of the District Buildings, Equipment and Grounds
- 2) Will consider purchasing a new security system for the fire hall building with a maximum budget of \$5,000.00 (*amount based on a generous donor's contribution through the Auxiliary for the expressed purpose of a new security system*)

## **NEW Business Action Item(s):**

- 3) Will consider payment as reimbursement to the volunteer firefighter(s) for EMT school tuition / book / fees with a maximum budget of \$1,500.00 each
- 4) Will consider approving Resolution 2025-002 to clarify the District's name
- 5) Will consider revising the Bylaws [SEC.112-Committees] to provide clarity and definition to Committees
- 6) Will consider ratifying the "Community Awareness" Special Committee previously approved on June 3<sup>rd</sup>, 2025 and appointing the Committee Chairperson [Wendy A.]
- 7) Will consider approving the purchase of wildland gear from North Ridge Fire Equipment
- 8) Will discuss whether "Single source vendor" language should be added to the Bylaws "SECTION 113 – Purchases for the Fire District"

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - August 18, 2025 at 6:30PM**

## OLD Business Action Item:

<b>Action Item #1:</b>	<b>Will consider revising Bylaws [SEC.117] to clarify intent and boundaries for Use of the District Buildings, Equipment and Grounds</b>
<b>Bylaws</b>	<p><b><u>SEC.117 – Use of District Buildings, Equipment and Grounds</u></b></p> <p><b>As of the adopted Bylaws from August 4, 2025 the document reads:</b></p> <p>For liability reasons, risk of property damage or loss, and for the safety of the general public, the fire company building and grounds shall not be used by the general public for any reason other than district related events. A fire company officer or trustee shall be present at all times during any such events.</p>
<b>New</b>	<p><b>Proposed language for Bylaws amendment:</b></p> <p><u>Use of the District Building:</u></p> <p>In accordance with the Mission of the District and for liability reasons (including risk of property damage or loss), the fire station building shall not be used for any reason other than district related events. This includes, but is not limited to: all fire company activity, noticed public meetings and district adjacent events like Auxiliary hosted fundraisers. Authorized fire district representatives must be present when the general public are in the fire station building.</p> <p><u>Use of the District Equipment:</u></p> <p>In accordance with the Mission of the District and for liability reasons (including risk of property damage or loss and safety of the general public), only authorized, trained and active fire personnel may operate the equipment. If the equipment was used for Mutual Aid purposes, the Fire Chief will inform the Board at the next scheduled Regular meeting.</p> <p><u>Use of the District Grounds:</u></p> <p>In accordance with the Mission of the District and for liability reasons (including risk of property damage or loss), all use of the district property shall not interfere with fire company operations.</p> <p><u>Parking:</u></p> <p>Vehicle(s) parked in the no parking zones (as marked by signage and ground paint) is strictly prohibited. A vehicle(s) found parked in the no parking zones will be towed at the owner's expense.</p>

----- Forwarded message -----

From: **Montana Man** <jkeller.ccrfd@outlook.com>

Date: Thu, Aug 7, 2025 at 4:19 PM

Subject: CCRFD Fire Station Surveillance System

To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Chief Cunningham,

Please find attached two quotes for a surveillance system for the CCRFD Fire Station. I was not able to obtain three quotes.

Both systems include 3 cameras to monitor all station doors, a camera/motion detector to monitor the driveway entrance, a DVR, a lockbox for the DVR and installation.

*WO-0017613 - Canyon Creek Fire Dept. - Camera Quote.pdf* is the quote from Burdicks Integration group. Their quote is for \$3041.00.

*Canyon Creek Rural Fire Department.pdf* is the quote from Mountain Alarm. Their quote is for \$5405.56.

The primary difference between these two systems is that the Burdicks system is using 4 MP cameras versus 8 MP cameras for Mountain Alarm.

---

My recommendation is to go with the Burdicks system. In addition to being \$2364.56 less expensive, I felt the customer interaction was much better with Burdicks than Mountain Alarm. It took nearly two weeks of phone tag to get Mountain Alarm to come to the station to do the site survey. Anecdotally, I have



talked to one Mountain Alarm customer who felt that Mountain Alarm's customer service was atrocious after the installation and urged me not to contract with Mountain Alarm.

---

A donor donated \$5,000 to the Auxiliary for the purchase of the security system. The Burdicks system is well below that donation amount; thus, the Burdicks system would NOT cost the taxpayer a single penny.

---

If you have any questions/concerns/suggestions, please contact me.

John Keller

Assistant Chief CCRFD, EMR

---

**2 attachments**

 **WO-0017613 - Canyon Creek Fire Dept. - Camera Quote.pdf**  
5K

 **Canyon Creek Rural Fire Department.pdf**  
1777K



Burdicks Integration Group  
1316 Gallatin Avenue  
Helena, MT 59601

WORK ORDER:  
**WO-0017613**

## INVOICE: Quote/Estimate

**Bill to:** Canyon Creek Fire Department  
Duffy Lane  
Canyon Creek, MT 59633

**Attention:** Canyon Creek Fire Department  
1-262-293-6265

**Invoice Date:** 04/18/2024  
**Service Location:** Duffy Lane  
Duffy Lane  
Canyon Creek, MT 59633

**Work done description:** -

Item	Description	Qty	Rate	Amount \$
Hardware:Camera Materials	4K Network Video Recorder 8Ch 4TB	1.00	623.00	623.00
Hardware:Camera Materials	• DVR Lockbox • Built-in Fan • 18"(L) x 18"(W) x 5"(H)	1.00	175.00	175.00
Hardware:Camera Materials	180° Panoramic Outdoor Bullet 4MP (2688x1520) Resolution	3.00	230.00	690.00
Hardware:Camera Materials	CBS • Junction Box For IR Bullet	3.00	24.00	72.00
Hardware:Camera Materials	IP Outdoor Compact Dome • Smart Motion Detection	1.00	181.00	181.00
Labor:Labor - Commercial	Commercial Services Installation	10.00	130.00	1300.00
			<b>Sub Total:</b>	3041.00
			<b>Total Amount Due:</b>	<b>3041.00</b>

For questions please call (406) 449-6420



# proposal

Prepared By:

Mountain Alarm - Helena  
Jake Allen  
Branch Manager  
3228 Centennial Dr  
Helena, MT, 59601  
406-449-2696  
406-449-0964  
jakea@mountainalarm.com

Camera System  
7560 Duffy Ln  
Canyon Creek, MT 59633  
Proposal 225221-1-0

Submitted: 8/5/2025

Canyon Creek Rural Fire Department  
John Keller  
262-293-6265  
jkeller.ccrfd@outlook.com

1-888-349-3455 • MOUNTAINALARM.COM

The Leader in Fire, Life Safety, and Security Solutions

New

QTY	Description
1	4TB 8 Channel Wall Mount with Monitor NRM
3	8MP H.265 IP TURRET CAMERA, 2.8MM, NDAA, WHITE,
0.3	Cat6 White, Unshielded, Solid, CMR, 1000ft box
1	825va/ 480w/12outlet/Avr Ups

Labor:

Description
Labor

New Subtotal \$3,788.64

License Plate Camera

QTY	Description
1	2MP H.265 IP License Plate Recognition Bullet Came
0.1	Cat6 White, Unshielded, Solid, CMR, 1000ft box

Labor:

Description
Labor

License Plate Camera Subtotal \$1,616.92

System Investment

Total Proposal Amount \$5,405.56

THIS IS NOT AN INVOICE. DO NOT PAY. INVOICE TO BE PROVIDED.

SYSTEM TOTAL \$5,405.56

Acceptance of proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted (subject to credit approval.) You are authorized to do the work as specified.

Pricing is valid for 7 days from the date proposal was submitted to contractor/customer.

Progress Billing will be applied to this proposal.

Canyon Creek Rural Fire  
Department

CompanyDate

Authorized Signature

Printed NameTitle

262-293-6265  
PhoneFax

jkeller.ccrfd@outlook.com  
Email

0  
Purchase Order Number

Mountain Alarm - Helena

CompanyDate

Authorized Signature

Printed NameTitle

406-449-2696406-449-0964  
PhoneFax

jakea@mountainalarm.com  
Email

TERMS AND CONDITIONS

This proposal is subject to the Pye-Barker General Terms and Conditions located at <https://pyebarkerfs.com/generalterms>. By signing or receiving services under this proposal, you acknowledge that you have reviewed such terms and conditions and that they will be incorporated into the proposal by reference. This proposal, including the incorporated General Terms and Conditions, contains the complete and final agreement between the parties with respect to the subject matter hereof.



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

---

## EMT - Request for Reimbursement

1 message

---

**CCRFD Admin** <ccrfd2266@gmail.com>  
To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Thu, Jul 17, 2025 at 1:45 PM

Hi Trustee Wendy,

Attached are multiple receipts for the recently completed EMT course through Helena College Jan 2 - May 2, 2025.

A request prior to enrolling in the course was not made, in large part due to the status of the then board. Like John Keller, we took the initiative to take the course in an effort to provide improved Fire/EMS services to our and surrounding community. I hope the board will support the request for reimbursement after the fact.

The invoices attached are as follows:

1. Helena College EMT course  
Cost \$1,038.85, paid 1.2.2025

2. EMT materials (Book)  
Cost \$132.49, paid 12.31.2024

3. Castle Branch - requires background check  
Cost \$70.99 paid

4. L&C City County Health - TB test, required for clinicals  
Cost \$31.00 paid

5. NREMT Exam - required for licensing. Cost \$104.00 paid

\*6. State of Montana DHS - Medical License \$35.00  
This amount is pending and has not yet been paid.

Total (not including license)  
\$1,377.33

If you or the board need any additional items or have questions please feel free to contact me.

V/R  
Kai

Kajetan Bauer  
Captain, EMT - CCRFD  
Canyon Creek, MT

Sent from my iPhone



**Spring Senestet 2025 Freshman.pdf**  
18211K



770-04-3210 Bauer, Kajetan

Spring Semester 2025 Freshman

ND 202530

Helena College

Schedule Bill

CRN	SUBJ	CRSE	SEC	COURSE TITLE	CR	G	LV	START	STOP	DAYS	BLDG	ROOM	INSTRUCTOR
30274	ECP	130	1	Emergency Medi	05	A	01	5:45	9:50P	TR	AP	110	Ramirez
								8:00	2:20P	S	AP	110	Ramirez

TOTAL CREDITS 5

\*\*\*\* REGISTRATION CHARGES/CREDITS \*\*\*\*

\*\*FINALIZED BILL AS OF \*\*

DESCRIPTION	CHARGES	PAYMENTS
* Total Charges	.00	
* Total Payments		.00
*Estimated Refund	(	.00)

Charges shown are from when you finalized your  
Schedule Bill on .  
You may have additional charges due.

**PAID**

HELENA COLLEGE

Bauer, Kajetan  
PO Box 462  
7659 Lost Horse Creek Rd  
CANYON CREEK MT 59633

In-state 000000  
17-JUL-25 07:53:25 AM



ACCOUNT DETAILS

Active Balance Term: 202530 CHS/CA

Receipt

Detail Code *	Description *	Term *	Charge	Payment	Balance	Source *	Effective Date *	Transaction Date	Acct Year	Posted	Receipt	Original Charge *	Current Status *	Trans Number
CHS	Finalize Spr25-enrollment P	202530			0.00	0.00 T	01/02/2025	01/02/2025			1073634			18
CHS	Web Card	202530			1,034.95	0.00 W	01/02/2025	01/02/2025			2273688			19
T291	HC Resident Tuition	202530	604.85			0.00 R	01/02/2025	01/02/2025						20
T100	HC Registration-NonResident	202530	30.00			0.00 R	01/02/2025	01/02/2025						21
Y004	HC ID Cards	202530	15.00			0.00 R	01/02/2025	01/02/2025						22
T127	HC Technology 2.0 Fee	202530	60.00			0.00 R	01/02/2025	01/02/2025						23
T124	HC Wellness Fee	202530	15.00			0.00 R	01/02/2025	01/02/2025						24
T123	HC Library Fee	202530	15.00			0.00 R	01/02/2025	01/02/2025						25
T122	HC Building Maint Fee	202530	15.90			0.00 R	01/02/2025	01/02/2025						26
T103	HC Student Government Fee	202530	35.00			0.00 R	01/02/2025	01/02/2025						27
T022	HC Student Center Dev Fee	202530	36.00			0.00 R	01/02/2025	01/02/2025						28
T010	HC Access Fee	202530	8.50			0.00 R	01/02/2025	01/02/2025						29
T006	HC Academic Facility Fee	202530	21.00			0.00 R	01/02/2025	01/02/2025						30
T005	HC Information Technology Fee	202530	54.00			0.00 R	01/02/2025	01/02/2025						31
T004	HC Equipment Fee	202530	23.00			0.00 R	01/02/2025	01/02/2025						32
S025	EMT Class Fee	202530	100.00			0.00 R	01/02/2025	01/02/2025						33

10 v Per Page

BALANCE DETAILS

Query Balance	0.00
Account Balance	0.00
Amount Due	0.00
Memor Balance	0.00

Authorized Add  
Balance  
NSF  
Memo p/1



Final Details for Order #112-2936596-8090651  
Print this page for your records.

Order Placed: December 31, 2024  
Amazon.com order number: 112-2936596-8090651  
Order Total: \$132.49

Shipped on December 31, 2024

Items Ordered	Price
1 of: <i>Emergency Care and Transportation of the Sick and Injured Essentials Package</i> , American Academy of Orthopaedic Surgeons (AAOS) Sold by: studentbargains3 (seller profile) Supplied by: Other  Condition: New	\$132.49

Shipping Address:  
Kajetan Bauer  
7659 Lost Horse Creek rd  
Canyon creek, Mt 59633  
United States

Shipping Speed:  
Two-Day Shipping

Payment information

Payment Method: Visa ending in 8303	Item(s) Subtotal: \$132.49 Shipping & Handling: \$0.00 ----- Total before tax: \$132.49 Estimated tax to be collected: \$0.00 ----- <b>Grand Total: \$132.49</b>
Billing address Kajetan Bauer 7659 Lost Horse Creek rd Canyon creek, Mt 59633 United States	
Credit Card transactions	Visa ending in 8303: December 31, 2024: \$132.49

To view the status of your order, return to Order Summary.

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TOP OF PAGE



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**EMT Training Reimbursement**

1 message

**Montana Man** <jkeller.ccrfd@outlook.com>

Tue, Jul 15, 2025 at 4:46 PM

To: Wendy Adamson &lt;wadamson.ccrfd@gmail.com&gt;

Cc: Jonathan Cunningham &lt;jcunningham.ccrfd@gmail.com&gt;, CCRFD Admin &lt;ccrfd2266@gmail.com&gt;

Trustee/Treasurer Adamson,

I had a discussion with Captain Bauer yesterday about reimbursement. He informed me that you had asked him to report costs associated with EMT training so that he could be reimbursed for his training expenses. Captain Bauer suggested that I send similar information to you.

Please find attached a photo of the receipt for costs associated with taking ECP 130 Emergency Medical Technician from Helena College. Total cost was **\$1038.85**, tuition itself was \$604.85.

Please find attached a receipt from Amazon for the text book. Cost was **\$120.11**.

We had to pay **\$28** for a TB test, required so that we could complete the required clinical assignment (ambulance ride along) under the direction of St. Peter's Hospital.

I still have two more additional, future costs: the cost of taking the NREMT EMT National Certification Test and the cost of obtaining a Montana State EMT license. I believe each attempt of the NREMT EMT National Certification test is **\$104**, state license fee is **\$35**.

All told, my costs to gain a Montana EMT license are **\$1,325.96**. Captain Bauer and Chief Cunningham will have different expenses so this expense is NOT universally applicable to all candidates.

---

I did not account for miles driven. The class met twice a week from January through the end of April, approximately 72 miles round trip, yielding a total distance of 4 months \* 4 weeks/month \* 2 classes/week \* 72 miles/class ≈ 2304 miles. [If reimbursement were \\$0.14/mile](#), reimbursement would be \$322.56.

I am NOT seeking reimbursement for mileage, just pointing out that there were other costs which I don't expect CCRFD to reimburse. Chief Cunningham and Captain Bauer may have different opinions.

---

CCRFD should encourage members of the department to obtain medical licenses to benefit the community. That encouragement should come in the form of reimbursing members for training costs. This is a quid pro quo: for all of the time invested by the member to obtain the license, members are reimbursed, resulting in an increase in community safety.

For CCRFD today, this means reimbursing Chief Cunningham for any expenses related to obtaining an AEMT license, Captain Bauer and myself for expenses related to obtaining an EMT license.

It's a bit of a sticky wicket if the member completes coursework but fails to gain a license, but I am of the opinion that if that were to occur, the trustees should have leeway to reimburse, assessing if the member made a good faith effort to obtain a license, but circumstances prevented it. Birdseye had such a case; I'm not sure if the member was reimbursed or not.

---

If you have any questions/concerns/suggestions, please contact me.

Thank you for all the work you do for the good of the community.

John Keller

Assistant Chief CCRFD, EMR

---

2 attachments



IMG\_20250715\_155814771.jpg  
2079K

 EMT Text Book Invoice.pdf  
63K

770-04-3192 Keller, John

Spring Semester 2025 Freshman

ND 202530

Helena College

# Schedule Bill

CRN	SUBJ	CRSE	SEC	COURSE TITLE	CR	G	LV	START	STOP	DAYS	BLDG	ROOM	INSTRUCTOR
30274	ECP	130	1	Emergency Medi	05	A	01	5:45	9:50P	TR	AP	110	Ramirez
								8:00	2:20P	S	AP	110	Ramirez

TOTAL CREDITS 5

## \*\*\*\* REGISTRATION CHARGES/CREDITS \*\*\*\*

DESCRIPTION	CHARGES	PAYMENTS
Other Terms Bal		

Mandatory Fees	****	289.00
EMT Class Fee	S025	100.00
HC Registration-No	T100	30.00
HC Resident Tuitio	T291	604.85
HC ID Cards	Y024	15.00

* Total Charges	1038.85	
* Total Payments		.00

** Amount Due **	1038.85	
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Students must pay/finalize their schedule bill by the published dates or they will be dropped from their classes. Please refer to the Tuition and Fee Payment Section in our Student Guide for payment/finalizing instructions and options. Questions: Veteran Resources: 447-6953; Financial Aid/Consortium: 447-6916; all other questions, Student Accounts: 447-6921.

SIGN \_\_\_\_\_ DATE \_\_\_\_\_

MAILING ADDRESS:  
Helena College  
1115 North Roberts Street  
Helena, MT. 59601

Charge VISA, MasterCard or Discover

Credit card number \_\_\_\_\_ Verif. Code \_\_\_\_\_  
( )

Amount \_\_\_\_\_ Exp. Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Need help with paying your bill?

Complete the FAFSA at  
<https://www.studentaid.gov>.

Questions? Contact the Financial Aid Office at  
[financialaid@helenacollege.edu](mailto:financialaid@helenacollege.edu) or 406-447-6916.

We are here to help you!

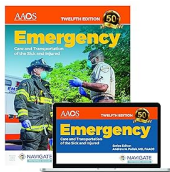
Keller, John  
8838 Marsh Creek Road  
CANYON CREEK MT 59633

In-state 000000  
27-DEC-24 08:37:21 AM

# Order Details

Order placed December 30, 2024      Order # 114-6696333-9524213

Ship to	Payment method	Order Summary	
John Keller 8838 Marsh Creek Rd. Canyon Creek, MT 59633 United States	Visa ending in 8106	Item(s) Subtotal:	\$120.11
		Shipping & Handling:	\$0.00
		Total before tax:	\$120.11
		Estimated tax to be collected:	\$0.00
		<b>Grand Total:</b>	<b>\$120.11</b>



## Emergency Care and Transportation of the Sick and Injured Essentials Package

Sold by: Amazon.com

Supplied by: Other

Return window closed on February 9, 2025

\$120.11

## RESOLUTION NO. 2025-002

### CANYON CREEK [RURAL] FIRE DISTRICT

WHEREAS the District was created by the County Commissioners of Lewis and Clark County under the adoption of the resolution as noted in the Commissioner's Journal No. 30 on Monday – August 10, 1959.

WHEREAS the District was established under the name “Canyon Creek Fire District” and is currently recognized by the county as the same.

WHEREAS the District unofficially changed its name to “Canyon Creek Rural Fire District” in February 2010.

NOW THEREFORE, BE IT RESOLVED:

1. The current Board of Trustees have reviewed the circumstances of the unofficial name change.
2. The current Board of Trustees have determined that the unofficial name of “Canyon Creek Rural Fire District” is the acceptable name to adopt moving forward.
3. The current Board of Trustees resolve to make the official name of the District as “Canyon Creek Rural Fire District” effective immediately.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

By: \_\_\_\_\_  
Chairperson, Canyon Creek Rural Fire District

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - August 18, 2025 at 6:30PM**

## NEW Business Action Item:

<b>Action Item #5:</b>	<b>Will consider a change to the Bylaws [SEC.112-Committees] to provide clarity and definition to Committees</b>
<b>Bylaws</b>	<p><b><u>SEC.112 – Committees</u></b></p> <p><b>As of the adopted Bylaws from August 4, 2025 the document reads:</b></p> <p>SPECIAL COMMITTEES – Special committees of the Board <u>may be</u> appointed by the Chairperson. The committee Chairperson of all District special committees shall be responsible for submitting written minutes on all meetings to the Board. The report <u>shall</u> include:</p> <ol style="list-style-type: none"><li>1. Date, time and attendance.</li><li>2. Summary of committee proposals signed by committee members in favor of majority proposals, or any minority proposals.</li></ol>
<b>New</b>	<p><b>Proposed language for Bylaws amendment:</b></p> <p><u>SELECT COMMITTEES</u> – Select committees of the Board <u>may be</u> appointed by the Board Chairperson. Upon creation, the Board Chair will provide:</p> <ol style="list-style-type: none"><li>I. The Purpose or Mission (investigative not legislative; no budgetary authority)</li><li>II. Number of committee members (minimum three and always an odd number).</li><li>III. Committee Chair (responsible for the public meetings, records in accordance with the District's requirement &amp; reporting back to the Board)</li><li>IV. Length of time of the Select committee</li></ol> <p><u>SPECIAL COMMITTEES</u> – A Special committee will differentiate by three factors: (1) it will be provided a budget; (2) encourages public participation due to public funds involvement; (3) due to the budgetary factor, a Special committee <u>shall only be</u> launched after an affirmative vote of the Board. This includes defining its purpose or mission and selecting the Special Committee Chair from the CCRFD Trustees. Upon creation, the Committee Chair will oversee:</p> <ol style="list-style-type: none"><li>I. Coordinating a broad group of seven (7) total committee members:<ol style="list-style-type: none"><li>a. Another CCRFD Trustee</li><li>b. Fire Company Officer</li><li>c. Auxiliary Board Member</li><li>d. Three (3) members of the public</li></ol></li><li>II. Committee Chair is responsible for the public meetings, records in accordance with the District's requirement &amp; reporting back to the Board</li><li>III. Length of time will be dependent upon the budget and the mission</li><li>IV. The Board can vote to close the Special committee at any time regardless if the mission has been completed</li></ol>

## Canyon Creek Rural Fire District Preliminary Budget FY 2025-2026

[illegible]



Canyon Creek Rural Fire District Preliminary Budget FY 2025-2026

		<u>FY 2021-2022</u>			<u>FY 2022-2023</u>			<u>FY 2023-2024</u>			<u>FY 2024-2025</u>			<i>FY 25-26 Planning</i>	<i>Approved Numbers</i>
		Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual (thru	%		
	Major Purchases Over \$5000	\$ 10,000	\$ 4,750	48%	\$ 3,000	\$ 5,213	174%	\$ 3,000	\$ 4,952	165%					
	Safety Equipment (Minor Equip)	\$ 10,000	\$ 8,553	86%	\$ 8,000	\$ 3,452	43%	\$ 10,200	\$ 6,862	67%					
	DISTRICT OPERATIONS:										\$ 10,000	\$ 302	3%		\$ 7,000
	-Background checks														
	-Operation supplies														
	-PPE / SCBAs / other gear														
	-Subscriptions (ie. Image Trend)														
	EMS / MEDICAL:	\$ 1,000	\$ 1,674	167%	\$ 1,000	\$ 2,323	232%	\$ 3,000	\$ 3,254	108%	\$ 3,000	\$ 3,829	128%		\$ 5,000
	-Medical Supplies														
	-EMS Training														
	FUEL:	\$ 5,000	\$ 6,112	122%	\$ 8,000	\$ 5,149	64%	\$ 8,200	\$ 6,178	75%	\$ 10,000	\$ 3,715	37%		\$ 10,000
	-Reimbursements														
	-WEX Charge Account														
	TRAINING (NON-EMS):	\$ 1,200	\$ 489	41%	\$ 500	\$ 407	81%	\$ 1,500	\$ 177	12%	\$ 2,500	\$ -	0%		\$ 4,500
	Total FY Expenses	\$ 53,500	\$ 48,760	91%	\$ 55,870	\$ 45,596	82%	\$ 59,500	\$ 57,074	96%	\$ 64,000	\$ 37,196	58%		\$ 70,000
	RESERVE LEFTOVER	\$28,083			\$24,068			\$12,347			\$36,471				

Designated funds for \$10K deductible \$ (10,000)

Designated funds for Community Awareness subcommittee \$ (10,000)

Estimated reserve \$ 16,471

2024-2025 TERM FINANCIALS (CLOSED)

2024-2025 BUDGET \$64,000.00

2024-2025 DEPOSITS \$76,465.33

DIFFERENCE \$13,465.33 More than budgeted

2024-2025 DEPOSITS \$76,465.33

2024-2025 EXPENSES \$41,126.05

DIFFERENCE \$35,339.28 Leftover under-spent funds

2024-2025 OVERAGE \$35,339.28

DESIGNATED FUNDS - \$10,000.00 Earmarked for \$10K insurance deductible

SUB-COMMITTEE -\$10,000.00 Community Awareness (Recruitment & PR)

RESERVE FUNDS \$15,339.28 Addt'l available funds in Operating Account

# CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2024 TO 06/30/2025

## Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: JUNE 2025

### COUNTY FINANCE REPORTS, Operating Cash

	ENTITL	STATE REV	MISC.	PENALTY &				LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB	EXPENSES		ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2024							\$ 107,483.88		\$ 107,483.88	
01/2025	JULY	\$ -	\$ -	\$ 5,000.00	\$ 243.09	\$ 5.93	\$ 661.20	\$ 5,910.22	\$ 113,394.10	\$ 3,257.62	\$ 110,136.48
02/2025	AUGUST	\$ -	\$ -	\$ (5,000.00)	\$ 268.22	\$ 13.19	\$ 726.37	\$ (3,992.22)	\$ 106,144.26	\$ 5,012.19	\$ 101,132.07
03/2025	SEPTEMBER	\$ -	\$ 636.01	\$ 8.24	\$ 143.13	\$ 9.46	\$ 659.20	\$ 1,456.04	\$ 102,588.11	\$ 4,302.61	\$ 98,285.50
04/2025	OCTOBER	\$ -	\$ -	\$ 409.94	\$ 50.01	\$ 2.16	\$ 523.54	\$ 985.65	\$ 99,271.15	\$ (293.37)	\$ 99,564.52
05/2025	NOVEMBER	\$ -	\$ -	\$ -	\$ 797.46	\$ 18.11	\$ 372.42	\$ 1,187.99	\$ 100,752.51	\$ 2,202.12	\$ 98,550.39
06/2025	DECEMBER	\$ -	\$ 636.01	\$ 341.00	\$ 33,378.44	\$ 0.33	\$ 840.47	\$ 35,196.25	\$ 133,746.64	\$ 2,132.34	\$ 131,614.30
07/2025	JANUARY	\$ -	\$ -	\$ 301.05	\$ 1,821.74	\$ 9.59	\$ 561.03	\$ 2,693.41	\$ 134,307.71	\$ 2,469.70	\$ 131,838.01
08/2025	FEBRUARY	\$ 1,370.24	\$ -	\$ -	\$ 134.44	\$ 3.62	\$ 956.39	\$ 2,464.69	\$ 134,302.70	\$ 5,370.00	\$ 128,932.70
09/2025	MARCH	\$ -	\$ 636.01	\$ 170.46	\$ 238.32	\$ 1.72	\$ 569.43	\$ 1,615.94	\$ 130,548.64	\$ 8,668.63	\$ 121,880.01
10/2025	APRIL	\$ -	\$ -	\$ -	\$ 69.48	\$ 1.60	\$ 477.24	\$ 548.32	\$ 122,428.33	\$ 720.30	\$ 121,708.03
11/2025	MAY	\$ 824.03	\$ -	\$ 1,220.00	\$ 18,579.04	\$ 7.93	\$ 458.17	\$ 21,089.17	\$ 142,797.20	\$ 467.40	\$ 142,329.80
12/2025	JUNE	\$ 192.16	\$ 516.53	\$ -	\$ 5,972.02	\$ 9.52	\$ 619.64	\$ 7,309.87	\$ 149,639.67	\$ 6,816.51	\$ 142,823.16
	TOTAL	\$ 2,386.43	\$ 2,424.56	\$ 2,450.69	\$ 61,695.39	\$ 83.16	\$ 7,425.10	\$ 76,465.33		\$ 41,126.05	

\$10,700.00

\$13,150.69

CURRENT MONTH MISC. REVENUE		
<b>TOTAL</b>		<b>\$ -</b>

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$142,823.16
CIF Funds Balance	\$57,488.73
<b>Total</b>	<b>\$ 200,311.89</b>
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$248.00
<b>District Balance, Month-end</b>	<b>\$ 200,063.89</b>

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$142,823.16	101.01
"Restricted Cash" GL Account	\$57,488.73	102.00
<b>District Balance, Month-end</b>	<b>\$200,311.89</b>	

Difference: \$0.00

# CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2024 TO 06/30/2025

## Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: JUNE 2025

### CCRFD OPERATING ACCOUNT

#### County Report: Reconciled Checks Register

Checks Cleared, Current Month			AMOUNT	Notes:
3039	Burdick's	5/20/2025	\$ 286.00	Past Due Inv.
3040	Reimb. Ck.	6/4/2025	\$ 76.43	To B.Justesen (pipe)
3041	Reimb. Ck.	6/4/2025	\$ 214.02	To Wendy A. (supplies)
3042	Reimb. Ck.	6/4/2025	\$ 159.90	To Wendy A. (zoom)
EFT	MT State Fund	6/5/2025	\$ 59.01	Final Installment
3043	Reimb. Ck.	6/5/2025	\$ 49.96	To B.Justesen (fertilizer)
3044	Big Sky Fire	6/9/2025	\$ 1,500.00	8111+8112 testing
EFT	LincTel	6/10/2025	\$ 108.00	AutoPay
3045	Napa Auto	6/11/2025	\$ 488.15	Vehicle maint.
EFT	NWE	6/12/2025	\$ 189.77	AutoPay
3046	Reimb. Ck.	6/20/2025	\$ 41.97	To Wendy A. (supplies)
3047	MT Propane	6/20/2025	\$ 178.10	June 2025 Service
3050	L&CC	6/23/2025	\$ 3,282.88	Grady RECALL Election
EFT	WEX	6/26/2025	\$ 182.32	MAY.2025 Statement
<b>Total</b>			<b>\$ 6,816.51</b>	

### CCRFD OTHER SPENDING ACCTS.

CC Transactions, Current Month		AMOUNT
<b>Total</b>		<b>\$ -</b>

#### CCRFD Checkbook:

Check Outstanding, Current Month			AMOUNT	
3048	CLIA Labs	6/23/2025	\$ 248.00	2YR. Waiver
3049	VOIDED	6/23/2025	\$ -	
<b>Total</b>			<b>\$ 248.00</b>	

County Reports - Other Expenses, Current Month		
<b>Total</b>		<b>\$ -</b>

<b>TOTAL COUNTY MONTHLY EXPENSES</b>	<b>\$ 6,816.51</b>	\$ -
OPERATING ACCT - EXPENSES 511.01 (PG.1) \$6,816.51		
CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3) \$0.00		

Budget	\$64,000.00
Expenditures [511.01]	\$41,126.05
<b>% Budget Remaining</b>	<b>35.74%</b>

**Quote**

08/13/2025 3:33 pm

1400 STODDARD STREET  
Missoula, Montana, 59802  
United States  
406-830-3444

**Company:** Canyon Creek Rural Fire District**Customer:** Johnathan Cunningham

Billing-PO Box 464, 248 Grand St., Canyon Creek,  
MT, 59640, USA

Work: 406-422-2932

jcunningham.ccrfd@gmail.com (Primary)

jcunningham.ccrfd@gmail.com (Secondary)

Note: 7560 duffy lane canyon creek , mt. 59633

**4663****44605**

Register: NORTH RIDGE FIRE EQUIPMENT2

Employee: CURTIS

Item	#	Price
Coaxsher FC105 BetaX Wildland Fire Shirt YELLOW/NAVY 2XL*	1 x \$192.00	\$192.00
Coaxsher FC105 BetaX Wildland Fire Shirt YELLOW/NAVY 3XL*	1 x \$202.95	\$202.95
Coaxsher FC105 BetaX Wildland Fire Shirt YELLOW/NAVY LG*	1 x \$182.00	\$182.00
Coaxsher FC105 BetaX Wildland Fire Shirt YELLOW/NAVY XL*	1 x \$182.00	\$182.00
TRUE NORTH Wildland Pant 7oz Teca Plus 42 32*	1 x \$210.95	\$210.95
TRUE NORTH Wildland Pant 7oz Teca Plus 32 34*	1 x \$200.95	\$200.95
TRUE NORTH Wildland Pant 7oz Teca Plus 34 30*	1 x \$200.95	\$200.95
TRUE NORTH Wildland Pant 7oz Teca Plus 38 32*	1 x \$210.95	\$210.95
Red Steer 15590 Wildland Glove LARGE*	10 x \$11.45	\$114.50
Red Steer 15590 Wildland Glove MEDIUM*	10 x \$11.45	\$114.50
Red Steer 15590 Wildland Glove XX-LARGE*	10 x \$11.45	\$114.50
RED STEER 15580 Wildland Glove XLarge*	10 x \$11.45	\$114.50
TRUE NORTH SGR6210 SPYDER GEAR PACK BLACK*	2 x \$174.95	\$349.90
FRONTLINE BUSHWHACKER PACK FLB210*	1 x \$279.85	\$279.85

Subtotal \$2670.50

Total Tax \$0.00

**73**

\* No Tax Applied

ALL INVOICES ON ESTABLISHED ACCOUNTS ARE DUE NET 30 FROM THE DATE OF INVOICE. ANY UNPAID INVOICES PAST 30 DAYS WILL ACCRUE INTEREST AT THE RATE OF 1.5% PER MONTH THEREAFTER.

Thank You Johnathan Cunningham!



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## Amendment to the 3 quote rule

1 message

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**Jonathan Cunningham** <jcunningham.ccrfd@gmail.com>  
Bcc: wadamson.ccrfd@gmail.com

Wed, Aug 13, 2025 at 4:46 PM

Board,

I am writing to request consideration for an amendment to our current purchasing policy, specifically the requirement to obtain three quotes for any purchase exceeding \$1,000. While this policy has been valuable in ensuring competitive pricing and fiscal responsibility, there are circumstances where a "single-source" vendor is the only practical or available option.

I propose adding language to the policy that allows for exceptions when a purchase meets the criteria for a single-source vendor. This would apply in cases where the desired product, service, or equipment is only available from one supplier due to location, specialized requirements (i.e. excessive shipping costs), compatibility needs, or exclusive distribution rights.

The amendment would ensure that the purchasing process remains efficient without compromising transparency or accountability. This flexibility would also help prevent operational delays when a critical need arises.

I respectfully request the Board's review and approval of this proposed amendment so it may be formally incorporated into our purchasing policy.

### Proposed Amendment:

An exception to the three-quote requirement may be granted for purchases over \$1,000 when the item or service qualifies as a **single-source vendor** purchase.

- *Single-source vendor* means the product, service, or equipment is available from only one supplier due to unique specifications, compatibility requirements, or exclusive distribution rights.
- The requestor must provide written documentation (invoice or quote) for the single-source designation, which will be retained with purchase records for transparency and audit purposes.
- All single-source purchases must still receive prior approval from the Board of Trustees.

### Purpose:

This amendment ensures operational efficiency by allowing flexibility in urgent or specialized procurement situations, while maintaining documentation standards to ensure accountability.

Respectfully,

**Jonathan Cunningham**  
**FIRE CHIEF**  
**CANYON CREEK RURAL FIRE DISTRICT**  
**CANYON CREEK, MONTANA**  
406.368.2266 - Station  
406.916.8546 - Cell

