

# Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



## Board of Trustee's REGULAR Meeting

### Monday – July 21, 2025

This meeting was conducted in person at the fire hall and via Zoom.

The official meeting minutes are the Zoom recording which is available upon request.

Meeting ID: 850 2561 8359

Passcode: 372407

### ATTENDEES

#### Board Members:

Trustee #1 Jim Thomas, Chairman  
Trustee #2 Sam Stigman, Vice-Chair  
Trustee #3 Wendy Adamson, Secretary/Treasurer  
Trustee #4 Peggy Justesen, Trustee  
Trustee #5 Kevin Zwicker, Trustee (via Zoom)

#### Fire Company Members:

Chief Cunningham  
Captain Kai Bauer, Firefighter  
Gregg Weed, Mechanic  
Dale Hudec (Probie)

#### Community Members / Guests:

Kori Dee, Auxiliary Board (in person)	Todd Grady (in person)
Mindy Peltier, Auxiliary Board (in person)	Connie Horder (in person)
	Steve Mullenbach (in person)
Patty Butterfield (in person)	Randy & Deb Williams (in person)
Vickie Erhardt (via Zoom)	John Wohlfrom (in person)

### AGENDA

<b>Chairman:</b>	<b>Calls the meeting to order / Pledge of Allegiance</b>	<b>Time: 06:30 PM</b>
<b>Secretary:</b>	<b>Roll call of Board Members present</b>	

<b>Chairman:</b>	<b>Opening Comments &amp; Instructions</b>	<b>Time: 06:33 PM</b>
	<b>Opens meeting for Public Comment</b>	

<b>Chairman:</b>	<b>Consent Item(s):</b>	<b>Time: 06:39 PM</b>
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***UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION***

- Meeting Minutes for Regular Meeting–Mon. June 23, 2025 (time stamped)
- MAY 2025 Financial Reports (presented on 06/23/2025)
- \$823.12 – Lewis & Clark County Treasurer's Office billing for the May 2025 election

3439569 B: M64 P: 5089 MIN  
08/19/2025 01:53 PM Pages: 1 of 4 Fees: 0.00  
Amy Reeves Clerk & Recorder, Lewis & Clark MT



Please visit our website at [www.canyoncreekruralfire406.org](http://www.canyoncreekruralfire406.org) for Agenda, Agenda Packet and other info.

\*- Chairman has chosen to refrain from voting unless needed to break a tie vote of the other Members

## **AGENDA (cont.)**

**Treasurer: Treasurer's Report(s):** **Time: 06:40 PM**

- JUNE 2025 Financial Reports presented
- US BANK "Community" Credit Card obtained
- Image Trend Renewal completed and covered by donation
- Subscriptions status update

**Fire Chief: Fire Chief Report:** **Time: 06:59 PM**

- Incidents
- RFC Report
- Fire Weather Report Forecast
- Apparatus Status
- Membership / Training
- Image Trend Status

**Chairman: Action Item #1:** **Time: 07:22 PM**

Will consider approving the following individuals to full firefighter membership:

a. John Keller	b. Kai Bauer
c. Mark McDonough	d. Will Adamson

STIGMAN motioned to approve the following individuals to full firefighter membership:

a. John Keller	b. Kai Bauer
c. Mark McDonough	d. Will Adamson

JUSTESEN Seconded; Chief Cunningham commented;  
No other Public Comments made

**Vote: PASSED**  
**4-0-1\***

**Chairman: Action Item #2:** **Time: 07:25 PM**

Will consider approving the following individuals to probationary firefighter status:

a. Den Churchill	b. Frank Esposito
c. Dale Hudec	

ADAMSON motioned to approve the following individuals to probationary firefighter status:

a. Den Churchill	b. Frank Esposito
c. Dale Hudec	

STIGMAN Seconded; Chief Cunningham commented;  
No other Public Comments made

**Vote: PASSED**  
**4-0-1\***

**Chairman: Action Item #3:** **Time: 07:27 PM**

Will consider approving the following individuals to fire company membership as mechanics:

a. Bob Justesen	b. Gregg Weed
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STIGMAN motioned to approve the following individuals to fire company membership as mechanics:

a. Bob Justesen	b. Gregg Weed
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JUSTESEN Seconded; Chief Cunningham commented;  
Additional Public Comments received

**Vote: PASSED**  
**4-0-1\***



## **AGENDA (cont.)**

**Chairman:** **Action Item #4:** **Time:** 07:37 PM  
Will consider buying out the DNRC equipment attached to the bed of 8131 for \$1,500.00 (per agreement)  
ADAMSON Motioned to TABLE for further information;  
STIGMAN Seconded; Chief Cunningham commented; **Vote:** **TABLED**  
No other Public Comments made **4-0-1\***

**Chairman:** **Action Item #5:** **Time:** 07:47 PM  
Will consider approving the purchase, with installation, of essential encryption software on the 811 portable radio (APX8000XE) with a maximum budget of \$2,000  
ADAMSON Motioned to approve the purchase, with installation, of essential encryption software on the 811 portable radio (APX8000XE) with a maximum budget of \$2,000;  
STIGMAN Seconded; Chief Cunningham commented; **Vote:** **PASSED**  
Public Comments received **4-0-1\***

**Chairman:** **Action Item #6:** **Time:** 07:55 PM  
Will consider approving the purchase of a microphone for the CV/QRU that is compatible with the KNG-M150 system installed at a price of \$302.00  
ADAMSON Motioned to approve the purchase of a microphone for the CV/QRU that is compatible with the KNG-M150 system installed at a price of \$302.00;  
STIGMAN Seconded; Chief Cunningham commented; **Vote:** **PASSED**  
No other Public Comments made **4-0-1\***

**Chairman:** **Action Item #7:** **Time:** 07:59 PM  
Will consider approving the purchase of a Starlink Roam mobile unit for the CV/QRU which requires a \$50/mo. subscription fee when service is used  
ADAMSON Motioned to approve the purchase of a Starlink Roam mobile unit for the CV/QRU which requires a \$50/mo. subscription fee when service is used;  
JUSTESEN Seconded; Chief Cunningham commented; **Vote:** **FAILED**  
Public Comments received **1-3-1\***

**Chairman:** **Action Item #8:** **Time:** 08:10 PM  
Will consider approving the purchase of apparatus dashcam with DVR capability for the CV/QRU with a maximum budget of \$600.00  
STIGMAN Motioned to approve the purchase of apparatus dashcam with DVR capability for the CV/QRU with a maximum budget of \$600.00;  
JUSTESEN Seconded; No Public Comments made **Vote:** **PASSED**  
**4-0-1\***

## AGENDA (cont.)

**Chairman: For the “Good of the Order” – Trustee’s comments** **Time: 08:14 PM**

CHAIR JIM THOMAS =  
Thanked the public for patience

VICE-CHAIR SAM STIGMAN=  
(no comments)

SECRETARY / TREASURER WENDY ADAMSON =  
Spoke about defining the “lanes” well as we move forward

TRUSTEE PEGGY JUSTESEN =  
Thanked the Probationary Fire Chief Jon Cunningham for coming back to  
serve Canyon Creek

TRUSTEE KEVIN ZWICKER =  
(no comments)

**Chairman: Next meeting date confirmation:** **Time: 08:18 PM**

### 2 SPECIAL MEETINGS:

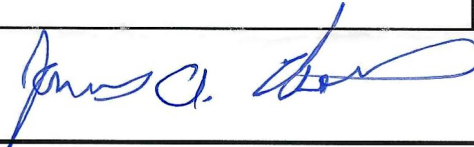
- Thursday 7/24/2025 from 2PM-6PM = Training  
from Dan Clark at MSU in response to the Redress  
Petitions filed
- Monday 8/4/2025 at 6:30PM = Bylaws revisions

**Chairman: Adjournment** **Time: 08:22 PM**

## APPROVAL

Meeting Minutes approved by the Trustees on (date approved): 8/18/25

Signed by the acting Chairperson:



**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - July 21, 2025 at 6:30PM**



The meeting will be hybrid: via Zoom and  
in person at the fire hall: 7560 Duffy Lane

**Chairman:** Calls the meeting to order / Pledge of Allegiance  
Introduction of newly appointed Trustees

**Secretary:** Roll call of Board Members present

**Chairman:** Opening Comments & Instructions  
Open meeting for Public Comment

**Chairman:** Consent Item(s):

- A. Meeting Minutes for Regular Meeting – Mon. June 23, 2025 (time stamped)
- B. MAY 2025 Financial Reports (presented on 06/23/2025)
- C. \$823.12 – Lewis & Clark County Treasurer's Office billing for the May 2025 election

**Treasurer:** Treasurer's Report:

- JUNE 2025 Financial Reports presentation
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**Canyon Creek Rural Fire District (CCRFD)**  
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**Chairman: New Business Action Item(s):**

- 1) Will consider approving the following individuals to full firefighter membership:
  - a. John Keller
  - b. Kai Bauer
  - c. Mark McDonough
  - d. Will Adamson
- 2) Will consider approving the following individuals to probationary firefighter status:
  - a. Den Churchill
  - b. Frank Esposito
  - c. Dale Hudec
- 3) Will consider approving the following individuals to fire company membership as mechanics:
  - a. Bob Justesen
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- 4) Will consider buying out the DNRC equipment attached to the bed of 8131 for \$1,500.00 (per agreement)
- 5) Will consider approving the purchase, with installation, of essential encryption software on the 811 portable radio (APX8000XE) with a maximum budget of \$2,000
- 6) Will consider approving the purchase of a microphone for the CV/QRU that is compatible with the KNG-M150 system installed at a price of \$302.00
- 7) Will consider approving the purchase of a Starlink Roam mobile unit for the CV/QRU which requires a \$50/mo. subscription fee when service is used
- 8) Will consider approving the purchase of apparatus dashcam with DVR capability for the CV/QRU with a maximum budget of \$600.00

**Chairman: For the “Good of the Order” – Trustee’s comments section**

**Chairman: Next meeting date confirmation (Training + Special Mtg.)**

**Chairman: Adjournment**

**REGULAR MEETING AGENDA**  
**Canyon Creek Rural Fire District (CCRFD)**  
**Monday - July 21, 2025 at 6:30PM**

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**ZOOM MEETING INVITE INFORMATION**

**Topic: CCRFD Regular Meeting (JULY 2025)**  
**Time: Jul 21, 2025 06:30 PM Mountain Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/85025618359?pwd=JlIwj6FKRr8mBDSn16iXqtGOumlPrm.1>

**Meeting ID: 850 2561 8359**  
**Passcode: 372407**

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One tap mobile

+17207072699,,85025618359#,,,,\*372407# US (Denver)

+12532050468,,85025618359#,,,,\*372407# US

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Dial by your location

- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US

**Meeting ID: 850 2561 8359**  
**Passcode: 372407**

Find your local number: <https://us06web.zoom.us/j/85025618359?pwd=JlIwj6FKRr8mBDSn16iXqtGOumlPrm.1>

PLEASE NOTE: Tampering with or interfering with this Agenda without consent is a violation of MCA 45-6-101(1)(b).