

Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's REGULAR Meeting

Tuesday – May 12, 2026

This meeting was conducted in person at the fire hall and via Zoom.

The official meeting minutes are the Zoom recording which is available upon request.

Meeting ID: 820 2733 9214

Passcode: 016744

ATTENDEES

Board Members:

Trustee #1 Jim Thomas, Chairman
Trustee #2 Sam Stigman, Vice-Chair
Trustee #3 Wendy Adamson, Secretary/Treasurer
Trustee #4 Peggy Justesen, Trustee
Trustee #5 Ray Miller, Trustee

Fire Company Members:

Fire Chief Kai Bauer
Captain Will Adamson
Mark McDonough
Bob Justesen, Mechanic
Gregg Weed, Mechanic

Community Members / Guests:

Connie Horder (in person)
Lil Miller (in person)

(none joined via Zoom)

AGENDA

Chairman: Calls the meeting to order / Pledge of Allegiance Time: 06:30 PM

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions Time: 06:32 PM
Opens meeting for Public Comment

Chairman: Consent Item(s): Time: 06:35 PM

UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION

- A. Meeting Minutes for Regular Meeting – Monday April 20, 2026 (time stamped)
- B. MARCH 2026 Financial Reports (presented on 04/20/2026)

AGENDA (cont.)

Auxiliary: Canyon Creek Fire District Auxiliary Announcement(s): **Time:** 06:35 PM
(optional) Mother's Day Breakfast was very successful and thanks to all volunteers involved

Treasurer: **Treasurer's Report:** **Time:** 06:36 PM
 APRIL 2026 Financial Reports **DELAYED**

Fire Chief: **Fire Chief Report:** **Time:** 06:36 PM

1. INCIDENTS REPORT
2. RURAL FIRE COUNCIL (RFC)
3. APPARTUS STATUS
4. MEMBERSHIP / TRAINING
5. WEATHER: Considerations for Fire Danger

Additional Notes / Chief's Comments

Chairman: **NEW Business - Action Item #1:** **Time:** 06:49 PM

Will consider revising Bylaws "SEC.107 – General Description of Trustee Duties" to add clarity for Officer of the Board elections
 STIGMAN Motioned to APPROVE revising Bylaws "SEC.107 – General Description of Trustee Duties" to add clarity for Officer of the Board elections; MILLER Seconded;
 No Public Comments **Vote:** PASSED
 4-0-1*

Chairman: **NEW Business - Action Item #2:** **Time:** 06:52 PM

Will consider approval of 2026-2027 BUDGET;
 JUSTESEN Motioned to APPROVE the 2026-2027 BUDGET with amendments made; ADAMSON Seconded;
 No Public Comments **Vote:** PASSED
 4-0-1*

	<i>Approved Numbers as of TUESDAY 05/12/2026</i>	<i>FY 26-27 Planning</i>	APPROVED NUMBERS
Revenues			
<i>Total FY Estimated Revenues</i>		\$ 74,000	\$ 74,000
Expenses			
ADMINISTRATION:		\$ 6,000	\$ 6,000
INSURANCE:		\$ 11,000	\$ 11,000
STATION / SITE MAINTENANCE:		\$ 5,000	\$ 5,000
UTILITIES:		\$ 6,000	\$ 6,000
APPARATUS / TRUCK MAINT.:		\$ 22,500	\$ 21,000
DISTRICT OPERATIONS:		\$ 10,500	\$ 10,500
EMS / MEDICAL:		\$ 2,500	\$ 4,000
FUEL:		\$ 8,000	\$ 8,000
TRAINING (NON-EMS):		\$ 2,500	\$ 2,500
<i>Total FY Expenses</i>		\$ 74,000	\$ 74,000

AGENDA (cont.)

Chairman: **NEW Business - Action Item #3:** **Time:** **07:11 PM**
Will consider approval of revision to Bylaws "SEC.113 – Purchases for the Fire District" to amend thresholds for purchase approvals; ADAMSON Motioned to TABLE approval of all revisions until next meeting to allow public review; JUSTESSEN Seconded; Public Comments received **Vote:** **TABLED 4-0-1***

Chairman: **NEW Business - Action Item #4:** **Time:** **07:36 PM**
Will discuss and consider the proposed draft of the Standard Operating Guidelines (SOGs) with new Standard Operating Procedures (SOPs) (see Agenda Packet for specific language to be considered and which has been available for public review since introduced at the April 20th board meeting); NO Motion made; No Public Comments **Vote:** **NO VOTE**

Chairman: **NEW Business - Action Item #5:** **Time:** **07:43 PM**
Will consider approving Dale Hudec and Dennis Churchill to full firefighter membership; JUSTESSEN Motioned to APPROVE Dale Hudec and Dennis Churchill to full firefighter membership; STIGMAN Seconded; No Public Comments **Vote:** **PASSED 4-0-1***

Chairman: **For the "Good of the Order" – Trustee's comments** **Time:** **08:10 PM**
VICE-CHAIR SAM STIGMAN = Thanks to all volunteers, District has long history
SECRETARY / TREASURER WENDY ADAMSON = Election results: voter turnout 56% is exciting and notable at County level (plus 25 non-resident Landowners voted)
TRUSTEE PEGGY JUSTESSEN = Election results seconded and thanks extended
TRUSTEE RAY MILLER = Wish he could be a firefighter
CHAIR JIM THOMAS = Thank you to BOCC, CCRFD, and community; Honored to be voted as Chair; Believes we are better off than previous year; CCRFD is a large area with small population (unlike Birdseye). [Sam led a standing ovation for Jim]

Chairman: **Next meeting date confirmation:** **Time:** **07:54 PM**
SPECIAL MEETING = THURSDAY 05/21/2026 at 6:30PM
REGULAR MEETING = TUESDAY 06/23/2026 at 6:30PM

Chairman: **Adjournment** **Time:** **08:01 PM**

APPROVAL

Meeting Minutes approved by the Trustees on (date approved):

7/20/2026

Signed by the acting Chairperson:

