Canyon Creek Rural Fire District (CCRFD)
P.O. Box 464, Canyon Creek, MT 59633

Board of Trustee's REGULAR Meeting
Monday – July 20, 2026

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	**Meeting ID:** 854 2401 0841
	Passcode: 180284

ATTENDEES

Board Members:		Fire Company Members:
Trustee #1	Randy Williams, Chairman	Capt. Will Adamson, Acting Chief
Trustee #2	Peggy Justesen, Vice-Chair	
Trustee #3	Wendy Adamson, Secretary/Treasurer	
Trustee #4	Ray Miller, Trustee	
Trustee #5	Sam Stigman, Trustee	

Community Members / Guests:

Connie Horder (in person)
Lil Miller (in person)
Kori Dee (in person)
Deb Williams (in person)

AGENDA

Chairman: **Secretary:**	**Calls the meeting to order / Pledge of Allegiance** **Roll call of Board Members present**	**Time: 06:30 PM**
Chairman:	**Opening Comments & Instructions** **Opens meeting for Public Comment**	**Time: 06:32 PM**
Chairman:	**Consent Item(s):**	**Time: 06:35 PM**

UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION

A. Meeting Minutes for Regular Meeting – Tues. May 12, 2026 (time stamped)
B. Meeting Minutes for Regular Meeting – Tues. June 23, 2026 (time stamped)
C. APRIL 2026 Financial Reports (presented on 06/23/2026)
D. MAY 2026 Financial Reports (presented on 06/23/2026)

Auxiliary: ***(optional)***	**Canyon Creek Fire District Auxiliary Announcement(s):** Voted to support Chief's requests: $1500 toward Conex storage container purchase and $275/ea. Wildland Boots reimbursement to Firefighters	**Time: 06:36 PM**

3454419 B: M65 P: 7453 MIN
08/28/2026 01:22 PM Pages: 1 of 3 Fees: 0.00
Amy Reeves Clerk & Recorder: Lewis & Clark MT

AGENDA (cont.)

Treasurer: **Treasurer's Report:** **Time: 06:37 PM**

JUNE 2026 Financial Reports

Fire Chief: **Fire Chief Report:** **Time: 06:49 PM**

"FIRE CHIEF's REPORT" dated Saturday 7/18/2026 reviewed

Chairman: **NEW Business - Action Item #1:** **Time: 07:05 PM**

Will consider appointing Captain William Adamson as the "Interim Acting Fire Chief" with the temporary appointment to be revisited in ___ months or until a Fire Chief nominee is brought forward for board approval

JUSTESEN Motioned to APPROVE Captain William Adamson as the "Interim Acting Fire Chief" with the temporary appointment to be revisited in 12 months or until a Fire Chief nominee is brought forward for board approval; MILLER Seconded; Public Comments Made

*= *Trustee Adamson abstained from discussion & voting* **Vote: PASSED 4-0-1***

Chairman: **NEW Business - Action Item #2:** **Time: 07:12 PM**

Will consider funding Image Trend Invoice PS-INV125726 for $3,091.23

ADAMSON Motioned to TABLE decision on funding Image Trend Invoice PS-INV125726 for $3,091.23

STIGMAN Seconded; No Public Comments Received **Vote: TABLED 5-0-0**

Chairman: **NEW Business - Action Item #3:** **Time: 07:27 PM**

Will consider funding a recruitment flyer with a maximum budget of $_____ for Trustees Wendy Adamson and Peggy Justesen to draft for mailing

STIGMAN Motioned to APPROVE funding a recruitment flyer with a maximum budget of $800 for Trustees Wendy Adamson and Peggy Justesen to draft for mailing;

MILLER Seconded; Public Comments Made **Vote: PASSED 5-0-0**

Chairman: **NEW Business - Action Item #4:** **Time: 07:36 PM**

Will consider pursuing an overall building backup generator for the fire hall in response to Northwestern Energy's "2025 PSP (Public Safety Power Shutoff) Implementation Plan and wildfire mitigation strategy" from Capital Improvement Funds

STIGMAN Motioned to APPROVE pursuing an overall building backup generator for the fire hall in response to Northwestern Energy's "2025 PSP (Public Safety Power Shutoff) Implementation Plan and wildfire mitigation strategy" from Capital Improvement Funds

JUSTESEN Seconded; Public Comments Made **Vote: PASSED 5-0-0**

AGENDA (cont.)

Chairman: **NEW Business - Action Item #5:** **Time: 07:53 PM**

Will consider Town Pump Foundation Firefighters grant for no more than half of a $25,000 project cost

JUSTESEN Motioned to APPROVE the Town Pump Foundation Firefighters grant for no more than half of a $25,000 project cost

STIGMAN Seconded; No Public Comments **Vote: PASSED 5-0-0**

Chairman: **Public Comments** **Time: 07:58 PM**

Chairman: **For the "Good of the Order" – Trustee's comments** **Time: 07:58 PM**

CHAIR RANDY WILLIAMS = Realizing that there is a lot of help and support out in the broader community; Realizing that there is a lot to learn

VICE-CHAIR JUSTESEN = Capital Improvement Plan discussion

SEC./TREAS. ADAMSON = *(none)*

TRUSTEE RAY MILLER = When started attending the board meetings it was chaos, and now everything feels like it's on the mend with the board meetings being positive; Acknowledges is takes longer to rebuild things than to destroy.

TRUSTEE SAM STIGMAN = Does not want to see the interim label used with Acting Fire Chief William Adamson

Chairman: **Next meeting date confirmation:** **Time: 08:05 PM**

REGULAR MEETING = MONDAY 08/17/2026 at 6:30PM
Chair Randy Williams will be out of town; Vice-Chair Peggy Justesen will run the meeting in his absence

Chairman: **Adjournment** **Time: 08:05 PM**

APPROVAL

Meeting Minutes approved by the Trustees on (*date approved*):	8/26/2026
Signed by the acting Chairperson:	Peggy Williams

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday – July 20, 2026 at 6:30PM

The meeting will be hybrid: via Zoom and in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions

Open meeting for Public Comment

Chairman: Consent Item(s):

A. Meeting Minutes for Regular Meeting – Tues. May 12, 2026 (time stamped)
B. Meeting Minutes for Regular Meeting – Tues. June 23, 2026 (time stamped)
C. APRIL 2026 Financial Reports (presented on 06/23/2026)
D. MAY 2026 Financial Reports (presented on 06/23/2026)

Auxiliary: *(optional)* Canyon Creek Fire District Auxiliary Announcement(s)

Treasurer: Treasurer's Report:

- JUNE 2026 Financial Reports

Fire Chief: Fire Chief Report:

1. INCIDENTS REPORT
2. RURAL FIRE COUNCIL(RFC)
3. APPARATUS STATUS
4. MEMBERSHIP / TRAINING
5. WEATHER: Considerations for Fire Danger
6. Additional Notes / Chief's Comments

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
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Chairman: NEW Business Action Item(s) [adopt / amend / table / reject]:

1) **Will consider appointing Captain William Adamson as the "Interim Acting Fire Chief" with the temporary appointment to be revisited in ___ months or until a Fire Chief nominee is brought forward for board approval**

2) **Will consider funding Image Trend Invoice PS-INV125726 for $3,091.23**

3) **Will consider funding a recruitment flyer with a maximum budget of $_____ for Trustees Wendy Adamson and Peggy Justesen to draft for mailing**

4) **Will consider pursuing an overall building backup generator for the fire hall in response to Northwestern Energy's "2025 PSPS (Public Safety Power Shutoff) Implementation Plan and wildfire mitigation strategy" from Capital Improvement Funds**

5) **Will consider Town Pump Foundation Firefighters grant for no more than half of a $25,000 estimated project cost**

Chairman: Public Comment

Chairman: For the Good of the Order

Chairman: Next meeting date confirmation

Chairman: Adjournment

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ZOOM MEETING INVITE INFORMATION

Topic: CCRFD-Reg. Meeting (JULY)
Time: Jul 20, 2026 06:30 PM Mountain Time (US and Canada)
Join Zoom Meeting
https://us06web.zoom.us/j/85424010841?pwd=PAXmcRzlL0PfnHfGuSBclYO8185AHv.1

Meeting chat link
https://us06web.zoom.us/launch/jc/85424010841

Meeting ID: 854 2401 0841
Passcode: 180284

One tap mobile
+17207072699,,85424010841#,,,,*180284# US (Denver)
+12532050468,,85424010841#,,,,*180284# US

Join by SIP
• 85424010841@zoomcrc.com

Join instructions
https://us06web.zoom.us/meetings/85424010841/invitations?signature=hkznR_4iXiZbZ2MREfpMFH0hPsepOUk_Xs1DpV29CBk

Public Comment Guidelines:

- *Come to the designated lectern / stand for meeting recording requirements*
- *Please state your name and address in an audible tone of voice for the record.*
- *The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.*
- *There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.*
- *The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our Bylaws (available on CCRFD website)*
- *Please limit comments to three (3) minutes.*