

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday – January 19, 2026 at 6:30PM



The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance
Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions
Open meeting for Public Comment

Chairman: Consent Item(s):

- A. Meeting Minutes for Regular Meeting – Tues. Dec. 16, 2025 (time stamped)
- B. Meeting Minutes for Special Meeting – Mon. Dec. 29, 2025 (time stamped)
- C. OCTOBER 2025 Financial Reports (presented on 12/16/2025)
- D. \$300.00 – 2026 Dues for Rural Fire Council (RFC)
- E. Vicevich Law Offices billings approval for insurance claim injunctive payment authorization:
 - a. \$100.00 – Vicevich Law Offices billing (#17769)
 - b. \$300.00 – Vicevich Law Offices billing (#17827)

Auxiliary: Canyon Creek Fire District Auxiliary Announcement(s)
(optional)

Treasurer: Treasurer's Report:

- a) NOVEMBER 2025 Financial Reports
- b) DECEMBER 2025 Financial Reports
- c) Receipt of Auxiliary Donations from anonymous donor(s)
- d) MT Secretary of State Registration = canceled as of 12/21/2025

Fire Chief: Fire Chief Report:

- 1. Incidents
- 2. Rural Fire Council
- 3. Apparatus Status
- 4. Membership / Training
- 5. Weather Considerations for Fire Danger
- 6. Additional Notes / Chief's Comments

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Chairman: NEW Business Action Item(s) [adopt / amend / table / reject]:

- 1) [WSA] Will consider a transfer of funds from the “*Operating Cash*” (GL Acct.101) to the CIF or “*Restricted Cash*” (GL Acct. 102) in the amount of \$50,000**
- 2) Will consider approving Resolution 2026-001 calling for the MAY 2026 Special Election be completed by mail-in ballots**
- 3) Will consider releasing probationary criteria for a newly appointed Fire Chief for a defined period of time (*see details in the Agenda Packet*)**
- 4) Will consider appointing KAI BAUER as the probationary Fire Chief on the recommendation of the existing Fire Company membership**
- 5) Will consider an extension of time for the Command Staff to present the annual inventory report for a period of _____ days**

Chairman: For the Good of the Order

Chairman: Next meeting date confirmation

Chairman: Adjournment

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in person at the fire hall: 7560 Duffy Lane

ZOOM MEETING INVITE INFORMATION

Canyon Creek Rural Fire District is inviting you to a scheduled Zoom meeting.

Topic: CCRFD-Regular Meeting (JAN.)

Time: Jan 19, 2026 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82628517144?pwd=2CGHbKGzbi3KwL38r4kCSOC1ICMVEX.1>

Meeting ID: 826 2851 7144

Passcode: 590651

One tap mobile

+12532050468,,82628517144#,,,,*590651# US

+12532158782,,82628517144#,,,,*590651# US (Tacoma)

Join instructions

<https://us06web.zoom.us/join/82628517144/invitations?signature=-XBtONccTYyFzPESTDRp1soGfV09WVyhIEnbLiYml5o>

Public Comment Guidelines:

- Come to the designated lectern / stand for meeting recording requirements
- Please state your name and address in an audible tone of voice for the record.
- The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.
- There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.
- The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our bylaws (available on CCRFD website)
- Please limit comments to three (3) minutes.

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Consent Item(s):

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- C. OCTOBER 2025 Financial Reports (presented on 12/16/2025)**
- D. \$300.00 – 2026 Dues for Rural Fire Council (RFC)**
- E. Vicevich Law Offices billings approval for insurance claim injunctive
payment authorization:**
 - a. \$100.00 – Vicevich Law Offices billing (#17723)**
 - b. \$300.00 – Vicevich Law Offices billing (#17827)**

Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's REGULAR Meeting

Tuesday – December 16, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 867 4341 2627
	Passcode: 699583

ATTENDEES	
Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman	Chief Cunningham (late/via Zoom)
Trustee #2 Sam Stigman, Vice-Chair	Asst. Chief John Keller (in person)
Trustee #3 Wendy Adamson, Secretary/Treasurer	Captain Kai Bauer (via Zoom)
Trustee #4 Peggy Justesen, Trustee	Bob Justesen, Mechanic (in person)
Trustee #5 Kevin Zwicker, Trustee (absent)	
Community Members / Guests:	
Kori Dee, Auxiliary Board (via Zoom)	Patty Butterfield (in person)
"None" (via Zoom)	Connie Horder (in person)

AGENDA	
Chairman: Calls the meeting to order / Pledge of Allegiance	Time: 06:35 PM
Secretary: Roll call of Board Members present	
Chairman: Opening Comments & Instructions Opens meeting for Public Comment	Time: 06:36 PM
Chairman: Consent Item(s):	Time: 06:43 PM
<p align="center">UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION</p> <p>A. Meeting Minutes for Regular Meeting – Mon. Nov. 17, 2025 (time stamped)</p> <p>B. Meeting Minutes for Special Meeting – Friday Nov. 21, 2025 (time stamped)</p> <p>C. \$200.00 – Pye-Barker (#7478888) annual fire extinguisher service</p> <p>D. \$500.00 – Vicevich Law Offices billing (#17723) approval for insurance claim injunctive payment authorization</p>	

AGENDA (cont.)

Auxiliary: <i>(optional)</i>	Canyon Creek Fire District Auxiliary Announcement(s): <ul style="list-style-type: none"> • Prepared Christmas cards for all CCRFD Volunteers to be distributed at the Birdseye / Canyon Creek Christmas party held on Sat. Dec. 13th. Gifts in the form of cash gift cards • Chief Cunningham was given the gift cards for all volunteers who could not attend the Christmas party • Auxiliary is grateful for great donors 	Time: 06:43 PM
Treasurer:	Treasurer's Report(s): <ul style="list-style-type: none"> • OCTOBER 2025 Financial Reports (presented) • NOVEMBER 2025 Financial Reports **DELAYED 1 MONTH** • "Volunteer Firefighters' Compensation Act (VFCA)" letter received 	Time: 06:44 PM
Fire Chief:	Fire Chief Report: <ul style="list-style-type: none"> • Incidents • RFC Report • Apparatus Status • Membership / Training • Additional Notes / Chief's Comments • Self-Assessment of Probationary Requirements 	Time: 06:54 PM
Chairman:	<u>NEW Business - Action Item #1:</u> Will consider accepting a donation of used SCBA air compressor surplus from Helena Fire Dept. (MAKO Model: BAM06E1) worth over \$1,000.00 ADAMSON Motioned to TABLE approval of accepting a donation of used SCBA air compressor surplus from Helena Fire Dept. (MAKO Model: BAM06E1) worth over \$1,000.00; STIGMAN Seconded; Asst. Chief Keller & Capt. Bauer commented Public Comments received	Time: 07:08 PM Vote: TABLED 3-0-1*
Chairman:	<u>NEW Business - Action Item #2:</u> Will consider approval of headlight replacements on Engine 8111 and Tender 8121 with a maximum budget of \$_____ (tbd) STIGMAN Motioned to approve the headlight replacements on Engine 8111 and Tender 8121 with a budget of \$600 each; STIGMAN amended the motion to approve the headlight replacements on Engine 8111 and Tender 8121 with a budget maximum budget of \$1,500.00 total; JUSTESEN Seconded Chief Cunningham joined at approx. 7:30PM via Zoom and commented on his quotes; Public Comments received	Time: 07:24 PM Vote: PASSED 3-0-1*

AGENDA (cont.)

Chairman: NEW Business - Action Item #3:

Time: 07:41 PM

Will consider adding siping to the CV/QRU winter tires purchased through Kolar Tire quoted at \$100.00 (#38041)
STIGMAN Motioned to approve adding siping to the CV/QRU winter tires purchased through Kolar Tire quoted at \$100.00 (#38041) with the stipulation that the manufacturer's warranty or equivalent is not affected / voided;
ADAMSON Seconded; Capt. Bauer commented; Public comment received;
STIGMAN Amended motion to approve adding siping to the CV/QRU winter tires purchased through Kolar Tire quoted at \$100.00 (#38041) regardless of the warranty implication; JUSTESEN Seconded
Additional public comment received

**Vote: PASSED
3-0-1***

Chairman: NEW Business - Action Item #4:

Time: 07:53 PM

Will consider removing / extending probationary status and criteria for Fire Chief Cunningham; STIGMAN Motioned to remove the probationary status and criteria for Fire Chief Cunningham; NO second made
ADAMSON Motioned to extend the probationary status and criteria for Fire Chief Cunningham which will be presented at the next monthly meeting; JUSTESEN Seconded; Fire Chief Cunningham commented;
Asst. Chief Keller commented; Public Comments received

**Vote: PASSED
3-1-0**

Chairman: For the "Good of the Order" – Trustee's comments

Time: 08:49 PM

CHAIR JIM THOMAS = Comments on current weather conditions

VICE-CHAIR SAM STIGMAN = *none made*

SECRETARY / TREASURER WENDY ADAMSON = Informed the snowplow contract is in place, as well as the ATV currently stationed in the fire hall

TRUSTEE PEGGY JUSTESEN = Wish Merry Christmas and a safe New Year

TRUSTEE KEVIN ZWICKER = Message extended of grateful for Chief Cunningham coming to help on medical call & gratitude for well wishes

Chairman: Next meeting date confirmation:

Time: 08:54 PM

REGULAR MEETING = MONDAY 01/19/2026 at 6:30PM

Chairman: Adjournment

Time: 08:55 PM

APPROVAL

Meeting Minutes approved by the Trustees on (date approved):

Signed by the acting Chairperson:

Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's SPECIAL Meeting

Monday – December 29, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 836 8746 1920
	Passcode: 973639

ATTENDEES	
Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman	Fire Chief Cunningham (ABSENT)
Trustee #2 Sam Stigman, Vice-Chair (ABSENT)	Asst. Chief J. Keller (via Zoom)
Trustee #3 Wendy Adamson, Secretary/Treasurer	Captain Kai Bauer (in person)
Trustee #4 Peggy Justesen, Trustee (ABSENT)	
Trustee #5 Kevin Zwicker, Trustee (ABSENT)	
Community Members / Guests:	
Connie Horder (in person)	Nate Wohlfrom (via Zoom)
Kori Dee (in person)	"jfw" (via Zoom)
Randy & Deb Williams (via Zoom)	"None" (via Zoom)

AGENDA	
Chairman: Calls the meeting to order / Pledge of Allegiance	Time: 06:30 PM
Secretary: Roll call of Board Members present	
Chairman: Adjournment	Time: 06:31 PM
<i>Quorum not met; Meeting adjourned after roll call</i>	
APPROVAL	
Meeting Minutes approved by the Trustees on (date approved):	
Signed by the acting Chairperson:	

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

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Monthly Financial Statement

FINANCIAL RECONCILLIATION with LEWIS & CLARK COUNTY

For the period of: OCTOBER 2025

COUNTY FINANCE REPORTS, Operating Cash

	ENTITL	STATE REV	MISC.	PENALTY &				LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB	EXPENSES		ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2025							\$ 142,823.16			
01/2026	JULY	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48	\$ 147,356.64	\$ 4,681.48	\$ 142,675.16
02/2026	AUGUST	\$ -	\$ -	\$ -	\$ 1,008.35	\$ 43.29	\$ 1,366.47	\$ 2,418.11	\$ 145,093.27	\$ 8,110.79	\$ 136,982.48
03/2026	SEPTEMBER	\$ -	\$ 644.22	\$ -	\$ 45.44	\$ 2.13	\$ 786.88	\$ 1,478.67	\$ 138,461.15	\$ 5,081.14	\$ 133,380.01
04/2026	OCTOBER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530.31	\$ 530.31	\$ 133,910.32	\$ 6,480.88	\$ 127,429.44
05/2026	NOVEMBER							\$ -	\$ 127,429.44		\$ 127,429.44
06/2026	DECEMBER							\$ -	\$ 127,429.44		\$ 127,429.44
07/2026	JANUARY							\$ -	\$ 127,429.44		\$ 127,429.44
08/2026	FEBRUARY							\$ -	\$ 127,429.44		\$ 127,429.44
09/2026	MARCH							\$ -	\$ 127,429.44		\$ 127,429.44
10/2026	APRIL							\$ -	\$ 127,429.44		\$ 127,429.44
11/2026	MAY							\$ -	\$ 127,429.44		\$ 127,429.44
12/2026	JUNE							\$ -	\$ 127,429.44		\$ 127,429.44
	TOTAL	\$ -	\$ 644.22	\$ 3,389.00	\$ 1,569.40	\$ 73.11	\$ 3,284.84	\$ 8,960.57		\$ 24,354.29	

\$1,000.00

\$4,389.00

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$127,429.44
CIF Funds Balance	\$58,488.73
Total	\$ 185,918.17
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$1,575.80
District Balance, Month-end	\$ 184,342.37

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$128,429.44	101.01
"Restricted Cash" GL Account	\$57,488.73	102.00
District Balance, Month-end	\$185,918.17	

Difference: \$0.00

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

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Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: OCTOBER 2025

CCRFD OPERATING ACCOUNT

County Report: Reconciled Checks Register

Checks Cleared, Current Month	AMOUNT	Notes:
3068 NAPA Auto 9/26/2025	\$ 350.19	AUG.2025 Charges
3069 NorthRidge Fir 9/26/2025	\$ 2,688.41	Wildland gear order
3070 MSU Ext. 9/30/2025	\$ 1,367.30	Mandatory Board training
EFT LincTel 10/10/2025	\$ 108.00	AutoPay
EFT NWE 10/14/2025	\$ 134.32	AutoPay
3071 Reimb. Ck. 10/14/2025	\$ 90.00	Cunningham = Conference
3072 Capital Comm. 10/24/2025	\$ 438.00	(Approved invoices)
3074 NAPA Auto 10/24/2025	\$ 15.99	SEPT.2025 Charges
EFT WEX 10/28/2025	\$ 407.29	SEPT.2025 Charges
Total	\$ 5,599.50	

CCRFD Checkbook:

Check Outstanding, Current Month	AMOUNT	Notes:
3073 Silvertip Sprinkle 10/24/2025	\$ 160.00	(Approved invoice)
3075 Kolar Tire 10/27/2025	\$ 1,415.80	(Approved invoice)
Total	\$ 1,575.80	

TOTAL COUNTY MONTHLY EXPENSES \$ 6,480.88

OPERATING ACCT - EXPENSES 511.01 (PG.1) \$6,480.88

CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3) \$0.00

CCRFD OTHER SPENDING ACCTS.

USB Credit Card: AUGUST.2025 CHARGES	AMOUNT	Notes:
9/2/2025 MT Secretary of State	\$ 20.00	Amendment (attemp
9/3/2025 MT Secretary of State	\$ 20.00	Amendment (comple
9/4/2025 MT Secretary of State	\$ (20.00)	Amendment (refund
9/11/2025 Starlink Internet (Roam 50GB)	\$ 50.00	Monthly fee
9/30/2025 WIX.COM	\$ 468.00	Website annual rene
9/30/2025 Lithia CJD Service Dept.	\$ 17.99	8101 Service
Total	PAID EFT 10/28/2025 \$ 555.99	

County Reports - Other Expenses, Current Month		
	"CCRFD" CHECK ORDER	\$ 257.09
	"CCRFD" DEP. SLIPS + STAMP	\$ 68.30
Total		\$ 325.39

Budget	\$ 70,000.00
Expenditures [511.01]	\$ 24,354.29
Misc. Revenues [362.01]	\$ (3,389.00)
% Budget Remaining	70.05%

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CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026
Monthly Financial Statement
FINANCIAL RECONCILLIATION with LEWIS & CLARK COUNTY
For the period of: OCTOBER 2025

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund						
		MISC. REV		EXPENSES		
PERIOD	MONTH	362.01		511.01	Beginning Balance:	\$ 57,488.73
01/2026	JULY	\$ 1,000.00				\$ 58,488.73
02/2026	AUGUST	\$ -				\$ 58,488.73
03/2026	SEPTEMBER	\$ -				\$ 58,488.73
04/2026	OCTOBER	\$ -				\$ 58,488.73
05/2026	NOVEMBER					\$ 58,488.73
06/2026	DECEMBER					\$ 58,488.73
07/2026	JANUARY					\$ 58,488.73
08/2026	FEBRUARY					\$ 58,488.73
09/2026	MARCH					\$ 58,488.73
10/2026	APRIL					\$ 58,488.73
11/2026	MAY					\$ 58,488.73
12/2026	JUNE					\$ 58,488.73
	TOTAL	\$ 1,000.00		\$ -		

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CURRENT MONTH EXPENDITURES		
Total		\$ -

CANYON CREEK RURAL FIRE DISTRICT: Budget 2025 - 2026

OPERATING EXPENSES	Budget	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026	May 2026	June 2026	Sub-Totals	TOTALS	Remaining
ADMINISTRATION:	\$ 6,000.00	\$ (500.00)	\$ 471.98												\$ 3,822.24	36%
-Station/Office Supplies		\$ 83.11	\$ 463.30	\$ 174.95	\$ 325.39									\$ 1,046.75		
-Dues & Subscriptions			\$ 119.94	\$ 5.15	\$ 488.00									\$ 613.09		
-Elections			\$ 823.12											\$ 823.12		
-Postage														\$ -		
-Trustee Training					\$ 1,367.30									\$ 1,367.30		
INSURANCE:	\$ 10,500.00														\$ 1,605.00	85%
-MT State Fund / Work Comp														\$ -		
-VFIS Accident & Sickness (Aug)				\$ 1,605.00										\$ 1,605.00		
-VFIS Comm. & Property (March)														\$ -		
STATION / SITE MAINTENANCE:	\$ 5,000.00														\$ 229.37	95%
-Building maintenance			\$ 159.44		\$ 69.93									\$ 229.37		
-Lawn care														\$ -		
-(seasonal) Snow Plowing														\$ -		
UTILITIES:	\$ 6,500.00														\$ 1,169.80	82%
-LincTel (phone + internet)		\$ 108.00	\$ 108.00	\$ 98.00	\$ 108.00									\$ 422.00		
-Montana Propane			\$ 57.00											\$ 57.00		
-NW Energy (electricity)		\$ 159.06	\$ 148.30	\$ 249.12	\$ 134.32									\$ 690.80		
APPARATUS / TRUCK MAINT.:	\$ 15,500.00														\$ 4,909.06	68%
-CV/QRU [8101]			\$ 40.99	\$ 795.06	\$ 17.99									\$ 854.04		
-Structure Egin 8111		\$ 1,037.88	\$ 703.70	\$ 99.99										\$ 1,841.57		
-Structure Egin 8112				\$ 99.99	\$ 296.25									\$ 396.24		
-Water Tender 8121				\$ 99.99										\$ 99.99		
-Brush Truck 8131			\$ 1,500.00	\$ 99.99										\$ 1,599.99		
-Brush Truck 8133				\$ 99.99										\$ 99.99		
-Portable Fire Suppression			\$ 17.24											\$ 17.24		
DISTRICT OPERATIONS:	\$ 7,000.00	\$ (2,889.00)													\$ 3,691.97	47%
-Background checks				\$ 20.00										\$ 20.00		
-Dues & Subscriptions		\$ 3,137.00		\$ 50.00	\$ 50.00									\$ 3,237.00		
-Operation supplies			\$ 163.58	\$ 33.98	\$ 438.00									\$ 635.56		
-PPE / SCBAs / other gear					\$ 2,688.41									\$ 2,688.41		
EMS / MEDICAL:	\$ 5,000.00														\$ 3,620.56	28%
-Medical Supplies				\$ 882.27										\$ 882.27		
-EMS Training			\$ 2,738.29											\$ 2,738.29		
FUEL:	\$ 10,000.00														\$ 1,827.29	82%
-Reimbursements														\$ -		
-WEX Charge Account		\$ 156.43	\$ 595.91	\$ 667.66	\$ 407.29									\$ 1,827.29		
TRAINING (NON-EMS):	\$ 4,500.00				\$ 90.00										\$ 90.00	98%
Total	\$ 70,000.00	\$ 1,292.48	\$ 8,110.79	\$ 5,081.14	\$ 6,480.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,965.29	70.05%

WEX

Acct. Name: Canyon Creek Rural Fire District

Acct. Nmbr: 0496-00-744085-2

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
FISCAL YR.	2022-2023	\$ 5,810.54		\$ 3,023.07	882.729	\$3.42	\$ 63.51	17.371	\$3.66	\$ 829.58	194.518	\$4.26	\$ 831.04	184.595	\$4.50	\$ 428.09	115.306	\$3.71	\$ 635.25	173.392	\$3.66

FISCAL YR.	2023-2024	\$ 6,326.85		\$ 2,565.97	776.880	\$3.30	\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42
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FISCAL YR.	2024-2025	\$ 3,559.27		\$ 1,188.30	377.915	\$3.14	\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22
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DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
07/31/2025	106392649	\$ 595.91	JUL-31-2025	\$ 442.92	141.621	\$3.13													\$ 152.99	49.469	\$3.09
08/31/2025	107027284	\$ 667.66	AUG-31-2025	\$ 443.23	146.317	\$3.03	\$ 105.58	30.548	\$3.46	\$ 71.58	21.327	\$3.36							\$ 47.27	15.673	\$3.02
09/30/2025	107664074	\$ 407.29	SEP-29-2025	\$ 236.97	79.211	\$2.99				\$ 103.62	30.875	\$3.36							\$ 66.70	20.658	\$3.23
10/31/2025	108326674	\$ 500.55	OCT-31-2025	\$ 338.80	118.036	\$2.87							\$ 161.75	49.677	\$3.26						
11/30/2025		\$ -	NOV-30-2025																		
12/31/2025		\$ -	DEC-31-2025																		
01/31/2026		\$ -	JAN-31-2026																		
02/28/2026		\$ -	FEB-28-2026																		
03/31/2026		\$ -	MAR-29-2026																		
04/30/2026		\$ -	APR-30-2026																		
05/31/2026		\$ -	MAY-31-2026																		
06/30/2026		\$ -	JUN-30-2026																		
FISCAL YR.	2025-2026	\$ 2,171.41		\$ 1,461.92	485.185	\$3.01	\$ 105.58	30.548	\$3.46	\$ 175.20	52.202	\$3.36	\$ 161.75	49.677		\$ -	0.000		\$ 266.96	85.800	\$3.11

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
101	01	Cash							
		Operating Cash							134,380.01DR
	GJ 11/06/25	59	AJ 10/28/25	WC				68.30	
		CCRFD DEPOSIT BOOK ORDER							
	GJ 11/06/25	59	AJ 10/28/25	WC				257.09	
		CCRFD CHECK ORDER							
	GJ 11/10/25	60	AJ 10/31/25	JV				6,155.49	
		FPP EOM EXPENSE OCT25							
	GJ 10/31/25	67	AJ 11/18/25	**OFFSET**			530.31		
		POOLED EQUITY INTEREST							
		BATCH TYPE CR							
		ACCOUNT TOTAL					530.31	6,480.88	128,429.44DR
102		Restricted Cash							57,488.73DR
		ACCOUNT TOTAL							57,488.73DR
116	01	Protested Property							.00
		Real Protested							.00
		ACCOUNT TOTAL							.00
117	01	Protested Property							.00
		Pers/MH Protest							.00
		ACCOUNT TOTAL							.00
118	01	01 Special Assessments							
		Special Assessments							
		Special Assesment Current							370.82DR
	GJ 11/03/25	57	AJ 10/26/25	0000000009			37,112.15		
		CREATE BILLING 10/26/25							
	GJ 11/03/25	57	AJ 10/26/25	0000000009			26,911.85		
		CREATE BILLING 10/26/25							
		ACCOUNT TOTAL					64,024.00		64,394.82DR
202		Accounts Payable							.00
		ACCOUNT TOTAL							.00
223		Deferred Revenue, Taxes							370.82CR
	GJ 11/03/25	57	AJ 10/26/25	0000000009				37,112.15	
		CREATE BILLING 10/26/25							

FUND 729 Canyon Creek Rural Fire D														
-----JOURNAL-----				---TRANSACTION----			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----		BALANCE			
		CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS			
DPT	BAS	ELM	OBJ											

223				Deferred Revenue, Taxes										
	GJ	11/03/25		57	AJ	10/26/25	0000000009				26,911.85			
				CREATE BILLING 10/26/25										
				ACCOUNT TOTAL									64,024.00	64,394.82CR
242	10			Equity										
				Revenue Control										9,430.26CR
	GJ	10/31/25		67	AJ	11/18/25	**OFFSET**				530.31			
				POOLED EQUITY INTEREST										
				BATCH TYPE CR										
				ACCOUNT TOTAL									530.31	9,960.57CR
242	20			Expenditure Control										17,873.41DR
	GJ	11/06/25		59	AJ	10/28/25	**OFFSET**			68.30				
				CCRFD DEPOSIT BOOK ORDER										
				BATCH TYPE AJ										
	GJ	11/06/25		59	AJ	10/28/25	**OFFSET**			257.09				
				CCRFD CHECK ORDER										
				BATCH TYPE AJ										
	GJ	11/10/25		60	AJ	10/31/25	**OFFSET**			6,155.49				
				FPP EOM EXPENSE OCT25										
				BATCH TYPE AJ										
				ACCOUNT TOTAL									6,480.88	24,354.29DR
243				Encumbrance Control										.00
				ACCOUNT TOTAL										.00
245				Reserve for Encumbrances										.00
				ACCOUNT TOTAL										.00
249				Pr Yr Reserve for Encumbr										.00
				ACCOUNT TOTAL										.00
271				Fund Balance - Unreserved										200,311.89CR
				PRIOR ADJUSTMENTS										
				ACCOUNT TOTAL										200,311.89CR

FUND 729 Canyon Creek Rural Fire D												
-----JOURNAL-----				---TRANSACTION----			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----		BALANCE	
CD		DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS		
DPT	BAS	ELM	OBJ									

311	20		Property Tax									
			Personal Prop Tax								.00	
			ACCOUNT TOTAL								.00	
			BUDGET BALANCE					0.0%				
316			Entitlement Levy-Tax								.00	
			ACCOUNT TOTAL								.00	
			BUDGET BALANCE					0.0%				
335	23		State Shared Revenue								644.22CR	
			Entitlement Rev									
			ACCOUNT TOTAL								644.22CR	
			BUDGET BALANCE				644.22-	0.0%				
362	01		Other Misc								4,389.00CR	
			Misc Revenue									
			ACCOUNT TOTAL								4,389.00CR	
			BUDGET BALANCE				4,389.00-	0.0%				
363	01		Assessments								1,569.40CR	
			Maintenance/Assessments									
			ACCOUNT TOTAL								1,569.40CR	
			BUDGET BALANCE				1,569.40-	0.0%				
363	04		Pnlty & Int on Del Asmnts								73.11CR	
			ACCOUNT TOTAL								73.11CR	
			BUDGET BALANCE				73.11-	0.0%				
371	02		Investment Earnings								2,754.53CR	
			Interest Earnings									
	RJ	10/31/25	54	CR	10/31/25	01613				370.90		
			POOLED EQUITY INTEREST									
	RJ	10/31/25	54	CR	10/31/25	01613				159.41		
			POOLED EQUITY INTEREST									
			ACCOUNT TOTAL							530.31	3,284.84CR	
			BUDGET BALANCE				3,284.84-	0.0%				

```
*****
ASSET ACCOUNTS TOTAL
LIABILITY ACCOUNTS TOTAL
REVENUE ACCOUNTS TOTAL
EXPENDITURE ACCOUNTS
*****
```

PREPARED 11/21/2025,13:33:39
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 10/01/2025 TO: 10/31/2025

PAGE 1
ACCOUNTING PERIOD 05/2026
REPORT NUMBER 228

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

BANK: 27 Canyon Creek Fire District

NO. OF CHECKS: CHECKS RECONCILED .00 ***

PREPARED 11/21/2025,13:33:39
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 10/01/2025 TO: 10/31/2025

PAGE 2
ACCOUNTING PERIOD 05/2026
REPORT NUMBER 228

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 ***



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481586705634 S



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Oct 1, 2025

through

Oct 31, 2025

Page 1 of 2



To Contact U.S. Bank

Commercial Customer

Service:

800-346-2249

U.S. Bank accepts Relay Calls

Internet:

usbank.com

FOCAL POINT CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-539-1219-0417

Account Summary

	# Items		
Beginning Balance on Oct 1		\$	0.00
Other Deposits	9		6,155.49
Other Withdrawals	4		1,205.60-
Checks Paid	6		4,949.89-
Ending Balance on Oct 31, 2025		\$	0.00

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Oct 1	ZBA Credit	From Account 153912190367	0100014565 \$ 350.19
Oct 7	ZBA Credit	From Account 153912190367	0700013485 2,688.41
Oct 10	ZBA Credit	From Account 153912190367	1000014434 108.00
Oct 14	ZBA Credit	From Account 153912190367	1400014613 134.32
Oct 16	ZBA Credit	From Account 153912190367	1600013732 90.00
Oct 27	ZBA Credit	From Account 153912190367	2700014816 1,367.30
Oct 28	ZBA Credit	From Account 153912190367	2800012904 963.28
Oct 29	ZBA Credit	From Account 153912190367	2900013940 15.99
Oct 30	ZBA Credit	From Account 153912190367	3000013169 438.00
Total Other Deposits			\$ 6,155.49

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Oct 10	Electronic Withdrawal	To Lincoln Telephon	810159660 INT_BILL 0000103100 \$ 108.00-
Oct 14	Electronic Withdrawal	To NORTHWESTERN	4460172280NWE BILL 1069666 134.32-
Oct 28	Electronic Withdrawal	To WEX INC	0841425616FLEET DEBI9100009232335 407.29-
Oct 28	Electronic Withdrawal	To CARDMEMBER SERV	5911111111WEB PYMT *****7642 555.99-
Total Other Withdrawals			\$ 1,205.60-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27003068	Oct 1	8613837633	350.19	27003071	Oct 16	8913471076	90.00
27003069	Oct 7	8314979197	2,688.41	27003072	Oct 30	8912260678	438.00
27003070	Oct 27	8052093989	1,367.30	27003074*	Oct 29	8612447805	15.99

* Gap in check sequence

Conventional Checks Paid (6)

\$ 4,949.89-



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

21
Business Statement

Account Number:
1 539 1219 0417
Statement Period:
Oct 1, 2025
through
Oct 31, 2025

Page 2 of 2

FOCAL POINT CHECKING (CONTINUED)

U.S. Bank National Association Account Number 1-539-1219-0417

Balance Summary

<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>
Oct 1	0.00	Oct 14	0.00	Oct 28	0.00
Oct 7	0.00	Oct 16	0.00	Oct 29	0.00
Oct 10	0.00	Oct 27	0.00	Oct 30	0.00

Balances only appear for days reflecting change.

LEWIS & CLARK FIRE COUNCIL**P O BOX 6621****HELENA, MONTANA****59604-6621**

Canyon Creek Rural Fire District

RE: YEAR 2026 BILLING

THIS IS A BILL FOR THE 2026-YEAR DUES. Please return one copy of the bill along with your check. Thank you for your prompt payments.

THE FEES ARE AS FOLLOWS:

MEMBERSHIP FEE FOR EACH DEPARTMENT-----\$300.00

MEMBERSHIP FEE-----TOTAL-----\$300.00**TOTAL DUES SUBMITTED**-----

If you have any questions please call me @ 431-1906
Thanks,

Rocky Infanger
Sec/Treasurer Lewis & Clark Fire Council



3738 Harrison Ave
Butte, MT 59701
Phone: (406) 782-1111
Fax: (406) 782-4000
Email: dave@vicevichlaw.com
www.vicevichlaw.com

INVOICE

Invoice # 17769
Date: 12/15/2025
Due On: 12/29/2025

Richard Grady

02735-Grady

Canyon Creek RFD

Type	Date	Description	Quantity	Rate	Total
Service	12/12/2025	[REDACTED]	0.25	\$400.00	\$100.00
Total					\$100.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17595	10/31/2025	\$100.00	\$0.00	\$100.00
17723	12/15/2025	\$500.00	\$0.00	\$500.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17769	12/29/2025	\$100.00	\$0.00	\$100.00
Outstanding Balance				\$700.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$700.00

Secure electronic invoices are now available upon request. Save paper and postage with convenient online statements and payment options.

Please contact us if you would like to pay directly by credit or debit card, online, or by wire transfer.

Pay within 14 days or we may be unable to continue your representation. Contact us immediately if you believe any portion of this bill is in error or if you have any questions about services rendered or associated costs.



3738 Harrison Ave
Butte, MT 59701
Phone: (406) 782-1111
Fax: (406) 782-4000
Email: dave@vicevichlaw.com
www.vicevichlaw.com

INVOICE

Invoice # 17827
Date: 01/05/2026
Due On: 01/19/2026

Richard Grady

02735-Grady

Canyon Creek RFD

Type	Date	Description	Quantity	Rate	Total
Service	12/15/2025	[REDACTED]	0.25	\$400.00	\$100.00
Service	12/22/2025	[REDACTED]	0.25	\$400.00	\$100.00
Service	12/29/2025	[REDACTED]	0.25	\$400.00	\$100.00
				Total	\$300.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17595	10/31/2025	\$100.00	\$0.00	\$100.00
17723	12/15/2025	\$500.00	\$0.00	\$500.00
17769	12/29/2025	\$100.00	\$0.00	\$100.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
----------------	--------	------------	-------------------	-------------

17827	01/19/2026	\$300.00	\$0.00	\$300.00
			Outstanding Balance	\$1,000.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$1,000.00

Secure electronic invoices are now available upon request. Save paper and postage with convenient online statements and payment options.

Please contact us if you would like to pay directly by credit or debit card, online, or by wire transfer.

Pay within 14 days or we may be unable to continue your representation. Contact us immediately if you believe any portion of this bill is in error or if you have any questions about services rendered or associated costs.

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday - January 19, 2026 at 6:30PM

Treasurer's Report:

- a) NOVEMBER 2025 Financial Reports**
- b) DECEMBER 2025 Financial Reports**
- c) Receipt of Auxiliary Donations from anonymous donor(s)**
- d) MT Secretary of State Registration = canceled as of 12/21/2025**

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: NOVEMBER 2025

COUNTY FINANCE REPORTS, Operating Cash

	ENTITL		STATE REV	MISC.	PENALTY &			LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB	EXPENSES		ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2025							\$ 142,823.16			
01/2026	JULY	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48	\$ 147,356.64	\$ 4,681.48	\$ 142,675.16
02/2026	AUGUST	\$ -	\$ -	\$ -	\$ 1,008.35	\$ 43.29	\$ 1,366.47	\$ 2,418.11	\$ 145,093.27	\$ 8,110.79	\$ 136,982.48
03/2026	SEPTEMBER	\$ -	\$ 644.22	\$ -	\$ 45.44	\$ 2.13	\$ 786.88	\$ 1,478.67	\$ 138,461.15	\$ 5,081.14	\$ 133,380.01
04/2026	OCTOBER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530.31	\$ 530.31	\$ 133,910.32	\$ 6,480.88	\$ 127,429.44
05/2026	NOVEMBER	\$ -	\$ -	\$ 100.00	\$ 17,452.53	\$ -	\$ 554.24	\$ 18,106.77	\$ 145,536.21	\$ 4,500.91	\$ 141,035.30
06/2026	DECEMBER						\$ -	\$ 141,035.30		\$ 141,035.30	
07/2026	JANUARY						\$ -	\$ 141,035.30		\$ 141,035.30	
08/2026	FEBRUARY						\$ -	\$ 141,035.30		\$ 141,035.30	
09/2026	MARCH						\$ -	\$ 141,035.30		\$ 141,035.30	
10/2026	APRIL						\$ -	\$ 141,035.30		\$ 141,035.30	
11/2026	MAY						\$ -	\$ 141,035.30		\$ 141,035.30	
12/2026	JUNE						\$ -	\$ 141,035.30		\$ 141,035.30	
	TOTAL	\$ -	\$ 644.22	\$ 3,489.00	\$ 19,021.93	\$ 73.11	\$ 3,839.08	\$ 27,067.34		\$ 28,855.20	

\$1,000.00

\$4,489.00

CURRENT MONTH MISC. REVENUE		
11/18/25		\$ 100.00
MT State Fund (#0030778928)		
2024 Dividend		
TOTAL		\$ 100.00

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$141,035.30
CIF Funds Balance	\$58,488.73
Total	\$ 199,524.03
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$3,987.55
District Balance, Month-end	\$ 195,536.48

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$142,035.30	101.01
"Restricted Cash" GL Account	\$57,488.73	102.00
District Balance, Month-end	\$199,524.03	

Difference: \$0.00

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: NOVEMBER 2025

CCRFD OPERATING ACCOUNT

County Report: Reconciled Checks Register

Checks Cleared, Current Month				AMOUNT	Notes:
1	3073	Silvertip Sprinkle	10/24/2025	\$ 160.00	Annual Winterizing
2	3075	Kolar Tire	10/27/2025	\$ 1,415.80	CV's Winter tires
3	4001	Motorola Solutic	11/3/2025	\$ 1,225.72	Encryption S/W
4	EFT	LincTel	11/10/2025	\$ 108.00	AutoPay
5	EFT	NWE	11/10/2025	\$ 176.04	AutoPay
6	4002	L&C Treasurer	11/11/2025	\$ 205.97	2025 Prop. taxes
7	4003	Kai Bauer	11/17/2025	\$ 72.41	MT Flag & Pole receipt
8	4004	Bob Justesen	11/17/2025	\$ 66.98	Harbor Freight receipt
9	4005	Bob Justesen	11/17/2025	\$ 152.86	S.J. Perry receipt
10	4008	Bob Justesen	11/19/2025	\$ 343.91	Harbor Freight receipt
11	4009	Kai Bauer	11/19/2025	\$ 53.98	Home Depot receipt
12					
13					
14					
15					
Total				\$ 3,981.67	

CCRFD Checkbook:

Check Outstanding, Current Month				AMOUNT	Notes:
	4006	Burdicks	11/17/2025	\$ 446.00	Door lock replaced
	4007	Burdicks	11/19/2025	\$ 3,041.00	New security cameras
	EFT	WEX	11/28/2025	\$ 500.55	OCT.2025 Charges
Total				\$ 3,987.55	

TOTAL COUNTY MONTHLY EXPENSES	\$ 4,500.91
--------------------------------------	--------------------

OPERATING ACCT - EXPENSES 511.01 (PG.1) \$4,500.91

CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3) \$0.00

CCRFD OTHER SPENDING ACCTS.

USB Credit Card: AUGUST.2025 CHARGES			AMOUNT	Notes:
10/11/2025	Starlink Internet (Roam 50GB)		\$ 50.00	Monthly fee
10/12/2025	Amazon.com		\$ 96.20	"No Parking" signs
10/28/2025	Amazon.com		\$ 373.04	SD Cards
Total			PAID EFT 11/28/2025	\$ 519.24

County Reports - Other Expenses, Current Month

Total		\$ -

Budget	\$ 70,000.00
Expenditures [511.01]	\$ 28,855.20
Misc. Revenues [362.01]	\$ (3,489.00)
% Budget Remaining	63.76%

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026
Monthly Financial Statement
FINANCIAL RECONCILLIATION with LEWIS & CLARK COUNTY
For the period of: NOVEMBER 2025

30

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund											
PERIOD			MISC. REV		EXPENSES			Beginning Balance:		\$	57,488.73
	MONTH		362.01								
01/2026	JULY		\$ 1,000.00							\$	58,488.73
02/2026	AUGUST		\$ -							\$	58,488.73
03/2026	SEPTEMBER		\$ -							\$	58,488.73
04/2026	OCTOBER		\$ -							\$	58,488.73
05/2026	NOVEMBER		\$ -							\$	58,488.73
06/2026	DECEMBER									\$	58,488.73
07/2026	JANUARY									\$	58,488.73
08/2026	FEBRUARY									\$	58,488.73
09/2026	MARCH									\$	58,488.73
10/2026	APRIL									\$	58,488.73
11/2026	MAY									\$	58,488.73
12/2026	JUNE									\$	58,488.73
	TOTAL		\$ 1,000.00					\$ -			

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CURRENT MONTH EXPENDITURES		
Total		\$ -

CANYON CREEK RURAL FIRE DISTRICT: Budget 2025 - 2026

OPERATING EXPENSES	Budget	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026	May 2026	June 2026	Sub-Totals	TOTALS	Remaining
ADMINISTRATION:	\$ 6,000.00	\$ (500.00)	\$ 471.98												\$ 4,241.81	29%
-Station/Office Supplies		\$ 83.11	\$ 463.30	\$ 174.95	\$ 325.39	\$ 168.61								\$ 1,215.36		
-Dues & Subscriptions			\$ 119.94	\$ 5.15	\$ 488.00	\$ 250.96								\$ 864.05		
-Elections			\$ 823.12											\$ 823.12		
-Postage														\$ -		
-Trustee Training					\$ 1,367.30									\$ 1,367.30		
INSURANCE:	\$ 10,500.00														\$ 1,505.00	86%
-MT State Fund / Work Comp						\$ (100.00)								\$ (100.00)		
-VFIS Accident & Sickness (Aug)				\$ 1,605.00										\$ 1,605.00		
-VFIS Comm. & Property (March)														\$ -		
STATION / SITE MAINTENANCE:	\$ 5,000.00														\$ 962.11	81%
-Building maintenance			\$ 159.44		\$ 69.93	\$ 206.84								\$ 436.21		
-Lawn care						\$ 160.00								\$ 160.00		
-**(NEW) Tools						\$ 365.90								\$ 365.90		
-(seasonal) Snow Plowing														\$ -		
UTILITIES:	\$ 6,500.00														\$ 1,453.84	78%
-LincTel (phone + internet)		\$ 108.00	\$ 108.00	\$ 98.00	\$ 108.00	\$ 108.00								\$ 530.00		
-Montana Propane			\$ 57.00											\$ 57.00		
-NW Energy (electricity)		\$ 159.06	\$ 148.30	\$ 249.12	\$ 134.32	\$ 176.04								\$ 866.84		
APPARATUS / TRUCK MAINT.:	\$ 15,500.00														\$ 6,324.86	59%
-CV/QRU [8101]			\$ 40.99	\$ 795.06	\$ 17.99	\$ 1,415.80								\$ 2,269.84		
-Structure Egin 8111		\$ 1,037.88	\$ 703.70	\$ 99.99										\$ 1,841.57		
-Structure Egin 8112				\$ 99.99	\$ 296.25									\$ 396.24		
-Water Tender 8121				\$ 99.99										\$ 99.99		
-Brush Truck 8131			\$ 1,500.00	\$ 99.99										\$ 1,599.99		
-Brush Truck 8133				\$ 99.99										\$ 99.99		
-Portable Fire Suppression			\$ 17.24											\$ 17.24		
DISTRICT OPERATIONS:	\$ 7,000.00	\$ (2,889.00)													\$ 5,340.73	24%
-Background checks				\$ 20.00										\$ 20.00		
-Dues & Subscriptions		\$ 3,137.00		\$ 50.00	\$ 50.00	\$ 1,275.72								\$ 4,512.72		
-Operation supplies			\$ 163.58	\$ 33.98	\$ 438.00	\$ 373.04								\$ 1,008.60		
-PPE / SCBAs / other gear					\$ 2,688.41									\$ 2,688.41		
EMS / MEDICAL:	\$ 5,000.00														\$ 3,620.56	28%
-Medical Supplies				\$ 882.27										\$ 882.27		
-EMS Training			\$ 2,738.29											\$ 2,738.29		
FUEL:	\$ 10,000.00														\$ 1,827.29	82%
-WEX Charge Account		\$ 156.43	\$ 595.91	\$ 667.66	\$ 407.29									\$ 1,827.29		
TRAINING (NON-EMS):	\$ 4,500.00				\$ 90.00										\$ 90.00	98%
Total	\$ 70,000.00	\$ 1,292.48	\$ 8,110.79	\$ 5,081.14	\$ 6,480.88	\$ 4,400.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 25,366.20	63.76%

WEX

Acct. Name: Canyon Creek Rural Fire District

Acct. Nmbr: 0496-00-744085-2

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
FISCAL YR.	2022-2023	\$ 5,810.54		\$ 3,023.07	882.729	\$3.42	\$ 63.51	17.371	\$3.66	\$ 829.58	194.518	\$4.26	\$ 831.04	184.595	\$4.50	\$ 428.09	115.306	\$3.71	\$ 635.25	173.392	\$3.66

FISCAL YR.	2023-2024	\$ 6,326.85		\$ 2,565.97	776.880	\$3.30	\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42
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FISCAL YR.	2024-2025	\$ 3,559.27		\$ 1,188.30	377.915	\$3.14	\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22
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DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
07/31/2025	106392649	\$ 595.91	JUL-31-2025	\$ 442.92	141.621	\$3.13													\$ 152.99	49.469	\$3.09
08/31/2025	107027284	\$ 667.66	AUG-31-2025	\$ 443.23	146.317	\$3.03	\$ 105.58	30.548	\$3.46	\$ 71.58	21.327	\$3.36							\$ 47.27	15.673	\$3.02
09/30/2025	107664074	\$ 407.29	SEP-29-2025	\$ 236.97	79.211	\$2.99				\$ 103.62	30.875	\$3.36							\$ 66.70	20.658	\$3.23
10/31/2025	108326674	\$ 500.55	OCT-31-2025	\$ 338.80	118.036	\$2.87							\$ 161.75	49.677	\$3.26						
11/30/2025	109049284	\$ 284.70	NOV-30-2025	\$ 229.66	81.887	\$2.80	\$ 55.04	16.904	\$3.26												
12/31/2025		\$ -	DEC-31-2025																		
01/31/2026		\$ -	JAN-31-2026																		
02/28/2026		\$ -	FEB-28-2026																		
03/31/2026		\$ -	MAR-29-2026																		
04/30/2026		\$ -	APR-30-2026																		
05/31/2026		\$ -	MAY-31-2026																		
06/30/2026		\$ -	JUN-30-2026																		
FISCAL YR.	2025-2026	\$ 2,456.11		\$ 1,691.58	567.072	\$2.98	\$ 160.62	47.452	\$3.38	\$ 175.20	52.202	\$3.36	\$ 161.75	49.677		\$ -	0.000		\$ 266.96	85.800	\$3.11

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION----			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
101	01	Cash							
		Operating Cash							128,429.44DR
	GJ 11/19/25	69	AJ 11/15/25	0000000009			22.17		
		PAYMENT TAXES MH							
	GJ 11/19/25	69	AJ 11/15/25	0000000009			4,741.63		
		PAYMENT TAXES RE							
	GJ 12/03/25	75	AJ 11/30/25	0000000009			3.67		
		PAYMENT TAXES MH							
	GJ 12/03/25	75	AJ 11/30/25	0000000009			11,529.77		
		PAYMENT TAXES RE							
	GJ 12/03/25	75	AJ 11/30/25	0000000009			1,155.29		
		PAYMENT TAXES UT							
	GJ 12/05/25	77	AJ 11/30/25 JV					4,500.91	
		FPP EOM EXPENSE NOV 25							
	GJ 12/05/25	77	AJ 11/30/25 JV				100.00		
		FPP EOM REVENUES NOV 25							
	GJ 12/16/25	85	AJ 12/16/25 **OFFSET**				554.24		
		POOLED EQUITY INTEREST							
		BATCH TYPE CR							
		ACCOUNT TOTAL					18,106.77	4,500.91	142,035.30DR
102		Restricted Cash							57,488.73DR
		ACCOUNT TOTAL							57,488.73DR
116	01	Protested Property							.00
		Real Protested							.00
		ACCOUNT TOTAL							.00
117	01	Protested Property							.00
		Pers/MH Protest							.00
		ACCOUNT TOTAL							.00
118	01	01 Special Assessments							
		Special Assessments							
		Special Assesment Current							64,394.82DR
	GJ 11/19/25	69	AJ 11/15/25	0000000009				22.17	
		PAYMENT TAXES MH							
	GJ 11/19/25	69	AJ 11/15/25	0000000009				4,741.63	
		PAYMENT TAXES RE							
	GJ 12/03/25	75	AJ 11/30/25	0000000009			207.07		
		BILLING TAXES RE							
	GJ 12/03/25	75	AJ 11/30/25	0000000009				3.67	
		PAYMENT TAXES MH							

118	01	01	Special Assessments						
			Special Assessments						
			Special Assessment Current						
	GJ	12/03/25	75	AJ 11/30/25	0000000009		11,529.77		
			PAYMENT TAXES RE						
	GJ	12/03/25	75	AJ 11/30/25	0000000009		1,155.29		
			PAYMENT TAXES UT						
			ACCOUNT TOTAL			207.07	17,452.53		47,149.36DR
202			Accounts Payable						.00
			ACCOUNT TOTAL						.00
223			Deferred Revenue, Taxes						64,394.82CR
	GJ	11/19/25	69	AJ 11/15/25	0000000009	22.17			
			PAYMENT TAXES MH						
	GJ	11/19/25	69	AJ 11/15/25	0000000009	4,741.63			
			PAYMENT TAXES RE						
	GJ	12/03/25	75	AJ 11/30/25	0000000009		207.07		
			BILLING TAXES RE						
	GJ	12/03/25	75	AJ 11/30/25	0000000009	3.67			
			PAYMENT TAXES MH						
	GJ	12/03/25	75	AJ 11/30/25	0000000009	11,529.77			
			PAYMENT TAXES RE						
	GJ	12/03/25	75	AJ 11/30/25	0000000009	1,155.29			
			PAYMENT TAXES UT						
			ACCOUNT TOTAL			17,452.53	207.07		47,149.36CR
242	10		Equity						
			Revenue Control						9,960.57CR
	GJ	11/19/25	69	AJ 11/17/25	**OFFSET**		4,763.80		
			Prop Taxes Nov 01-15'25						
			BATCH TYPE AJ						
	GJ	12/03/25	75	AJ 11/30/25	**OFFSET**		12,688.73		
			Prop Taxes Nov 16-30'25						
			BATCH TYPE AJ						
	GJ	12/05/25	77	AJ 11/30/25	**OFFSET**		100.00		
			FPP EOM REVENUES NOV 25						
			BATCH TYPE AJ						
	GJ	12/16/25	85	AJ 12/16/25	**OFFSET**		554.24		
			POOLED EQUITY INTEREST						
			BATCH TYPE CR						
			ACCOUNT TOTAL				18,106.77		28,067.34CR

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
242	20	Expenditure Control							24,354.29DR
	GJ 12/05/25	77		AJ 11/30/25	**OFFSET**			4,500.91	
		FPP EOM EXPENSE NOV 25							
		BATCH TYPE AJ							
		ACCOUNT TOTAL						4,500.91	28,855.20DR
243		Encumbrance Control							.00
		ACCOUNT TOTAL							.00
245		Reserve for Encumbrances							.00
		ACCOUNT TOTAL							.00
249		Pr Yr Reserve for Encumbr							.00
		ACCOUNT TOTAL							.00
271		Fund Balance - Unreserved							200,311.89CR
		PRIOR ADJUSTMENTS							
		ACCOUNT TOTAL							200,311.89CR
311	20	Property Tax							.00
		Personal Prop Tax							.00
		ACCOUNT TOTAL							.00
		BUDGET BALANCE					0.0%		
316		Entitlement Levy-Tax							.00
		ACCOUNT TOTAL							.00
		BUDGET BALANCE					0.0%		
335	23	State Shared Revenue							644.22CR
		Entitlement Rev							
		ACCOUNT TOTAL							644.22CR
		BUDGET BALANCE				644.22-	0.0%		
362	01	Other Misc							4,389.00CR
		Misc Revenue							

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
362	01	Other Misc							
		Misc Revenue							
	RJ	12/05/25	64	AJ	11/30/25 JV				100.00
					FPP EOM REVENUES NOV 25				
					ACCOUNT TOTAL				100.00
					BUDGET BALANCE	4,489.00-	0.0%		4,489.00CR
363	01	Assessments							
		Maintenance/Assessments							
	RJ	11/19/25	56	AJ	11/15/25 0000000009			22.17	
					PAYMENT TAXES MH				
	RJ	11/19/25	56	AJ	11/15/25 0000000009			4,741.63	
					PAYMENT TAXES RE				
	RJ	12/03/25	62	AJ	11/30/25 0000000009			3.67	
					PAYMENT TAXES MH				
	RJ	12/03/25	62	AJ	11/30/25 0000000009			11,529.77	
					PAYMENT TAXES RE				
	RJ	12/03/25	62	AJ	11/30/25 0000000009			1,155.29	
					PAYMENT TAXES UT				
					ACCOUNT TOTAL			17,452.53	
					BUDGET BALANCE	19,021.93-	0.0%		19,021.93CR
363	04	Pnlty & Int on Del Asmnts							
					ACCOUNT TOTAL				73.11CR
					BUDGET BALANCE	73.11-	0.0%		73.11CR
371	02	Investment Earnings							
		Interest Earnings							
	RJ	12/16/25	70	CR	11/30/25 01942			385.15	
					POOLED EQUITY INTEREST				
	RJ	12/16/25	70	CR	11/30/25 01942			169.09	
					POOLED EQUITY INTEREST				
					ACCOUNT TOTAL			554.24	
					BUDGET BALANCE	3,839.08-	0.0%		3,839.08CR
511	01	Miscellaneous							
		Miscellaneous Expenditure							
	EJ	12/05/25	58	AJ	11/30/25 JV		4,500.91		
					FPP EOM EXPENSE NOV 25				
					ACCOUNT TOTAL		4,500.91		
					BUDGET BALANCE	28,855.20-	0.0%		28,855.20DR

LEWIS AND CLARK COUNTY

PAGE 5
ACCOUNTING PERIOD 05/2026

BALANCE

* * * * *

PREPARED 12/16/2025,16:38:58
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 11/01/2025 TO: 11/30/2025

PAGE 1
ACCOUNTING PERIOD 06/2026
REPORT NUMBER 261

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
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BANK: 27 Canyon Creek Fire District

NO. OF CHECKS: CHECKS RECONCILED .00 ***

PREPARED 12/16/2025,16:38:58
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 11/01/2025 TO: 11/30/2025

PAGE 2
ACCOUNTING PERIOD 06/2026
REPORT NUMBER 261

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 ***



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481628205802 S



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Nov 3, 2025

through

Nov 30, 2025

Page 1 of 2



To Contact U.S. Bank

Commercial Customer

Service:

800-346-2249

U.S. Bank accepts Relay Calls

Internet:

usbank.com

INFORMATION YOU SHOULD KNOW

Price changes for U.S. Bank Business Checking, Savings and Treasury Management Services are effective Jan. 1, 2026. You can view revised pricing (only those prices that have changes for services you have recently used) at <https://cashmgmt.usbank.com/repricing> beginning Dec. 1, 2025. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please call Customer Service at the number listed in the upper-right corner of this statement or send an email to commercialsupport@usbank.com.

Access Code: E3-6DCB-483D-2062

FOCAL POINT CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-539-1219-0417

Account Summary

	# Items		
Beginning Balance on Nov 3		\$	0.00
Customer Deposits	1		100.00
Other Deposits	7		4,400.91
Other Withdrawals	3		803.28-
Checks Paid	9		3,697.63-
Ending Balance on Nov 30, 2025		\$	0.00

Customer Deposits

Number	Date	Ref Number	Amount
72900001	Nov 18	8351561784	100.00

Total Customer Deposits \$ **100.00**

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Nov 3	ZBA Credit	From Account 153912190367	0300014710 \$ 1,575.80
Nov 10	ZBA Credit	From Account 153912190367	1000014328 284.04
Nov 14	ZBA Credit	From Account 153912190367	1400014180 205.97
Nov 18	ZBA Credit	From Account 153912190367	1800012772 119.84
Nov 20	ZBA Credit	From Account 153912190367	2000013308 1,225.72
Nov 24	ZBA Credit	From Account 153912190367	2400015312 470.30
Nov 28	ZBA Credit	From Account 153912190367	2800013988 519.24
Total Other Deposits			\$ 4,400.91

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Nov 10	Electronic Withdrawal	To Lincoln Telephone	\$ 108.00-
	REF=253140178340110N00SD	810159660 INT_BILL 0000103100	
Nov 10	Electronic Withdrawal	To NORTHWESTERN	176.04-
	REF=253100108592200Y00	4460172280NWE BILL 1069666	

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

41
Business Statement

Account Number:
1 539 1219 0417
Statement Period:
Nov 3, 2025
through
Nov 30, 2025

Page 2 of 2

FOCAL POINT CHECKING (CONTINUED)

U.S. Bank National Association Account Number 1-539-1219-0417

Other Withdrawals (continued)

Date	Description of Transaction	Ref Number	Amount
Nov 28	Electronic Withdrawal REF=253320152692560Y00	To CARDMEMBER SERV 5911111111WEB PYMT *****7642	519.24-
Total Other Withdrawals			\$ 803.28-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27003073	Nov 3	8053039219	160.00	27004004	Nov 18	8352317433	66.98
27003075*	Nov 3	8053039250	1,415.80	27004005	Nov 18	8352317434	152.86
27004001*	Nov 20	8950728166	1,225.72	27004008*	Nov 24	8053599603	343.91
27004002	Nov 14	9211641277	205.97	27004009	Nov 24	8052450290	53.98
27004003	Nov 24	8052450289	72.41				

* Gap in check sequence

Conventional Checks Paid (9) \$ 3,697.63-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Nov 3	0.00	Nov 18	0.00	Nov 24	0.00
Nov 10	0.00	Nov 20	0.00	Nov 28	0.00
Nov 14	0.00				

Balances only appear for days reflecting change.

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: DECEMBER 2025

COUNTY FINANCE REPORTS, Operating Cash

	ENTITL		STATE REV	MISC.	PENALTY &			LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB	EXPENSES		ENDING	
	MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2025								\$ 142,823.16		
01/2026	JULY	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48	\$ 147,356.64	\$ 4,681.48	\$ 142,675.16
02/2026	AUGUST	\$ -	\$ -	\$ -	\$ 1,008.35	\$ 43.29	\$ 1,366.47	\$ 2,418.11	\$ 145,093.27	\$ 8,110.79	\$ 136,982.48
03/2026	SEPTEMBER	\$ -	\$ 644.22	\$ -	\$ 45.44	\$ 2.13	\$ 786.88	\$ 1,478.67	\$ 138,461.15	\$ 5,081.14	\$ 133,380.01
04/2026	OCTOBER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530.31	\$ 530.31	\$ 133,910.32	\$ 6,480.88	\$ 127,429.44
05/2026	NOVEMBER	\$ -	\$ -	\$ 100.00	\$ 17,452.53	\$ -	\$ 554.24	\$ 18,106.77	\$ 145,536.21	\$ 4,500.91	\$ 141,035.30
06/2026	DECEMBER	\$ 1,446.38	\$ 644.22	\$ 9,062.17	\$ 19,216.44	\$ 16.34	\$ 602.22	\$ 30,987.77	\$ 172,023.07	\$ 5,281.09	\$ 166,741.98
07/2026	JANUARY							\$ -	\$ 166,741.98		\$ 166,741.98
08/2026	FEBRUARY							\$ -	\$ 166,741.98		\$ 166,741.98
09/2026	MARCH							\$ -	\$ 166,741.98		\$ 166,741.98
10/2026	APRIL							\$ -	\$ 166,741.98		\$ 166,741.98
11/2026	MAY							\$ -	\$ 166,741.98		\$ 166,741.98
12/2026	JUNE							\$ -	\$ 166,741.98		\$ 166,741.98
	TOTAL	\$ 1,446.38	\$ 1,288.44	\$ 12,551.17	\$ 38,238.37	\$ 89.45	\$ 4,441.30	\$ 58,055.11		\$ 34,136.29	

\$1,750.00

\$14,301.17

CURRENT MONTH MISC. REVENUE		
12/29/25	CK#5	\$ 2,738.29
Auxiliary / Anonymous Donor		
Cover: (2) EMT Licenses		
12/29/25	CK#6	\$ 3,282.88
Auxiliary / Anonymous Donor		
Cover: MAR.2025 Recall Election		
12/29/25	CK#8	\$ 3,041.00
Auxiliary / Anonymous Donor		
Cover: Burdicks Security System		
TOTAL		\$ 9,062.17

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$166,741.98
CIF Funds Balance	\$59,238.73
Total	\$ 225,980.71
Plus Deposits Outstanding Month-end	-
Less Checks Outstanding Month-end	\$60.58
District Balance, Month-end	\$ 225,920.13

County Report - Cash Balances, Month-end		Acct. #
"Operating Cash" GL Account	\$166,741.98	101.01
"Restricted Cash" GL Account	\$59,238.73	102.00
District Balance, Month-end	\$225,980.71	

Difference: \$0.00

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: DECEMBER 2025

CCRFD OPERATING ACCOUNT

County Report: Reconciled Checks Register

Checks Cleared, Current Month				AMOUNT	Notes:
1	4006	Burdicks	11/17/2025	\$ 446.00	Door lock replaced
2	4007	Burdicks	11/19/2025	\$ 3,041.00	New security cameras
3	EFT	WEX	11/28/2025	\$ 500.55	OCT.2025 Charges
4	EFT	LincTel	12/8/2025	\$ 108.00	AutoPay
5	EFT	NWE	12/10/2025	\$ 203.22	AutoPay
6	4011	Pye-Barker	12/19/2025	\$ 200.00	Annual fire exts. service
7	4012	Napa Auto	12/19/2025	\$ 79.25	NOV.2025 Charges
8	EFT	WEX	12/26/2025	\$ 284.70	NOV.2025 Charges
9					
10					
11					
12					
13					
14					
15					
Total				\$ 4,862.72	

CCRFD Checkbook:

Check Outstanding, Current Month				AMOUNT	Notes:
	4010	Bob Justesen	12/19/2025	\$ 60.58	Harbor Freight receipt
Total				\$ 60.58	

TOTAL COUNTY MONTHLY EXPENSES	\$ 5,281.09	\$ -
OPERATING ACCT - EXPENSES 511.01 (PG.1)	\$5,281.09	
CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3)	\$0.00	

CCRFD OTHER SPENDING ACCTS.

USB Credit Card: AUGUST.2025 CHARGES			AMOUNT	Notes:
11/8/2025	Home Depot receipt		\$ 22.47	Recycle Trash Can
11/11/2025	Starlink Internet (Roam 50GB)		\$ 50.00	Monthly fee
11/13/2025	Amazon.com		\$ 99.98	Signs + Toner
11/21/2025	Montana Propane		\$ 245.92	Propane fill-up
Total			PAID EFT 12/28/2025	\$ 418.37

County Reports - Other Expenses, Current Month

Total		\$ -

Budget	\$ 70,000.00
Expenditures [511.01]	\$ 34,136.29
Misc. Revenues [362.01]	\$ (12,551.17)
% Budget Remaining	69.16%

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

44

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: DECEMBER 2025

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund

		MISC. REV		EXPENSES		
PERIOD	MONTH	362.01		511.01	Beginning Balance:	\$ 57,488.73
01/2026	JULY	\$ 1,000.00				\$ 58,488.73
02/2026	AUGUST	\$ -				\$ 58,488.73
03/2026	SEPTEMBER	\$ -				\$ 58,488.73
04/2026	OCTOBER	\$ -				\$ 58,488.73
05/2026	NOVEMBER	\$ -				\$ 58,488.73
06/2026	DECEMBER	\$ 750.00				\$ 59,238.73
07/2026	JANUARY					\$ 59,238.73
08/2026	FEBRUARY					\$ 59,238.73
09/2026	MARCH					\$ 59,238.73
10/2026	APRIL					\$ 59,238.73
11/2026	MAY					\$ 59,238.73
12/2026	JUNE					\$ 59,238.73
	TOTAL	\$ 1,750.00		\$ -		

CURRENT MONTH MISC. REVENUE		
12/23/26		\$ 750.00
Greg Rickman (Ck# 1091)		
TOTAL		\$ 750.00

CURRENT MONTH EXPENDITURES		
Total		\$ -

CANYON CREEK RURAL FIRE DISTRICT: Budget 2025 - 2026

OPERATING EXPENSES	Budget	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026	May 2026	June 2026	Sub-Totals	TOTALS	Remaining
ADMINISTRATION:	\$ 6,000.00	\$ (500.00)	\$ 471.98				\$ (3,282.88)								\$ 1,081.38	82%
-Station/Office Supplies		\$ 83.11	\$ 463.30	\$ 174.95	\$ 325.39	\$ 168.61	\$ 122.45							\$ 1,337.81		
-Dues & Subscriptions			\$ 119.94	\$ 5.15	\$ 488.00	\$ 250.96								\$ 864.05		
-Elections			\$ 823.12											\$ 823.12		
-Postage														\$ -		
-Trustee Training					\$ 1,367.30									\$ 1,367.30		
INSURANCE:	\$ 10,500.00														\$ 1,505.00	86%
-MT State Fund / Work Comp						\$ (100.00)								\$ (100.00)		
-VFIS Accident & Sickness (Aug)				\$ 1,605.00										\$ 1,605.00		
-VFIS Comm. & Property (March)														\$ -		
STATION / SITE MAINTENANCE:	\$ 5,000.00						\$ (3,041.00)								\$ 1,487.36	70%
-Building maintenance			\$ 159.44		\$ 69.93	\$ 206.84	\$ 3,487.00							\$ 3,923.21		
-Lawn care						\$ 160.00								\$ 160.00		
-**(NEW) Tools						\$ 365.90	\$ 79.25							\$ 445.15		
-(seasonal) Snow Plowing														\$ -		
UTILITIES:	\$ 6,500.00														\$ 2,010.98	69%
-LincTel (phone + internet)		\$ 108.00	\$ 108.00	\$ 98.00	\$ 108.00	\$ 108.00	\$ 108.00							\$ 638.00		
-Montana Propane			\$ 57.00				\$ 245.92							\$ 302.92		
-NW Energy (electricity)		\$ 159.06	\$ 148.30	\$ 249.12	\$ 134.32	\$ 176.04	\$ 203.22							\$ 1,070.06		
APPARATUS / TRUCK MAINT.:	\$ 15,500.00														\$ 6,324.86	59%
-CV/QRU [8101]			\$ 40.99	\$ 795.06	\$ 17.99	\$ 1,415.80								\$ 2,269.84		
-Structure EGINE 8111		\$ 1,037.88	\$ 703.70	\$ 99.99										\$ 1,841.57		
-Structure EGINE 8112				\$ 99.99	\$ 296.25									\$ 396.24		
-Water Tender 8121				\$ 99.99										\$ 99.99		
-Brush Truck 8131			\$ 1,500.00	\$ 99.99										\$ 1,599.99		
-Brush Truck 8133				\$ 99.99										\$ 99.99		
-Portable Fire Suppression			\$ 17.24											\$ 17.24		
DISTRICT OPERATIONS:	\$ 7,000.00	\$ (2,889.00)													\$ 5,590.73	20%
-Background checks				\$ 20.00										\$ 20.00		
-Dues & Subscriptions		\$ 3,137.00		\$ 50.00	\$ 50.00	\$ 1,275.72	\$ 50.00							\$ 4,562.72		
-Operation supplies			\$ 163.58	\$ 33.98	\$ 438.00	\$ 373.04	\$ 200.00							\$ 1,208.60		
-PPE / SCBAs / other gear					\$ 2,688.41									\$ 2,688.41		
EMS / MEDICAL:	\$ 5,000.00						\$ (2,738.29)								\$ 882.27	82%
-Medical Supplies				\$ 882.27										\$ 882.27		
-EMS Training			\$ 2,738.29											\$ 2,738.29		
FUEL:	\$ 10,000.00														\$ 2,612.54	74%
-WEX Charge Account		\$ 156.43	\$ 595.91	\$ 667.66	\$ 407.29		\$ 785.25							\$ 2,612.54		
TRAINING (NON-EMS):	\$ 4,500.00				\$ 90.00										\$ 90.00	98%
Total	\$ 70,000.00	\$ 1,292.48	\$ 8,110.79	\$ 5,081.14	\$ 6,480.88	\$ 4,400.91	\$ (3,781.08)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 21,585.12	69.16%

WEX

Acct. Name: Canyon Creek Rural Fire District

Acct. Nmbr: 0496-00-744085-2

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
FISCAL YR.	2022-2023	\$ 5,810.54		\$ 3,023.07	882.729	\$3.42	\$ 63.51	17.371	\$3.66	\$ 829.58	194.518	\$4.26	\$ 831.04	184.595	\$4.50	\$ 428.09	115.306	\$3.71	\$ 635.25	173.392	\$3.66

FISCAL YR.	2023-2024	\$ 6,326.85		\$ 2,565.97	776.880	\$3.30	\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42
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FISCAL YR.	2024-2025	\$ 3,559.27		\$ 1,188.30	377.915	\$3.14	\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22
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DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
07/31/2025	106392649	\$ 595.91	JUL-31-2025	\$ 442.92	141.621	\$3.13													\$ 152.99	49.469	\$3.09
08/31/2025	107027284	\$ 667.66	AUG-31-2025	\$ 443.23	146.317	\$3.03	\$ 105.58	30.548	\$3.46	\$ 71.58	21.327	\$3.36							\$ 47.27	15.673	\$3.02
09/30/2025	107664074	\$ 407.29	SEP-29-2025	\$ 236.97	79.211	\$2.99				\$ 103.62	30.875	\$3.36							\$ 66.70	20.658	\$3.23
10/31/2025	108326674	\$ 500.55	OCT-31-2025	\$ 338.80	118.036	\$2.87							\$ 161.75	49.677	\$3.26						
11/30/2025	109049284	\$ 284.70	NOV-30-2025	\$ 229.66	81.887	\$2.80	\$ 55.04	16.904	\$3.26												
12/31/2025	109690049	\$ 321.16	DEC-31-2025	\$ 228.53	84.602	\$2.70							\$ 92.63	30.312	\$3.06						
01/31/2026		\$ -	JAN-31-2026																		
02/28/2026		\$ -	FEB-28-2026																		
03/31/2026		\$ -	MAR-29-2026																		
04/30/2026		\$ -	APR-30-2026																		
05/31/2026		\$ -	MAY-31-2026																		
06/30/2026		\$ -	JUN-30-2026																		
FISCAL YR.	2025-2026	\$ 2,777.27		\$ 1,920.11	651.674	\$2.95	\$ 160.62	47.452	\$3.38	\$ 175.20	52.202	\$3.36	\$ 254.38	79.989	\$3.18	\$ -	0.000		\$ 266.96	85.800	\$3.11

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
101	01	Cash							
		Operating Cash							142,035.30DR
	GJ 12/17/25	88	AJ 12/15/25	0000000009				2.90	
		PAYMENT TAXES MH							
	GJ 12/17/25	88	AJ 12/15/25	0000000009				5,570.15	
		PAYMENT TAXES RE							
	GJ 12/17/25	88	AJ 12/15/25	0000000009				3.79	
		P/I PAYMENT TAXES RE							
	GJ 12/17/25	88	AJ 12/15/25	0000000009				12,281.30	
		PAYMENT TAXES UT							
	GJ 01/05/26	94	AJ 12/16/25 JV					644.22	
		Entitlement St Rev							
	GJ 01/02/26	93	AJ 12/31/25	0000000009				30.04	
		PAYMENT TAXES MH							
	GJ 01/02/26	93	AJ 12/31/25	0000000009				1.49	
		P/I PAYMENT TAXES MH							
	GJ 01/02/26	93	AJ 12/31/25	0000000009				1,332.05	
		PAYMENT TAXES RE							
	GJ 01/02/26	93	AJ 12/31/25	0000000009				11.06	
		P/I PAYMENT TAXES RE							
	GJ 01/05/26	94	AJ 12/31/25 JV					1,446.38	
		Distr Entl Levy Rev							
	GJ 01/05/26	94	AJ 12/31/25 WC						1,750.00
		FYE Restricted Cash Trans							
	GJ 01/05/26	94	AJ 12/31/25 JV						5,281.09
		FPP EOM EXPENSE DEC 25							
	GJ 01/05/26	94	AJ 12/31/25 JV					9,812.17	
		FPP EOM REVENUES DEC 25							
	GJ 01/08/26	100	AJ 01/08/26 **OFFSET**					602.22	
		POOLED EQUITY INTEREST							
		BATCH TYPE CR							
		ACCOUNT TOTAL						31,737.77	7,031.09
									166,741.98DR
102		Restricted Cash							
	GJ 01/05/26	94	AJ 12/31/25 WC					1,750.00	
		FYE Restricted Cash Trans							
		ACCOUNT TOTAL						1,750.00	
									59,238.73DR
116	01	Protested Property							
		Real Protested							.00
		ACCOUNT TOTAL							.00
117	01	Protested Property							
		Pers/MH Protest							.00
		ACCOUNT TOTAL							.00

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
118	01	01	Special Assessments						
			Special Assessments						
			Special Assesment Current						47,149.36DR
GJ	12/17/25	88	AJ	12/15/25	0000000009			54.39	
			BILLING TAXES RE						
GJ	12/17/25	88	AJ	12/15/25	0000000009			2.90	
			PAYMENT TAXES MH						
GJ	12/17/25	88	AJ	12/15/25	0000000009			5,570.15	
			PAYMENT TAXES RE						
GJ	12/17/25	88	AJ	12/15/25	0000000009			12,281.30	
			PAYMENT TAXES UT						
GJ	01/02/26	93	AJ	12/31/25	0000000009			39.75	
			BILLING TAXES RE						
GJ	01/02/26	93	AJ	12/31/25	0000000009			30.04	
			PAYMENT TAXES MH						
GJ	01/02/26	93	AJ	12/31/25	0000000009			1,332.05	
			PAYMENT TAXES RE						
			ACCOUNT TOTAL						19,310.58 27,838.78DR
202			Accounts Payable						.00
			ACCOUNT TOTAL						.00
223			Deferred Revenue, Taxes						47,149.36CR
GJ	12/17/25	88	AJ	12/15/25	0000000009		54.39		
			BILLING TAXES RE						
GJ	12/17/25	88	AJ	12/15/25	0000000009		2.90		
			PAYMENT TAXES MH						
GJ	12/17/25	88	AJ	12/15/25	0000000009		5,570.15		
			PAYMENT TAXES RE						
GJ	12/17/25	88	AJ	12/15/25	0000000009		12,281.30		
			PAYMENT TAXES UT						
GJ	01/02/26	93	AJ	12/31/25	0000000009		39.75		
			BILLING TAXES RE						
GJ	01/02/26	93	AJ	12/31/25	0000000009		30.04		
			PAYMENT TAXES MH						
GJ	01/02/26	93	AJ	12/31/25	0000000009		1,332.05		
			PAYMENT TAXES RE						
			ACCOUNT TOTAL						19,310.58 27,838.78CR
242	10		Equity						
			Revenue Control						28,067.34CR
GJ	01/05/26	94	AJ	12/16/25	**OFFSET**			644.22	
			ENTITLEMENT ST REV						
			BATCH TYPE AJ						
GJ	12/17/25	88	AJ	12/17/25	**OFFSET**			17,858.14	
			Prop Taxes Dec 1-15'25						
			BATCH TYPE AJ						

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
242	10	Equity							
		Revenue Control							
	GJ 01/05/26	94		AJ 12/31/25	**OFFSET**				1,446.38
		DISTR ENTL LEVY REV							
		BATCH TYPE AJ							
	GJ 01/05/26	94		AJ 12/31/25	**OFFSET**				9,812.17
		FPP EOM REVENUES DEC 25							
		BATCH TYPE AJ							
	GJ 01/08/26	100		AJ 01/08/26	**OFFSET**				602.22
		POOLED EQUITY INTEREST							
		BATCH TYPE CR							
	GJ 01/02/26	93		AJ 12/31/26	**OFFSET**				1,374.64
		Prop Taxes Dec 16-31'25							
		BATCH TYPE AJ							
		ACCOUNT TOTAL							31,737.77
									59,805.11CR
242	20	Expenditure Control							28,855.20DR
	GJ 01/05/26	94		AJ 12/31/25	**OFFSET**		5,281.09		
		FPP EOM EXPENSE DEC 25							
		BATCH TYPE AJ							
		ACCOUNT TOTAL					5,281.09		34,136.29DR
243		Encumbrance Control							.00
		ACCOUNT TOTAL							.00
245		Reserve for Encumbrances							.00
		ACCOUNT TOTAL							.00
249		Pr Yr Reserve for Encumbr							.00
		ACCOUNT TOTAL							.00
271		Fund Balance - Unreserved							200,311.89CR
		PRIOR ADJUSTMENTS							
		ACCOUNT TOTAL							200,311.89CR
311	20	Property Tax							.00
		Personal Prop Tax							.00
		ACCOUNT TOTAL							.00
		BUDGET BALANCE					0.0%		

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			---TRANSACTION---			YTD/CURRENT	YTD/CURRENT	-----CURRENT-----	BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT BAS ELM OBJ									
316									.00
	RJ	01/05/26	78	AJ	12/31/25 JV			1,446.38	
					Distr Entl Levy Rev				
					ACCOUNT TOTAL			1,446.38	1,446.38CR
					BUDGET BALANCE	1,446.38-	0.0%		
335	23								644.22CR
					State Shared Revenue				
	RJ	01/05/26	78	AJ	12/16/25 JV			644.22	
					Entitlement Rev				
					Entitlement St Rev				
					ACCOUNT TOTAL			644.22	1,288.44CR
					BUDGET BALANCE	1,288.44-	0.0%		
362	01								4,489.00CR
					Other Misc				
	RJ	01/05/26	78	AJ	12/31/25 JV			9,812.17	
					Misc Revenue				
					FPP EOM REVENUES DEC 25				
					ACCOUNT TOTAL			9,812.17	14,301.17CR
					BUDGET BALANCE	14,301.17-	0.0%		
363	01								19,021.93CR
					Assessments				
	RJ	12/17/25	73	AJ	12/15/25 0000000009			2.90	
					Maintenance/Assessments				
	RJ	12/17/25	73	AJ	12/15/25 0000000009			5,570.15	
					PAYMENT TAXES MH				
	RJ	12/17/25	73	AJ	12/15/25 0000000009			12,281.30	
					PAYMENT TAXES RE				
	RJ	01/02/26	77	AJ	12/31/25 0000000009			30.04	
					PAYMENT TAXES UT				
	RJ	01/02/26	77	AJ	12/31/25 0000000009			1,332.05	
					PAYMENT TAXES MH				
					PAYMENT TAXES RE				
					ACCOUNT TOTAL			19,216.44	38,238.37CR
					BUDGET BALANCE	38,238.37-	0.0%		
363	04								73.11CR
					Pnlty & Int on Del Asmnts				
	RJ	12/17/25	73	AJ	12/15/25 0000000009			3.79	
					P/I PAYMENT TAXES RE				
	RJ	01/02/26	77	AJ	12/31/25 0000000009			1.49	
					P/I PAYMENT TAXES MH				
	RJ	01/02/26	77	AJ	12/31/25 0000000009			11.06	
					P/I PAYMENT TAXES RE				
					ACCOUNT TOTAL			16.34	89.45CR
					BUDGET BALANCE	89.45-	0.0%		

LEWIS AND CLARK COUNTY

PAGE 5
ACCOUNTING PERIOD 06/2026

51

BALANCE

CREDITS

[illegible]

3,839.08CR

165.32

602.22

4,441.30CR

0.0%

28,855.20DR

5,281.09

34,136.29DR

0.0%

7,146.10

253,819.49

7,146.10

253,819.49

31,737.77

59,805.11

5,281.09

34,136.29

5/201:05

51/150:25

PREPARED 01/09/2026,15:32:00
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 12/01/2025 TO: 12/31/2025

PAGE 1
ACCOUNTING PERIOD 07/2026
REPORT NUMBER 305

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
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BANK: 27 Canyon Creek Fire District

NO. OF CHECKS: CHECKS RECONCILED .00 ***

PREPARED 01/09/2026,15:32:00
PROGRAM: GM172L
LEWIS AND CLARK COUNTY
BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 12/01/2025 TO: 12/31/2025

PAGE 2
ACCOUNTING PERIOD 07/2026
REPORT NUMBER 305

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
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NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 ***



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481673520550 S



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Dec 1, 2025

through

Dec 31, 2025

Page 1 of 2



To Contact U.S. Bank

Commercial Customer

Service:

800-346-2249

U.S. Bank accepts Relay Calls

Internet:

usbank.com

INFORMATION YOU SHOULD KNOW

Price changes for U.S. Bank Business Checking, Savings and Treasury Management Services are effective Jan. 1, 2026. You can view revised pricing (only those prices that have changes for services you have recently used) at <https://cashmgmt.usbank.com/repricing> beginning Dec. 1, 2025. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please call Customer Service at the number listed in the upper-right corner of this statement or send an email to commercialsupport@usbank.com.

Access Code: E3-6DCB-483D-2062

FOCAL POINT CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-539-1219-0417

Account Summary

	# Items		
Beginning Balance on Dec 1		\$	0.00
Customer Deposits	3		9,812.17
Other Deposits	6		4,996.39
Other Withdrawals	7		11,042.31-
Checks Paid	4		3,766.25-
Ending Balance on Dec 31, 2025		\$	0.00

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
72900001	Dec 23	8351477633	750.00	72900001	Dec 30	8352138293	6,021.17
72900001	Dec 30	8352138299	3,041.00				

Total Customer Deposits \$ **9,812.17**

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Dec 2	ZBA Credit	From Account 153912190367	0200012959 \$ 500.55
Dec 8	ZBA Credit	From Account 153912190367	0800014905 203.22
Dec 10	ZBA Credit	From Account 153912190367	1000013523 108.00
Dec 16	ZBA Credit	From Account 153912190367	1600012965 3,487.00
Dec 26	ZBA Credit	From Account 153912190367	2600013848 79.25
Dec 29	ZBA Credit	From Account 153912190367	2900014690 618.37

Total Other Deposits \$ **4,996.39**

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Dec 2	Electronic Withdrawal	To WEX INC	\$ 500.55-
	REF=253350154329340N00	0841425616FLEET DEBI9100009232335	
Dec 8	Electronic Withdrawal	To NORTHWESTERN	203.22-
	REF=253380116358010Y00	4460172280NWE BILL 1069666	

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

55 Business Statement

Account Number:
1 539 1219 0417
Statement Period:
Dec 1, 2025
through
Dec 31, 2025

Page 2 of 2

FOCAL POINT CHECKING (CONTINUED)

U.S. Bank National Association Account Number 1-539-1219-0417

Other Withdrawals (continued)

Date	Description of Transaction	Ref Number	Amount
Dec 10	Electronic Withdrawal REF=253440100275320N00SD	To Lincoln Telephon 810159660 INT_BILL 0000103100	108.00-
Dec 23	ZBA Transfer	To Account 153912190367	750.00-
Dec 29	Electronic Withdrawal REF=253630270858690Y00	To CARDMEMBER SERV 5911111111WEB PYMT *****7642	418.37-
Dec 30	Electronic Withdrawal REF=253630160534910N00	To WEX INC 0841425616FLEET DEBI9100009232335	284.70-
Dec 30	ZBA Transfer	To Account 153912190367	8,777.47-
Total Other Withdrawals			\$ 11,042.31-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27004006	Dec 16	8352743999	446.00	27004011*	Dec 29	8051261269	200.00
27004007	Dec 16	8352743998	3,041.00	27004012	Dec 26	9252378862	79.25
* Gap in check sequence				Conventional Checks Paid (4)			\$ 3,766.25-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Dec 2	0.00	Dec 16	0.00	Dec 29	0.00
Dec 8	0.00	Dec 23	0.00	Dec 30	0.00
Dec 10	0.00	Dec 26	0.00		

Balances only appear for days reflecting change.



December 31st, 2025

Canyon Creek Rural Fire District
PO Box 464
Canyon Creek, MT 59633

Canyon Creek Fire District Auxiliary
Attn: Board & Anonymous Donor
P.O. Box 551
Canyon Creek, MT 59633

Dear Auxiliary & Generous Donor,

The fire district is in receipt of the donations to cover the EMT Licensing and the March 2025 Recall Election paid for in the 2025-2026 Fiscal Term.

We are very grateful for the support of our volunteers that have challenged themselves to become licensed EMTs. The entire Canyon Creek community, as well as the automatic and mutual aid partners, benefit from their volunteerism. This support is a demonstrative way to say Thank You, and we say Thank You right back!

The recall election was legally called for by many, but we acknowledge that not all taxpayers were happy to see the cost required to be paid from our budget. This donation is appreciated beyond any easy way to express. Again, we say Thank You!

Best Regards,

A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

Wendy Adamson, Treasurer
on behalf of the Board of Trustees

A handwritten signature in black ink, appearing to read "Jonathan Cunningham" with a stylized flourish at the end.

Jonathan Cunningham, Fire Chief
on behalf of the Fire Company Members

**Canyon Creek Rural Fire District Auxiliary
PO Box 551
Canyon Creek, MT 59633**

December 29, 2025

Ms. Wendy Adamson
Trustee - Secretary/Treasurer
Canyon Creek Rural Fire District
PO Box 464
Canyon Creek, MT 59633

Subject: Donation towards EMT expense reimbursement & Trustee Recall Election expense

Dear Trustee Adamson,

On behalf of a generous donor who wishes to remain anonymous, the Canyon Creek Rural Fire District Auxiliary received a monetary gift that is to be distributed to the CCRFD:

\$2,738.29 (check #000005) is for EMT expense reimbursement and \$3,282.88 (check #000006) is for CCRFD Recall Election expenses. It is the intention of the donor to cover these expenses so the monies do not have to come out of the CCRFD operating budget.

Thank you and we are very grateful to the generous donor in supporting the efforts of both the CCRFD Trustees and Fire Company members.

With warm regards,



Kori R. Dee
Secretary/Treasurer
Canyon Creek Rural Fire District Auxiliary

Encl.



Official Receipt

DEPOSITS MAY NOT BE AVAILABLE
FOR IMMEDIATE WITHDRAWAL.

Reference 0066 00560 0002 12/30/2025 2:16 pm
Deposit Account ending in 0417
U.S. Bank \$6,021.17

Deposit checks anywhere, anytime
with the U.S. Bank Mobile App.

usbank.com

Cash, checks and other negotiable items received for deposit are subject to the terms and conditions of your Deposit Account Agreement and any other agreements governing use of your account, as amended from time to time. All items accepted for deposit are subject to later count and verification. Member FDIC.

22	23	24	25	26	27	28	58
TOTAL FROM OTHER SIDE OR ATTACHED LIST							PLEASE REGISTER TOTAL HERE

6021.17

⑈0072900001⑈ ⑆541210032⑆ 153912190417⑈

CANYON CREEK FIRE DISTRICT
PO BOX 551
CANYON CREEK, MT 59633

DATE 12/29/2025 000005

PAY TO THE ORDER OF CCRFD \$2,738.29
Two thousand seven hundred thirty eight dollars & 29/100 DOLLARS



MEMO EMT REIMBURSEMENT

Victoria R Lee

⑈092001512⑈

3316183⑈ 000005

CANYON CREEK FIRE DISTRICT
PO BOX 551
CANYON CREEK, MT 59633

DATE 12/29/2025 000006

PAY TO THE ORDER OF CCRFD \$3,282.88
Three thousand two hundred eighty two dollars & 88/100 DOLLARS



MEMO CCRFD Trustee Recall Election

Victoria R Lee

⑈092001512⑈

3316183⑈ 000006



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

EMT Training Reimbursement

1 message

Montana Man <jkeller.ccrfd@outlook.com>

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>, CCRFD Admin <ccrfd2266@gmail.com>

Tue, Jul 15, 2025 at 4:46 PM

Trustee/Treasurer Adamson,

PAID

CK. NO. 27003065
DATE 8-18-2025

I had a discussion with Captain Bauer yesterday about reimbursement. He informed me that you had asked him to report costs associated with EMT training so that he could be reimbursed for his training expenses. Captain Bauer suggested that I send similar information to you.

Please find attached a photo of the receipt for costs associated with taking ECP 130 Emergency Medical Technician from Helena College. Total cost was **\$1038.85**, tuition itself was \$604.85.

Please find attached a receipt from Amazon for the text book. Cost was **\$120.11**.

We had to pay **\$28** for a TB test, required so that we could complete the required clinical assignment (ambulance ride along) under the direction of St. Peter's Hospital.

I still have two more additional, future costs: the cost of taking the NREMT EMT National Certification Test and the cost of obtaining a Montana State EMT license. I believe each attempt of the NREMT EMT National Certification test is **\$104**, state license fee is **\$35**.

CCRFD BOARD

AUG 18 2025

All told, my costs to gain a Montana EMT license are **\$1,325.96**. Captain Bauer and Chief Cunningham will have different expenses so this expense is NOT universally applicable to all candidates.

I did not account for miles driven. The class met twice a week from January through the end of April, approximately 72 miles round trip, yielding a total distance of 4 months * 4 weeks/month * 2 classes/week * 72 miles/class ≈ 2304 miles. If reimbursement were **\$0.14/mile**, reimbursement would be \$322.56.



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

EMT - Request for Reimbursement

1 message

CCRFD Admin <ccrfd2266@gmail.com>

Thu, Jul 17, 2025 at 1:45 PM

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Hi Trustee Wendy,

Attached are multiple receipts for the recently completed EMT course through Helena College Jan 2 - May 2, 2025.

A request prior to enrolling in the course was not made, in large part due to the status of the then board. Like John Keller, we took the initiative to take the course in an effort to provide improved Fire/EMS services to our and surrounding community. I hope the board will support the request for reimbursement after the fact.

The invoices attached are as follows:

1. Helena College EMT course
Cost \$1,038.85, paid 1.2.2025

2. EMT materials (Book)
Cost \$132.49, paid 12.31.2024

3. Castle Branch - requires background check
Cost \$70.99 paid

4. L&C City County Health - TB test, required for clinicals
Cost \$31.00 paid

5. NREMT Exam - required for licensing. Cost \$104.00 paid

*6. State of Montana DHS - Medical License \$35.00
This amount is pending and has not yet been paid.

Total (not including license)
\$1,377.33

\$1,412.33

If you or the board need any additional items or have questions please feel free to contact me.

V/R
Kai

Kajetan Bauer
Captain, EMT - CCRFD
Canyon Creek, MT

CCRFD BOARD

AUG 18 2025

APPROVED

Sent from my iPhone



Spring Senestet 2025 Freshman.pdf
18211K

PAID
CK. NO. 27003066
DATE 8-18-2025

Canyon Creek Fire District Recall

Invoice-CCFR 03/18/2025

Date: 05/29/2025

Number of Ballots Issued: 324

Description	Cost	Total
Staffing		
Staff Overtime	806.17	
Dinner-Election Staff	95.00	
Total Staffing		901.17
Legal Notices		
CC Late Registration Notice	66.00	
Counting Notice	12.00	
Notice of Election	64.00	
Notice of Voting	629.14	
Total Legal Notices		771.14
Express Votes		
Express Votes: Ballot Set Up, Media Burn	326.65	
Express Votes: Ballot Layout Charge	45.00	
Express Votes: Audio Language Set Up	481.50	
Total Express Vote		853.15
Postage		
Postage	194.03	
Certified Mail	17.54	
Total Postage		194.03
Printing		
Ballot Printing	279.83	
Voter Instructions	141.03	
#14 Envelopes Window Mailing-Return Service	48.76	
#12 Envelopes Affirmation	46.75	
#10 Envelopes/Secrecy	30.29	
Total Printing		546.67
Supplies		
Labels-Mailing	13.42	
Certificate Seals	0.59	
Certificate Parchment Paper	0.25	
Copies-Letter	1.52	
Copies-Legal	0.35	
Security Seals-Zip	0.60	
Total Supplies		16.72
Amount Due		\$3,282.88

Remit Payment to:
 Lewis and Clark County Treasurer's Office
 316 North Park Ave-Room 139 A
 Helena MT 59623

CCFRD BOARD
 JUN 23 2025
 APPROVED



December 31st, 2025

Canyon Creek Rural Fire District
PO Box 464
Canyon Creek, MT 59633

Canyon Creek Fire District Auxiliary
Attn: Board & Anonymous Donor
P.O. Box 551
Canyon Creek, MT 59633

Dear Auxiliary & Generous Donor,

The donation made to cover the entire cost of the new camera security system for the fire station building is appreciated more than a simple letter can express. Your support for this fire district is esteemed and our community benefits from the generosity of an engaged Auxiliary and Community.

As you well know, our fire company is in a rebuilding phase and there are big goals ahead of us that this generous donation supports. We strive to do our best to be good stewards of the donations entrusted to us with the responsibility of providing the very best care if every called upon.

Thank you again!

Best Regards,

Wendy Adamson, Treasurer
on behalf of the Board of Trustees

Jonathan Cunningham, Fire Chief
on behalf of the Fire Company Members

**Canyon Creek Rural Fire District Auxiliary
PO Box 551
Canyon Creek, MT 59633**

December 30, 2025

Ms. Wendy Adamson
Trustee - Secretary/Treasurer
Canyon Creek Rural Fire District
PO Box 464
Canyon Creek, MT 59633

Subject: Donation to cover expense of purchase and installation of security system

Dear Trustee Adamson,

On behalf of a generous donor who wishes to remain anonymous, the Canyon Creek Rural Fire District Auxiliary received a monetary gift to be given to the CCRFD for the purchase and installation of a new security system for the Fire Station.

Thank you for providing Burdick's invoice # WO-0017613 in the amount of \$3,041.00 for our records and those of the donor. Please find enclosed our check # 000008 in the same dollar amount to cover this expense. It is the intention of the donor to cover this expense so the monies do not have to come out of the CCRFD operating budget.

Thank you and we are very grateful to the generous donor in supporting the efforts of both the CCRFD Trustees and Fire Company members.

With warm regards,

A handwritten signature in blue ink, appearing to read "Kori R. Dee", with a long horizontal flourish extending to the right.

Kori R. Dee
Secretary/Treasurer
Canyon Creek Rural Fire District Auxiliary

Encl.

Burdicks Integration Group

1316 Gallatin Ave

Helena, MT 59601

burdickslocksmith.com

**INVOICE****BILL TO**

Canyon Creek Rural Fire District

P.O Box 464

Canyon Creek, MT 59633

INVOICE # WO-0017613**DATE** 11/17/2025**DUE DATE** 12/10/2025**DESCRIPTION**

4K Network Video Recorder 8Ch 4TB	1	623.00	623.00
• DVR Lockbox • Built-in Fan • 18"(L) x 18"(W) x 5"(H)	1	175.00	175.00
180° Panoramic Outdoor Bullet 4MP (2688x1520) Resolution	3	230.00	690.00
CBS • Junction Box For IR Bullet	3	24.00	72.00
IP Outdoor Compact Dome • Smart Motion Detection	1	181.00	181.00
Commercial Services Installation	10	130.00	1,300.00

CCRFD BOA

AUG 18 2025

APPROVED

SUBTOTAL	3,041.00
TAX (0%)	0.00
TOTAL	3,041.00
BALANCE DUE	\$3,041.00

PAID
 CK. NO. 27034007
 DATE 11-19-2025
 \$3,041.00

Thank You For Your Business!

A 3% Convenience Fee will be charged for all credit card payments over \$1,000.00
 Late fees of 1.5% are automatically applied if invoices are unpaid at net 30 days.

Please note our new location and mailing address:

1316 GALLATIN AVE.
 HELENA, MT 59601
 office@burdickslocksmith.com 406-449-6420



Canyon Creek <trustee.ccrfd@gmail.com>

Approved MT Business Filing

1 message

Montana Secretary of State <noreply@sosmt.gov>
To: trustee.ccrfd@gmail.com

Sun, Dec 21, 2025 at 7:45 PM

Dear Canyon Creek Rural Fire ,

Thank you for submitting your business filing to the Secretary of State's office. The Cancel an Assumed Business Name for Canyon Creek Rural Fire District is approved.

To retrieve your business documents, log in to the [Business Work Queue](#).

Sincerely,

Business Services Division
Montana Secretary of State

CLOSING ACCOUNT

Home

Search

Forms

Lists

My Work Queue

My Receipts

My Records

Data Requests &
Subscriptions



Help

My Business Work Queue

Filings are available in this Work Queue for a maximum of 90 days after submission. Filings saved as drafts are valid for 10 days.

- o **To view a correction letter**, please click on the filing name, then go to the correction letter in the Available Downloads. After reviewing the letter, click the pencil icon to relaunch your application, correct it, and resubmit.
- o **To obtain approval documents**, please click on the filing name, and go to the Available Downloads.

Results: 1

Form Info	File Number	Status	Status Date	Actions
Canyon Creek Rural Fire District Cancel an Assumed Business Name	16885535	Pending Review	12/20/2025	 

Montana Code Annotated 2023

TITLE 30. TRADE AND COMMERCE

CHAPTER 13. ASSUMED BUSINESS NAMES, TRADEMARKS, AND RELATED RIGHTS

Part 2. Assumed Business Names

Voluntary Cancellation Of Registration Of Assumed Business Name

30-13-213. Voluntary cancellation of registration of assumed business name. (1) When the registrant of record of a registered assumed business name wishes to cancel the registration, the registrant shall deliver to the secretary of state a cancellation of registration of an assumed business name form, which must include but not be limited to the following information:

- (a) the complete registered assumed business name to be canceled; and
- (b) the name and business mailing address of the registrant of record.

(2) If the secretary of state finds the form complies with the provisions of this section, the secretary of state shall file it and deliver a letter acknowledging cancellation of the filing to the registrant of record.

History: En Sec. 13, Ch. 260, L. 1979; amd. Sec. 5, Ch. 449, L. 1995; amd. Sec. 4, Ch. 26, L. 2011; amd. Sec. 2, Ch. 23, L. 2017.



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

CCRFD & MT SOS

6 messages

Wendy Adamson <wadamson.ccrfd@gmail.com>

Sat, Nov 15, 2025 at 10:12 PM

To: Chris Hindoien <chrish@rmismt.com>

Cc: pjustesencrfd@gmail.com

Chris,

I hope you are well. I am following up on an issue we last discussed in April of this year.

The Montana Secretary of State's Office was consulted with our need to update the agents on file after the recall of Grady and resignations of the Eskildsens. That led me down a rabbit trail of issues that have now been resolved.

However, during the journey it was confirmed by an Attorney at the SOS's Office that "rural fire districts" specifically are exempt from being issued a license. [MCA7-11-1002(1)(c); copy of text in the email exchange provided]

As confirmed with the L&CC County Attorney's Office, our current SOS registration is reflecting CCRFD as a business which is inaccurate and needs to be closed.

The previous email exchange in March/April seemed to conclude that insurance companies are beginning to request or require business license registration.

Please review and advise about how you think we should bridge the gap of the insurance industry vs. the legal requirement. Thank you!

Best Regards,

Wendy Adamson [406.417.0977]

CCRFD Secretary / Treasurer



Please be advised that this email may become public information. Thank you!



Gmail - Montana SOS.pdf

893K

chrish@rmismt.com <chrish@rmismt.com>

Sun, Nov 16, 2025 at 10:05 AM

Reply-To: Chrish@rmismt.com
 To: Wendy Adamson <wadamson.ccrfd@gmail.com>
 Cc: pjustesencrfd@gmail.com

I can confirm you are correct, they do not need to be registered. This was something discussed at the Trustees Convention –

Chris Hindoien

Marketing Coordinator – State of Montana
 VFIS Products

Chrish@rmismt.com

406.590.3031

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[Quoted text hidden]

Wendy Adamson <wadamson.ccrfd@gmail.com>
 To: Chrish@rmismt.com
 Cc: pjustesencrfd@gmail.com

Thu, Nov 20, 2025 at 12:33 AM

A few follow up questions:

- 1) When was the Trustees Convention where it was discussed?
- 2) Did you reach out to rural fire districts that you represent and inform them? (I don't recall seeing an email but could have missed it.)
- 3) As my last sentence addresses, is VFIS (and/or the insurance industry) aware of this?

Thank you!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

chrish@rmismt.com <chrish@rmismt.com>
 Reply-To: Chrish@rmismt.com
 To: Wendy Adamson <wadamson.ccrfd@gmail.com>
 Cc: pjustesencrfd@gmail.com

Thu, Nov 20, 2025 at 9:15 AM

Butte this fall – out in the hallway – Kate Dinwiddie, the Attorney for the Association confirmed to someone who asked about the registration process that as a Political Entity, you are not required to register with the Sec of State. However, you may find that insurance carriers may ask if you are registered with the Sec of State to verify named insured for their purposes, but that can be shown by your District, FSA or other paperwork created when the entity is

legally formed at the County level. It is a state-by-state issue, and hopefully we have Montana figured out, although the Montana State Fund routinely asks when we submit for new business, they are slower to the party. ⁷¹

I did not, reach out to the District through our email list –

VFIS is aware, but we are working with them because the majority of Fire Districts, and FSA's are incorrectly written as to who is a Named Insured, so when we are doing renewals, we have been providing documentation or links to the County website's showing that an entity is actually –

Superior Rural Fire District as the Tax Entity and Named Insured

Superior Volunteer Fire Department Additional Named Insured

Superior Volunteer Auxiliary Additional Named Insured

This provides coverage for each named insured and creates a situation where coverage is less likely to be questioned should there be a claim involving any of the names listed.

This has been the hardest part of the process, as many out there don't know the true structure of their entity, and have referred to themselves as XYZ Fire Department, when in fact they are XYZ Fire Service Area, the taxing entity, and XYZ Fire Department, the fire fighting entity doing the work on behalf of the FSA or District..

Make sense?

[Quoted text hidden]

Wendy Adamson <wadamson.ccrfd@gmail.com>

Thu, Nov 20, 2025 at 10:42 AM

To: Chrish@rmismt.com

Cc: pjustesencrfd@gmail.com

Thanks for your reply. As we get closer to policy renewal, I will open the conversation to the whole board for clarity and policy review including the name insured specifics involved.

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

chrish@rmismt.com <chrish@rmismt.com>

Thu, Nov 20, 2025 at 10:52 AM

Reply-To: Chrish@rmismt.com

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: pjustesencrfd@gmail.com

Not a bad topic of discussion

[Quoted text hidden]

CCRFD Registered with SOS

2 messages

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Chris Hindoien <chrish@rmismt.com>
Cc: jim thomas <jthomascvfd@gmail.com>

Fri, Mar 28, 2025 at 2:52 PM

Hello again Chris,

We touched on this subject previously, but I need to continue to unwind the impact of Rick on the CCRFD name and sole representation he dictated.

As for the Secretary of State registration, I know we are not required to have a registration with them for the entity we are. Rick set up the registration for what appears to be insurance purposes but registered to his personal email, paid for it personally and it did not run through the public funds.

I have to approach the SOS to address anyway and would prefer to undo / cancel but am interested in the insurance angle first.

Please review and advise. Thank you!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Treasurer



Please be advised that this email may become public information. Thank you!

 **CCRFD 1178.pdf**
230K

Chris Hindoien <chrish@rmismt.com>
To: Wendy Adamson <wadamson.ccrfd@gmail.com>
Cc: jim thomas <jthomascvfd@gmail.com>

Fri, Mar 28, 2025 at 3:04 PM

Let me see what I can do!

Chris
Safely sent using talk to text

On Mar 28, 2025, at 2:53 PM, Wendy Adamson <wadamson.ccrfd@gmail.com> wrote:

[Quoted text hidden]
<CCRFD 1178.pdf>

[Quoted text hidden]
<CCRFD 1178.pdf>

chrish@rmismt.com <chrish@rmismt.com>
Reply-To: Chrish@rmismt.com
To: Wendy Adamson <wadamson.ccrfd@gmail.com>
Cc: jim thomas <jthomascvfd@gmail.com>

Mon, Mar 31, 2025 at 12:58 PM

I would reach out to the Secretary of State with the results of the recall election showing Rick being recalled and have them change the mailing address and contact info to correct things.

If they need additional information, find out what it is, and provide it.

I will help you any way I can. Ultimately, it is important that the Fire District has everything in your true name.

Chris

Chris Hindoien

Marketing Coordinator – State of Montana
VFIS Products

Chrish@rmismt.com

406.590.3031

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[Quoted text hidden]

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Chrish@rmismt.com
Cc: jim thomas <jthomascvfd@gmail.com>

Wed, Apr 2, 2025 at 3:20 PM

Hello Chris,
What happens if I cancel the SOS registration altogether??

We haven't had a need until recently and I know it's not a legal requirement.

What is the insurance implication per the email exchange with Rick in mid-October?

Thanks!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

chrish@rmismt.com <chrish@rmismt.com>
 Reply-To: Chrish@rmismt.com
 To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Wed, Apr 2, 2025 at 4:10 PM

That is correct – you could cancel it, then go through the Board process and do it by the book.

Legally speaking, someone could go and register that name and then charge the District to buy it back or they may not offer it back to the District. I have seen that happen in a couple of instances in the past. CRAZY I know, but then again.

Refresh me on the October Insurance exchange?

Also, did I see Rick filed for Trustee again?

[Quoted text hidden]

Wendy Adamson <wadamson.ccrfd@gmail.com>
 To: Chrish@rmismt.com
 Cc: jim thomas <jthomascvfd@gmail.com>

Thu, Apr 3, 2025 at 11:02 AM

Hello Chris,

CCRFD should **cancel** the registration with the SOS because we are not legally required (per county attorney guidance). Not just Rick's improper way to have registered CCRFD.

I will not advocate re-registering unless there is a purpose (like an insurance requirement) that has not been made clear to me yet.

Attached to the beginning of this email chain was the October exchange.

Finally... as all things Rick, his comment to file again for Trustee is confusing and ambiguous. He is not eligible until May of 2026 to run again, but I think the voters have just spoke quite loudly about their opinion of him representing them in this capacity.

Thanks!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

chrish@rmismt.com <chrish@rmismt.com>
 Reply-To: Chrish@rmismt.com
 To: Wendy Adamson <wadamson.ccrfd@gmail.com>
 Cc: jim thomas <jthomascvfd@gmail.com>

Thu, Apr 3, 2025 at 7:58 PM

Nothing is attached –

Thank you for the other information on 2026 as a date – I will let VFIS know, unless you have another conversation coming up with the VFIS Adjuster.

[Quoted text hidden]

Wendy Adamson <wadamson.ccrfd@gmail.com>

Thu, Apr 3, 2025 at 11:52 PM

To: Chrish@rmismt.com

Cc: jim thomas <jthomascvfd@gmail.com>

Happy to provide a copy of the October exchange for clarity.

Spoke with Julie about the active claim, nothing else. Please advise about the \$10K deductible removal for 2025-2026 policy period.

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

 **CCRFD 1178 (2).pdf**
 230K

chrish@rmismt.com <chrish@rmismt.com>

Mon, Apr 7, 2025 at 10:31 AM

Reply-To: Chrish@rmismt.com

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

So, without being registered with the Secretary of State for the Canyon Creek QRU, which holds a license within the State of Montana, the carrier will not issue a Certificate of Insurance showing that as a "Named Entity" due to potential coverage issues.

We are working on this with the Trustees Association as well to make sure that all names used by a Fire Service Area, or a Rural Fire District or even a municipality, are registered with the Secretary of State even if is just an "Assumed Business Name" (ABN).

So, an example –

Rocky Mountain Insurance Services, LLC is our Registered Name for the entity, but we also have VFIS of Montana as an Assumed Business Name here in Montana, and it is also listed on our commercial insurance policy in the event someone was to sue that name thinking it was a separate entity.

Every Certificate of Insurance we issue is sent to the carrier(s) to make them aware of the exposures that an insured entity is encompassing in their operations. So, when I sent the Cert to VFIS showing the Canyon Creek QRU as a "Named Insured" and it isn't on the policy, the underwriter came back and told me that the Cert is not Valid until we can provide them with proof of the entity existing, and that has to either come from the Secretary of State, or from Lewis and Clark County showing that entity, Canyon Creek QRU was a name included when the District was created.

Carriers will not offer insurance to a "Ghost" entity.

We are finding it now, more regularly, that many Fire Departments are

ABC Volunteer Fire Department as the "Named Insured" when, if properly written it would be:

ABC Rural Fire District

ABC Volunteer Fire Department & Rescue – Additional Named Insured

ABC Volunteer Fire Auxiliary – Additional Named Insured

ABC Fire Service Area

ABC Volunteer Fire & QRU – Additional Named Insured

This way, all entities are listed, and all entities are covered, provided that each entity "The Parent Entity" is created properly and has taken care of the additional named insureds as far as registering their names with the Secretary of State if they were not included in the creation of the District and/or FSA.

The name change from West Helena Valley Fire District to West Valley Fire Rescue District required the same documents for us to change the policy and the Certificate's to match up with the newly formed entity, while still allowing us to provide coverage for the previously named entity as well.

Things are becoming far more sophisticated in the insurance industry as the levels of litigation increase.

Does this help you clear up anything?

[Quoted text hidden]

Fwd: Canyon Creek Rural Fire District

From Ellen Almy-Eskildsen <ealmyeskildsen.ccrfd@gmail.com>

To

Date Friday, January 31st, 2025 at 10:23 PM

----- Forwarded message -----

From: **Richard Grady** <gradybunch56@gmail.com>

Date: Wed, Oct 16, 2024 at 3:32 AM

Subject: Fwd: Canyon Creek Rural Fire District

To: Ellen Almy-Eskildsen <ealmyeskildsen.ccrfd@gmail.com>, Jeremy Gilliam <jeremygilliam69@yahoo.com>, Richard Grady <Gradybunch56@gmail.com>

I will be calling Chris this morning and get his questions answered, If we need to provide him additional information, I will get back to both of you.,

Based on what happened last night with william, the file cabinets need to get locked, Good move on getting the security camera installed.

On Tue, Oct 15, 2024 at 2:22 PM Chrish@rmismt.com <chrish@rmismt.com> wrote:

Richard -

We are unable to find Canyon Creek Rural Fire District, Canyon Creek Volunteer Fire Department or Canyon Creek QRU listed as a viable entity or name with the Montana Secretary of State.

We got a Certificate Request from Montana DPHHS for your EMS Licensing under Canyon Creek QRU, and when we went to verify that entity, we discovered the others were not listed either.

Is the QRU even a valid operating entity, or is everything done under Canyon Creek Volunteer Fire now?

Chris

Marketing Coordinator
VFIS Products - State of Montana
C:406.590-3031 F:406-466-2111
Chrish@rmismt.com

GREG GIANFORTE
GOVERNOR



DEPARTMENT OF
**PUBLIC HEALTH &
HUMAN SERVICES**

CHARLIE BRERETON
DIRECTOR

Invoice Date: Oct 23, 2024

 **COPY**

Phone: (406) 444-3895

Fax: (406) 444-1814

EMS License #	Effective Date	Expiration Date	EMS Service	Licensing Fee
118	01/01/2025	12/31/2026	CANYON CREEK QRU	\$35.00
			BALANCE DUE	\$35.00

CANYON CREEK QRU

PO Box 464
Canyon Creek, MT 59633

Please mail your checks to:

MT DPHHS
ATTN: EMS & Trauma Systems
PO Box 202951
Helena, MT 59620-2951

We are now able to process credit cards and e-checks in addition to paper checks and money orders. If you choose to pay by e-check or credit card you will incur an additional processing fee. Please visit <https://opp.mt.gov/doi/opp/HHSEMSTrauma/cart> to pay.

Sincerely,

Nick Burkland

Nick Burkland, NRP
EMS Licensing & PI Specialist
EMS & Trauma Section

PUBLIC HEALTH AND SAFETY DIVISION
1400 BROADWAY • HELENA, MT 59620 | DPHHS.MT.GOV

PAID
CC NO. 27003026
DATE 12-2-2024
\$35.00



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

DPHHS follow-up

3 messages

Wendy Adamson <wadamson.ccrfd@gmail.com>

Sat, Jan 10, 2026 at 1:04 AM

To: Kai Bauer <ccrfd2266@gmail.com>, John Keller <jkeller.ccrfd@gmail.com>

Cc: jim thomas <jthomascvfd@gmail.com>

Hello Asst. Chief Keller and Captain Bauer,

I need assistance on a specific document which I'd like to present in the January board meeting, and I do apologize for being needy at this time.

Attached please a copy of the DPHHS registration renewal for the QRU for 2025+2026. However, it was set up under Rick/Max/Jeremy and lists us as "Canyon Creek QRU" instead of "Canyon Creek Rural Fire District".

This is inaccurate on several levels... including insurance coverage (which renews soon on 3/1/2026). But as stated earlier, I will be presenting info related to this issue in January.

I discussed in detail with Cunningham about the need to clear up this documentation. I had assurances from him that it was taken care of but have not seen any corrected paperwork. I would like a copy of the corrected license or any correspondence of the revision.

If you cannot find documentation of the correction, we need to address ASAP.

Happy to discuss further. Appreciate all you do for this community!

Best Regards,

Wendy Adamson [406.417.0977]

CCRFD Secretary / Treasurer



Please be advised that this email may become public information. Thank you!

**DPHHS Registration for 2025 & 2026.pdf**

573K

John Keller <jkeller.ccrfd@gmail.com>

Sat, Jan 10, 2026 at 12:47 PM

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: Kai Bauer <ccrfd2266@gmail.com>, jim thomas <jthomascvfd@gmail.com>

Trustee Adamson,

I will try to have answers for you by COB, Monday, January 12.

Questions/comments/suggestions, please contact me.

Thank you for all you do for our community!

John Keller
Assistant Chief CCRFD, EMT

[Quoted text hidden]

John Keller <jkeller.ccrfd@gmail.com>

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: Kai Bauer <ccrfd2266@gmail.com>, jim thomas <jthomascvfd@gmail.com>

Mon, Jan 12, 2026 at 2:36 PM

Trustee Adamson,

I just spoke with Sherri Graham at DPHSS about the CCRFD EMS license #118.

The good news is that the EMS Service name was changed to Canyon Creek Rural Fire District.

But with the resignation of Chief Cunningham, Ms. Graham requested that a board member send the following requests to her at sgraham2@mt.gov:

- 1) Request to remove Jonathan Cunningham from the roster.
- 2) Request to make John Keller the new service manager for the account.

Ms. Graham's direct phone number is 406-444-6098.

If you have any questions/concerns/suggestions, please contact me.

Thank you for all you do for our community! Be safe!

John Keller
Assistant Chief CCRFD, EMT

On Sat, Jan 10, 2026 at 1:04 AM Wendy Adamson <wadamson.ccrfd@gmail.com> wrote:

[Quoted text hidden]



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Canyon Creek Rural Fire District

2 messages

Wendy Adamson <wadamson.ccrfd@gmail.com>

Wed, Jan 14, 2026 at 9:05 PM

To: sgraham2@mt.gov

Cc: jim thomas <jthomascvfd@gmail.com>, Kai Bauer <ccrfd2266@gmail.com>, John Keller <jkeller.ccrfd@gmail.com>

Hello Ms. Graham,

This is notification of the following changes for the management of our account:

- 1) Please remove Jonathan Cunningham from the roster
- 2) Please make John Keller the new service manager

I have copied the Board Chair and other Command Staff of CCRFD in this email.

Finally, would you please forward me a copy of the active license documentation which reflects our district name properly as: Canyon Creek Rural Fire District ?

Thank you in advance for your assistance!

Best Regards,

Wendy Adamson [406.417.0977]

CCRFD Secretary / Treasurer



Please be advised that this email may become public information. Thank you!

Graham, Shari <SGraham2@mt.gov>

Thu, Jan 15, 2026 at 9:12 AM

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: jim thomas <jthomascvfd@gmail.com>, Kai Bauer <ccrfd2266@gmail.com>, John Keller <jkeller.ccrfd@gmail.com>

Ms. Adamson,

I have made the requested changes and attached a copy of the service license reflecting the service name Canyon Creek Rural Fire District.

Best regards,

Shari



**DEPARTMENT OF
PUBLIC HEALTH &
HUMAN SERVICES**

Follow us on



Shari Graham, NRP
EMS SYSTEM MANAGER

Chronic Disease Prevention and Health Promotion Bureau
PO Box 202951 | 1400 Broadway | Helena MT 59620-2951
406.444.6098 | fax 406.444.1814

Sgraham2@mt.gov

Visit us at:

www.chronicdiseaseprevention.mt.gov

[Quoted text hidden]



Montana Service License Certificate.pdf
296K

CURRENT DPHHS LICENSING



Montana Department of
Public Health and Human Services
EMERGENCY MEDICAL SERVICE LICENSE



TYPE: Non-Transporting Unit

LEVEL: Basic w/ALS Authorization

LICENSE NUMBER: 118

EFFECTIVE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2026

This license is issued by Montana Department of Public Health and Human Services, Helena, Montana, in compliance with Sections 50-6-301 and 50-6-306 MCA.

NAME & ADDRESS OF SERVICE:

CANYON CREEK RURAL FIRE DISTRICT
PO Box 464
Canyon Creek, MT 59633

A handwritten signature in blue ink that reads "Terry Mullins".

Terry Mullins
Section Supervisor
EMS and Trauma Systems Section



THIS LICENSE IS NOT TRANSFERABLE TO ANOTHER PARTY OR SERVICE

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday – January 19, 2026 at 6:30PM

Fire Chief's Report:

- 1. Incidents**
- 2. Rural Fire Council**
- 3. Apparatus Status**
- 4. Membership / Training**
- 5. Weather Considerations for Fire Danger**
- 6. Additional Notes / Chief's Comments**

Fire Chief Report

Department: Canyon Creek Rural Fire District

Date: 01/14/2026

Prepared by: Assistant Chief John Keller, acting chief

1. Incidents

Incidents since last report on 12/16/2025:

Fire: 5

Medical: 4

Motor Vehicle Accidents: 0

Total Incidents: 9

Notes:

- 1) Incident count only for incidents where CCRFD personnel responded as identified in the ActiveAlert app.
- 2) Counts derived from Active Alert tabulations from Captain Bauer and Assistant Chief Keller's apps.

2. Rural Fire Council

Last meeting held on 1/5/2026 at Birdseye Fire Department. Highlights:

- Free Wildfire Movie Night at the Myrna Loy 2/19/2026, 5PM, movie *Always* at 7 PM. See attached for more information.
- Federal Hazard Mitigation grants available. Could be used for backup generator. More information at <https://des.mt.gov/Mitigation/Mitigation-Grants>.
- St. Peter's ambulance will be moving to RAMP triage and it is expected that L&C fire will follow suit. We are currently using START triage.
- Paige Ramirez will be leading an EMR training, 3/30-5/9, Mondays and Thursdays. Please let me know if you are interested in attending.
- No county wide firefighter basic training being offered this winter/spring.

FREE Wildfire Movie Night!



The Myrna Loy

**February 19
5 pm**

Enjoy a night of wildfire fun at the Myrna Loy! Reception **5-7 pm** with information, trivia, prizes, and activities for kids followed by a **free** screening of the beloved film **"Always"** (1989, PG) at **7 pm**.
Bring the family!

RSVP at the link above to reserve your spot, or visit:
<https://themyrnaloy.com/whats-happening/>



You don't have to live in a forest to be in a wildfire!

<https://tcfswg.org>

3. Apparatus Status

Apparatus #	Type	Status	Location	Notes
8101	CV/QRU	In Service	Main Station	
8111	Engine	In Service	Main Station	
8112	Engine	In Service	Main Station	
8131	Brush	Out of Service	Main Station	Clutch needs repair. Will be moved to repair facility once repairs are approved.
8133	Brush	In Service	Main Station	

Thanks to Bob Justesen and Greg Weed for their quick response to identifying 8131 issues and putting 8133 back into service!

4. Membership/Training

Current Members:

Full members: 5

Probationary Members: 4

Mechanics: 2

Training Sessions Since 12/16/2025: 01/12/2026 – Chief Nomination, Vehicle maintenance checks

5. Weather Considerations for Fire Danger

For February, NOAA predicts colder temperatures than normal with above normal precipitation. Both of these trends are good for reduced wildland fire activity.

See <https://www.weather.gov/tfx> to get up to the minute weather updates.

Additional Notes/Chief's Comments

- ***We mourn Kevin Zwicker's passing.*** Our hearts go out to his family, friends and acquaintances.
- ***Jonathan Cunningham resigned as CCRFD Chief on Friday, January 9, 2026.*** Jonathan has faithfully served our community for many years, rising through the ranks to become chief in 2024. As of the writing of this report, Jonathan is not serving on any fire department.

For the four plus years of my serving on the CCRFD fire department, Jon has acted as a mentor for me, teaching me about structure fire, wildland fire and EMS response. As an EMT and chief, Jonathan responded to nearly every incident in Birdseye, Canyon Creek and Marysville (BCM), sometimes Jon and I being the only responders from all of BCM. I relied on his skills and judgment to ensure the safety of our firefighters and the best outcome for our residents.

Jonathan will be sorely missed by our community. We wish nothing but success in all his future endeavors.

- ***Next man up.*** At the 01/12/2026 regular firefighter training, the full members of the CCRFD fire company nominated Kai Bauer to serve as Chief. Kai brings a wealth of experience from the military, government and private sector. Since being promoted to Captain over 6 months ago, Kai has demonstrated his dedication to the department, tending to maintenance issues, SOGs, training schedules, participating in Rural Fire Council Meetings, responding to calls, working on his EMT license, etc. We are very fortunate to have Kai serving our community.
- ***John Keller will remain as assistant chief.*** Kai and I will be working together to divvy up the myriads of tasks which must be done to ensure that our fire department is meeting all regulatory requirements and is ready to serve our community at a moment's notice.

We are enhancing that list of tasks and will prioritize those tasks. We ask for your patience as we complete those tasks over the coming weeks.

- ***Vehicle maintenance checks completed at 1/12/2026 training.*** Expect to complete these checks monthly.
- ***Still working with ImageTrend for transition from NFIRS to NERIS.***
- ***Please see the attached training schedule for 2026.*** This is a living document and will be adjusted as needed, based on the needs of the fire company. Thank you, Kai, for planning this training schedule.

CCRFD Annual Training Calendar 2026

Training sessions are scheduled **twice per month** on the **2nd and 4th Monday** of each month.

Month	2nd Monday	4th Monday
January	January 12, 2026	January 26, 2026
February	February 9, 2026	February 23, 2026
March	March 9, 2026	March 23, 2026
April	April 13, 2026	April 27, 2026
May	May 11, 2026	May 25, 2026
June	June 8, 2026	June 22, 2026
July	July 13, 2026	July 27, 2026
August	August 10, 2026	August 24, 2026
September	September 14, 2026	September 28, 2026
October	October 12, 2026	October 26, 2026
*November	November 9, 2026	November 16, 2026
*December	December 7, 2026	December 14, 2026

Notes:

- All months in 2026 have at least four Mondays, allowing for both the 2nd and 4th Mondays trainings.
- *For the months of November and December it will be the 1st and 2nd Mondays in order to avoid scheduling over the holidays.
- Training details (time, location, topics) can be added as needed.
- Please check for any holidays or conflicts and adjust if necessary.

This schedule provides 24 training sessions throughout the year.

CCRFD Annual Training Calendar 2026

Training sessions are scheduled **twice per month** on the **2nd and 4th Monday** of each month. Each session includes a training topic (topics rotate throughout the year to cover a broad range of essential skills and can be adjusted based on department needs, emerging requirements, or annual mandates).

Month	Date	Sample Training Topic
January	January 12, 2026	Station Inventory & Monthly Apparatus Inspection Protocol
	January 26, 2026	Cold Weather Operations & Hypothermia Response
February	February 9, 2026	SCBA Confidence & Air Management
	February 23, 2026	HazMat Awareness & Recognition
March	March 9, 2026	Forcible Entry Techniques
	March 23, 2026	EMS: Cardiac Arrest Management
April	April 13, 2026	Pump Operations & Hydraulics Review
	April 27, 2026	Hose Evolution & Deployment Drills
May	May 11, 2026	Engine Company Operations (Water Supply)
	May 25, 2026	Vehicle Extrication Basics
June	June 8, 2026	Wildland Pack Test (optional) – Wildland Refresher
	June 22, 2026	Wildland Fire Operations – Incident Command
July	July 13, 2026	Fireground Mayday Procedures & Self-Rescue/Rescue Ops
	July 27, 2026	Wildland-Urban Interface Fire Tactics
August	August 10, 2026	Ladder Operations and Thermal Imaging Use
	August 24, 2026	Ventilation Techniques (Horizontal & Vertical)
September	September 14, 2026	Search & Rescue Patterns
	September 28, 2026	Technical Rescue: Rope Basics

Month	Date	Sample Training Topic
October	October 12, 2026	Fire Prevention & Public Education
	October 26, 2026	Live Fire Training (Structural)
*November	November 9, 2026	Incident Command System (ICS) Review
	November 16, 2026	EMS: Trauma Assessment & Bleeding Control, CPR Refresher
*December	December 7, 2026	Driver/Operator Safety (Winter conditions) & Winterization
	December 14, 2026	Community Engagement Information Session -CO2, Chimney Fires, etc

Notes:

- Topics are designed to rotate core skills, EMS, special operations, and safety throughout the year.
- Sessions typically include hands-on drills, classroom review, or combined formats.
- Time, location, and any prerequisites will be confirmed in monthly announcements.
- Check for holidays or conflicts (none fall on these dates in 2026) and adjust topics as needed for certifications, new equipment, or incident reviews.

This schedule provides **24 training opportunities** in 2026 while ensuring balanced coverage of critical areas.

Key NFPA Standards Related to Fire Department Training Topics

The National Fire Protection Association (NFPA) develops consensus-based standards that guide fire service training. These are widely adopted (often mandated by states or OSHA) and focus on professional qualifications, safety, and ongoing competency. There is no single NFPA standard mandating exact "annual training topics," but departments typically draw from these to build recurring programs:

- **NFPA 1500:** Standard on Fire Department Occupational Safety and Health Program Requires a comprehensive training and education program to ensure members can perform duties safely. Emphasizes regular skill evaluation, risk management, and competency maintenance (often interpreted as annual or ongoing refresher training).
- **NFPA 1001:** Standard for Fire Fighter Professional Qualifications Defines core job performance requirements (JPRs) for Firefighter I and II levels. Training topics include foundational and advanced skills that should be refreshed regularly.
- **NFPA 1403:** Standard on Live Fire Training Evolutions Mandates strict safety protocols for any live fire training, which is a common annual or recurring drill.
- **Other relevant standards:**
 - NFPA 1021 (Fire Officer qualifications – leadership, ICS).
 - NFPA 1072 (Hazardous Materials Awareness/Operations).
 - NFPA 1407 (Rapid Intervention Crew training).

Many departments rotate topics monthly or twice-monthly to cover these JPRs, ensuring compliance with NFPA 1500's requirement for ongoing proficiency.

Notes on Implementation:

- NFPA 1500 stresses evaluating skills/knowledge regularly – many departments use 16–24 hours/month (e.g., twice monthly) to rotate these.
- Live fire (NFPA 1403) must follow rigorous safety rules (instructor qualifications, student prerequisites, fuel controls).
- Topics can be customized based on department risks, new equipment, or incident reviews.
- Compliance often aligns with OSHA 1910.156 (fire brigades) requiring trained/equipped members and annual proficiency demonstration.

Reference www.nfpa.org

Common NFPA-Aligned Training Topics

These are derived primarily from NFPA 1001 JPRs, with cross-references to other standards. They form the basis for most fire department annual/refresher training:

Category	Key Topics (NFPA Reference)	Why Recurring/Annual?
Fireground Operations	Hose deployment & advancement (1001) Fire streams & hydraulics (1001) Ventilation (horizontal/vertical) (1001) Forcible entry (1001)	Core suppression skills; require hands-on practice.
Search & Rescue	Primary/secondary search patterns (1001) Victim removal/drag (1001) Rapid Intervention Team (RIT)/Mayday procedures (1001, 1407)	High-risk; frequent drills reduce fatalities.
Ladders & Elevation	Ground ladder raises, climbs, & operations (1001) Aerial ladder safety (1001)	Physical skill degradation if not practiced.
SCBA & Air Management	SCBA donning, confidence drills, emergency procedures (1001, 1404) Air consumption & conservation	Critical for survival in IDLH environments.
Incident Command & Safety	Incident Command System (ICS) basics/review (1001, 1021, 1500) Mayday calls & self-rescue (1001, 1407) Risk management & scene safety (1500)	Required for safe operations; annual review common.
EMS & Medical	Cardiac arrest management Trauma assessment & bleeding control (often integrated with local protocols; supports 1001 general duties)	Many departments provide EMS; refresher mandated.
Special Risks	Hazardous Materials awareness/recognition (1072) Wildland-urban interface tactics (1001 extensions) Vehicle extrication (1001)	Emerging threats; awareness level often annual.
Driver/Operator	Pump operations & water supply (1002) Emergency Vehicle Operator Course (EVOC)/driver safety (1002, 1500)	Apparatus safety; annual refresher typical.
Live Fire	Structural live fire evolutions (1403-compliant)	Safety-focused; conducted periodically with strict rules.
Health & Wellness	Fitness evaluations Wellness & stress management	Annual physicals & training

NEW Business Action Item(s):

- 1) [WSA] Will consider a transfer of funds from the “*Operating Cash*” (GL Acct.101) to the CIF or “*Restricted Cash*” (GL Acct. 102) in the amount of \$50,000
- 2) Will consider approving Resolution 2026-001 calling for the MAY 2026 Special Election be completed by mail-in ballots
- 3) Will consider releasing probationary criteria for a newly appointed Fire Chief for a defined period of time (*see details in the Agenda Packet*)
- 4) Will consider appointing KAI BAUER as the probationary Fire Chief on the recommendation of the existing Fire Company membership
- 5) Will consider an extension of time for the Command Staff to present the annual inventory report for a period of _____ days

Action Item #1:	Will consider a transfer of funds from the "Operating Cash" (GL Acct.101) to the CIF or "Restricted Cash" (GL Acct. 102) in the amount of \$50,000
CCRFD BUDGET & CASH ANALYSIS	
REVENUE TO DATE	1 \$ 58,055.11 "SUB-TOTAL" Column [DEC.2025] = Total incoming funds - \$ (12,551.17) Less: "Misc. Revenue 362.01" = Donations received = \$ 45,503.94 60% Assessment Revenue received to date
FY 2025-2026 BUDGET ANALYSIS	2 \$70,000 = FY 2025-2026 Budget Number Planned \$ 45,500.00 Represents the 60% Assessment Revenue NOV.2025 + DEC.2025 DEPOSITS RECEIVED + \$ 30,300.00 Represents the 40% Assessment Revenue MAY 2026 + JUNE 2026 DEPOSITS EXPECTED = \$ 75,800.00 Estimated FY 2025-2026 Budget Expected
FY 2025-2026 ESTIMATIONS	3 \$ 166,741.98 Operating Cash Balance [as of 31-DEC-2025] - \$ (48,414.88) 69.16% of Budget funds left for next 6 mos. of FY 2025-2026 + \$ 30,300.00 40% Assessment Funds expected in FY 2025-2026 = \$ 148,627.10 Estimated Leftover Operating Cash [as of 30-JUNE-2026]
FY 2025-2026 CASH ANALYSIS	4 \$ 148,627.10 Estimated Leftover Operating Cash Reserve - \$ (50,000.00) **PROPOSED** Transfer to CIF / Restricted Cash - \$ (20,000.00) **PROPOSED** Lawsuit settlement decision ahead - \$ (10,000.00) Designated funds for Community Awareness Subcommittee - \$ (10,000.00) Designated funds for insurance deductible requirement = \$ 58,627.10 Estimated available funds to begin next fiscal year

Connor Fitzpatrick
Election Supervisor
Ph: 406-447-8338



City-County Building
316 North Park/Room #168
Helena, MT 59623

CONSOLIDATED OFFICE OF TREASURER/CLERK AND RECORDER

December 12, 2025

Canyon Creek Rural Fire District
PO Box 464
Canyon Creek, MT 59633

RE: Canyon Creek Rural Fire District Election

These are the individuals we have listed on your board in our records and the year their term expires. Please let us know right away if there are any changes. Please note that Peggy Justesen and Kevin Zwicker are both up in 2026 as unexpired terms due to their appointment in 2025.

Trustee	James A Thomas	2026
Trustee	Peggy Justesen*	2027
Trustee	Kevin S. Zwicker*	2027
Trustee	Samuel Stigman	2028
Trustee	Wendy Smith-Adamson	2028

Thank you,

Connor Fitzpatrick
Election Supervisor

RESOLUTION NO. 2026-001
CANYON CREEK RURAL FIRE DISTRICT

A RESOLUTION CALLING FOR A TRUSTEE ELECTION

WHEREAS, Section 7-33-2106 MCA, requires that the trustees of a Fire District are to be elected and can only be appointed if no nominations are made for the office of trustee; and

WHEREAS, Section 13-1-502, MCA, requires candidates for the office of trustee of the Canyon Creek Rural Fire District to file a Declaration of Nomination and Oath of Candidacy at least 85 days before the election day; and

WHEREAS, Section 13-1-504, MCA requires the election to be held on school election day, which is May 5, 2026; and

WHEREAS, the election may not be held earlier than 85 days after the date of the order or resolution calling for the election pursuant to 13-1-504, MCA; and

WHEREAS, 13-15-504, MCA requires the governing body to specify in the order or resolution calling for the election whether the election is to be conducted by mail; and

WHEREAS, the trustees of the Canyon Creek Rural Fire District have determined that at least 1 trustee terms will expire in May, 2026; and

WHEREAS, the trustees of the Canyon Creek Rural Fire District have also determined that 2 trustee seats are up for election with unexpired terms; and

WHEREAS, the trustees find that it is necessary to elect at least 3 trustees at the election in 2026.

NOW THEREFORE, BE IT RESOLVED:

1. A trustee election for the Canyon Creek Rural Fire District to elect 3 trustees shall be held on May 5, 2026.
2. The following positions shall be elected: one 3-year term for Canyon Creek Rural Fire District trustee and two 1-year unexpired terms.
3. The district requests that the election be conducted by **MAIL BALLOT**.
(mail ballot or polling place)
4. Declarations for Nomination and Oaths of Candidacy for candidates for trustee may be filed with the Lewis & Clark County Elections Office no later than 5:00 PM February 4, 2026. If, after the write-in candidate filing deadline of February 4, the number of candidates is equal to or less than the number of positions to be elected, the Board of County Commissioners shall declare elected by acclamation each candidate who filed for a position. If a nomination is not made for one or more trustee positions, the Board of County Commissioners shall appoint one or more trustees as necessary to fill those positions.

Dated this 19 day of JANUARY, 2026.

By:

JIM THOMAS

Chairperson, Canyon Creek Rural Fire District

Connor Fitzpatrick
Election Supervisor
Ph: 406-447-8338



City-County Building
316 North Park/Room #168
Helena, MT 59623

CONSOLIDATED OFFICE OF TREASURER/CLERK AND RECORDER

December 12, 2025

Greetings Special Purpose District Board Members:

Enclosed please find the 2026 Special Purpose District Election Calendar and other documents to help you prepare for the May 5, 2026 election.

As you may recall from the last election cycle, **your board must pass a resolution or ordinance calling for the election. The deadline to pass your resolution or ordinance is February 9, 2026.** The resolution or ordinance must specify whether you would like the election to be conducted by mail or polling place. I have enclosed a sample resolution for you to use. **Please verify that the information in the resolution is correct before you pass and sign your resolution.** Specifically, make a selection on whether you request the election be conducted by mail ballot or by polling place, and ensure the resolution correctly states the number of positions up for election. Please note that we typically conduct a mail ballot election for the Special District Elections since they are run alongside the school elections and the schools all request a mail ballot election to minimize costs.

Candidate filing for the 2026 election opens January 20, 2026. Enclosed you'll also find information about your current board members and which positions are up for election. If you have any updates to these records, please contact me as soon as possible at cfitzpatrick@lccountymt.gov. Should there be any updates in the future, please contact me to keep our office updated on any board changes.

To file for office, **candidates must submit the Declaration for Nomination and Oath of Candidacy form to the county elections office by 5 PM on February 4, 2026.** February 4 is also the deadline for a candidate to withdraw their name if they decide not to run for office and the deadline for any candidate interested in running to be registered to vote in Montana. Both the filing and withdrawal form must be signed by the candidate in the presence of a notary or in the presence of one of the staff in our office. I have enclosed a copy of the filing form for you to distribute. We are happy to mail or email additional forms to you as needed, or feel free to make additional copies yourself. Candidate filing information and forms are also posted on our website at <https://www.lccountymt.gov/Government/Clerk-and-Recorder-Treasurer/Elections/Info-for-Candidates>.

Important item to note: The Montana Legislature changed the candidate filing timeline during the 2025 session. The timeline is shorter than it was previously so please make sure anyone interested gets their paperwork completed on time!

The deadline to file as a write-in candidate is February 4, 2026 at 5 PM. There is a separate filing form for write-in candidates that we can provide upon request. It is also possible to find this form online. (Please note: This is not a typo. The close of regular candidate filing and write in filing are the same date.)

If you would like to post or publish **notice of candidate filing** in your district, please let me know and I will happily send or email a copy. It is not required to post this notice, but some districts find it helps with candidate recruitment. The notice has not changed, so if you have a version from previous years, all that needs to be changed are the dates and the number of positions to be elected.

If the number of candidates who file is equal to or less than the number of positions to be elected, the election will be canceled. We can make this determination after the write-in candidate filing deadline on February 4. If we determine your election may be cancelled, we will notify you that we have canceled the election. If you agree to cancel the election, you do not need to take any further action. If you disagree and would like an election to be held, you will have a short time frame to meet and pass a resolution requiring the election be held.

If an election is required for your district, we recommend that your election be held in conjunction with any school elections we are conducting. Combining elections typically leads to cost-savings for all districts holding an election and we almost always have at least one school district that requires an election each spring.

Here is a summary of the actions your board should take to prepare for the election:

1. **Pass a resolution or ordinance calling for the election by February 9, 2026. The resolution must state whether your election should be conducted by mail or polling place and how many positions will be filled at the election.**
2. **(Optional) Post or publish notice about candidate filing in your district.**
3. **Direct anyone interested in filing for office to submit the Declaration for Nomination and Oath of Candidacy form to the Elections Office by 5pm on February 4, 2026.**
4. **Complete the "Special Purpose District Contact Information Update" sheet. This helps us ensure we have the correct contact person/info for your district.**

If there is anything I can do to help you prepare for the election cycle, or if you have any other elections-related questions, please email me at cfitzpatrick@lccountymt.gov or call me directly at 406-447-8338. Please also have anyone interested in Election Judge training reach out to our office!

Thank you and hope everyone has a great 2026!

Connor Fitzpatrick
Election Supervisor

Enclosed:

- 2026 Special Purpose District Election Calendar
- Information on Current Position Holders and Positions up for Election
- Sample Resolution Calling for Election
- Declaration for Nomination and Oath of Candidacy (candidate filing form)
- Special Purpose District Contact Information Update Sheet
- Pre-paid envelope for return of signed Resolution and Contact Information Update Sheet



Declaration for Nomination and Oath of Candidacy

100

For Office Use Only

Date Filed: _____
Fee Amount: _____
Fee Paid: ☐ Cash ☐ Check ☐ Credit
Document #: _____
Received By: _____

SECTION 1: CANDIDATE INFORMATION

Candidate First Name: _____ Candidate Last Name: _____

Filing for Office of: _____
Full name of office including district and/or department numbers, if applicable

☐ Democratic Party ☐ Libertarian Party ☐ Republican Party ☐ Green Party ☐ Nonpartisan
☐ Independent ☐ Minor Party: _____
Name of Minor Party

Mailing Address _____ City _____ State _____ Zip Code _____

Residential Address _____ City _____ State _____ Zip Code _____

County of Residence _____ Phone _____ Email _____ Website _____

SECTION 2: BALLOT INFORMATION

Candidate Name (printed exactly as it should appear on the ballot): _____

☐ Contact me about my name pronunciation (if not checked, generic phonetic pronunciation will be used for accessible voting equipment)

SECTION 3: AFFIRMATIONS

☐ I affirm I am a registered voter in the State of Montana or will be by the candidate filing deadline. (Does not apply to Federal candidates or individuals under the age of 18 at the candidate filing deadline who will turn 18 by the election)

If filing for the State Legislature (select one):

☐ I affirm I am either a resident of the county in which I am a candidate, if it contains one or more legislative districts, or of the legislative district if it contains all or parts of more than one county, OR

☐ I affirm I will meet the residency qualification(s) in (a) above for 6 months preceding the general election and will notify the office of the Secretary of State in writing when I qualify or if I do not qualify.

Fee Payment/Statement of Indigency (select one):

☐ I affirm I have included the applicable nonrefundable fee with this form. OR

☐ I affirm I am unable to pay the filing fee set by law for the office for which I am filing, and request that my name be placed on the ballot through the Petition process without payment of the statutory fee.

Section 4: OATH OF CANDIDACY (Candidate must sign in the presence of a Notary Public or an Officer of the office where this form is filed.)

I hereby affirm I possess, or will possess within constitutional and statutory deadlines, the qualifications prescribed by the Constitution and laws of the United States and the State of Montana.

Signature of Candidate _____

Date _____

Notary Public or Authorized Officer

State of Montana

County of _____

Signed and sworn before me this _____ day of _____, 20 _____

By _____
Printed Name of Candidate

[Seal/Stamp]

Signature of Notary or Public Official _____

Submit the completed form and applicable fees for Federal, Statewide, State District, and Legislative Offices to:

Montana Secretary of State · PO Box 202801 · Helena, Montana 59620-2801 or

Submit the completed form and applicable fees for County, City, and most Local District Offices to:

Local County Elections Office (list of Offices found at sosmt.gov/elections)



2026 SPECIAL PURPOSE DISTRICT ELECTION CALENDAR

101

Montana Secretary of State

sosmt.gov • soselections@mt.gov

2026																											
January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	3		1	2	3	4	5	6	7									1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31								29	30	31					26	27	28	29	30		
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6			1	2	3	4								1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
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24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30	31					
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

2026 SPECIAL PURPOSE DISTRICT ELECTIONS

DEADLINE	ACTIVITIES	REFERENCE (MCA/ARM/LEGISLATION)
*Indicates postponement per 1-1-307 For school district dates, see the School District Calendar; For conservation district dates, see the Federal Election Calendar: https://sosmt.gov/elections/calendars/ .		
Tuesday, January 20 105 days before the election	Candidate Filing Opens for Special Purpose District Elections	13-1-502(1) HB 207
Wednesday, February 4 90 days before the election	Candidate filing closes – 5:00 p.m. DEADLINE (Including write-in candidates)	13-1-502(1)(3) HB 207
	5:00 p.m. Deadline for candidates to withdraw. (Including write-ins)	13-1-502(2) HB 207
	After 5 p.m., the Election Administrator shall cancel the election and immediately notify the governing body in writing of the cancellation if the number of candidates is equal to or less than <i>the number of positions to be filled</i> . The governing body may require the election to be held by passing a resolution. <i>(Since there is no deadline specified in law for such a governing body resolution, SOS recommends working closely with the governing body to determine in advance of March 6 whether the governing body plans to pass such a resolution.)</i>	By the write-in candidate filing deadline 13-1-502(4)(a)
	Deadline for candidates to be registered to vote in Montana	2-16-102(3)
Monday, February 9 85 days before the election	Last day for the Governing Body to pass an order or resolution calling for the election. The order or resolution shall specify whether the governing body is requesting that the election be conducted by mail.	13-1-504(4)
Thursday, February 19 75 days before the election	Ballot certification deadline.	75 days before a general election 13-12-201

Friday, March 6 60 days before the election.	Deadline for Election administrators to post written ballot plans, timetables, and instructions for each special purpose district election to the county election website or publicly notice them in another way.	60 days prior to the date set for the election. <u>13-19-205</u> <u>HB 527</u>
March 9 – April 5 Four weeks before the close of voter registration	Publish notice of close of regular registration and availability of late registration at least three times in the four weeks preceding the close of regular voter registration.	In the 4 weeks preceding the close of registration <u>13-2-301</u>
March 26 – April 25 Between 10 and 40 days before the election	Publish notice of election three times (if the newspaper of general circulation is weekly, notice must be published two times).	No earlier than 40 and no later than 10 days before the election <u>13-1-108(1)(2)</u>
Monday, April 6* 30 days before the election	Regular Voter Registration Closes. (Note: 30 days before the election is Sunday, which pushes this date to April 6 per 1-1-307.)	30 days before any election <u>13-2-301(1)(a)</u>
Tuesday, April 7	Start of late registration	After the close of regular registration. <u>13-2-304(1)</u>
Tuesday, April 9 Within 3 days of the close of regular voter registration	Voter registration applications postmarked by April 6 and received by April 9 are accepted for regular voter registration.	3 days after regular registration is closed <u>13-2-301(3)</u>
Wednesday, April 15 20 days before the election	Polling Place Election: Absentee ballots must be available for voting.	20 days before election day <u>13-1-503(1)</u>
No sooner than April 15; no later than April 20, 2025	Mail Ballot Election: If the election is conducted by mail ballot, ballots must be mailed on a single date during this range.	No sooner than the 20 th day and no later than the 15 th day before the election. <u>13-1-503</u>
Tuesday, May 5	ELECTION DAY	First Tuesday after the first Monday in May <u>13-1-504</u>
Tuesday, May 19 14 days after the election	County canvass completed – Canvass Board declares nominated the individuals having received the highest number of votes cast for each county-certified office and proclaims the adoption or rejection of county ballot issues.	Within 14 days after each election <u>13-15-401</u>

REGULAR MEETING AGENDA ITEM SUPPORT
Canyon Creek Rural Fire District (CCRFD)

104

Monday - January 19, 2026 at 6:30PM

Action Item #3:	Will consider the following probationary criteria for the newly selected Fire Chief:
	<p>Probationary period criteria for new CCRFD Fire Chief for a period at or about 6 months / 180 days:</p> <ul style="list-style-type: none">➤ The Board will monitor completion of the expectations throughout the term and will have a review and status report at 3 months / 90 days during a public meeting➤ The Board is expected to address the end of probationary status at the Regular monthly board meeting at or about 6 months / 180 days after probationary term begins <p>Expectations:</p> <ol style="list-style-type: none">1. Prepare a Fire Chief's report for the Regular monthly board meetings and submit to the Chair in a timely manner for the Agenda Packet preparation2. Be physically present at board meetings, at minimum the Regular monthly meetings, unless there are employment related conflicts and/or exigent circumstances arise. Communication with the Chair is expected when absence (and/or tardiness) may occur3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance & inspections, etc.)4. Create and present a Capital Improvement Plan to the Board within 6 months for discussion and approval5. Lead membership drive efforts with district volunteers – keeping <u>internal</u> documentation to include initial interaction, contact information, and follow-up efforts. (Please note: There is no expectation to release any individual's private information.)6. Establish 1-2 mentor relationships (ie. within Lewis & Clark County RFC) and utilize the opportunity to bring forth any relevant feedback for current Agenda Items and/or planning7. Attend a Fire Chief Leadership conference / training within 6 months (in person or online)8. Demonstrate fiscal responsibility within discretionary decisions, in addition to financial requests for Board consideration9. Be politically neutral with all Board Members (ie. professional & diplomatic in all interactions) <p>Negative behavior to avoid:</p> <ol style="list-style-type: none">10. Speeding complaints (unless responding to an incident per SOG's & within the limits of the law)11. Gossip12. Outbursts13. Malfeasance <p>This is intended to solidify TRUST between the Fire Chief and the public they serve, as well as improving the expectations of management by the CCRFD Board.</p>



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Fire Company Special Election Results

1 message

John Keller <jkeller.ccrfd@gmail.com>

Mon, Jan 12, 2026 at 8:47 PM

To:

<fe:

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<mi

Bcc: wadamson.ccrfd@gmail.com

Trustees and CCRFD Fire Company,

I have blind cc'd the CCRFD Trustees.

Our SOGs require the following:

If a vacancy occurs in an appointed position during the fiscal year, the Fire Company shall fill the vacancy by special election at the next scheduled Fire Company training/business meeting

A vacancy in an appointed position occurred on Friday, January 9, 2026 when Chief Jonathan Cunningham resigned as chief. The next scheduled Fire Company training/business meeting was tonight, Monday, January 12, 2026. At the meeting a special election was held and I am very pleased to announce that the CCRFD Fire company has selected Kai Bauer to fill the vacancy.

Congratulations, Kai!

The Fire Company has met its obligation per the SOGs to fill the vacancy. Kai will not become chief until approved by the board.

Per our SOGs:

In the absence of the Fire Chief, the Assistant Chief will assume the roles of the Fire Chief.

I will assume the roles of Fire Chief until such time that the Chief position is filled.

If you have any questions/concerns/suggestions, please contact me.

Thank you for all that you do for our community! Be safe!

John Keller
Assistant Chief CCRFD, EMT

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday - January 19, 2026 at 6:30PM

ADDENDUM

Jonathan Cunningham's Resignation Information:

- Email exchange "Follow-up of last meeting"
- Email exchange "New probation criteria"
- Email exchange "In person meeting request"
- Email exchange "Resignation"



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Fwd: Follow-up of last meeting

Wendy Adamson <wadamson.ccrfd@gmail.com>

Wed, Jan 14, 2026 at 8:29 PM

To: Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

----- Forwarded message -----

From: **Jonathan Cunningham** <jcunningham.ccrfd@gmail.com>

Date: Mon, Dec 29, 2025, 5:31 PM

Subject: Re: Follow-up of last meeting

To: jim thomas <jthomascvfd@gmail.com>

Jim,

Just giving you receipt of your email. I will get back to you sometime this week. Ultimately, I would like to have a sit down meeting with you and with Sam to discuss these matters. Hope your holiday season as well as Patty's is wonderful.

V/R

Jonathan Cunningham

FIRE CHIEF

CANYON CREEK RURAL FIRE DISTRICT

CANYON CREEK, MONTANA

406.368.2266 - Station

406.916.8546 - Cell



On Sat, Dec 27, 2025 at 11:46 jim thomas <jthomascvfd@gmail.com> wrote:

Jonathan,

Happy Holidays! I hope you had a Merry Christmas and are looking forward to the New Year. I swear, this has got to be some of the strangest weather I've seen in my 45 years in Montana.

Now that we've had time to digest the issues brought up at the last meeting, I'm just reaching out to ensure that there's no need for clarification on anything. I tried to be as unambiguous as possible, but I'm not always as clear as I think I am. Anyway, let me know.

Also, the board is having a special meeting Monday night, to possibly vote on resolving the lawsuit. That is the only thing on the agenda, so, while you're welcome to attend, it isn't required.

Chief, I appreciate everything you do for our community, and look forward to working with you going forward.

Thanks,

Jim



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

New probation criteria

2 messages

jim thomas <jthomascvfd@gmail.com>
To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>
Bcc: wadamson.ccrfd@gmail.com

Mon, Jan 5, 2026 at 4:43 PM

Please see attached.

 **lettertothe chief.docx**
20K

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Kai Bauer <ccrfd2266@gmail.com>, John Keller <jkeller.ccrfd@gmail.com>

Tue, Jan 6, 2026 at 3:15 PM

FYI- I believe both of you should be copied on all communication.

*Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer*

Please be advised that this email may become public information. Thank you!

----- Forwarded message -----

From: **jim thomas** <jthomascvfd@gmail.com>
Date: Mon, Jan 5, 2026 at 4:43 PM
Subject: New probation criteria
To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Please see attached.

 **lettertothe chief.docx**
20K

I have had a shift in my thinking at the beginning of this new year, heavily impacted by the loss of Kevin as a Trustee and in the manner in which we did. Time is too short and there is much to be done.

I have determined that you have a hard time hearing direction from me. My hope was that you could accept feedback from others, with different personalities and different ways of communicating. After last month's board meeting, it became clear that it was not my personality alone having trouble effectively communicating with you, so I'm stepping forward again on behalf of the district.

With that said, I have the following questions and concerns that I'd like answers for by 1/15/2026 (giving me time before our next meeting) so I can use the information as part of my advocacy for probationary criteria that I believe will move us forward.

Regarding your new employment:

- 1) What does your work schedule and your volunteering availability look like now?
- 2) Are you authorized by your employer to leave work to go to any incidents while on the clock?
- 3) Where is the CV/QRU to be staged during your working hours?
- 4) Will your schedule interfere with the regular monthly board meeting for your attendance moving forward?

Board meetings: You have not attended a Regular Board Meeting in person since September. There is an expectation for your attendance as the public figure of the fire department. Zoom attendance supports the legal obligation for the Trustees, but has not been the expectation for the Fire Chief's attendance to my knowledge:

- 5) Why were you not physically present for the October meeting: 10/20/2025 ?
- 6) Why were you not physically present for the November meeting: 11/17/2025 ?
- 7) Why were you not physically present for the December meeting: 12/16/2025 ?
- 8) Why have you not reached out to me as the Chair before each meeting to be accountable for your choice to attend via Zoom only?
- 9) Why did you not reach out to me regarding your absence / tardiness for the December meeting?
- 10) Why did you communicate with Vice-Chair Stigman and your Command Staff that you would be at the December meeting, and then not text or communicate with them when they reached out after the meeting started and you weren't present?
- 11) Do you happen to know who "None" is that attended the December meeting via Zoom, and then fell off Zoom very shortly after you joined the meeting late?

Financially related issues:

- 12) What is the status on the headlight replacements for 8111 & 8121, and did 8112's light issue get magically fixed?

During the discussion at the December meeting for board approval of the purchases, it was communicated that you would be offering your time for their installations. To my knowledge, the approved *purchase* of the headlights has not been done to date.

- 13) Why haven't the SD Cards, which were requested, board approved and delivered to the fire hall on November 1st, been installed in any of the vehicle's dash cams?

The 1TB card was specifically purchased for the CV/QRU and is expected to be placed in service. In case you were unaware of their arrival... you are now. The 1TB card needs to be put in the CV/QRU immediately.

- 14) The wildland gear backpacks ordered from North Ridge Fire Equipment in August:

- a. Where are the (2) brand-new Spyder Gear wildland packs?
- b. Where is the (1) brand-new Bushwacker wildland pack (the most expensive item on the order)?
- c. If issued to volunteers, have these wildland packs been updated on their equipment issued lists?

As I touched on in the last meeting, the manner in which you purchased these wildland packs with a disregard for the most cost-efficient way to do so (after the 8/22 Special Meeting price comparisons proved) has left a negative impression.

- 15) What reports can we expect to see from Image Trend?

The lack of Image Trend training and/or producing effective reports as promised for improved documentation for the district has upset the anonymous donors of the software renewal. Thousands of dollars were invested for a chance to let it work without disruption, from the board or chief turnover like last year. Excuses won't change anybody's mind that their money wasn't wasted half of a year later.

Sole Access:

- 16) Burdicks new security camera system installed:

- a. Do you have access to view the new security cameras remotely?
- b. How is that able to be accomplished since we were led to believe that we approved the purchase of a "closed" system?

I am already aware of the answer but would like an explanation for the record.

- 17) Do you have sole possession of the key(s) for the cabinet(s) in the fire hall office?

- 18) Do you have sole access to the Starlink online account?

- 19) What other accounts are connected to your email address instead of the fire district's email address?

- 20) Is the CV/QRU's tablet and/or laptop in the vehicle at all times?

- 21) Sole access, as we learned last year, is not a good thing.

While you have insinuated repeatedly that we are micro-managing you, the fact that I have this many questions proves that we have not been. However, as I stated in the December meeting, the board will be having more oversight as we move forward and I am starting here.

As was stated in the December meeting, I'm really disappointed that we've come to this point and have been unable to work together over the last 6 months. Half of a year is more than enough time for an adjustment period, and the future of CCRFD cannot continue to be this difficult for everyone involved.

Please be advised that I will be making this email, your response and subsequent related emails available to the public in the January meeting Agenda Packet, so please be as forthcoming and professional as possible.

Fwd: In person meeting request

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Wed, Jan 14, 2026 at 8:35 PM

On Wed, Jan 14, 2026 at 8:32 PM Wendy Adamson <wadamson.ccrfd@gmail.com> wrote:

----- Forwarded message -----

From: **jim thomas** <jthomasccvfd@gmail.com>
Date: Thu, Jan 8, 2026, 9:16 PM
Subject: Re: In person meeting request
To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>
Cc: Sam Stigman <samstigmanccrfd@gmail.com>, Peggy Justesen <pjustesencrfd@gmail.com>

Chief,
Wondering if you want to meet with Peggy and I Saturday?
Jim

On Mon, Jan 5, 2026, 10:27 PM jim thomas <jthomasccvfd@gmail.com> wrote:

Respectfully Chief, I believe as a former board Chairperson, Peggy can bring valuable insight to our meeting. Let me know if you are available.
Jim

On Mon, Jan 5, 2026, 9:02 PM Jonathan Cunningham <jcunningham.ccrfd@gmail.com> wrote:

Respectfully Jim, I had asked for you and Sam. The reasoning behind having Sam instead of Peggy is due to his previous role as Fire Chief and I think that he can bring valuable insight.

With that said, does this Saturday work for you?

On Mon, Jan 5, 2026 at 20:51 jim thomas <jthomasccvfd@gmail.com> wrote:

Why don't we invite a girl into our tree house...instead of Sam, Why not Peggy?
Jim

On Mon, Jan 5, 2026, 8:20 PM Jonathan Cunningham <jcunningham.ccrfd@gmail.com> wrote:

Jim and Sam,

I am formally requesting an in person meeting with the both of you this coming Saturday, January 10th at 18:30 at the station. Please advise if this will work for the both of you.

Thanks.

Jonathan Cunningham
FIRE CHIEF
CANYON CREEK RURAL FIRE DISTRICT
CANYON CREEK, MONTANA
406.368.2266 - Station
406.916.8546 - Cell





Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Resignation

2 messages

Jonathan Cunningham <jcunningham.ccrfd@gmail.com>
Bcc: wadamson.ccrfd@gmail.com

Fri, Jan 9, 2026 at 10:32 AM

Dear Board of Trustees,

Effective immediately, I am submitting my resignation as Fire Chief AND as a member of the Canyon Creek Rural Fire District.

I came into this position believing I could lead, improve operations, support our volunteers, and help build a healthier and more responsive department. I have always tried to give my best to this district and to our community.

Unfortunately, the ongoing challenges have made it impossible to continue in this role. I can no longer overlook the continued lack of communication from the Board, the persistent micromanagement of operational matters, and the ongoing disrespect toward the leadership position I was entrusted to fulfill. These issues have created an environment in which I cannot effectively serve, make strategic decisions, or lead this department as required.

I will coordinate with the current Assistant Chief and Captain to ensure all district-issued gear, equipment, and materials assigned to me are returned to the station promptly and accounted for properly.

Our members and community deserve unity, clarity, and trust, and I hope that future leadership is allowed the space and respect necessary to provide that.

Thank you for the opportunity to serve. I remain proud of the firefighters who show up to protect this district, and I sincerely wish CCRFD success moving forward.

Jonathan Cunningham

Jim Thomas <jthomascvfd@gmail.com>

Fri, Jan 9, 2026 at 11:48 AM

To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Cc: Wendy Adamson <wadamson.ccrfd@gmail.com>, Sam Stigman <samstigmancvfd@gmail.com>, Peggy Justesen <pjustesencvfd@gmail.com>

Jonathan,

On behalf of the Canyon Creek Rural Fire District Board of Trustees, please accept our thanks for the effort you put in during your time as the Chief of our fire department. We wish you nothing but success in your future endeavors.

Regards,

Jim

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