

SPECIAL MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday – August 4, 2026 at 6:30PM



The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions
Opens meeting for Public Comment

Chairman: OLD Business Action Item(s) to Adopt / Amend / Table / Reject:

- 1) Will consider amending the approval of the Town Pump Foundation Firefighters grant funds to \$20,000 PG.4
- 2) Will consider approval of the overall building backup generator purchase and installation for the fire hall for no more than \$10,000 from the Capital Improvement Funds PG.5 - 7
- 3) Will consider canceling the Image Trend software contract with proper notice and pay final invoice for no more than \$1,000 PG.8-15

Chairman: NEW Business Action Item(s) to Adopt / Amend / Table / Reject:

- 4) Discussion on EMS response changes PG.16-18

Chairman: For the “Good of the Order” – Trustee’s comments section

Chairman: Next meeting date confirmation

Chairman: Adjournment

SPECIAL MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday – August 4, 2026 at 6:30PM

The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane

ZOOM MEETING INVITE INFORMATION

Topic: CCRFD-Special Meeting

Time: Aug 4, 2026 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89885885712?pwd=LabRvLsCBrmDWxb9CeyzhImIaQ2WS3.1>

Meeting chat link <https://us06web.zoom.us/launch/jc/89885885712>

Meeting ID: 898 8588 5712

Passcode: 706984

One tap mobile

+12532050468,,89885885712#,,,,*706984# US

+12532158782,,89885885712#,,,,*706984# US (Tacoma)

Join by SIP

• 89885885712@zoomcrc.com

Join instructions

https://us06web.zoom.us/join/89885885712/invitations?signature=jiyj19dDJEg30z1HMuVqgD7Djk1_hYSTzIMNpzbMhwI

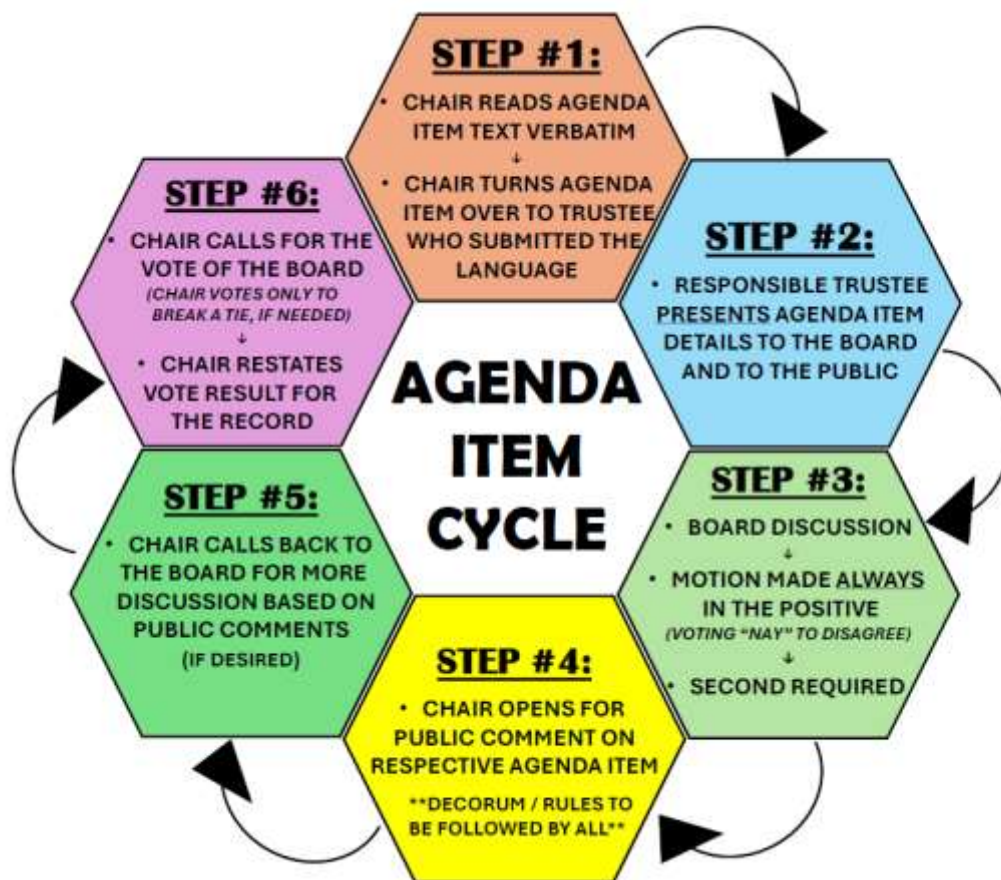
PUBLIC COMMENT GUIDELINES:

- *Come to the designated lectern / stand for meeting recording requirements*
- *Please state your name and address in an audible tone of voice for the record.*
- *The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.*
- *There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.*
- *The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our bylaws (available on CCRFD website)*
- *Please limit comments to three (3) minutes.*

Please visit our website at www.canyoncreekruralfire406.org for Agenda + Packet and more information

CCRFD BYLAWS TEXT:**SECTION 111 - Board Meetings and Records (cont.):**

7. RULES OF ORDER – The District shall adopt a truncated parliamentary procedure to conduct the public meetings as established here:
- STEP 1 – Chairperson reads the Agenda Item verbatim as written on the released Agenda.
- STEP 2 – Responsible party for Agenda Item presents details to the Board and the public.
- STEP 3 – Chair facilitates Board discussion. When complete, Chair asks if there is a motion from the Board, and if so asks for a second.
- STEP 4 – Chair opens for Public Comment on the respective Agenda item.
- STEP 5 – Chair asks for further Board discussion after Public Comments.
- STEP 6 – Chair calls for the vote of the Board. When complete, Chair restates the vote result for the record.
- Roberts' Rules of Order may be consulted for clarity of process if desired.

VISUAL REPRESENTATION OF PROCESS:



Wendy SMITH-ADAMSON
<wadamson.ccrfd@gmail.com>

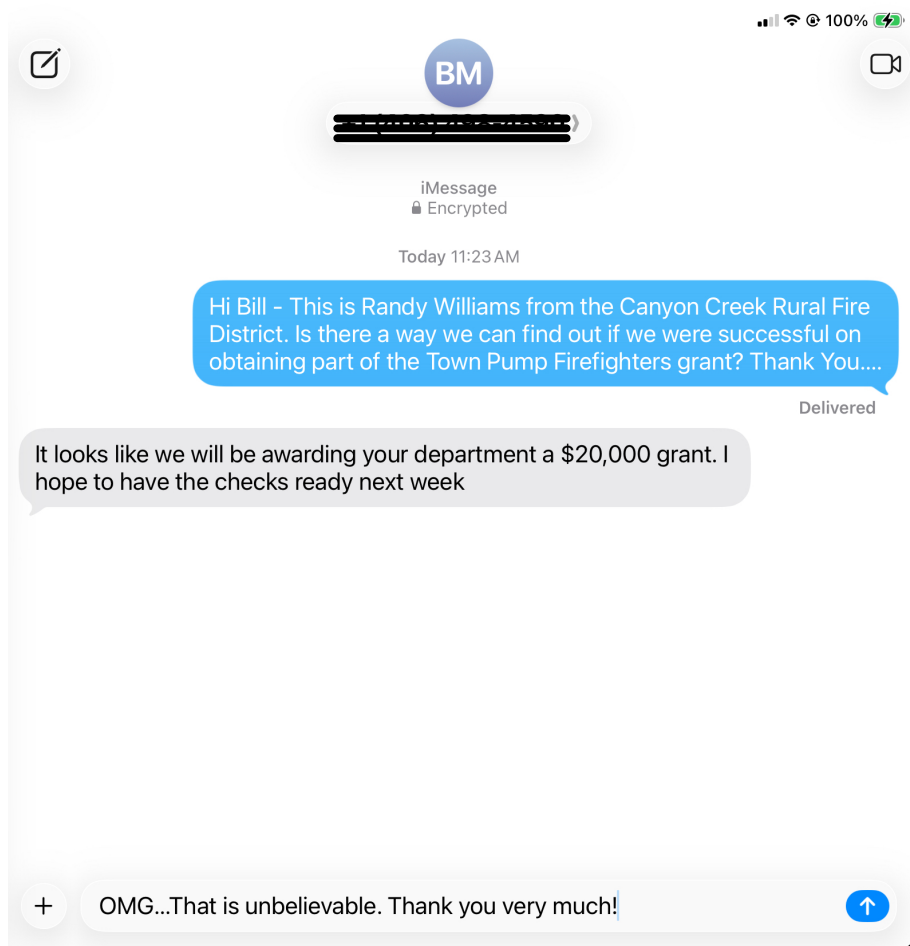
FW: Town Pump Grant

rwiliams.ccrfd@gmail.com
<rwiliams.ccrfd@gmail.com>
To: rwiliams.ccrfd@gmail.com

Wed, Jul 29, 2026 at
12:03 PM

It looks like we did better than expected on the Town Pump Grant. We will be scheduling a special meeting soon.

Randy



Proposal Backup Generator CCRFD

16-Jul-26

Description	Vendor	Price
Generator Provide and Install	Electrical Solutions	\$ 23,390.31
Generator& Parts Shipping	Electrical Solutions	\$ 550.00
Propane Tank Install	MT Propane	\$ 1,950.00
		<u>\$ 25,890.31</u>
800 Gallons Propane 7/16/2026	MT Propane	\$ 1,423.20
	Grand Total	\$ 27,313.51
Probably burns about 4-5 gallons @ hour	5 gal @ hr = 160 hrs	

ESTIMATE

Electrical Solutions LLC

1310 Oro Fino Gulch

Helena, MT 59601

joe@electricalsolutionsmt.com

+1 (406) 449-2487

electricalsolutionsmt.com



Electrical⁶ Solutions

Bill to

Canyon Creek Fire Department

Lincoln Rd W

Canyon Creek, MT 59633

Estimate details

Estimate no.: 4885

Estimate date: 07/14/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Labor and Material	Labor and Material	1	\$23,390.31	\$23,390.31

2.

Dear Randy: This is the estimate for the generator for the Canyon Creek Fire Department. This is the smallest 3 phase generator that's 87 AMP and 120/208 VOLT that fits your specifications. It includes an electrical permit, the generator, automatic transfer switch, concrete pad that the generator sits on (that we will form, pour and mount the generator to), a battery, cold weather kit, wire and parts needed to complete the job. Thanks for the opportunity! Please reach out if you have any questions.

Due to copper prices increasing, there may be a change in cost for wire and there may be shipping fees that we will have to pass onto you from our supplier. When you make the decision to move forward we can get the material ordered and get his on our schedule!

Total

\$23,390.31

Accepted date

Accepted by

3440 Centennial Dr.
 Helena, Montana USA 59601
 www.montanapropane.com
 tel 406-449-6177
 fax 406-449-6185

SALES QUOTE

quote # SQ-000092
 date 09/03/25

billing address Canyon Creek VFD

PRODUCT	DESCRIPTION	QUANTITY	UNIT PRICE	DISCOUNT	SUB-TOTAL
Tank Rent	1000 gal AG tank rental 205.00 per yr.	1	\$205.00	0 %	\$205.00
Tank Set Fee		1	\$150.00	100 %	\$0.00
Misc Black Iron	Gen hookup	1	\$465.00	0 %	\$465.00
Misc Under ground line with regs	UG line from tank	1	\$700.00	0 %	\$700.00
Labor/Piping, 2 Man		4	\$145.00	0 %	\$580.00

remarks	Set 1000 gal AG tank for Gen , with line from tank ,and Connected to gen set, Customer to provide trench.	SUB-TOTAL	\$1,950.00
		TOTAL	\$1,950.00

Invoice PS-INV125726

June 25, 2026

Canyon Creek Volunteer Fire Department
PO Box 464
Canyon Creek, MT 59633
USA

Customer ID	Customer PO	Schedule Number	Due Date	Payment Terms
3986		22265 (06/25/26 - 06/24/27)	July 25, 2026	Net 30

No.	Description	Quantity	Unit Price	Comment	Tax %	Line Amount Excl. Tax
903	Elite™ Rescue Core	1	3,091.23	Annual Fee	0	3,091.23

Notes:

Subtotal	3,091.23
Total Tax	0.00
Total \$ Incl. Tax	3,091.23

****Please send checks to our new lockbox****
ImageTrend
PO Box 850942
Minneapolis, MN 55485-0942



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

ImageTrend - Sales Invoice PS-INV125726

1 message

invoices <invoices@imagnetrend.com>

Thu, Jun 25, 2026 at 8:49 AM

To: "WADAMSON.CCRFD@GMAIL.COM" <WADAMSON.CCRFD@gmail.com>

Bill-to Customer No. 3986

Invoice

Hello Canyon Creek Volunteer Fire Department,

Please see attached for your current invoice from ImageTrend.

Please call the Accounting Department at 952-469-1589 or email invoices@imagnetrend.com if you have any questions or need any additional information.

Invoice No.	Due Date	Total \$
PS-INV125726	July 25, 2026	3,091.23

Thank you for being a loyal customer, we truly appreciate your business!

****We've moved! Please update our address and send all payments to:**

ImageTrend
1305 Corporate Center Drive Suite 500
Eagan, MN 55121

ImageTrend

**Sales Invoice PS-INV125726.pdf**

57K



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

RE: EXTERNAL: Re: Canyon Creek Volunteer Fire Department (MT) - 3986 - ImageTrend Contract Info

4 messages

Jake Johnson <jwjohnson@imagnetrend.com>
To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Fri, Jul 24, 2026

Morning Wendy,

I apologize for delay; I was out of the office for training. I first want to say thank you for your email and for sharing the challenges your department is currently facing.

To answer your first question, disregard the 2035. Just reference the PDF contract for your terms and conditions.

Regarding your board's discussion about potentially discontinuing the subscription, I wanted to share an option that may be helpful. If the board decides not to continue funding the Core Elite site, your department could still utilize the Montana State Elite site for EMS charting at no cost. However, the state site does not include Fire module functionality or Fire-specific add-ons. In that situation, your department would need to either:

- Use the free national NERIS system for fire documentation,
- Purchase a different Fire RMS solution, which requires several one-time fees which includes but not limited to; data migration, on-boarding, and training.
- Return to paper fire reporting.
- Before any decisions are made, I would be happy to discuss your team's current needs, available training resources, and options for helping new volunteers get up to speed with the software. We have online training materials available, and I can walk your team through how to access them.

Please let me know if you'd like to schedule a time to talk, and I'll do my best to help your board evaluate all available options.

Best regards,

Jake Johnson

Customer Success Specialist

[Book time with Jake Johnson: 1:1 Customer Success Meeting](#)

Business Private

From: Wendy Adamson <wadamson.ccrfd@gmail.com>
Sent: Monday, July 20, 2026 6:08 PM
To: Jake Johnson <jwjohnson@imagnetrend.com>
Cc: Harry Kakatsakis <hkakatsakis@imagnetrend.com>; Mike Lindsay <mlindsay@imagnetrend.com>
Subject: EXTERNAL: Re: Canyon Creek Volunteer Fire Department (MT) - 3986 - ImageTrend Contract Info

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Jake,

Thanks for getting back to me today.

Is that a typo to have the billing period end in the year 2035?

We have had turnover with our volunteers and there is nobody left that uses the software or even knows how to use the software. Please advise if there is a way to cancel the subscription early and pay a cancellation fee, required.

The board has to make some big decisions with taxpayer money and any assistance you can provide would be greatly appreciated.

Thank you!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer

Please be advised that this email may become public information. Thank you!

On Mon, Jul 20, 2026 at 1:53 PM Jake Johnson <jwjohnson@imagetrend.com> wrote:

Afternoon Wendy,

My name is Jake Johnson, and I will be your new Customer Success Manager. As we continue to grow, we're expanding our team to better support you.

I understand your board is meeting this evening to discuss the future of your ImageTrend software. Please find attached copies of your current contracts for the board's review.

If there is anything I can do to assist with that discussion, answer questions about your contract, renewal options, or available support resources, please don't hesitate to reach out. We value our partnership with Canyon Creek Volunteer Department and want to help your team determine the best path forward based on your current staffing and operational needs.

Please let me know if you have any questions or need anything further.

Thank you, and best of luck with your board meeting this evening.

Best regards,

Frequency	Status	Billing Start Date	Billing End Date	Item Name	Unit Price	Quantity	Current Invoice Amount	Last Invoice Start Date	Next Invoice Amount	Next Invoice Date	Esc Per
Annually	Active	6/25/2025	6/24/2035	Elite™ Rescue Core	\$2,889	1	\$3,091.23	6/25/2026	\$3,307.62	6/25/2027	7%

Jake Johnson
Customer Success Specialist
jwjohnson@imagetrend.com | www.ImageTrend.com
Direct: (612) 351-2070
Book time with Jake Johnson: 1:1 Customer Success Meeting



Love It? Let Us Know – Score a 9 or 10.

QR Code:



Business Private

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: PEGGY JUSTESEN <pjustesencrfd@gmail.com>

Fri, Jul 24, 2026 at 12:49 PM

****UPDATED** IMAGE TREND EMAILS (2 OF 2)**

*Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer*

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

Peggy Justesen <pjustesencrfd@gmail.com>
To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Wed, Jul 29, 2026 at 5:14 PM

This is what Jake sent in reply to my request for a copy of the MSA. I have not read thru it yet. PJ

----- Forwarded message -----

From: **Jake Johnson** <jwjohnson@imagnetrend.com>

Date: Wed, Jul 29, 2026 at 5:09 PM

Subject: RE: FW: EXTERNAL: Re: Canyon Creek Volunteer Fire Department (MT) - 3986 - ImageTrend Contract Info

To: Peggy Justesen <pjustesencrfd@gmail.com>

Please see attached document.

Jake Johnson

Customer Success Specialist

[Book time with Jake Johnson: 1:1 Customer Success Meeting](#)

Business Private

From: Peggy Justesen <pjustesencrfd@gmail.com>
Sent: Wednesday, July 29, 2026 6:00 PM
To: Jake Johnson <jwjohnson@imagnetrend.com>
Subject: Re: FW: EXTERNAL: Re: Canyon Creek Volunteer Fire Department (MT) - 3986 - ImageTrend Contract Info

You don't often get email from pjustesencrfd@gmail.com. [Learn why this is important](#)

Would you please email me a copy of the MSA please so we can review it.

Thanks.

Peggy Justesen
montanapbj@hotmail.com

On Wed, Jul 29, 2026 at 4:28 PM Jake Johnson <jwjohnson@imagnetrend.com> wrote:

Afternoon Peggy,

Please see below for my previous conversation with Wendy, I will give you a call in a moment.

Jake Johnson

Customer Success Specialist

[Book time with Jake Johnson: 1:1 Customer Success Meeting](#)

Business Private

From: Jake Johnson
Sent: Friday, July 24, 2026 12:38 PM
To: Wendy Adamson <wadamson.ccrfd@gmail.com>
Subject: RE: EXTERNAL: Re: Canyon Creek Volunteer Fire Department (MT) - 3986 - ImageTrend Contract Info

Morning Wendy,

I apologize for delay; I was out of the office for training. I first want to say thank you for your email and for sharing the challenges your department is currently facing.

To answer your first question, disregard the 2035. Just reference the PDF contract for your terms and conditions.

Regarding your board's discussion about potentially discontinuing the subscription, I wanted to share an option that may be helpful. If the board decides not to continue funding the Core Elite site, your department could still utilize the Montana State Elite site for EMS charting at no cost. However, the state site does not include Fire module functionality or Fire-specific add-ons. In that situation, your department would need to either:

- Use the free national NERIS system for fire documentation,

- Purchase a different Fire RMS solution, which requires several one-time fees which includes but not limited to; data migration, on-boarding, and training.
- Return to paper fire reporting.
- Before any decisions are made, I would be happy to discuss your team's current needs, available training resources, and options for helping new volunteers get up to speed with the software. We have online training materials available, and I can walk your team through how to access them.

Please let me know if you'd like to schedule a time to talk, and I'll do my best to help your board evaluate all available options.

Best regards,

Jake Johnson

Customer Success Specialist

[Book time with Jake Johnson: 1:1 Customer Success Meeting](#)

From: Wendy Adamson <wadamson.ccrfd@gmail.com>

[Quoted text hidden]

 **Default Adobe Sign Agreement for Canyon Creek Volunteer Fire Department (MT) - Elite Rescue Core - signed.pdf**
772K

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Jake Johnson <jwjohnson@imagetrend.com>
Cc: PEGGY JUSTESEN <pjustesenccrfd@gmail.com>

Fri, Jul 31, 2026 at 4:34 PM

Hello Jake,

Per your discussion with Peggy, we request the cancelation case be effective today and to be voted upon by the CCRFD Board next week at a Special Meeting with receipt of the final invoice from accounting. Thank you!

Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Re: Shared Voicemail (Accounts Receivable) | 3986 · Canyon Creek Volunteer Fire Department

2 messages

invoices <invoices@imagnetrend.com>

Tue, Jul 21, 2026 at 9:34 AM

To: "wadamson.ccrfd@gmail.com" <wadamson.ccrfd@gmail.com>

Hi Wendy,

Thank you for your voicemail. I wanted to confirm that I received your message regarding the recent renewal invoice for Canyon Creek Fire District and your upcoming board meeting.

I will coordinate with our Contracts team and your Customer Success Manager to gather the information you need regarding your renewal, including any contractual obligations and available options. Once we have everything together, your Customer Success Manager will reach out to you directly to review the details and answer any questions you may have before your meeting.

Thank you for bringing this to our attention. We will be in touch soon.

Sincerely,

Melanie Pierce**Accounting Specialist 3**invoices@imagnetrend.com | www.ImageTrend.com

Office: (952) 469-1589 | Accounting: (952) 469-6200



Business Private

From: +1 406-417-0977 <noreply@skype.voicemail.microsoft.com>**Sent:** Thursday, July 16, 2026 1:18 PM**To:** invoices_voicemail_m365 <invoices_voicemail_m365@imagnetrend.com>**Subject:** Shared Voicemail (Accounts Receivable (IVR))

You received a voice mail from +1 406-417-0977.



Wendy Adamson <wadamson.ccrfd@gmail.com>

Thu, Jul 23, 2026 at 10:30 PM

To: PEGGY JUSTESEN <pjustesencrfd@gmail.com>

IMAGE TREND EMAILS (1 OF 2)



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Request on answers why no CCRFD response from tonight's incident involving a powerline ignited from a lighting strike and small grass fire below the powerline next to the Don Dallas property.

rwilliams.ccrfd@gmail.com <rwilliams.ccrfd@gmail.com>

Fri, Jul 31, 2026 at 7:48 AM

To: Richard Grady <gradybunch56@gmail.com>, max eskildsen <maxeskildsen@yahoo.com>, casey_fitzsimmons@hotmail.com, Max Eskildsen <Frostie01@msn.com>, Mike Alkire <1dinkydow@gmail.com>, Judith Anne Vincent <sunnyridge529@gmail.com>, pjustesencrfd@gmail.com, rmiller.ccrfd@gmail.com, samstigmancrfd@gmail.com, Scott Everard <ever-law@outlook.com>, Edward Betka <cataractfire666@gmail.com>, Deziah Gilliam <gilliamdeziah@yahoo.com>, Wendy Adamson <wadamson.ccrfd@gmail.com>

Please see the responses in red. We are all VERY concerned about the fire danger and trying to keep as vigilant as possible. I am also concerned that the rumors are out there stirring up the community before the actual facts are known.

Thanks,

Randy Williams

CCRFD Trustee Chairman

406-439-9570

Please be advised that this email may become public information.

From: Richard Grady <gradybunch56@gmail.com>

Sent: Thursday, July 30, 2026 11:59 PM

To: max eskildsen <maxeskildsen@yahoo.com>; casey_fitzsimmons@hotmail.com; Max Eskildsen <Frostie01@msn.com>; Mike Alkire <1dinkydow@gmail.com>; Judith Anne Vincent <sunnyridge529@gmail.com>; Richard Grady <Gradybunch56@gmail.com>; rwilliams.ccrfd@gmail.com; pjustesencrfd@gmail.com; rmiller.ccrfd@gmail.com; samstigmancrfd@gmail.com; Scott Everard <ever-law@outlook.com>; Edward Betka <cataractfire666@gmail.com>; Deziah Gilliam <gilliamdeziah@yahoo.com>; Wendy Adamson <wadamson.ccrfd@gmail.com>

Subject: Request on answers why no CCRFD response from tonight's incident involving a powerline ignited from a lighting strike and small grass fire below the powerline next to the Don Dallas property.

Chairman Randy Williams - CCRFD Board of Trustees

This evening I spotted a fire from my residence next to the Don Dallas property following an intensive lighting storm and extreme winds. Upon investigation I met Casey Fritzimmons who I understand reported the fire and attempted to insure Northwest Energy was responding. A power pole was on fire and down electrical power lines. Casey secured the lane to Don Dallas property regarding the down powerline.

Emergency resources noted and observed that responded were Marysville RFD, Birdseye RFD based on the automatic aid with CCRFD and DNRC.

I am requesting the following questions to be answered regarding this incident based on the fact we are now at very high to extreme fire danger, critical temperatures the next three days in mid 90 to 102, with a severe heat dome building, the dry lighting tonight and a clear explanation why CCRFD did or did not respond.

1, Please explain to the public, and the property owners why CCRFD did not respond and if they did whom and with what CCRFD resource? **Will Adamson and Terry Mullenbach did respond with CCRFD Unit #8121 along with Birdseye, Marysville, Northwestern, and the DNRC**

2. You have received an email I understand from Max Eskilden requesting a current list of the acting probationary fire chief, the active and probationary membership as firefighters of the Canyon Creek Volunteer Fire Company. within the CCRFD. **Wendy Adamson sent Max an email on July 28, 2026 at 9:49PM that the website was updated with the current CCRFD members.**

3. The CCRFD has no medical director who is now with Marysville and no one within CCRFD having EMS credentials recognized by the State of Montana within CCRFD. **That is correct. The CCRFD EMT resigned and transferred to Marysville.**

4. The former probationary fire Chief Kai Bauer is no longer a member of CCRFD. Is that correct? **That is correct.**

[Quoted text hidden]



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Updated roster

2 messages

max eskildsen <maxeskildsen@yahoo.com>

Tue, Jul 28, 2026 at 6:59 PM

To: "samstigmancrfd@gmail.com" <samstigmancrfd@gmail.com>, Wendy Adamson <wadamson.ccrfd@gmail.com>, "pjustesencrfd@gmail.com" <pjustesencrfd@gmail.com>

Can we please get the CCRFD website updated to show who is actively on the CCRFD as of today?? Thanks.

Sent from Yahoo Mail for iPhone

Wendy Adamson <wadamson.ccrfd@gmail.com>

Tue, Jul 28, 2026 at 9:49 PM

To: max eskildsen <maxeskildsen@yahoo.com>

Bcc: SAM STIGMAN <samstigmancrfd@gmail.com>, PEGGY JUSTESEN <pjustesencrfd@gmail.com>, RANDY WILLIAMS <rwilliams.ccrfd@gmail.com>, RAY MILLER <rmiller.ccrfd@gmail.com>, WILL ADAMSON <IRONCASTLE1976@gmail.com>

[All board members blind copied]

Good evening Max - The website is up to date.

*Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer*

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

