

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday – December 16, 2025 at 6:30PM



**The meeting will be hybrid: via Zoom and
in person at the fire hall: 7560 Duffy Lane**

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions

Open meeting for Public Comment

Chairman: Consent Item(s):

- A. Meeting Minutes for Regular Meeting – Mon. Nov. 17, 2025 (time stamped)
- B. Meeting Minutes for Special Meeting – Friday Nov. 21, 2025 (time stamped)
- C. \$200.00 – Pye-Barker (#7478888) annual fire extinguisher service
- D. \$500.00 – Vicevich Law Offices billing (#17723) approval for insurance claim injunctive payment authorization

Auxiliary: Canyon Creek Fire District Auxiliary Announcement(s)

(optional)

Treasurer: Treasurer's Report:

- OCTOBER 2025 Financial Reports
- NOVEMBER 2025 Financial Reports **DELAYED 1 MONTH**
- “Volunteer Firefighters’ Compensation Act (VFCA)” letter received

Fire Chief: Fire Chief Report:

- Incidents
- RFC Report
- Apparatus Status
- Membership / Training
- Additional Notes / Chief’s Comments
- Self-Assessment of Probationary Requirements

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Chairman: NEW Business Action Item(s) [adopt / amend / table / reject]:

- 1) Will consider accepting a donation of used SCBA air compressor surplus from Helena Fire Dept. (MAKO Model: BAM06E1) worth over \$1,000.00**
- 2) Will consider approval of headlight replacements on Engine 8111 and Tender 8121 with a maximum budget of \$_____ (tbd)**
- 3) Will consider adding siping to the CV/QRU winter tires purchased through Kolar Tire quoted at \$100.00 (#38041)**
- 4) Will consider removing / extending probationary status and criteria for Fire Chief Cunningham**

Chairman: For the Good of the Order

Chairman: Next meeting date confirmation

Chairman: Adjournment

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Canyon Creek Rural Fire District (CCRFD)
Tuesday – December 16, 2025 at 6:30PM

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in person at the fire hall: 7560 Duffy Lane

ZOOM MEETING INVITE INFORMATION

Canyon Creek Rural Fire District is inviting you to a scheduled Zoom meeting.

Topic: CCRFD-Regular Meeting (DEC.)

Time: Dec 16, 2025 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86743412627?pwd=qAbqOtzERcvuC1GnDqGs8WrCslgi8h.1>

Meeting ID: 867 4341 2627

Passcode: 699583

One tap mobile

+12532158782,,86743412627#,,,*699583# US (Tacoma)

+13462487799,,86743412627#,,,*699583# US (Houston)

Join instructions

https://us06web.zoom.us/meetings/86743412627/invitations?signature=XoVA3ZifGOnrImmuOaSZA4BcNDnc5_4-LnUj7PqvWTM

Public Comment Guidelines:

- *Come to the designated lectern / stand for meeting recording requirements*
- *Please state your name and address in an audible tone of voice for the record.*
- *The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.*
- *There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.*
- *The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our bylaws (available on CCRFD website)*
- *Please limit comments to three (3) minutes.*

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Consent Item(s):

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- B. Meeting Minutes for Special Meeting – Friday Nov. 21, 2025 (time stamped)**
- C. \$200.00 – Pye-Barker (#7478888) annual fire extinguisher service**
- D. \$500.00 – Vicevich Law Offices billing (#17723) approval for insurance claim
injunctive payment**

Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's REGULAR Meeting

Monday – November 17, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 835 4474 0657
	Passcode: 820187

ATTENDEES	
Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman Trustee #2 Sam Stigman, Vice-Chair Trustee #3 Wendy Adamson, Secretary/Treasurer Trustee #4 Peggy Justesen, Trustee Trustee #5 Kevin Zwicker, Trustee	Chief Cunningham (via Zoom) Asst. Chief John Keller Captain Kai Bauer (via Zoom) Will Adamson Bob Justesen, Mechanic Gregg Weed, Mechanic
Community Members / Guests:	
Kori Dee, Auxiliary Board (via Zoom) Joane Bayer (via Zoom)	Patty Butterfield (in person) Connie Horder (in person) Randy & Deb Williams (in person)

AGENDA	
Chairman: Calls the meeting to order / Pledge of Allegiance	Time: 06:31 PM
Secretary: Roll call of Board Members present	
Chairman: Opening Comments & Instructions Opens meeting for Public Comment	Time: 06:33 PM
Chairman: Consent Item(s):	Time: 06:35 PM
<i>UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION</i>	
A. Meeting Minutes for Regular Meeting – Mon. Oct. 20, 2025 (time stamped)	
B. SEPTEMBER 2025 Financial Reports (presented on 10/20/2025)	
C. \$152.86 – Reimb: Bob Justesen (overhead fill repair materials)	
D. \$466.00 – Burdick's Locksmith (#WO-0022212 – repair side door lock)	
E. \$100.00 – Vicevich Law Offices billing (#17595) approval for insurance claim injunctive payment authorization	

AGENDA (cont.)

Auxiliary:	Canyon Creek Fire District Auxiliary Announcement(s):	Time: 06:36 PM
(optional)	<ul style="list-style-type: none"> • Christmas gifts for fire company members planning underway • Received cards and donations from residents on Stemple Pass after the prescribed burn was conducted & managed by CCRFD • Auxiliary thanks fire company for helping community, like prescribed burns, as a good will effort and promote recruitment 	
Treasurer:	Treasurer's Report(s):	Time: 06:38 PM
	<ul style="list-style-type: none"> • OCTOBER 2025 Financial Reports **DELAYED 1 MONTH** 	
Fire Chief:	Fire Chief Report:	Time: 06:39 PM
	<ul style="list-style-type: none"> • Incidents • RFC Report • Fire Weather Report Forecast • Apparatus Status • Membership / Training • Additional Notes / Chief's Comments 	
Chairman:	<u>OLD Business - Action Item #1:</u>	Time: 06:50 PM
	<p>[PJ] Will consider approval of a snowplowing quote submitted and follow up with signing a contractual agreement</p> <p>STIGMAN Motioned to hire Will Adamson for snow plowing services and ATV rental; ZWICKER Seconded</p> <p>Chief Cunningham comment; Public Comments received</p> <p><i>Please note: Wendy Adamson, Trustee abstained from voting on this item since Will Adamson, spouse & current volunteer with CCRFD, submitted a quote</i></p>	Vote: PASSED 3-0-2*
Chairman:	<u>OLD Business - Action Item #2:</u>	Time: 07:04 PM
	<p>[JT] Will consider approval of staging the CV/QRU at the Marysville's Fire District for the winter season with zero rental <i>[mutually acceptable rental agreement document to be signed by the Chair]</i></p> <p>JUSTESEN Motioned to TABLE until rental agreement is drafted; ADAMSON Seconded; Chief Cunningham commented;</p> <p>Vote: TABLED 4-0-1*</p>	
Chairman:	<u>NEW Business - Action Item #3:</u>	Time: 07:13 PM
	<p>[PJ] Will consider purchasing tools requested by the CCRFD Mechanics with a maximum budget of \$500.00</p> <p>STIGMAN Motioned to approve purchasing tools requested; ZWICKER Seconded; Chief Cunningham and Asst. Chief Keller commented; Public Comments received</p> <p>STIGMAN Amended motion to approve purchasing tools with a maximum budget of \$750.00; ZWICKER Seconded</p>	Vote: PASSED 4-0-1*

AGENDA (cont.)

Chairman: <u>NEW Business - Action Item #4:</u>	Time: 07:21 PM
<p>[WA] Will consider approval of an online or cloud storage platform for retention of the official minutes recordings of the CCRFD board meetings with a maximum budget of \$200.00 annually</p> <p>STIGMAN Motioned to approve subscribing to Dropbox Standard; ADAMSON Seconded; Asst. Chief Keller commented; No other Public Comments made</p> <p>STIGMAN Amended motion to broaden approval for online storage to a maximum budget of \$200.00 annually;</p>	<p>Vote: PASSED</p>
<p>ADAMSON Seconded</p>	<p>4-0-1*</p>
Chairman: Called for a five-minute break between 7:32PM to 7:37PM	
Chairman: <u>NEW Business - Action Item #5:</u>	Time: 07:37 PM
<p>[KZ] Open discussion to examine the maintenance and repair system CCRFD uses currently and entertain changes to heighten the effectiveness and responsibility of a thorough maintenance system</p> <p>Trustees and Volunteer Firefighters engaged in discussion;</p>	<p>Other Public Comments received</p>
	<p>Vote: NO VOTE</p>
Chairman: <u>For the “Good of the Order” – Trustee’s comments</u>	Time: 08:00 PM
<p>CHAIR JIM THOMAS = Last meeting asked about the monthly Equipment Checks (per SOG's); Audited the Log Books and found several have records missing; Issues and responsibility</p> <p>VICE-CHAIR SAM STIGMAN = Showed “Never lost a foundation” sweatshirt</p> <p>SECRETARY / TREASURER WENDY ADAMSON = Thanked Will Adamson for the CCS park sign completion with the new bulletin board for CCRFD agendas plus more space for community postings</p> <p>TRUSTEE PEGGY JUSTESEN = Thanked Captain Bauer for Veteran’s Spaghetti Feed and found that FF’s waiting on the public was fun; Tonight’s meeting was interesting and much better than several years ago, much less last year</p>	
Chairman: <u>Next meeting date confirmation:</u>	Time: 08:05 PM
<p>SPECIAL MEETING = FRIDAY 11/21/2025 at 6:30PM</p> <p>REGULAR MEETING = <u>TUESDAY</u> 12/16/2025 at 6:30PM</p>	
Chairman: <u>Adjournment</u>	Time: 08:08 PM
APPROVAL	
Meeting Minutes approved by the Trustees on (date approved):	
Signed by the acting Chairperson:	

Canyon Creek Rural Fire District (CCRFD)

P.O. Box 464, Canyon Creek, MT 59633



Board of Trustee's SPECIAL Meeting

Friday – November 21, 2025

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	Meeting ID: 869 0994 6215
	Passcode: 774984

ATTENDEES	
Board Members:	Fire Company Members:
Trustee #1 Jim Thomas, Chairman	Asst. Chief J. Keller (in person)
Trustee #2 Sam Stigman, Vice-Chair (ABSENT)	
Trustee #3 Wendy Adamson, Secretary/Treasurer	
Trustee #4 Peggy Justesen, Trustee (ABSENT)	
Trustee #5 Kevin Zwicker, Trustee (ABSENT)	
Community Members / Guests:	
(none)	

AGENDA	
Chairman: Calls the meeting to order / Pledge of Allegiance	Time: 06:30 PM
Secretary: Roll call of Board Members present	
Chairman: Adjournment	Time: 06:31 PM
<i>Quorum not met; Meeting adjourned after roll call</i>	
APPROVAL	
Meeting Minutes approved by the Trustees on (date approved):	
Signed by the acting Chairperson:	



Mountain Alarm
A Pye-Barker Fire & Safety Company
3228 Hwy 12 E
Helena, MT 59601
(406) 449-2696

Invoice

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Invoice Number 7478888	Date 11/25/2025
Customer Number 8074621	Due Date 11/25/2025

TO VIEW AND PAY ONLINE GO TO:	myaccount.pyebarkerfs.com
REFRENCE CODE:	PBFS-SA

Customer Name Canyon Creek RFO	Customer Number 8074621	P.O. Number Jon	Invoice Number 7478888	Due Date Due On Receipt
Quantity	Description		Rate	Amount
Canyon Creek RFO, 7560 Duffy Ln, Canyon Creek, MT				
11.00	Annual Extinguisher Inspection		10.00	\$110.00
1.00	2lb breakdown & rebuild		20.00	\$20.00
1.00	10lb breakdown & rebuild		30.00	\$30.00
1.00	Truck Charge-Commercial		40.00	\$40.00
	Sales Tax			\$0.00
	Payments/Credits Applied			\$0.00

Invoice Balance Due: **\$200.00**

IMPORTANT MESSAGES

Annual Extinguisher Inspection 11.21.25

Mountain Alarm will be changing its name to Pye-Barker Fire & Safety. You may begin to see Pye-Barker's name and logo on service vehicles, technician uniforms, billing documents, etc. Thank you for being a valued customer!

Date	Invoice #	Description	Amount	Balance Due
11/25/2025	7478888	Inspection Services	\$200.00	\$200.00

PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION



Mountain Alarm
A Pye-Barker Fire & Safety Company
3228 Hwy 12 E
Helena, MT 59601
(406) 449-2696
Return Service Requested

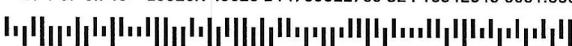
Invoice

Invoice Number 7478888	Date 11/25/2025
Customer Number 8074621	Due Date 11/25/2025

Net Due: **\$200.00**

Amount Enclosed: _____

20 1 SP 0.740 E0020X I0020 D14758022763 S2 P10942549 0001:0001



CANYON CREEK RFO
PO BOX 464
CANYON CREEK MT 59633-0464

REMIT TO:

Mountain Alarm
A Pye-Barker Fire & Safety Company
PO Box 735358
Dallas, TX 75373-5358



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3228 Centennial Dr • Helena, MT 59601 • (406) 449-2696 • pyebarkerfs.com

Bill to:	Location:
Name: <u>Canyon Creek RFD</u>	Name: _____
Address: <u>P.O. Box 464</u>	Address: <u>75100 Duffy Ln</u>
<u>Canyon Creek, MT 59633</u>	<u>Canyon Creek, MT 59633</u>
Phone/Email: _____	Phone/Email: _____
Contact Information:	
Name: <u>Tom</u>	Office Information:
Phone: <u>(406) 916 8546</u>	Service Tech: <u>Tom N</u>
Email: _____	Date: <u>11-21-25</u> Next Service Date: <u>11-2026</u>
Customer # _____	Site # _____ PO # _____

Annual Fire Extinguisher Services

New Extinguishers

Service Call Charges

Parts and Materials

Accessories

Qty.	Description	Cost	Line Total	Qty.	Description	Cost	Line Total
	DC Gauge	8.00			Cabinet 5LB & 10LB	75.00	
	Nozzle	6.00			Signs	3.00	
	Valve	10.00			Heavy Vehicle Bracket	35.00	
	Nozzle Retainer	3.00			Wall Bracket	5.00	
	Powder/LB (ABC, BC)	5.00/LB			Heavy Duty Bracket	45.00	
	Replacement Cord	7.00			Extinguisher Cover	18.00	
	530 Charge 1 3/4 Gal. Wet Chem	80.00			Light Duty Vehicle Bracket	15.00	
	671 Deionized Water 2.5 Gal.	40.00					
Total				Total			

Customer Signature:

Amount Due: \$ 200.00

PLEASE REMIT PAYMENT TO → PO Box 12487 + Ogden, UT 84412



3738 Harrison Ave
Butte, MT 59701
Phone: (406) 782-1111
Fax: (406) 782-4000
Email: dave@vicevichlaw.com
www.vicevichlaw.com

INVOICE

Invoice # 17723
Date: 12/01/2025
Due On: 12/15/2025

Richard Grady

02735-Grady

Canyon Creek RFD

Type	Date	Description	Quantity	Rate	Total
Service	11/20/2025	[REDACTED]	0.25	\$400.00	\$100.00
		[REDACTED]			
Service	11/21/2025	[REDACTED]	0.50	\$400.00	\$200.00
Service	11/24/2025	[REDACTED]	0.50	\$400.00	\$200.00
					Total \$500.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17595	10/31/2025	\$100.00	\$0.00	\$100.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
17723	12/15/2025	\$500.00	\$0.00	\$500.00
Outstanding Balance				\$600.00

Amount in Trust	\$0.00
Total Amount Outstanding	\$600.00

Secure electronic invoices are now available upon request. Save paper and postage with convenient online statements and payment options.

Please contact us if you would like to pay directly by credit or debit card, online, or by wire transfer.

Pay within 14 days or we may be unable to continue your representation. Contact us immediately if you believe any portion of this bill is in error or if you have any questions about services rendered or associated costs.

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday - December 16, 2025 at 6:30PM

Treasurer's Report:

- **OCTOBER 2025 Financial Reports**
- **NOVEMBER 2025 Financial Reports **DELAYED 1 MONTH****
- **“Volunteer Firefighters’ Compensation Act (VFCA)” letter received**

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: OCTOBER 2025

COUNTY FINANCE REPORTS, Operating Cash

PERIOD	ENTITL	STATE REV	MISC.	PENALTY &			SUB	AVAILABLE	LESS:	ENDING BALANCE
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST			EXPENSES	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	511.01		
COUNTY BEGINING CASH BALANCE, 7/1/2025										
01/2026	JULY	\$ -	\$ -	\$ 3,389.00	\$ 515.61	\$ 27.69	\$ 601.18	\$ 4,533.48	\$ 147,356.64	\$ 4,681.48
02/2026	AUGUST	\$ -	\$ -	\$ -	\$ 1,008.35	\$ 43.29	\$ 1,366.47	\$ 2,418.11	\$ 145,093.27	\$ 8,110.79
03/2026	SEPTEMBER	\$ -	\$ 644.22	\$ -	\$ 45.44	\$ 2.13	\$ 786.88	\$ 1,478.67	\$ 138,461.15	\$ 5,081.14
04/2026	OCTOBER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530.31	\$ 530.31	\$ 133,910.32	\$ 6,480.88
05/2026	NOVEMBER							\$ -	\$ 127,429.44	
06/2026	DECEMBER							\$ -	\$ 127,429.44	
07/2026	JANUARY							\$ -	\$ 127,429.44	
08/2026	FEBRUARY							\$ -	\$ 127,429.44	
09/2026	MARCH							\$ -	\$ 127,429.44	
10/2026	APRIL							\$ -	\$ 127,429.44	
11/2026	MAY							\$ -	\$ 127,429.44	
12/2026	JUNE							\$ -	\$ 127,429.44	
	TOTAL	\$ -	\$ 644.22	\$ 3,389.00	\$ 1,569.40	\$ 73.11	\$ 3,284.84	\$ 8,960.57		\$ 24,354.29

\$1,000.00

\$4,389.00

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CCRFD TREASURER'S REPORT BALANCES:	
Operating Cash Balance	\$127,429.44
CIF Funds Balance	\$58,488.73
Total	\$ 185,918.17
<i>Plus Deposits Outstanding Month-end</i>	-
<i>Less Checks Outstanding Month-end</i>	\$1,575.80
District Balance, Month-end	\$ 184,342.37

County Report - Cash Balances, Month-end	Acct. #
"Operating Cash" GL Account	\$128,429.44
"Restricted Cash" GL Account	\$57,488.73
District Balance, Month-end	\$185,918.17

Difference: \$0.00

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2025 TO 06/30/2026

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Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: OCTOBER 2025

CCRFD OPERATING ACCOUNT

CCRFD OTHER SPENDING ACCTS.

County Report: Reconciled Checks Register

Checks Cleared, Current Month			AMOUNT	Notes:
1	3068	NAPA Auto	9/26/2025	\$ 350.19
2	3069	NorthRidge Fir	9/26/2025	\$ 2,688.41
3	3070	MSU Ext.	9/30/2025	\$ 1,367.30
4	EFT	LincTel	10/10/2025	\$ 108.00
5	EFT	NWE	10/14/2025	\$ 134.32
6	3071	Reimb. Ck.	10/14/2025	\$ 90.00
7	3072	Capital Comm.	10/24/2025	\$ 438.00
8	3074	NAPA Auto	10/24/2025	\$ 15.99
9	EFT	WEX	10/28/2025	\$ 407.29
10				
11				
12				
13				
14				
15				
Total			\$ 5,599.50	

CCRFD Checkbook:

Check Outstanding, Current Month			AMOUNT	Notes:
3073	Silvertip Sprinkle	10/24/2025	\$ 160.00	(Approved invoice)
3075	Kolar Tire	10/27/2025	\$ 1,415.80	(Approved invoice)
Total			\$ 1,575.80	

County Reports - Other Expenses, Current Month			
	"CCRFD" CHECK ORDER	\$	257.09
	"CCRFD" DEP. SLIPS + STAMP	\$	68.30
Total		\$	325.39

TOTAL COUNTY MONTHLY EXPENSES \$ 6,480.88

OPERATING ACCT - EXPENSES 511.01 (PG.1) \$6,480,88

CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3) \$0.00

Budget	\$ 70,000.00
Expenditures [511.01]	\$ 24,354.29
Misc. Revenues [362.01]	\$ (3,389.00)
% Budget Remaining	70.05%

Monthly Financial Statement

FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY

For the period of: OCTOBER 2025

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund						
PERIOD	MONTH	MISC. REV		EXPENSES		Beginning Balance:
		362.01		511.01		
01/2026	JULY	\$ 1,000.00				\$ 58,488.73
02/2026	AUGUST	\$ -				\$ 58,488.73
03/2026	SEPTEMBER	\$ -				\$ 58,488.73
04/2026	OCTOBER	\$ -				\$ 58,488.73
05/2026	NOVEMBER					\$ 58,488.73
06/2026	DECEMBER					\$ 58,488.73
07/2026	JANUARY					\$ 58,488.73
08/2026	FEBRUARY					\$ 58,488.73
09/2026	MARCH					\$ 58,488.73
10/2026	APRIL					\$ 58,488.73
11/2026	MAY					\$ 58,488.73
12/2026	JUNE					\$ 58,488.73
TOTAL		\$ 1,000.00			\$ -	

CURRENT MONTH MISC. REVENUE		
TOTAL		\$ -

CURRENT MONTH EXPENDITURES		
Total		\$ -

CANYON CREEK RURAL FIRE DISTRICT: Budget 2025 - 2026

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OPERATING EXPENSES	Budget	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026	May 2026	June 2026	Sub-Totals	TOTALS	Remaining
ADMINISTRATION:	\$ 6,000.00	\$ (500.00)	\$ 471.98												\$ 3,822.24	36%
-Station/Office Supplies		\$ 83.11	\$ 463.30	\$ 174.95	\$ 325.39										\$ 1,046.75	
-Dues & Subscriptions				\$ 119.94	\$ 5.15	\$ 488.00									\$ 613.09	
-Elections				\$ 823.12											\$ 823.12	
-Postage															\$ -	
-Trustee Training						\$ 1,367.30									\$ 1,367.30	
INSURANCE:	\$ 10,500.00														\$ 1,605.00	85%
-MT State Fund / Work Comp															\$ -	
-VFIS Accident & Sickness (Aug)					\$ 1,605.00										\$ 1,605.00	
-VFIS Comm. & Property (March)															\$ -	
STATION / SITE MAINTENANCE:	\$ 5,000.00														\$ 229.37	95%
-Building maintenance				\$ 159.44		\$ 69.93									\$ 229.37	
-Lawn care															\$ -	
-(seasonal) Snow Plowing															\$ -	
UTILITIES:	\$ 6,500.00														\$ 1,169.80	82%
-LincTel (phone + internet)		\$ 108.00	\$ 108.00	\$ 98.00	\$ 108.00										\$ 422.00	
-Montana Propane				\$ 57.00											\$ 57.00	
-NW Energy (electricity)		\$ 159.06	\$ 148.30	\$ 249.12	\$ 134.32										\$ 690.80	
APPARATUS / TRUCK MAINT.:	\$ 15,500.00														\$ 4,909.06	68%
-CV/QRU [8101]				\$ 40.99	\$ 795.06	\$ 17.99									\$ 854.04	
-Structure Egine 8111		\$ 1,037.88	\$ 703.70	\$ 99.99											\$ 1,841.57	
-Structure Egine 8112				\$ 99.99	\$ 296.25										\$ 396.24	
-Water Tender 8121					\$ 99.99										\$ 99.99	
-Brush Truck 8131				\$ 1,500.00	\$ 99.99										\$ 1,599.99	
-Brush Truck 8133					\$ 99.99										\$ 99.99	
-Portable Fire Suppression				\$ 17.24											\$ 17.24	
DISTRICT OPERATIONS:	\$ 7,000.00	\$ (2,889.00)													\$ 3,691.97	47%
-Background checks					\$ 20.00										\$ 20.00	
-Dues & Subscriptions		\$ 3,137.00		\$ 50.00	\$ 50.00										\$ 3,237.00	
-Operation supplies			\$ 163.58	\$ 33.98	\$ 438.00										\$ 635.56	
-PPE / SCBAs / other gear						\$ 2,688.41									\$ 2,688.41	
EMS / MEDICAL:	\$ 5,000.00														\$ 3,620.56	28%
-Medical Supplies					\$ 882.27										\$ 882.27	
-EMS Training				\$ 2,738.29											\$ 2,738.29	
FUEL:	\$ 10,000.00														\$ 1,827.29	82%
-Reimbursements															\$ -	
-WEX Charge Account		\$ 156.43	\$ 595.91	\$ 667.66	\$ 407.29										\$ 1,827.29	
TRAINING (NON-EMS):	\$ 4,500.00				\$ 90.00										\$ 90.00	98%
Total	\$ 70,000.00	\$ 1,292.48	\$ 8,110.79	\$ 5,081.14	\$ 6,480.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,965.29	70.05%	

Matches: Fund 511.01
less Donations [362.01]

WEX

Acct. Name: Canyon Creek Rural Fire District
Acct. Nmbr: 0496-00-744085-2

DATE:	INV. #:	NET AMT:	Notes:	VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
				CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.
FISCAL YR.	2022-2023	\$ 5,810.54		\$ 3,023.07	882.729	\$3.42	\$ 63.51	17.371	\$3.66	\$ 829.58	194.518	\$4.26	\$ 831.04	184.595	\$4.50	\$ 428.09	115.306	\$3.71	\$ 635.25	173.392	\$3.66
FISCAL YR.	2023-2024	\$ 6,326.85		\$ 2,565.97	776.880	\$3.30	\$ 223.95	54.451	\$4.11	\$ 1,093.04	295.278	\$3.70	\$ 1,196.51	321.790	\$3.72	\$ 286.70	84.351	\$3.40	\$ 960.68	280.973	\$3.42
FISCAL YR.	2024-2025	\$ 3,559.27		\$ 1,188.30	377.915	\$3.14	\$ 234.41	69.930	\$3.35	\$ 182.40	52.469	\$3.48	\$ 859.62	261.614	\$3.29	\$ 168.56	52.240	\$3.23	\$ 943.87	293.003	\$3.22
DATE: INV. #: NET AMT: Notes:				VEHICLE: 8101 (CV/QRU)			VEHICLE: 8111 (Engine)			VEHICLE: 8112 (Engine)			VEHICLE: 8121 (Tender)			VEHICLE: 8131 (BrushTruck)			VEHICLE: 8133 (BrushTruck)		
CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	CO\$T	GAL	AV.	
07/31/2025	106392649	\$ 595.91	JUL-31-2025	\$ 442.92	141.621	\$3.13													\$ 152.99	49.469	\$3.09
08/31/2025	107027284	\$ 667.66	AUG-31-2025	\$ 443.23	146.317	\$3.03	\$ 105.58	30.548	\$3.46	\$ 71.58	21.327	\$3.36							\$ 47.27	15.673	\$3.02
09/30/2025	107664074	\$ 407.29	SEP-29-2025	\$ 236.97	79.211	\$2.99				\$ 103.62	30.875	\$3.36							\$ 66.70	20.658	\$3.23
10/31/2025	108326674	\$ 500.55	OCT-31-2025	\$ 338.80	118.036	\$2.87							\$ 161.75	49.677	\$3.26						
11/30/2025		\$ -	NOV-30-2025																		
12/31/2025		\$ -	DEC-31-2025																		
01/31/2026		\$ -	JAN-31-2026																		
02/28/2026		\$ -	FEB-28-2026																		
03/31/2026		\$ -	MAR-29-2026																		
04/30/2026		\$ -	APR-30-2026																		
05/31/2026		\$ -	MAY-31-2026																		
06/30/2026		\$ -	JUN-30-2026																		
FISCAL YR.	2025-2026	\$ 2,171.41		\$ 1,461.92	485.185	\$3.01	\$ 105.58	30.548	\$3.46	\$ 175.20	52.202	\$3.36	\$ 161.75	49.677		\$ -	0.000		\$ 266.96	85.800	\$3.11

FUND 729 Canyon Creek Rural Fire D									
-----JOURNAL-----			-----TRANSACTION-----		YTD/CURRENT	YTD/CURRENT	-----CURRENT-----		BALANCE
CD	DATE	NUMBER	CD	DATE	NUMBER	ESTIM/APPROP	ENCUMBRANCE	DEBITS	CREDITS
DPT	BAS	ELM	OBJ						
101	01	Cash							
		Operating Cash							
GJ	11/06/25	59	AJ	10/28/25	WC			68.30	134,380.01DR
		CCRFD	DEPOSIT BOOK ORDER						
GJ	11/06/25	59	AJ	10/28/25	WC				257.09
		CCRFD	CHECK ORDER						
GJ	11/10/25	60	AJ	10/31/25	JV				6,155.49
		FPP	EOM EXPENSE OCT25						
GJ	10/31/25	67	AJ	11/18/25	**OFFSET**			530.31	
		POOLED	EQUITY INTEREST						
		BATCH	TYPE CR						
		ACCOUNT TOTAL						530.31	6,480.88
									128,429.44DR
102		Restricted Cash							57,488.73DR
		ACCOUNT TOTAL							57,488.73DR
116	01	Protested Property							.00
		Real Protested							
		ACCOUNT TOTAL							.00
117	01	Protested Property							.00
		Pers/MH Protest							
		ACCOUNT TOTAL							.00
118	01	01	Special Assessments						
			Special Assessments						
			Special Assesment Current						
GJ	11/03/25	57	AJ	10/26/25	00000000009			37,112.15	370.82DR
			CREATE BILLING	10/26/25					
GJ	11/03/25	57	AJ	10/26/25	00000000009			26,911.85	
			CREATE BILLING	10/26/25					
		ACCOUNT TOTAL						64,024.00	64,394.82DR
202		Accounts Payable							.00
		ACCOUNT TOTAL							.00
223		Deferred Revenue, Taxes							
GJ	11/03/25	57	AJ	10/26/25	00000000009			37,112.15	370.82CR
			CREATE BILLING	10/26/25					

FUND 729 Canyon Creek Rural Fire D						BALANCE	
-----JOURNAL-----		-----TRANSACTION-----		YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	-----CURRENT-----	
CD	DATE	NUMBER	CD	DATE	NUMBER	DEBITS	CREDITS
DPT	BAS	ELM	OBJ				
311	20			Property Tax			.00
				Personal Prop Tax			
				ACCOUNT TOTAL			.00
				BUDGET BALANCE			
					0.0%		
316				Entitlement Levy-Tax			.00
				ACCOUNT TOTAL			.00
				BUDGET BALANCE			
					0.0%		
335	23			State Shared Revenue			644.22CR
				Entitlement Rev			
				ACCOUNT TOTAL			644.22CR
				BUDGET BALANCE	644.22-		
					0.0%		
362	01			Other Misc			4,389.00CR
				Misc Revenue			
				ACCOUNT TOTAL			4,389.00CR
				BUDGET BALANCE	4,389.00-		
					0.0%		
363	01			Assessments			1,569.40CR
				Maintenance/Assessments			
				ACCOUNT TOTAL			1,569.40CR
				BUDGET BALANCE	1,569.40-		
					0.0%		
363	04			Pnlt & Int on Del Asmnts			73.11CR
				ACCOUNT TOTAL			73.11CR
				BUDGET BALANCE	73.11-		
					0.0%		
371	02			Investment Earnings			2,754.53CR
				Interest Earnings			
RJ	10/31/25	54		CR 10/31/25 01613			370.90
				POOLED EQUITY INTEREST			
RJ	10/31/25	54		CR 10/31/25 01613			159.41
				POOLED EQUITY INTEREST			
				ACCOUNT TOTAL			530.31
				BUDGET BALANCE	3,284.84-		
					0.0%		

FUND 729 Canyon Creek Rural Fire D						BALANCE	
-----JOURNAL-----		-----TRANSACTION-----		YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	-----CURRENT-----	
CD	DATE	NUMBER	CD	DATE	NUMBER	DEBITS	CREDITS
DPT	BAS	ELM	OBJ				
511	01	Miscellaneous					
		Miscellaneous Expenditure					
EJ	11/06/25	44	AJ	10/28/25	WC	68.30	17,873.41DR
				INV#18827131			
EJ	11/06/25	44	AJ	10/28/25	WC	257.09	
				INV#18827131			
EJ	11/10/25	45	AJ	10/31/25	JV	6,155.49	
		FPP EOM EXPENSE OCT25					
		ACCOUNT TOTAL				6,480.88	24,354.29DR
		BUDGET BALANCE		24,354.29-	0.0%		

		ASSET ACCOUNTS TOTAL				58,073.43	250,312.99
		LIABILITY ACCOUNTS TOTAL				58,073.43	250,312.99
		REVENUE ACCOUNTS TOTAL				530.31	9,960.57
		EXPENDITURE ACCOUNTS				6,480.88	24,354.29

PREPARED 11/21/2025, 13:33:39

PROGRAM: GM172L

LEWIS AND CLARK COUNTY

BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 10/01/2025 TO: 10/31/2025

PAGE 1
ACCOUNTING PERIOD 05/2026
REPORT NUMBER 228
23

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

BANK: 27 Canyon Creek Fire District

NO. OF CHECKS: CHECKS RECONCILED .00 ***

PREPARED 11/21/2025, 13:33:39

PROGRAM: GM172L

LEWIS AND CLARK COUNTY

BANK: 27 Canyon Creek Fire District

RECONCILED CHECKS REGISTER
SELECTED BY PAID DATE
FROM: 10/01/2025 TO: 10/31/2025

PAGE 2
ACCOUNTING PERIOD 05/2026
REPORT NUMBER 228
24

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------

NO. OF CHECKS: TOTAL CHECKS RECONCILED .00 ***



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

500 TRN 6480 S Y ST01

106481586705634 S



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001



Business Statement

Account Number:

1 539 1219 0417

Statement Period:

Oct 1, 2025

through

Oct 31, 2025

Page 1 of 2



To Contact U.S. Bank

**Commercial Customer
Service:**

800-346-2249

U.S. Bank accepts Relay Calls

Internet:

usbank.com

FOCAL POINT CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-539-1219-0417

Account Summary

Items

Beginning Balance on Oct 1	\$	0.00
Other Deposits	9	6,155.49
Other Withdrawals	4	1,205.60-
Checks Paid	6	4,949.89-
Ending Balance on Oct 31, 2025	\$	0.00

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Oct 1	ZBA Credit	From Account 153912190367	0100014565 \$ 350.19
Oct 7	ZBA Credit	From Account 153912190367	0700013485 2,688.41
Oct 10	ZBA Credit	From Account 153912190367	1000014434 108.00
Oct 14	ZBA Credit	From Account 153912190367	1400014613 134.32
Oct 16	ZBA Credit	From Account 153912190367	1600013732 90.00
Oct 27	ZBA Credit	From Account 153912190367	2700014816 1,367.30
Oct 28	ZBA Credit	From Account 153912190367	2800012904 963.28
Oct 29	ZBA Credit	From Account 153912190367	2900013940 15.99
Oct 30	ZBA Credit	From Account 153912190367	3000013169 438.00
		Total Other Deposits	\$ 6,155.49

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Oct 10	Electronic Withdrawal REF=252820175805850N00	To Lincoln Telephon 810159660 INT_BILL 0000103100	\$ 108.00-
Oct 14	Electronic Withdrawal REF=252820116624960Y00	To NORTHWESTERN 4460172280NWE BILL 1069666	134.32-
Oct 28	Electronic Withdrawal REF=253000084944430N00	To WEX INC 0841425616FLEET DEBI9100009232335	407.29-
Oct 28	Electronic Withdrawal REF=253010194642890Y00	To CARDMEMBER SERV 5911111111WEB PYMT *****7642	555.99-
		Total Other Withdrawals	\$ 1,205.60-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
27003068	Oct 1	8613837633	350.19	27003071	Oct 16	8913471076	90.00
27003069	Oct 7	8314979197	2,688.41	27003072	Oct 30	8912260678	438.00
27003070	Oct 27	8052093989	1,367.30	27003074*	Oct 29	8612447805	15.99

* Gap in check sequence

Conventional Checks Paid (6)

\$ 4,949.89-



LEWIS AND CLARK COUNTY
TREASURER
CANYON CREEK FIRE DISTRICT
316 N PARK AVE
HELENA MT 59623-0001

Business **26** Statement

Account Number:

1 539 1219 0417

Statement Period:

Oct 1, 2025

through

Oct 31, 2025

Page 2 of 2

FOCAL POINT CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number 1-539-1219-0417

Balance Summary

<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>
Oct 1	0.00	Oct 14	0.00	Oct 28	0.00
Oct 7	0.00	Oct 16	0.00	Oct 29	0.00
Oct 10	0.00	Oct 27	0.00	Oct 30	0.00

Balances only appear for days reflecting change.

MONTANA PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION 27



GREG GIANFORTE
GOVERNOR

WILLIAM HOLAHAN
EXECUTIVE DIRECTOR

STATE OF MONTANA

HELENA (406) 444-3154
TOLL FREE (877) 275-7372
FAX (406) 444-5428

100 N PARK, STE 200
PO BOX 200131
HELENA MT 59620-0131



October 31, 2025

CANYON CREEK FIRE DIST
PO BOX 464
CANYON CREEK MT 59633

Dear Fire Chief:

We have enclosed the application for payment of supplemental insurance under the Volunteer Firefighters' Compensation Act (VFCA) for the fiscal year 2025 - 2026.

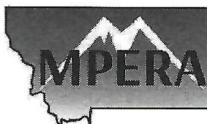
You may be eligible to receive a payment of \$75 per year for each motorized mobile unit of firefighting equipment, not to exceed \$150 per fire company per year. This payment is to encourage all qualified fire companies "to maintain supplemental insurance to provide benefits when members are injured or killed while performing duties as volunteer firefighters." Section 19-17-205, MCA. To apply, please send the following **by December 31, 2025**, to the address shown above:

- The completed application signed by the fire chief and must include the Federal Employer Identification Number, and the current address of the volunteer fire company. **If the form is not completed as required, the payment will be delayed or denied.**
- A copy of the current year's roster (FY 2025 - 2026).
- A copy of your current group medical policy or other proof that such coverage currently exists. Worker's Compensation Insurance does not qualify.

We will send your supplemental group insurance payment once we have approved your application. If you have questions or concerns, please contact our office.

Sincerely,

Fiscal Services



Montana Public Employee Retirement Administration
PO Box 200131 • Helena MT 59620-0131
(406) 444-3154 • Toll Free (877) 275-7372
<http://mpera.mt.gov>

28

CLAIM FOR SUPPLEMENTAL INSURANCE PAYMENT
Volunteer Firefighters' Compensation Act (VFCA)
Fiscal Year 2025 - 2026

FIRE COMPANY INFORMATION		
Name of Fire Company CANYON CREEK FIRE DIST		Date of Organization 10/10/1959
Number of Active Members 7	Phone Number (406) 368-2266	Federal Employer Identification Number
Address PO BOX 464		
City CANYON CREEK	State MT	Zip 59633
Reimbursement for maintaining supplemental insurance is requested in accordance with § 19-17-205, MCA, by the CANYON CREEK FIRE DIST of Lewis and Clark		
List of Company's Motorized Fire Fighting Equipment (limit two)		
Year	Make/Model	
1) _____	_____	
2) _____	_____	
ALTERNATE ADDRESS FOR AGENCY MAINTAINING SUPPLEMENTAL INSURANCE (If payment is to be sent to the agency that maintains supplemental insurance for the volunteer fire company.)		
Agency Name		
Address		
City	State	Zip
REQUIRED SIGNATURE		
I understand payment will be sent to the volunteer fire company's address unless payment should go to the organization or agency maintaining supplemental insurance. I certify that this claim is correct and that the above volunteer fire company is entitled to payment in accordance with §19-17-205, MCA.		
Printed Name of Fire Chief	Date	
Signature of Fire Chief		

MT Public EE Retirement Admin. letter

3 messages

Wendy Adamson <wadamson.ccrfd@gmail.com>

Fri, Nov 21, 2025 at 10:05 PM

To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>, John Keller <jkeller.ccrfd@gmail.com>, Kai Bauer <ccrfd2266@gmail.com>

Bcc: jim thomas <jthomasccvfd@gmail.com>, Sam Stigman <samstigmanccrfd@gmail.com>, kzwickerccvfd@gmail.com, pjustesenccrfd@gmail.com

To Chief and blind copied to Board:

Today I picked up the attached letter from the P.O. Box. The letter is dated 10/31/2025 which is surprising that it took almost a month to arrive.

Please review and advise the board of your recommendation of how to handle it as there is a deadline of 12/31/2025. This can be added to the Dec. board meeting for discussion and decision, if required.

Thank you,

*Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer*



Please be advised that this email may become public information. Thank you!

 2025.10.31 - MT PERA letter.pdf
1960K

Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Fri, Nov 21, 2025 at 10:12 PM

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: John Keller <jkeller.ccrfd@gmail.com>, Kai Bauer <ccrfd2266@gmail.com>

I will reach out to a couple of the other Chiefs to make heads or tails of this. I'll advise either way.

Jonathan Cunningham
FIRE CHIEF
CANYON CREEK RURAL FIRE DISTRICT
CANYON CREEK, MONTANA
406.368.2266 - Station

406.916.8546 - Cell



[Quoted text hidden]

Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Thu, Dec 4, 2025 at 4:13 PM

To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Cc: John Keller <jkeller.ccrfd@gmail.com>, Kai Bauer <ccrfd2266@gmail.com>

Wendy,

Regarding this letter, I need it so I can fill it out and mail to the appropriate persons. Can you tell me where the letter is located? Do you have it or is it at the station? Please advise as soon as possible.

V/R

Jonathan Cunningham

FIRE CHIEF

CANYON CREEK RURAL FIRE DISTRICT

CANYON CREEK, MONTANA

406.368.2266 - Station

406.916.8546 - Cell



[Quoted text hidden]



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

MPERS

2 messages

chrish@rmismt.com <chrish@rmismt.com>

Mon, Dec 1, 2025 at 11:07 AM

Reply-To: Chrish@rmismt.com

To: Canyon Creek Trustee <wadamson.ccrfd@gmail.com>, Forsyth VFD <sklein2154@gmail.com>, Geraldine Ambulance <geraldineambulance19@gmail.com>, Greenough Potomac FSA <ryangpvfd@gmail.com>, Hebgen Basin Fire District <Sgrube@hbrfd.com>, Highwood VFD <Rudipmi3@gmail.com>, Otter Creek VFD <Chriswhitley674@gmail.com>, Ovando Rural Fire Dist <mcnallymonte@gmail.com>, RG <RG.Dickey@yahoo.com>, Roy Ambulance Service <wildpony12@gmail.com>, Roy Rural VFD <rskc@midrivers.com>, Ryegate Rural <ryegatemt@outlook.com>, Sand Coulee VFD <Station09SC@gmail.com>, Savage VFD <savagefd@gmail.com>, Sedan Rural FD <sedancowboy@outlook.com>, Seeley Lake <SLFDChief@blackfoot.net>, Seth Gibbs <sethgibbs98@gmail.com>, Shelby VFD <shelfire@3rivers.net>, South Kalispell <skvfd1@bresnan.net>, Sula Michelle <srfd@sularuralfire.com>, Sun Prairie <sunprairievolunteerfire@gmail.com>, Sun River FSA <taaalltexan@yahoo.com>, Swan Valley EMS <swanvalleyqru@blackfoot.net>, TFS <TFS25@interbel.net>, Thompson Falls Ambulance <tfaems@blackfoot.net>, Thompson Falls Rural <tfrfire@blackfoot.net>, TriLakes Chief <Chief@trilakesvfd.com>, Trista <tlassilascvfd@gmail.com>, Walkerville <wvfd@bresnan.net>, West Fork FD <vertins@sbcglobal.net>, Wild Horse <wildhorsevfd@gmail.com>, York VFD <YVFDChief@gmail.com>

Cc: sjessop@msn.com

Good DECEMBER MORNING!

As you go to report your equipment to the State of Montana for your \$75.00 per unit reimbursement, we have reported to the State of Montana, per their request, all entities that have the necessary insurance in place to qualify for your reimbursement.

You do not need to submit additional copies of your policy.

You can just submit your forms for reimbursement.

I have CC'd the MPERS folks on this email.

If there is additional information needed, please let me know.

Chris

Chris Hindoien | Marketing Coordinator

VFIS Products – State of Montana

C:406.590.3031 | O:406.466.2102

Chrish@rmismt.com

Confidentiality Notice: This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing, or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please delete the material immediately.

Wendy Adamson <wadamson.ccrfd@gmail.com>
To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>

Thu, Dec 11, 2025 at 2:51 PM

*Best Regards,
Wendy Adamson [406.417.0977]
CCRFD Secretary / Treasurer*

Please be advised that this email may become public information. Thank you!

[Quoted text hidden]

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday – December 16, 2025 at 6:30PM

Fire Chief's Report:

- Incidents
- RFC Report
- Apparatus Status
- Membership / Training
- Additional Notes / Chief's Comments
- Self-Assessment of Probationary Period Requirements

Fire Chief Report

Department: Canyon Creek Rural Fire District

Date: 12/16/25

Prepared by: Chief Jonathan Cunningham

1. Incidents

Total Incidents since last month:

-Fire: 2

-Medical: 11

-MVA: 3

- Total: 16

2. Rural Fire Council Report

- December 1, 2025, at East Gate Fire

The DNRC Federal Excess Property Program offers free tools and vehicles to fire departments. Scott Ward is the contact. DNRC reported about **80 wildland fires** last season.

Training & Resources:

- Possible local **CISD training**—contact SAR if interested.
- New **EMS license numbers** issued **Jan. 1**.
- St. Pete's moving to **RAMP triage** and will share a **rehab protocol**.
- All ambulances in the county are now **ALS**, per Chris Mulberry

Events:

- **Heroes and Helpers** – Dec. 13. Contact **Aaron McBride**. (RFC approved **\$500** donation; info emailed by Clint on 12/1.)

3. Apparatus Status

Apparatus #	Type	Status	Location	Notes
8101	CV/QRU	In Service	Marysville	
8111	Engine	In Service	Main Station	
8112	Engine	In Service	Main Station	
8121	Tender	In Service	Main Station	
8131	Brush	In Service	Main Station	
8133	Brush	In Service	Main Station	

4. Membership / Training

Current Members: Full Membership: 6 - Probationary Membership: 4 - Mechanics: 2

Training Sessions This Period: Tire Chains Application/Inventory

Additional Notes / Chief's Comments

I would like to offer a word of caution to our community regarding current weather conditions. The unusual winter pattern we are experiencing—warmer daytime temperatures followed by freezing conditions overnight—has created hazardous driving conditions due to ice formation. Community members are encouraged to slow down, allow extra travel time, and exercise caution on all roadways. These conditions may also impact emergency response times, and public awareness and patience are appreciated as we work to ensure the safety of both responders and the public.

The department recently received a donation from John Keller in the form of a desktop computer for station use, valued at \$514.98. In accordance with department policy, this donation falls below the \$1,000 threshold and therefore does not require Board approval. This information is being provided for transparency, and the department is grateful for this contribution, which supports administrative and operational needs at the station.

Several notable community events have taken place during this reporting period. On Saturday the 13th, members of the department attended the Heroes and Helpers event in partnership with the Lewis & Clark County Sheriff's Office. This program provides holiday assistance to families in need and represents a meaningful opportunity for our firefighters to support the community beyond emergency response. I am grateful to the members who volunteered their time to participate. Later that evening, members attended the annual Christmas party hosted by Birdseye Fire. I would like to extend a sincere thank you to the auxiliary for their continued support and for ensuring our firefighters feel valued and appreciated.

Self-Assessment of Probationary Period Requirements

I returned to the role of Fire Chief six months ago with a clear understanding that rebuilding, stabilizing, and moving the department forward would take time, patience, and sustained effort. As with any leadership transition, there have been learning pains, and I continue to work through challenges as they arise. That said, I now have a much stronger understanding of the expectations of our community, this department, and the Board of Trustees. Public service has been a lifelong commitment for me, and while the work is not always perfect, it is always approached with sincerity, accountability, and a willingness to learn and improve.

Volunteer membership was addressed immediately upon my return. Within the first 30 days, current membership was reviewed and formalized, establishing both probationary and full members in accordance with department policy. Recruitment efforts have remained ongoing and continuous. These efforts include consistent outreach through department Facebook posts, direct phone calls, and follow-up with individuals brought to my attention by community members and Board members. As a volunteer organization, it is important to recognize that members must balance service with family and employment responsibilities. Some former members have returned, while others are unable to commit at this time. This is understood and respected. I want to be clear that the department remains open to anyone willing and able to serve, and no one is turned away without cause.

From an administrative and operational standpoint, significant progress has been made. One of the first priorities was restoring the department's grant eligibility. This was accomplished by correcting and reestablishing our SAM.gov registration, allowing the district to once again pursue federal and state funding opportunities. In addition, we are actively working with ImageTrend to fully implement and migrate department data related to call reporting, training records, inventory tracking, and apparatus documentation. This process is ongoing and detailed, particularly as we work to ensure historical data is accurately entered and that systems are properly configured for long-term use and compliance.

PERS enrollment and compliance issues were successfully resolved with the State within the required timeframe. This correction ensures the district remains compliant and protects both the organization and its volunteers. Moving forward, the system will continue to be actively maintained and updated as needed to reflect membership changes and reporting requirements.

Professional development and leadership training have been completed as required. I successfully completed a Chief-level leadership course online and attended the Montana State Fire Chiefs Conference in Butte, Montana. These opportunities provided valuable insight into department management, leadership best practices, and statewide fire service trends. In addition to formal training, I have intentionally established and maintained mentorship relationships with experienced Fire Chiefs within Lewis & Clark County. I regularly seek guidance and perspective from Dave Hamilton (West Valley), Marc Wineger (Tri Lakes), Dave Kneopke (Marysville), and

Kyle Sturgil-Simon (Birdseye), among others. These relationships provide practical insight and long-term professional support.

Fire Chief's reports have been consistently prepared and presented at each regular Board meeting. These reports include, but are not limited to, operational statistics, membership updates, apparatus and equipment status, Rural Fire Council information, and fire weather forecasts. The intent of these reports is to maintain transparency, provide situational awareness, and ensure the Board is fully informed of department operations and challenges.

I continue to actively work toward maintaining political neutrality with all Board members. I understand that each Board member brings their own experiences, viewpoints, and leadership style to the table. While disagreement may occur, it does not equate to opposition. We all share the same overarching goal: ensuring the continued forward progress, stability, and effectiveness of the Canyon Creek Rural Fire District. I have the utmost respect for each Board member and strive to communicate openly, professionally, and with the district's best interests in mind.

I would like to conclude by stating that I am sincerely grateful for the opportunity to serve as Fire Chief of the Canyon Creek Rural Fire District. It is an honor to lead this department, and I look forward to continuing to serve in this role for many years to come. It truly takes a team to make this organization successful, and I believe we have a strong and dedicated team that wants nothing but the best for this community. I am proud to serve alongside them and to represent this department in the role of Fire Chief.

Canyon Creek Rural Fire District - November 2025 Incident Response

Canyon Creek Rural Fire District - December 2025 Incident Response

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday - December 16, 2025 at 6:30PM

NEW Business Action Item(s):

- 1) Will consider accepting a donation of used SCBA air compressor surplus from Helena Fire Dept. (MAKO Model: BAM06E1) worth over \$1,000.00
- 2) Will consider approval of headlight replacements on Engine 8111 and Tender 8121 with a maximum budget of \$_____ (*tbd*)
- 3) Will consider adding siping to the CV/QRU winter tires purchased through Kolar Tire quoted at \$100.00 (#38041)
- 4) Will consider removing / extending probationary status and criteria for Fire Chief Cunningham

Acquisition of Surplus CompAir MAKO Breathing Air Compressor (Model BAM06E1)

1. Introduction

We have an opportunity to receive a surplus CompAir MAKO high-pressure breathing air compressor, Model BAM06E1, at no cost to the Canyon Creek Rural Fire District. This compressor is fully capable of filling all Honeywell and ISI 4500 psi SCBA cylinders currently in service with our department.

This same surplus pathway has already benefited neighboring fire agencies—for example, Birdseye Fire received their breathing air system through surplus acquisition as well, demonstrating the value and accessibility of this option for small rural districts.

2. Overview of the MAKO BAM06E1 Compressor

- Manufacturer: CompAir / MAKO Compressors, USA
- Model: BAM06E1
- Output: 13.1 CFM
- Maximum Pressure: 5000 PSI, ideal for refilling 4500 psi SCBAs
- Electrical Requirement: Single phase 110V—simple to install in any station location
- Included Components:
 - CO and moisture monitoring systems
 - Four (4) 6000 psi cascade bottles
 - Standard breathing air filtration and purification modules

This compressor provides the full capability required to support our SCBA program at fires, training, and mutual aid operations.

3. Operational Benefits to CCRFD

A. On-Site SCBA Filling Capability

- Allows us to refill all Honeywell and ISI 4500 psi SCBA cylinders in-house.
- Eliminates dependency on outside fill stations.
- Provides immediate refill capability during major incidents or back-to-back calls.
- Greatly improves post-incident turnaround time.

B. Cost Savings

- New breathing air compressor systems typically range \$10,000–\$20,000+.
- Used systems generally sell for \$4,000–\$6,500 or more.
- This surplus unit is free, creating a substantial savings opportunity.

C. Enhanced Training Capacity

- Live fire, SCBA confidence, air consumption drills, and all SCBA-based training can be fully supported on-site.
- No need to ration bottles or schedule refill trips.

D. Improved Firefighter Safety

- Ensures full readiness for structure fires, wildland operations, and extended-duration events.
- Provides a reliable breathing air supply throughout the year.

4. Electrical & Facility Advantages

The unit's operation on 110V single-phase power offers immediate benefits:

- No electrical upgrades or special circuits required
- Low installation cost
- Flexible placement within the station
- Lower energy consumption than larger 3-phase compressors

5. Maintenance & Service

Professional maintenance is available through LN Curtis & Sons, who routinely service compressor systems for fire departments across Montana.

- They will travel directly to our station annually to perform full system maintenance.
- Services include filter replacement, CO/moisture monitoring verification, compressor inspection, airflow testing, and NFPA compliance checks.
- Birdseye Fire, who also obtained their compressor system through surplus, reported from Chief Kyle Sturgil-Simon that their annual maintenance cost from LN Curtis is approximately \$2,000 per year.

This provides an accurate, realistic expectation for CCRFD's annual service cost.

6. Comparison to Birdseye Fire

- Birdseye Fire received their compressor system through the same surplus method we are now being offered.
- Their system has proven to be reliable and cost-effective.
- Their maintenance costs are approximately \$2,000 annually, confirming that ongoing expenses are manageable and predictable for a department of our size.

This comparison demonstrates both feasibility and fiscal responsibility in adopting a surplus MAKO compressor.

7. Condition & Suitability

Despite being 20+ years old, MAKO compressors are:

- Extremely durable and long-lived
- Supported with readily available parts
- Designed for rebuilds and continued operation
- A proven standard in the fire service

The unit is described as gently used, and it includes four high-pressure cascade bottles—significantly increasing our storage capacity.

8. Financial Impact

- Acquisition Cost: \$0
- Avoided Purchase Cost:
 - New: \$10,000–\$20,000+
 - Used: \$4,000–\$6,500+
- Annual Maintenance Estimate:
 - Approx. \$2,000 per year, based on LN Curtis service for Birdseye Fire

Even with annual maintenance costs, this surplus acquisition remains one of the most cost-effective equipment upgrades available to the district.

9. Recommendation

Considering the compressor's capability to fill all CCRFD Honeywell and ISI 4500 psi SCBAs, its minimal electrical requirements, the availability of affordable annual maintenance, and the fact that Birdseye Fire has successfully implemented a surplus compressor system of their own, I strongly recommend that CCRFD accept the surplus CompAir MAKO BAM06E1 breathing air compressor.

This equipment will substantially enhance firefighter safety, operational readiness, and training capacity at no acquisition cost to the district.









Quotation

CUSTOMER:	SHIP TO:	QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
Canyon Creek Rural Fire District MT PO Box 464 Canyon Creek MT 59633	Canyon Creek Rural Fire District MT 7560 Duffy Lane Canyon Creek MT 59633	368603	12/12/2025	01/11/2026
REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
Mako Service	Jonathan Cunningham	C31700	Net 30	SERV
F.O.B.	SHIP VIA	DELIVERY REQ. BY		
DEST	Truck			

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per-and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.Incurtis.com/product-notices-warnings>

Transportation is included in below pricing.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	1	EA	CURTIS SERVICE NCLP	Non Contract Labor and Product, As Below: Routine annual service for breathing air compressor. Model Number: Serial Number: Includes: - Routine maintenance parts - Purification cartridge - Air filter - Oil - Labor The following part to be used at additional charge		\$1,500.00	\$1,500.00
2	1	EA	SLP-STK SAFETY LAB PLUS	Stock Service Kit Bags for Storing Air Samples		\$148.00	\$148.00

Ph: 801-486-7285
TF: 844-540-5060
service@lncurtis.com
UEI#: DDLSADSWN7U7



50
Service Division
1635 South Gramercy Road
Salt Lake City, UT 84104
www.LNCurtis.com

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
3	1	EA	TRAVEL HOURS	HOURS OF TRAVEL	OM	\$50.00	\$50.00
4	62	EA	TRAVEL MILEAGE	Amount of Miles Traveled	OM	\$0.70	\$43.40

Small Business
CAGE Code: 5E720
SIC Code: 5099
Federal Tax ID: 94-1214350
UEI #DDLSADSWN7U7

This pricing generally remains firm until 01/11/2026. Pricing is subject to change if product is affected by the implementation of a tariff. Contact us for updated pricing after this date.

Due to market volatility, global supply chain pressures, and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$1,741.40
Estimated Tax Total	\$0.00
Transportation	\$0.00
Total	\$1,741.40
View Terms of Sale and Return Policy	



51 ESTIMATE

J C Communications
248 Grand Street
Marysville, Montana 59640
United States

Mobile: (406)916-8546

BILL TO

Canyon Creek Rural Fire District
Jonathan Cunningham, Fire Chief
PO Box 464
Canyon Creek, Montana 59633
United States

(406)916-8546
ccrfd81@gmail.com

SHIP TO

Jonathan Cunningham
248 Grand Street
Marysville, Montana 59640
United States
(406)916-8546

Estimate Number: 2025-018

Customer Ref: 8111

Estimate Date: November 22, 2025

Valid Until: December 22, 2025

Grand Total (USD): **\$2,510.00**

Items	Quantity	Price	Amount
FT-4X6-4KIT-DF 4X6 FACTORY HEADLIGHT KIT. 2 HIGH/LOW, 2 HIGH. CHROME. DEFROSTER GLASS LENS. DOT COMPLIANT.	4	\$627.50	\$2,510.00

Grand Total (USD): **\$2,510.00**



52 ESTIMATE

J C Communications
248 Grand Street
Marysville, Montana 59640
United States

Mobile: (406)916-8546

BILL TO

Canyon Creek Rural Fire District
Jonathan Cunningham, Fire Chief
PO Box 464
Canyon Creek, Montana 59633
United States

(406)916-8546
ccrfd81@gmail.com

SHIP TO

Jonathan Cunningham
248 Grand Street
Marysville, Montana 59640
United States
(406)916-8546

Estimate Number: 2025-017

Customer Ref: 8121

Estimate Date: November 22, 2025

Valid Until: December 22, 2025

Grand Total (USD): **\$2,510.00**

Items	Quantity	Price	Amount
FT-4X6-4KIT-DF 4X6 FACTORY HEADLIGHT KIT. 2 HIGH/LOW, 2 HIGH. CHROME. DEFROSTER GLASS LENS. DOT COMPLIANT.	4	\$627.50	\$2,510.00

Grand Total (USD): **\$2,510.00**

Quote #2

NAPA

DUVUUBUBU1
NAPA HELENA
2035 N Last Chance Gulch
Ref By _____ Ver By _____
HELENA, MT 59601
(406) 443-5431

QUOTE

Date : 11/22/2025 Time : 12:49 Page : 1 / 1 Order # : 1244096

Quote For : **Quote By :** 14, Payton
Sales Rep : 97, Salesman
Quote Date : 11/22/2025
Quote : 16762

0
PREFERRED CASH CUSTOMER
WE APPRECIATE YOUR BUSINESS
PLEASE COME AGAIN SOON....
LOCALLY OWNED & OPERATED
MT 00000

Part Number	Line	Description	Quantity	Price	Net	Total	Taxable
R6054BL-N	LMP	NAPA OE Quality Sealed Beam	1.00	38.64	26.3300	26.33	T
R6054-N	LMP	LAMP	1.00	23.99	16.9900	16.99	T
R6054NVLEDN	LMP	LED SEALED BEAMS	1.00	306.00	127.1900	127.19	T
Above Item on Sale							

CCRFD Apparatus 8121: Low Beam \$127.19 ea. X 2 = \$ 254.38, High Beam \$127.19 ea. X 2 = \$ 254.38, TOTAL = \$508.76

CCRFD Apparatus 8111: Low Beam \$127.19 ea. X 2 = \$ 254.38, High Beam \$127.19 ea. X 2 = \$ 254.38, TOTAL = \$508.76

***These lights are only 24V and will need to have and LED converter from 12V, this will be a separate cost approx.. \$142.00**

Quote #3



888-979-4841

TRANSFORM YOUR TRUCK

Heat Lens By Maxxima

MAXXIMA

\$142.95

4 interest-free payments or as low as \$13/mo with [affirm](#). See if you qualify

SKU: 82891

In Stock! Order now for your item to ship within 1 business day!*

* Date estimate based on zip code 59639 (click to change)

Pay in 4 interest-free payments of \$35.74 with [PayPal](#). [Learn more](#)

CHOOSE BEAM: REQUIRED

Low Beam

In Stock!

QUANTITY:

▼ 1 ▲

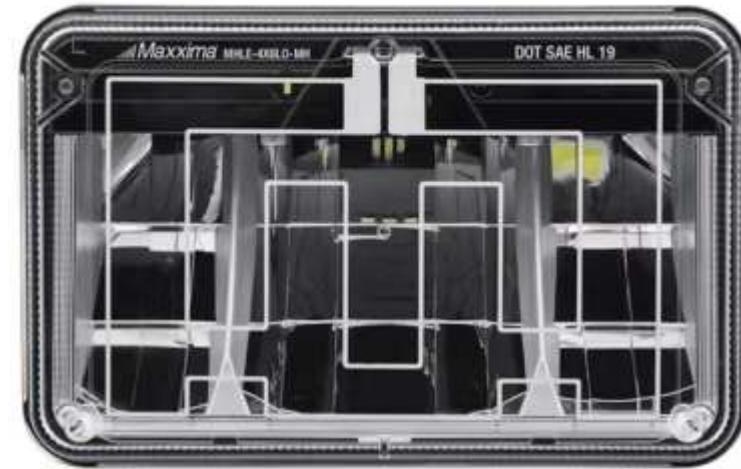
Add product protection powered by **Extend**®

Extends mechanical and electrical failure protection. [What's Covered?](#)

1 Year: \$15.99

2 Year: \$19.99

3 Year: \$23.99



4" x 6" Heated LED Head Light With Maxx Heat Lens By Maxxima

This MaxxHeat Heated Lens which keeps the lens free of snow and ice automatically turns on and off as needed with the built-in temperature sensor that lights up when the heater is on.

- 4" X 6" Heated LED Headlight Maxx Heat Lens
- Available In High Beam Or Low Beam
- Dimensions: 4.2" H X 6.6" W X 3.4" D
- Polycarbonate Housing With Hard Coat / UV Protected Polycarbonate Lens
- Heater Automatically Turns On & Off
- "Heat On" Indicator Light
- Connector: Integrated Male H4 3-Pin
- Voltage: 12/24VDC
- DOT/SAE Headlight Approved
- Sold Individually
- Quality Made Product

These LED Headlight features MaxxHeat Heated Lens which keeps the lens clear of snow and ice. The heater automatically turns on and off as needed with the built-in temperature sensor. It also features a 'Heat On' Indicator Light that lights up when the heater is on.

CCRFD Apparatus 8121: Low Beam \$142.95 ea. X 2 = \$ 285.90, High Beam \$142.95 ea. X 2 = \$285.90, TOTAL = \$571.80

CCRFD Apparatus 8111: Low Beam \$142.95 ea. X 2 = \$ 285.90, High Beam \$142.95 ea. X 2 = \$285.90, TOTAL = \$571.80



Kolar Tire & Auto - Centennial

(406) 465-2442

eastshop@kolar tire.us

3398 Centennial Dr, Helena, MT, USA, 59601

Mailing Address: PO Box 4548, Helena MT 59604

Estimate # 38041

Created: Dec 12, 2025

Service Advisor: Greg Branson

Canyon Creek Rural Fire District

(406) 916-8546

TRUSTEE.CCRFD@GMAIL.COM

Po Box 464, Canyon Creek, USA, 59633

VIN:

Mileage: 0

License Plate:

Untitled					Pending authorization		
Item	Name	Description	Price x Qty / Hrs	Amount	Disc./Fees	Subtotal	
1	Stud tires		\$25.00 x 4	\$100.00		\$100.00	
2	Tire Sipe		\$25.00 x 4		\$100.00	\$100.00	
			Amount:	Disc: \$0.00	Subtotal:		
			\$100.00	Fees: \$100.00		\$200.00	

I hereby authorize the above repair work to be done along with procurement of all necessary materials.

Kolar Tire & Auto - Centennial may operate the above vehicle for the purposes of testing, inspection or delivery at my risk. Kolar Tire & Auto - Centennial will not be held responsible for any loss or damage to the vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond the control of Kolar Tire & Auto - Centennial.

In the event legal action is necessary to enforce this contract, I understand that I am solely responsible for all costs.

Signature: _____

Service Amount	\$100.00
Part	\$0.00
Labor	\$0.00
Other	\$100.00
Add: Fees	\$100.00
Tire Sipe	\$100.00
Subtotal	\$200.00
Passthrough Taxes	\$0.00
Sales Taxes (Sales Tax - 0%)	\$0.00
Invoice Total	\$200.00
Paid to date	\$0.00
Remaining Balance	\$200.00

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Monday - May 19, 2025 at 6:30PM

Action Item(s) cont.:

Action Item #5:	Will consider releasing criteria for the new Fire Chief hire with a list of non-negotiable items expected for completion during a defined probationary period
Probationary period criteria for new CCRFD Fire Chief for a period no less than 6 months / 180 days. The Board will monitor completion of the expectations throughout the term and will have a review and status report at 3 months / 90 days during a public meeting.	
Expectations:	
<ol style="list-style-type: none">1. Fire company membership of current volunteers to be solidified within 30 days2. New volunteer / membership drive efforts3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance, etc.)4. PERS - Enrollment issues solved and compliance for volunteers implemented within 90 days5. Attend a Fire Chief Leadership conference / training within 6 months6. Find 1-2 Mentors within Lewis & Clark County RFC for a long-term purpose7. Be prepared to provide a Fire Chief's report at every Regular board meeting which includes (but is not limited to):<ol style="list-style-type: none">a. Previous period statsb. Membership updatesc. Apparatus updatesd. Noteworthy info from RFCe. Forecast of fire conditions8. Stay politically neutral with all Board Members	
Negative behavior to avoid:	
<ol style="list-style-type: none">1. Speeding complaints (unless responding to an emergency and within the limits of the law)2. Gossip3. Outbursts	
This is intended to solidify TRUST between the Fire Chief and the public they serve, as well as improving the expectations of management by the CCRFD Board.	

AGENDA (supporting documentation)

To the Residents of the Canyon Creek Community,

I am honored to announce my return as Fire Chief of the Canyon Creek Rural Fire District.

It is with a deep sense of pride and responsibility that I step back into this role—one that I do not take lightly. Our community deserves a department that is committed to the highest standards of safety, service, and accountability. That is the promise I make to each of you moving forward.

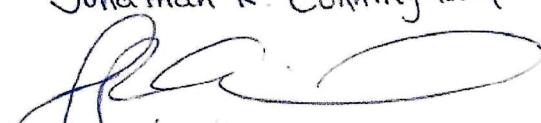
Our mission at Canyon Creek RFD has always been centered on protecting lives, property, and the environment through excellence in emergency response and preparedness. With a renewed focus and support from a dedicated team, we are moving forward with strength, unity, and purpose.

I want to acknowledge the challenges of the past and assure you that our department is committed to growth, transparency, and progress. My priority is to rebuild trust, reestablish operational integrity, and ensure that every firefighter under my leadership is trained, equipped, and supported to meet today's standards of professional fire and emergency services.

We are not only your fire department—we are your neighbors, friends, and fellow community members. I invite you to stay engaged with us, attend our meetings and events, and take part in helping shape the future of public safety in Canyon Creek.

Thank you for your continued support. I am proud to serve you once again.

Jonathan R. Cunningham


6/21/2025

COMPLETION OF CRITERIA RATING

Probationary period criteria for new CCRFD Fire Chief for a period no less than 6 months / 180 days. The Board will monitor completion of the expectations throughout the term and will have a review and status report at 3 months / 90 days during a public meeting.

Expectations:

1. Fire company membership of current volunteers to be solidified within 30 days

1	2	3	4	5
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2. New volunteer / membership drive efforts

1	2	3	4	5
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3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance, etc.)

1	2	3	4	5
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4. PERS - Enrollment issues solved and compliance for volunteers implemented within 90 days

1	2	3	4	5
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5. Attend a Fire Chief Leadership conference / training within 6 months

1	2	3	4	5
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6. Find 1-2 Mentors within Lewis & Clark County RFC for a long-term purpose

1	2	3	4	5
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7. Be prepared to provide a Fire Chief's report at every Regular board meeting which includes (but is not limited to):

- a. Previous period stats / b. Membership updates / c. Apparatus updates /
d. Noteworthy info from RFC / e. Forecast of fire conditions

1	2	3	4	5
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8. Stay politically neutral with all Board Members

1	2	3	4	5
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Completed by:

Jim Thomas

Date:

12/14/25

COMPLETION OF CRITERIA RATING

Probationary period criteria for new CCRFD Fire Chief for a period no less than 6 months / 180 days. The Board will monitor completion of the expectations throughout the term and will have a review and status report at 3 months / 90 days during a public meeting.

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2. New volunteer / membership drive efforts

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3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance, etc.)

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4. PERS - Enrollment issues solved and compliance for volunteers implemented within 90 days

1	2	3	4	5
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5. Attend a Fire Chief Leadership conference / training within 6 months

1	2	3	4	5
---	---	---	---	---
6. Find 1-2 Mentors within Lewis & Clark County RFC for a long-term purpose

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7. Be prepared to provide a Fire Chief's report at every Regular board meeting which includes (but is not limited to):
 - a. Previous period stats / b. Membership updates / c. Apparatus updates /
 - d. Noteworthy info from RFC / e. Forecast of fire conditions

1	2	3	4	5
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8. Stay politically neutral with all Board Members

1	2	3	4	5
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Completed by:

Sam Stigman

Date:

12/14/25

COMPLETION OF CRITERIA RATING

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3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance, etc.)

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4. PERS - Enrollment issues solved and compliance for volunteers implemented within 90 days

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5. Attend a Fire Chief Leadership conference / training within 6 months

1	2	3	4	5
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6. Find 1-2 Mentors within Lewis & Clark County RFC for a long-term purpose

1	2	3	4	5
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7. Be prepared to provide a Fire Chief's report at every Regular board meeting which includes (but is not limited to):

- a. Previous period stats / b. Membership updates / c. Apparatus updates /
d. Noteworthy info from RFC / e. Forecast of fire conditions

1	2	3	4	5
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8. Stay politically neutral with all Board Members

1	2	3	4	5
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Completed by:

Wendy Morrison

Date:

12/13/2025

COMPLETION OF CRITERIA RATING

Probationary period criteria for new CCRFD Fire Chief for a period no less than 6 months / 180 days. The Board will monitor completion of the expectations throughout the term and will have a review and status report at 3 months / 90 days during a public meeting.

Expectations:

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3. Create and maintain an improved documentation system for required external filings, and other internal recordkeeping (ie. inventory, trainings, vehicle maintenance, etc.)

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4. PERS - Enrollment issues solved and compliance for volunteers implemented within 90 days

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5. Attend a Fire Chief Leadership conference / training within 6 months

1	2	3	4	5
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6. Find 1-2 Mentors within Lewis & Clark County RFC for a long-term purpose

1	2	3	4	5
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7. Be prepared to provide a Fire Chief's report at every Regular board meeting which includes (but is not limited to):

- a. Previous period stats / b. Membership updates / c. Apparatus updates /
d. Noteworthy info from RFC / e. Forecast of fire conditions

1	2	3	4	5
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8. Stay politically neutral with all Board Members

1	2	3	4	5
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Completed by:

PEGGY JUSTESON (via Email)

Date:

12-13-25



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Evaluation form

2 messages

jim thomas <jthomasccvfd@gmail.com>
To: jim thomas <jthomasccvfd@gmail.com>
Bcc: wadamson.ccrfd@gmail.com

Sat, Dec 13, 2025 at 5:15 PM

Fellow Trustees,

The chief's 6 month probation is due to be decided by us at Tuesday's meeting. I have attached an evaluation form regarding the criteria required of the Chief. Please complete the form and get it back to me by noon on the 14th, so that they can be included in the agenda packet for Tuesday's meeting.

Thanks,
Jim

COMPLETION OF CRITERIA RATING.pdf
88K

jim thomas <jthomasccvfd@gmail.com>
To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Sun, Dec 14, 2025 at 10:38 AM

----- Forwarded message -----

From: **Peggy Justesen** <pjustesenccrfd@gmail.com>
Date: Sat, Dec 13, 2025, 5:48 PM
Subject: Re: Evaluation form
To: jim thomas <jthomasccvfd@gmail.com>

Jim,

Since my desktop computer is down, I will give you my rating on each of these:

#1 - 4
#2 - 3
#3 - 3
#4 - 3
#5 - 5
#6 - 4
#7 - 5
#8 - 2

There are several of these criteria that we can only take his word for as to how/when they were completed.

Peggy
[Quoted text hidden]



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Clarifying Roles, Strengthening Trust, and Moving the Department Forward

1 message

Jonathan Cunningham <jcunningham.ccrfd@gmail.com>
Bcc: wadamson.ccrfd@gmail.com

Tue, Oct 21, 2025 at 6:05 PM

Dear Board of Trustees,

I want to take the time to have an open, professional, and respectful discussion about how we can continue to work together effectively for the betterment of the Canyon Creek Rural Fire District. Over the years, this department has grown and evolved because of the combined dedication of its members, leadership, and this board. Each of us has contributed to the steady progress we've made from training improvements and community engagement to apparatus upgrades and operational readiness.

With that said, I believe it's time to reemphasize what makes any successful organization thrive: **mutual respect, trust, and clearly defined roles**. Every person in this district has a part to play in ensuring that we function smoothly and responsibly. The board is entrusted with oversight and financial stewardship, providing policy direction and ensuring accountability. My role as Fire Chief is to oversee day-to-day operations, make time-sensitive decisions, and manage personnel, training, safety, and equipment including the pursuit of grants and apparatus planning.

As we look toward the future, one of the most important discussions before us is **purchasing an apparatus to replace 8112** to strengthen our fleet. That particular vehicle is well over 30 years old and thus far it has served its purpose. This is a significant step for our department and a major investment in community safety. This process would include purchasing a used engine from a broker first. I have been looking at replacement options and price points are significantly higher if we were to go with a brand new apparatus. Not to mention that it would take close to 3 or 4 years to receive. If we were to replace an apparatus with a new vehicle, it would take significantly more money which would need assistance from a grant particularly through opportunities such as the Assistance to Firefighters Grant (AFG) requires efficiency, organization, and quick action.

This brings me to the heart of what I'd like to clarify. I need to better understand how the board would like to handle these types of projects moving forward. Do you expect me to bring every individual detail — every quote, draft, specification, and form — before the board for review, even if doing so slows down progress or risks missing grant submission deadlines? Or does the board trust me, as Fire Chief, to handle the operational side of these projects, making decisions on behalf of the department while keeping you fully informed along the way?

I ask this not to challenge anyone's authority, but to create clarity and efficiency. My goal is to move this department forward without unnecessary delays or confusion about responsibilities. We all want the same outcome which is a department that operates transparently, effectively, and in the best interest of our community. But achieving that requires trust in the leadership that has been appointed to carry out those duties.

I also want to take a moment to address something that has been brought to my attention. It was said that I was disrespectful toward the board. I want to make it absolutely clear that was never my intention. Implying, however, that I am deliberately doing so, especially in a public meeting, is not acceptable. I have deep respect for this board and for the time, effort, and dedication each of you gives to this department. If something I said came across in a way that caused offense, I sincerely apologize. My passion for this organization and my commitment to seeing it succeed are strong and sometimes that passion can come across as direct. But it always comes from a place of pride, responsibility, and genuine care for our department and our members.

At the same time, respect must go both ways. In order for me to fulfill my responsibilities as Chief, I must have the room to lead, make operational decisions, and manage the department effectively. Constant second-guessing or micromanagement no matter how well-intentioned can create frustration and hinder the very progress we're all trying to achieve. We have talented people in this department, and trusting one another to do our respective jobs is the key to maintaining a healthy and productive organization.

As we continue to look ahead, whether it's through apparatus planning, station improvements, recruitment, or training, let's ensure that we are working as a unified team. I want open lines of communication where concerns can be discussed respectfully, decisions are made collaboratively, and our shared focus remains on what truly matters: serving the people of Canyon Creek safely, professionally, and effectively.

In closing, I'd like to thank each of you for your ongoing service, your time, and your commitment to this department. The work we do is important, and I believe we all want to see it succeed. Let's take this opportunity to reaffirm our trust in one another, clarify expectations, and strengthen the foundation we're building together.

I welcome your thoughts from each of you on how we can move forward with clarity and mutual respect so that the Canyon Creek Rural Fire District continues to grow stronger and better serve our community.

V/R

Jonathan Cunningham

FIRE CHIEF

CANYON CREEK RURAL FIRE DISTRICT

CANYON CREEK, MONTANA

406.368.2266 - Station

406.916.8546 - Cell



Fwd: recent email

1 message

jim thomas <jthomasccvfd@gmail.com>
 To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Thu, Oct 23, 2025 at 12:16 PM

----- Forwarded message -----

From: **Jonathan Cunningham** <jcunningham.ccrfd@gmail.com>
 Date: Thu, Oct 23, 2025, 12:28 PM
 Subject: Re: recent email
 To: jim thomas <jthomasccvfd@gmail.com>

Jim,

The email chain that was sent out was a blind copy and not open to other members of the board being able to see discussions. Therefore I don't believe that would constitute a quorum violation. Still waiting to hear any kind of response or feedback from the board. Also, per Dan Clark from MSU I believe he stated that the Fire Chief DOES in fact have unprecedented access to the board.

Jonathan Cunningham
FIRE CHIEF
CANYON CREEK RURAL FIRE DISTRICT
CANYON CREEK, MONTANA
 406.368.2266 - Station
 406.916.8546 - Cell



On Thu, Oct 23, 2025 at 11:01 jim thomas <jthomasccvfd@gmail.com> wrote:

It appears to me that the intent of your recent email is to solicit discussion from the entire board but outside of the purview of the public. Nicho has warned the CCRFD Board several times that this is problematic and considered a violation of Montana's Open Meeting Laws. As it is the Chair's responsibility to call for and conduct the meetings, this email chain cannot continue as requested due to my concern over the legality and problems that could arise.

The email and issues raised can be addressed at the next scheduled meeting in November and be done so in public. In the meantime, my suggestion to the Chief (and all of us) is to review the relevant MCA's, the Bylaws and the SOG's for guidance. If there is any confusion or need for clarification, we can discuss when we are all together including the interested parties of our public.

Thanks,
 Jim



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Fw: Tentative Changes

1 message

Sun, Dec 14, 2025 at 1:34 PM

To: "wadamson.ccrfd@gmail.com" <wadamson.ccrfd@gmail.com>

----- Forwarded Message -----

From: William Adamason <ironcastle1976@gmail.com>

Sent: Sunday, December 14, 2025 at 01:29:36 PM MST

Subject: Fwd: Tentative Changes

----- Forwarded message -----

From: **Jonathan Cunningham** <jcunningham.ccrfd@gmail.com>

Date: Thu, Oct 30, 2025, 5:59 PM

Subject: Tentative Changes

To: Montana Man <jkeller.ccrfd@outlook.com>, Kai Bauer <ccrfd2266@gmail.com>, catacombshadows 1 <catacombshadows@live.com>, William Adamason <IRONCASTLE1976@gmail.com>, Den Churchill <dchurchill.ccrfd@gmail.com>, Frank Esposito <fesposito.ccrfd@gmail.com>, <zakgray76@gmail.com>, Dale Hudec <dhudec11@gmail.com>, <tmullenbachmt@outlook.com>, Gregg Weed <greggweed57@gmail.com>, Robert <montanapbj@hotmail.com>
Cc: Sam Stigman <samstigmanccrfd@gmail.com>

Good evening everyone,

I hope your evening is going well, and for those out hunting, I wish you good luck and a successful harvest this season. I wanted to take a few minutes to ask for your honest thoughts on something I've been struggling with.

Since returning to the department in June, I've been overwhelmed by the outpouring of support — not just from the community, but from each of you who make this department thrive. Unfortunately, I've been having a hard time dealing with the board and understanding exactly what they expect from us. Maybe I'm overthinking it, or maybe I'm lacking some of the skills I need to help us do our jobs effectively.

I came back because the community spoke up and demanded change. I agreed — this department needed it — and I truly believe, for the most part, that change has happened. But here's where I'm struggling.

Working with the current board of trustees, while an improvement from before, has become increasingly taxing. It feels like no matter what I do, it's not what they want. Their level of oversight has reached a point where I often feel I have no say in the direction this department takes. I cannot continue in a role where I am repeatedly belittled or labeled as "disrespectful," especially after the challenges and criticism I faced during last year's shake-up.

I've been seriously considering resigning from my position as Fire Chief. If there's someone who can do the job better or with more support, they should have that opportunity. But before I make any decision, I want to hear from you.

Do I stay and keep fighting to figure this out, or do I step aside and let someone else take the lead? Am I fulfilling the role you trusted me with when you voted me in as your Chief?

Your honest feedback means a lot to me.

With the utmost respect I have for each of you,

Jonathan Cunningham

FIRE CHIEF

CANYON CREEK RURAL FIRE DISTRICT

CANYON CREEK, MONTANA

406.368.2266 - Station

406.916.8546 - Cell





Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

Fwd:

1 message

jim thomas <jthomasccvfd@gmail.com>
To: Wendy Adamson <wadamson.ccrfd@gmail.com>

Wed, Nov 5, 2025 at 3:32 PM

----- Forwarded message -----

From: **Jonathan Cunningham** <jcunningham.ccrfd@gmail.com>
Date: Wed, Nov 5, 2025, 3:49 PM
Subject: To: jim thomas <jthomasccvfd@gmail.com>, Sam Stigman <samstigmanccrfd@gmail.com>, Montana Man <jkeller.ccrfd@outlook.com>, Kai Bauer <ccrfd2266@gmail.com>

Gentlemen,

I wanted to take a moment to address a decision I had been considering. Recently, I had planned to submit my resignation due to ongoing concerns regarding the level of micromanagement from the board. After careful thought and reflection, I've decided to set that aside for now and give things an opportunity to work out.

That said, for us to move forward effectively, I need to emphasize the importance of openness and transparency—not only from the board, but also within our command staff. Clear communication and mutual trust are essential to ensuring we all remain aligned in our goals and responsibilities, and to maintaining a healthy, functional leadership dynamic.

At this time, I've also noticed there is more communication occurring between members of the Board of Trustees and my Assistant Chief and Captain than there is with me, the Fire Chief. This creates confusion and undermines the established chain of command. I respectfully request that all operational matters or directives be communicated directly through me so that consistent information and expectations are maintained throughout the department.

Additionally, I would like clear direction from the board regarding any documentation or procedural requirements related to operational topics. Having defined expectations and processes in writing will help ensure that the department's leadership can operate confidently and consistently within the board's guidelines, while maintaining efficiency in day-to-day operations.

I remain committed to the success of this department and to serving our community to the best of my ability. I'm hopeful that with improved collaboration, transparency, and respect for established roles, we can continue building a stronger and more cohesive team.

V/R

Jonathan Cunningham
FIRE CHIEF
CANYON CREEK RURAL FIRE DISTRICT
CANYON CREEK, MONTANA
406.368.2266 - Station
406.916.8546 - Cell



Wendy SMITH-ADAMSON <wadamson.ccrfd@gmail.com>

recent email

1 message

jim thomas <jthomasccvfd@gmail.com>
To: Jonathan Cunningham <jcunningham.ccrfd@gmail.com>
Bcc: wadamson.ccrfd@gmail.com

Thu, Nov 6, 2025 at 12:53 PM

Chief,

With the current leadership and arrangement of people's availability as we have right now, I think it's important to understand that communication between the Trustees and all Command Staff is important. It has become clear in recent weeks that communication often bottlenecked at the Fire Chief solely, as there have been many conversations where not everyone was knowledgeable of all information. It is my opinion that any and all emails interacting with the Board should include the entire Command Staff to alleviate miscommunication.

I'm not sure if you can see this, but there is inherent contradiction in your recent emails by both accusing the board of micromanaging and asking the board for more clarity and direction. I have been using the line that I want to stay in my lane for months now, which I'll admit is a departure from the previous Chair's sense of "responsibilities". I believe that this group of Trustees have been staying in the Trustee's lane, while also working hard to provide clarity in the policies at the Bylaws level that we have voted for date, therefore having defined expectations and processes in writing as you have directly asked for now several times.

As I suggested to you on Thurs. 10/23, please read all the written documentation governing all of us (ie, MCAs, Bylaws and SOG's) for clarity. Any discussions needed can be accommodated as an agenda item at the next public meeting.

Lastly, you have now brought up the possibility of your resignation to multiple Trustees and have now made that public to all the volunteers in your email from Thurs. 10/30. I feel it is detrimental to our discussions for you to introduce this, and we will not continue on a roller coaster while trying to rebuild this District's emergency response needs.

Thanks,
Jim