**A red and blue fire department emblem

Description automatically generated**

**Canyon Creek Rural Fire District**

**Board of Trustee’s**

**Emergency Board Meeting**

Thursday – Oct 24, 2024

**This meeting was conducted via email.**

**Email sent to:**

Rick Grady, Chair Ellen Eskildsen, Secretary

Max Eskildsen, Trustee Wendy Adamson, Treasurer

Jim Thomas, Vice Chair Jeremy Gilliam, Interim Probationary Fire Chief

Deziah Gilliam, Probationary EMT

Chair Rick sent out an email at 2:07pm on Oct 24, 2024, to all attending members mentioned above, which included all trustees. He provided a PDF attachment listing medical supplies required to ensure the medical staff at the station can respond to calls involving a medical requirement. He attached a PDF of an online order for the supplies needed; estimated cost of supplies $2000.00 including shipping.

Treasurer Ellen Eskildsen responded at 2:27pm with her approval of the purchase of the critical need for medical supplies for the station and made a motion to approve the purchase. She also wanted to inquire as to the whereabouts of the many medical supplies that were just purchased in the previous two months.

Chair Grady then replied at 2:33pm to second the motion and agreed with Secretary Ellen’s comments.

Interim Chief Gilliam responded at 3:41pm saying that the medical supplies will allow the station to be at minimum requirements for their medical supplies and he will try to get restocked through St. Peters Hospital in the future but if they can’t, he will keep the board informed of anything they may need ahead of time.

Chair Grady responded at 3:45pm stating that the emails will be added to the minutes for conducting the emergency meeting.

Trustee Max Eskildsen responded at 7:03pm stating he agreed to the purchase of the required medical items; he voted yes to purchase. He stated that the board is still awaiting an itemized list of medical supplies purchased the last two months.

Chair Grady responded at 7:26pm stating that the feedback to purchase the medical supplies will proceed as Max, Ellen and himself responded via email to approve the purchase. He received no responses from Vice chair Jim Thomas or Treasurer Wendy Adamson through their individual emails. The time to respond was 7:00pm this evening of Thursday, Oct 24, 2024. He stated that Interim Chief Gilliam can now proceed working with Max and Ellen to purchase the requested medical supplies and the payment to be made on the personal credit card of Max Eskildsen to be reimbursed by the trustee board. Secretary Ellen will put together minutes with the emails sent and all pics presented as public record. No response from Treasurer Wendy Adamson or Vice Chair Jim Thomas.

Chair Grady adjourned the quorum Emergency Meeting at 7:26 pm.

Vice Chair Jim Thomas responded at 6:07am on Oct 25, 2024, saying a little more heads up on these meetings would be nice for those that don’t live on the internet.

**Meeting Minutes approved by the Chairperson** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Approved**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_