

Canyon Creek Rural Fire District (CCRFD)
P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's SPECIAL Meeting
Friday – August 22, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 876 9540 3958 Passcode: 745842

ATTENDEES	
Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman Trustee #2 Sam Stigman, Vice-Chair (via Zoom) Trustee #3 Wendy Adamson, Secretary/Treasurer Trustee #4 Peggy Justesen, Trustee Trustee #5 Kevin Zwicker, Trustee	Fire Chief Jonathan Cunningham Assistant Chief John Keller
Community Members / Guests: Kori Dee, Auxiliary Board (in person) Connie Horder (in person)	

AGENDA	
Chairman: Calls the meeting to order / Pledge of Allegiance Secretary: Roll call of Board Members present	Time: 06:31 PM
Chairman: Opening Comments & Instructions Opens meeting for Public Comment	Time: 06:32 PM
Chairman: <u>NEW Business - Action Item #1:</u> Presentation of comparative pricing exercise on the wildland gear order from North Ridge Fire Equipment and other suppliers; Chief Cunningham presented & questioned; Public comments received	Time: 06:39 PM Vote: NO VOTE

3441812 B: M64 P: 6648 MIN
09/30/2025 11:23 AM Pages: 1 of 2 Fees: 0.00
Amy Reeves Clerk & Recorder, Lewis & Clark MT



Please visit our website at www.canyoncreekruralfire406.org for Agenda, Agenda Packet and other info.

*- Chairman has chosen to refrain from voting unless needed to break a tie vote of the other Members

AGENDA (cont.)

Chairman: <u>NEW Business - Action Item #2:</u>	Time: 07:04 PM
Will consider approving the revision to the Standard Operating Guidelines for "Purchasing Supplies and Maintenance items"	
ADAMSON Motioned to approve the revision to the SOG's for "Purchasing Supplies and Maintenance items", with amendment to point 6 – change language "Fire Company" to "Fire District";	
JUSTESEN Seconded; Chief Cunningham commented;	Vote: PASSED
No other Public Comments made	4-0-1*

Chairman: For the "Good of the Order" – Trustee's comments	Time: 07:10 PM
CHAIR JIM THOMAS = (no comments)	
VICE-CHAIR SAM STIGMAN = (no comments)	
SECRETARY / TREASURER WENDY ADAMSON = (no comments)	
TRUSTEE PEGGY JUSTESEN = (no comments)	
TRUSTEE KEVIN ZWICKER = (no comments)	
CANYON CREEK AUXILIARY REPRESENTATIVE–Kori Dee (Board Member) = Security system donation will be provided to CCRFD after receipt of the invoice for the system's installation	

Chairman: Next meeting date confirmation:	Time: 07:11 PM
MONDAY 9/15/2025 = Regular Meeting (on the 3 rd Monday of the month)	

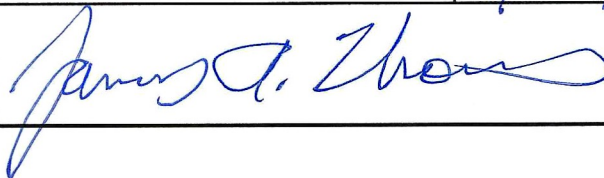
Chairman: Adjournment	Time: 07:12 PM
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APPROVAL

Meeting Minutes approved by the Trustees on (date approved):

9/29/2025

Signed by the acting Chairperson:



SPECIAL MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Friday – August 22, 2025 at 6:30PM



The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions
Opens meeting for Public Comment

Chairman: NEW Business Action Item(s) to Adopt / Amend / Table / Reject:

- 1) Presentation of comparative pricing exercise on the wildland gear order from North Ridge Fire Equipment and other suppliers
- 2) Will consider approving the revision to the Standard Operating Guidelines for “Purchasing Supplies and Maintenance items”

Chairman: For the “Good of the Order” – Trustee’s comments section

Chairman: Next meeting date confirmation

Chairman: Adjournment

ZOOM MEETING INVITE INFORMATION

Topic: CCRFD SPECIAL MEETING

Time: Aug 22, 2025 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87695403958?pwd=nvmgyxAY5J1VOUvM6t6aODSfb7la8g.1>

Meeting ID: 876 9540 3958

Passcode: 745842

One tap mobile

+13462487799,,87695403958#,,,,*745842# US (Houston)

+16694449171,,87695403958#,,,,*745842# US

Join instructions

https://us06web.zoom.us/join/87695403958/invitations?signature=IChAoen1d1FmA0p42ijzyrc_IZX-Fflgo5QLtMFE3CI

Please visit our website at www.canyoncreekruralfire406.org for Agenda Packet and other information