

# Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



## Board of Trustee's SPECIAL Meeting

### Thursday – July 24, 2025

This meeting was conducted in person at the fire hall and via Zoom.

The official meeting minutes are the Zoom recording which is available upon request.

Meeting ID: 836 5406 5796

Passcode: 564878

### ATTENDEES

#### Board Members:

Trustee #1 Jim Thomas, Chairman  
Trustee #2 Sam Stigman, Vice-Chair  
Trustee #3 Wendy Adamson, Secretary/Treasurer  
Trustee #4 Peggy Justesen, Trustee  
Trustee #5 Kevin Zwicker, Trustee

#### Fire Company Members:

Chief Cunningham  
Asst. Chief John Keller  
Marc McDonough, Firefighter  
Dale Hudec (Probie)

#### Community Members / Guests:

Special Guest & Trainer:	Kori Dee, Auxiliary Board (in person)
Dan Clark, Director	Connie Horder (in person)
MSU Local Government Center	Charlie Spinning (in person)

### AGENDA

<b>Chairman:</b>	<b>Calls the meeting to order / Pledge of Allegiance</b>	<b>Time:</b>	<b>02:00 PM</b>
<b>Secretary:</b>	<b>Roll call of Board Members present</b>		

<b>Chairman:</b>	<b>Opening Comments &amp; Instructions</b>	<b>Time:</b>	<b>02:01 PM</b>
	<b>Opens meeting for Public Comment</b>		

<b>TRAINING:</b>	<b>Special Guest – Dan Clark, Director of MSU Local Government Center – will conduct a mandatory training session for the CCRFD Board of Trustees.</b> <b>Per Mr. Clark's email dated June 11, 2025:</b> <i>"...12 [REDRESS] petitions were filed with the county attorney this past winter, and 11 were determined to have merit. In response, the Local Government Center is responsible for developing and delivering appropriate training to support the affected boards and ensure compliance with the law."</i> <i>[MCA 7-1-206. Local district board oversight-Methods for redress]</i>	<b>Time:</b>	<b>02:05 PM</b>
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3439570 B: M64 P: 5090 MIN  
08/19/2025 01:53 PM Pages: 1 of 2 Fees: 0.00  
Amy Reeves Clerk & Recorder, Lewis & Clark MT



Please visit our website at [www.canyoncreekruralfire406.org](http://www.canyoncreekruralfire406.org) for Agenda, Agenda Packet and other info.

\*- Chairman has chosen to refrain from voting unless needed to break a tie vote of the other Members

## AGENDA (cont.)

**Chairman:** If time permits, open up for Public Comment and/or Questions for Mr. Clark **Time:** 05:59 PM

-Chief Cunningham had question/discussion regarding not wanting to micromanaging the volunteer firefighters but to do right by them; Dan's response was related to a good HR policy and can connect Chief with other districts that have developed programs.

-Lt. John Keller had questions about emails being BCC'd with the board members; Dan's response was related to requesting them and offered an email signup for info in addition to the Agenda Packet.

-Chief Cunningham expressed appreciation for the training and the board members who didn't really earn the complaints but were being trained for the good of the future

**Chairman:** If time permits, for the "Good of the Order" – **Time:** 06:03 PM  
**Trustee's comments**

CHAIR JIM THOMAS =  
Reminder about Special Meeting scheduled for Monday 8/4/2025

VICE-CHAIR SAM STIGMAN= (no comment)

SECRETARY / TREASURER WENDY ADAMSON = (no comments)

TRUSTEE PEGGY JUSTESEN = (no comment)

TRUSTEE KEVIN ZWICKER = (no comment)

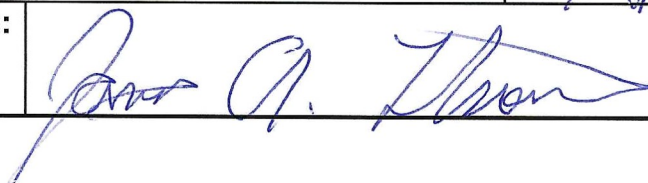
**Chairman:** Adjournment **Time:** 06:04 PM

## APPROVAL

Meeting Minutes approved by the Trustees on (date approved):

8/18/25

Signed by the acting Chairperson:



**SPECIAL MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Thursday - July 24, 2025 from 2:00PM - 6:00PM**



The meeting will be hybrid: via Zoom and  
in person at the fire hall: 7560 Duffy Lane

**Chairman:** Calls the meeting to order / Pledge of Allegiance

**Secretary:** Roll call of Board Members present

**Chairman:** Opening Comments & Instructions  
Opens meeting for Public Comment

**TRAINING:** Special Guest – Dan Clark, Director of MSU Local Government Center –  
will conduct a mandatory training session for the CCRFD Board of Trustees.

**Per Mr. Clark's email dated June 11, 2025:**

*"...12 [REDDRESS] petitions were filed with the county attorney this past winter, and 11 were determined to have merit. In response, the Local Government Center is responsible for developing and delivering appropriate training to support the affected boards and ensure compliance with the law." [MCA 7-1-206. Local district board oversight-Methods for redress]*

**Chairman:** If time permits, open up for Public Comment and/or Questions for Mr. Clark

**Chairman:** If time permits, for the "Good of the Order" – Trustee's comments section

**Chairman:** Adjournment

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**ZOOM MEETING INVITE INFORMATION**

**Topic: CCRFD Special Mtg. (Redress Training)**

**Time: Jul 24, 2025 02:00 PM Mountain Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/83654065796?pwd=VWgl4D9cY7JfIFQR4tYoD7ISSelxWU.1>

**Meeting ID: 836 5406 5796**

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One tap mobile

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+17207072699,,83654065796#,,,,\*564878# US (Denver)

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Dial by your location

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- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

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PLEASE NOTE: Tampering with or interfering with this Agenda without consent is a violation of MCA 45-6-101(1b).

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