

Canyon Creek Rural Fire District (CCRFD)

Board of Trustee's REGULAR Meeting

Monday – May 19, 2025



This meeting was conducted in person at the fire hall and via Zoom.
The official meeting minutes are the Zoom recording and may be accessed via the link information here:

Meeting ID: 884 2131 0937 (available upon request)

Passcode: 298478

ATTENDEES

Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman	John Keller, Lieutenant
Trustee #2 Sam Stigman, Vice-Chair	William Adamson, Volunteer
Trustee #3 Wendy Adamson, Secretary/Treasurer	Kai Bauer, Volunteer
Trustee #4 (empty seat – resignation May 2025)	Bob Justesen, Mechanic
Trustee #5 (empty seat – resignation May 2025)	Gregg Weed, Mechanic

Community Members / Guests:
Joane Bayer (via zoom)
Jonathan Cunningham (via zoom)
Kori Dee (in person)
Connie Horder (in person)
Dale Hudec (in person)
Erick Jensen (in person)
Peggy Justesen (in person)
Joseph Linden (in person)
Ray & Lil Miller (in person)
Steve Mullenbach (in person)
Mindy Peltier (in person)
Charlie Spinning (in person)
Sonny Tapia (via zoom)
Nancy Treib (in person)
Randy & Deb Williams (in person)
Kevin Zwicker (in person)
Samsung SM-G7814 (via zoom)
iPhone (via zoom)

AGENDA

Chairman: Calls the meeting to order Roll call of Board Members present Pledge of Allegiance Chair's Opening Comments & Instructions	Time: 06:30 PM
Chairman: Opens meeting for Public Comment	Time: 06:45 PM
Chairman: Election of CCRFD Officers for 2025-2026 Term	Time: 06:50 PM
Chairman Nomination: Wendy nominated JIM THOMAS	Vote: 2-0-0
Vice-Chair Nomination: Wendy nominated SAM STIGMAN	Vote: 2-0-0
Secretary Nomination: Sam nominated WENDY ADAMSON	Vote: 2-0-0
Treasurer Nomination: Sam nominated WENDY ADAMSON	Vote: 2-0-0

3436503 B: M64 P: 3168 MIN
06/24/2025 01:42 PM Pages: 1 of 3 Fees: 0.00
Amy Reeves Clerk & Recorder, Lewis & Clark MT

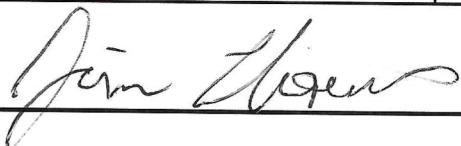


Please visit our website at www.canyoncreekruralfire406.org for Agenda, Agenda Packet and other info.
*- Chairman has chosen to refrain from voting unless needed to break a tie vote of the other Members

AGENDA (cont.)

Chairman: <u>Consent Action Item(s):</u>	Time: 06:53 PM
UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION	
<ul style="list-style-type: none">• Previous Meeting Minute Draft(s):<ul style="list-style-type: none">○ 03/24/2025 - (rescheduled) Regular Board Meeting for March• Previous Treasurer's Report(s):<ul style="list-style-type: none">○ Nov. & Dec. 2024 Financial Reports (presented on 03/24/2025)○ Jan. & Feb. 2025 Financial Reports (presented on 03/24/2025)• Treasurer presents past due bills requiring board approval for payment	
Treasurer: <u>Treasurer's Report(s):</u>	Time: 06:56 PM
<ul style="list-style-type: none">• County's General Ledger report & US Bank monthly bank statement for March & April 2025 provided in Agenda Packet online• Postponing Treasurer's Report presentation for months March & April 2025 until next meeting to coincide with 2025-2026 Budget approval• Treasurer presents current bills requiring board approval for payment	
Fire Chief: <u>Chief's Report:</u>	Time: 06:58 PM
<ul style="list-style-type: none">• Senior Fire Company Member = Lt. Keller spoke and provided information and statistics for the previous six (6) months of activity	
Chairman: <u>Action Item #1:</u>	Time: 07:08 PM
Will consider a change to the Bylaws [SEC.108] to clarify the agenda posting requirements to be in compliance with MT Open Meeting Laws (see Agenda Packet for details) W.ADAMSON Motioned to approve the change to the Bylaws [SEC.108] to clarify the agenda posting requirements to be in compliance with MT Open Meeting Laws; S.STIGMAN Seconded; Public Comments received	Vote: PASSED 2-0-1*
Chairman: <u>Action Item #2:</u>	Time: 07:18 PM
Will consider a change to the Bylaws [SEC.108] to amend the agenda item submission process for Trustees (see Agenda Packet for details) W.ADAMSON Motioned to approve change to the Bylaws [SEC.108] to amend the agenda item submission process for Trustees; S.STIGMAN Seconded; Public Comments received	Vote: TABLED NO VOTE
Chairman: <u>Action Item #3:</u>	Time: 07:33 PM
Will consider a change to the Bylaws [SEC.111] to adopt the Zoom recording as the official minutes (see Agenda Packet for details) S.STIGMAN Motioned to approve the change to the Bylaws [SEC.111] to adopt the Zoom recording as the official minutes; W.ADAMSON Seconded; Public Comments received	Vote: PASSED 2-0-1*

AGENDA (cont.)

Chairman: <u>Action Item #4:</u> Will consider rescinding the security policy language adopted on 03/24/2025 and revert to the original text in the Bylaws [SEC.117] (see Agenda Packet for details) S.STIGMAN Motioned to rescind the security policy language adopted on 03/24/2025 and revert to the original text in the Bylaws [SEC.117]; W.ADAMSON Seconded; Public Comments received	Time: 07:39 PM Vote: PASSED 2-0-1*
Chairman: <u>Action Item #5:</u> Will consider releasing criteria for the new Fire Chief hire with a list of non-negotiable items expected for completion during a defined probationary period (see Agenda Packet for details) W.ADAMSON Motioned to approve releasing criteria for the new Fire Chief hire with a list of non-negotiable items expected for completion during a defined probationary period; S.STIGMAN Seconded; Public Comments received	Time: 07:52 PM Vote: PASSED 2-0-1*
Chairman: <u>Consent Action Item Objected to:</u> Treasurer presents past due bills requiring board approval for payment: <ul style="list-style-type: none"> • \$286.00 – Burdick’s Locksmith (Inv. WO-0018982 – 10/16/2024) • \$100.00 – Eagle Electric (Inv. 26866 – 11/18/2024) W.ADAMSON Motioned to approve the past due bills for payment; S.STIGMAN Seconded; Public Comments received	Time: 08:26 PM Vote: PASSED 2-0-1*
Chairman: <u>Public Comments period to discuss anything within CCRFD's jurisdiction and not on the Agenda</u>	Time: 08:33 PM
Chairman: <u>For the “Good of the Order” – Trustee’s comments</u> J.THOMAS = Thank You’s including to Ellen Eskildsen for her efforts to help on Saturday 5/17 after her resignation; Issued public apology to Kelsy May. W.ADAMSON =Appealed to the Fire Company members to provide the Board with their recommendation for the Fire Chief that they would like to nominate	Time: 08:39 PM
Chairman: <u>Next meeting date confirmation: Tuesday 06/03/2025</u> (Scheduling a Special Meeting to approve the budget)	Time: 08:43 PM
Chairman: <u>Adjournment</u>	Time: 08:44 PM
APPROVAL	
Meeting Minutes approved by the Trustees on (date approved): <u>6/23/25</u>	
Signed by the acting Chairperson: 	

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday - May 19, 2025 at 6:30PM



The meeting will be hybrid: via Zoom and in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order

Roll call of Board Members present

Pledge of Allegiance

Chairman's Opening Comments & Instructions

Chairman: Opens meeting for Public Comment

Chairman: Election of CCRFD Officers for 2025-2026 Term

Chairman: Consent Action Item(s):

- **Previous Meeting Minute Draft(s):**
 - **03/24/2025 - (rescheduled) Regular Board Meeting for March**
- **Previous Treasurer's Report(s):**
 - **Nov. & Dec. 2024 Financial Reports (presented on 03/24/2025)**
 - **Jan. & Feb. 2025 Financial Reports (presented on 03/24/2025)**
- **Treasurer presents past due bills requiring board approval for payment**

Treasurer: Treasurer's Report(s):

- **County's General Ledger report & US Bank monthly bank statement for March & April 2025 provided in Agenda Packet online**
- **Postponing Treasurer's Report presentation for months March & April 2025 until next meeting to coincide with 2025-2026 Budget approval**
- **Treasurer presents current bills requiring board approval for payment**

Fire Chief: Chief's Report

- **Senior Fire Company Member**

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- 1) Will consider a change to the Bylaws [SEC.108] to clarify the agenda posting requirements to be in compliance with MT Open Meeting Laws (see Agenda Packet for details)**
- 2) Will consider a change to the Bylaws [SEC.108] to amend the agenda item submission process for Trustees (see Agenda Packet for details)**
- 3) Will consider a change to the Bylaws [SEC.111] to adopt the Zoom recording as the official minutes (see Agenda Packet for details)**
- 4) Will consider rescinding the security policy language adopted on 03/24/2025 and revert to the original text in the Bylaws [SEC.117] (see Agenda Packet for details)**
- 5) Will consider releasing criteria for the new Fire Chief hire with a list of non-negotiable items expected for completion during a defined probationary period (see Agenda Packet for details)**

Chairman: Public Comment

Chairman: For the “Good of the Order” – Trustee’s comments section

Chairman: Next meeting date confirmation

Chairman: Adjournment

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday - May 19, 2025 at 6:30PM

**The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane**

Topic: Canyon Creek Rural Fire District's Zoom Meeting

Time: May 19, 2025 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88421310937?pwd=fIFksiYsPM9T7ajBOXT2agrbi6t8cb.1>

Meeting ID: 884 2131 0937

Passcode: 298478

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- +1 719 359 4580 US
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