**A red and blue fire department emblem

Description automatically generated**

**Canyon Creek Rural Fire District**

**Board of Trustee’s**

**Regular Board Meeting**

Monday – Mar 24, 2025

**This meeting was conducted via hybrid/Zoom. The meeting, in its entirety, may be accessed via zoom link below:**

https://us06web.zoom.us/rec/share/\_1FD0zv1JsT2MG43H7jhbPZzUplZDm-GUXoqCZTDHXgw\_Mrradi6ihurlI8zpNdZ.XloTzq\_qIUF9CjiN

**Passcode**: 1rH.5eiW

**Attending:**

Rick Grady, Chair (zoom) **Firefighters**:

Jim Thomas, Vice Chair Kai Bauer

Ellen Eskildsen, Secretary (zoom) Max Eskildsen, Trustee-at-Large (zoom)

Wendy Adamson, Treasurer

**Community Members/Guest:**

Gegi Guay (zoom) Mike Alkire (zoom) Steve Hamel (zoom) Tyler Mullenbach

Judith Vincent (zoom) Joane Bayer (zoom) Charlie Spinning Sonny Tapia (zoom)

Connie Horder Dale Hudec Kori Dee (zoom) Jon Cunningham

Steve Mullenbach Ray Miller Lillian Miller Greg Weed

Peggy Justesen Bob Justesen Patty Butterfield

**Meeting Commenced at 6:30pm**

Chair Rick began the meeting by introducing himself and the board members did as well. He asked the meeting guest to introduce themselves, all present via zoom and in person introduced themselves.

**Approval of Board Minutes:**

Chair Rick asked for discussion amongst the board for the approval of the meeting minutes for Feb 6, 2025

**No Board discussion**; Open up for public comments.

**No Public Comments**.

Secretary Ellen made a motion to approve the meeting minutes dated Feb 6, 2025; Trustee Max seconded the motion; Vote: all in favor to approve. Motion carried.

Chair Rick asked for discussion amongst the board for the approval of the meeting minutes for Feb 17, 2025; **No Board discussion**; opened up for public comment.

**Public Comments:** no public comments.

Secretary Ellen made a motion to approve the meeting minutes for Feb 17, 2025; Trustee Max seconded the motion. Vote: all in favor motion carried.

Chair Rick asked for discussion amongst the board for the approval of the meeting minutes for Feb 24, 2025

**No Board discussion;** opened up for public comments**.**

**Public comments**. No public comments.

Secretary Ellen made a motion to approve the meeting minutes for Feb 24, 2025. Trustee Max seconded the motion; Vote: All in favor; motion carried.

**Treasurer Reports for the months of November, December 2024, and January and February 2025**

Treasurer Wendy began by stating she had four months to catch up on and would try to be brief. The reports are now on the Website for public viewing. Balance for the end of November was $148,539.12. December ending balance $181,603.03. January balance is $189,326.74. February balance is $186,421.43. Wex report was discussed; and current bills needing to be paid upon approval. 8111 Wex card is missing.

**Public Comments.**

-Joanne Bayer asked about balance for February $128,000 for the operating balance.

-Peggy Justesen asked about the phone bill increase; was it a board decision? Treasurer Wendy said she wasn’t sure who authorized Linctel to change our account.

**No other public comments.**

**Old Business**

Trustee Eskildsen discussed the changing of the wording to bylaw 117 to cover the security of the firehall and who is authorized to enter the building. Worded as follows:

The purpose of this policy is to ensure the security of CCRFD real and personal property and to

maintain unobstructed ingress and egress for emergency response.

1. Except as otherwise permitted by this policy, access and use of the CCRFD real and

personal property is limited to CCRFD Fire fighters, CCRFD medical response, and CCRFD

trustees only.

2. Members of the public may have access to the CCRFD fire hall for public meetings. Any

other public event shall require prior CCRFD board approval.

3. Security Codes

Each CCRFD Trustee, firefighter, and medical response personnel shall receive access code(s) to

the CCRFD Fire Hall. The access code(s) may not be provided to or shared with members of the

public or any previous firefighters or medical personnel who have resigned from CCRFD. When

a CCRFD trustee, firefighter, or emergency response member is no longer with the CCRFD new

access code(s) shall be implemented and provided to remaining CCRFD members.

4. Exceptions

Exceptions to any portion of this policy may be granted by the Fire Chief, or in the absence of

the Fire Chief the highest ranking CCRFD firefighter, if granting an exception is in response to a

public emergency or in relation to CCRFD training activities. This exception includes but is not

limited to outside fire or emergency response agencies and their members.

5.Access incident to CCRFD activities

Individual access in conjunction with contractual obligations, such as snowplowing,

maintenance of the Fire Hall, repair of apparatus, etc. may access CCRFD property in accordance

with the contractual agreement. If applicable, CCRFD personnel may provide access, but not

the access code, temporarily to any individual for such purposes.

**Board discussion**: Vice Chair Thomas stated he doesn’t think we have a problem with security and doesn’t see a problem that we are trying to solve.

Treasurer Wendy stated we should present the issue to the public for comments prior to making a decision.

Trustee Max stated the wording of the amendment to the bylaw was posted on the website for review prior to the meeting. Attorney Nicho Hash gave direction on this matter and it was followed.

**Public comments.**

-Bob Justesen stated that if we adopt this we should have a sheriff in the parking lot.

-Joane Bayer stated she thinks its overkill, keep it simple.

-Jon Cunningham- Don’t see a problem with the way we currently run this; ulterior motive.

-Peggy Justesen stated road graders park their vehicles in our lot.

-Kai Bauer asked what bylaw 117 reads; Joane Bayer read the bylaw aloud.

**No other Public Comments**

**Board Discussion**

Trustee Eskildsen stated that the parking lot is not part of the new language of the bylaw change; the amendment only addresses the entering of the building. Vice Chair Thomas made a comment about a previous Chief who removed documents from the building. Treasurer Wendy asked that a vote not be made as potential repercussions may be had in doing so and she will follow up with Nicho. Trustee Max made a motion to approve the changes to amend the Bylaw 117 to reflect the changes stated above; Chair Rick seconded the motion; Vote; 3-2 in favor; motion carried.

**New Business**

Secretary Ellen stated that she would like to move the Regular monthly meeting to the fourth Monday of the month instead of the third Monday; thus giving the Treasurer more time to complete the Treasurer report for the scheduled meeting. Secretary Ellen made a motion to approve moving the Regular Board Meeting to the fourth Monday of the month; Trustee Max seconded the motion. Treasurer Wendy said she had no preference as did Vice Chair Thomas; wants community to decide what day they want.

**Public Comments**

**-**Joane Bayer- thinks that moving the meeting to the fourth Monday is a good idea.

-Steve Mullenbach said leave it as it is.

-Peggy Justesen said we will have to amend bylaws if we change it.

-Jon Cunningham board has meetings each week so what does it matter.

-Lillian Miller doesn’t make sense.

-Kai Bauer stick to the way it is.

**No other comments**.

**Board Discussion**: Treasurer Wendy stated that the reports are after the fact reporting so its not a time sensitive issue; Secretary Ellen amended the Motion to leave the meeting at the same third Monday of the month.; original motion tabled.

Discussion/Decision on the continued funding for the Image Trend Software Program. Trustee Max stated the renewal of the program is coming up and its usage has not lived up to the projected usage of the program so he recommends going back to utilizing the reporting that the County has in place that we used in the past and it wont cost the tax payers $2800.00 Treasurer Wendy stated that lack of volunteers may be the reason it was underutilized. Secretary Ellen stated that we asked for reports from the program when we had full staff at the department and never received them. The program is costly for something that doesn’t get used.

**Public Comments**

-Kai Bauer agrees is high cost but lack of continuity is a contributing factor for non-use. No Chief in place since November had impacted the program.

-Jon Cunningham stated that the program is great for tracking and takes several months to get going with it; also had to pay extra for training.

-Tyler Mullenbach blamed the increase in the phone bill as to the fact that we cant afford the image trend.

-Connie Horder wanted to know why people didn’t have access to the program. Leave the program as is until the change over is complete.

-Kori Dee feels we may want to keep for one more year to see benefits from the program.

**No other comments**.

**Board Discussion**

Trustee Max noted that in the first six months that Jon Cunningham had the program up and running he failed to utilize the program as promised; he only input one call completely and a partial call. Jeremy Gilliam was able to input more calls in the short time he was Chief. Trustee Max made a motion to discontinue the Image Trend Software subscription; Chair Rick seconded the motion;

Treasurer Wendy disputed his notion that the program was going to be used for one year only; said we budgeted for the renewal. Vote: 3-2 in favor motion carried.

Next agenda item about appointing Jon Keller administrator is currently a non issue; tabled.

**Non-Agenda Items**

-Jim Thomas read a statement from an anonymous community member about emails back and forth from the Chair and trustee Max that was part of the discovery documents in the law suit.

-Peggy Justesen asked a question about 8111 and the pump test; is the test scheduled and who is going to do it.

-Jon Cunningham threatened Max and Ellen’s positions on the board stating we would be next to recall

-Tyler Mullenbach won’t follow Max into a fire

-Wendy stated she is running for a trustee position has posters that she has with her to take and has flyers going out soon

-Connie Horder stated now that Rick is gone she doesn’t think that zoom should be used for meetings by Trustees; should commit to be in person.

-Dale Hudec said disparaging things to Trustee Max and stated that the public can do the same to him as they did to Rick Grady

**Chair Grady adjourned the meeting at 7:34 pm**.

**Meeting Minutes approved by the acting Chairperson** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Approved**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_