



**Canyon Creek Rural Fire District
Board of Trustee's
Monthly Board Meeting
Monday – June 17, 2024**

3426791 B: M63 P: 4740 MIN
08/21/2024 02:45 PM Pages: 1 of 5 Fees: 0.00
Amy Reeves Clerk & Recorder, Lewis & Clark MT



This meeting was conducted in person and via Zoom (Note: The minutes are somewhat abbreviated due to the length of discussions. The meeting, in its entirety, may be listened to by requesting a copy of the recording. Zoom meeting ID: 629 165 2155 passcode for viewing: 863085)

Attending:

Rick Grady, Chairperson
Jim Thomas, Vice-Chairperson
Wendy Adamson, Treasurer
Ellen Eskildsen, Secretary (Zoom)
Max Eskildsen, Trustee-at-Large

Fire Company:

Jonathan Cunningham, Chief
John Keller, EMR-Volunteer

Community Members/Guest:

Gegi Guay
Charlie
Dale
David Ogle
Peggy Justesen
Judith Anne Vincent
Logan Brewer (BRFD)
Kori Dee (zoom)

Welcome/Pledge of Allegiance/Roll Call (please remove hats during Pledge)

Public Comments: Chairperson Rick Grady opened the meeting by reading the Principles of Civil Dialogue, copies given. Also passed out copies of Open meetings & the public's Right to Participate,

presenting oral or written public comments and a copy of the CCRFD SOG's standard operating guidelines. Chairperson recognized community members than came out last weekend to mow, spray weeds, trim, etc. (Jeremy and Dezhiah Gilliam, Judith Anne Vincent, Max Eskildsen and Rick Grady) Thank you all.

Request for public comment

- Chief Jonathan wanted to thank the people that came out to do yard maintenance last weekend.
- No other comments.

1) First order of Business is Amendments/Approval of completed draft CCRFD Board of Trustees Minutes

- Wendy asked for confirmation that newly elected board members were sworn in; Rick said that this was not on the agenda and would have to be added to the next meeting agenda to discuss
- Rick, Max and Ellen approved March 6, 2024 meeting minutes; Jim and Wendy abstained
- All members in favor to approve April 15, 2024 meeting minutes
- Rick, Max, Ellen and Jim approved; Wendy abstained; on June 6, 2024 meeting minutes
- Minutes from May 20, 2024 meeting are still pending approval upon receipt/review at next meeting

2) Second order of Business: Treasurer Report

- Wendy presented the month of May treasurer report on the screen for viewing; explained the deposits and notable revenue/payables for the month. WEX report also provided via screenshot.
- Comments: Max Eskildsen said when he was mowing at the station last weekend a gentleman approached him and gave him a \$100 donation for allowing him to use our water source for his personal use; said he has been giving the Chief money the past couple years; being unaware of such permissions given for this activity the money was accepted? Max gave the \$100 to Wendy for deposit into our account.
- Chief Jonathon said he was unaware of what this was all about but would ask former Chief Sam Stigman if he remembers anything about this agreement?
- Judith Anne asked about the software program that was purchased and if there's a yearly fee for that going forward- answer is yes, a yearly renewal fee of \$2,700.00.
- Ellen asked about monthly internet fee not showing up on budget spreadsheet- Wendy said she paid two months in advance in April so it didn't need to be paid for the month of May.
- Gegi asked about the specifics of the reporting software and how it works; Chief Jon explained how they can input all types of information pertaining to calls; Gegi would like to have a report produced each month to show the types of calls and breakdown of those calls; Chief Jon said he'd be glad to produce a report.

3) Next order of Business: Chiefs Report

- Weather report for the week; still have drought conditions be aware of this; Fire Council Report given-status of Prickly Pear Bridge nearing completion; dispatch pages for burn permits; discussed getting ID Cards for firefighters; coax cable will be provided by the fire council for repeaters for the county. Mutual aid was discussed the fire council picks up the tab for meals for firefighters. May responses for incidents was total of 12. This month so far 5 medical calls.
- Maintenance 8112 leak fixed; 8121 tires need to be replaced soon estimated cost \$6,526.00; 8132 got a new battery; has a pinhole leak holds water for approx.. 2 weeks; recommend selling this and put money toward new brush truck. 8111 is at Will Adamson's home in Flesher Acres; 8131 is at Marsh Creek with John Keller; 8132 is at station; 8133 is in Marysville Chief Jonathons home.
- Open House went well, good turnout, received a couple applications: Nathan Harris, Rhett Harris both live in East Helena so would need approval to volunteer at our station because they are out of

our district; Chief Jon said he did a background check on them and it came back clean; Strom Linden from Flesher Acres area was another applicant.

-Comments: Gegi asked how it's decided which fire trucks are positioned at which location and why? Most stations keep their trucks at the stations. Jonathon said he chooses who has trucks at their homes by their qualifications and the areas that he feels will need quick response to incidents.

-Dale mentioned he'd like a truck at his residence. Wendy commented that all trucks are strategically placed and that any firefighter can access the vehicle if needed to respond to an incident.

-Bob asked about the water tender; Logan Brewer said that Birdseye responds to incidents typically within 3 miles of their station while Canyon Creek has a much larger response area. Jim Thomas replied that this was brought up a couple years ago at a meeting and was decided at that time that it was a good idea to preposition some assets in outlying areas for quick response. Another comment about the security of the prepositioned vehicles and the fact that they are in the weather. John Keller responded that his response time to incidents is cut down by 26 minutes because he doesn't have to come to the station first to pick up a vehicle. Max commented about the original building of the station and its location and the community wanted the station located where it sits today. He said it's a double edge sword of where the vehicles should be at station or prepositioned. Judith Anne asked if all volunteers are aware of the location of all vehicles in case a large incident arises and are they ready to go if someone goes to get one? Chief Jon said all members are aware of the location of each truck and the firefighters are trained to use them all. A portable pump was offered from a community member for CCRFD use if needed at their residence. Chairmen Grady said discussion was running long on this issue and we would move on.

-Rick asked if our volunteer mechanic, Gregg, can do a thorough evaluation of each apparatus to check status of tires, etc. Records for each vehicle need to be updated. Status of Wildland Brush Truck 8132 and should we continue to have this vehicle remain in service. Peggy commented that Bob Justesen made up a binder for each vehicle to annotate the required maintenance on each vehicle. Max recommended that 8132 be taken out of use and sold. Max made a motion to approve removal of 8132 out of service; Jim seconded the motion; all in favor. Will put on next meeting agenda next month to discuss sell of this vehicle. Jonathon will remove all safety equipment from the vehicle. Wendy will followup with insurance company with questions regarding liability before we remove coverage.

4. Old Business:

-Sign for outside of the fire station discussed wording and the final estimate is \$850 for the sign and installation would be done by community members may have to rent a high boom. Jim Thomas moved to approve the purchase of the sign and renting a crane to get installed; Max seconded the motion; Bill said he would assist with the installation; Ellen, Jim, Rick and Max all in favor; Wendy wants the sign to read volunteer.

-Discussion on QRU; Max presented information on possible cost savings for items wanted for the QRU; to reduce the overall cost of the purchase. Handed out copies of his research and cost estimates.

-Public comments: What is a QRU? Quick Response Unit; medical response vehicle; multipurpose use vehicle. Does the medical officer decide what goes into the vehicle for responses; yes Crystal decides what medical supplies goes into the vehicle to ensure that all items are readily available for calls that come in for medical response. John Keller asked why the trustees are going out for quotes on the vehicle and set up? Is it the trustees responsibility to spec out? Chair Grady responded that we are trying to work in conjunction with Chief Jonathon to get the best deal for the community on the vehicle. Dave brought up what is our liability as to responding to medical calls and what if we are sued by the person receiving care; we did speak with our Insurance provider on this matter and

we are covered for wrongful death in our policy. Gegi wants to know the final cost of the QRU and where is the money coming from? Peggy said we've had a QRU for sometime and have never transported people in it. Chief Jon said that is true we don't transport unless its an extreme condition such as a helicopter not being able to reach the scene, etc. Wendy said we have an idea already of what we want for a vehicle and can decide on accessories at a later date. Chief Jon said all medical items will be placed on the QRU that is utilized by the Department. Dave asked if the vehicle will be centrally located. Judith Ann asked if the quote for the QRU can be sent out to the community for review. Gegi asked if the auxiliary donations can be donated to the board before the decision is made. Wayne asked if it was a done decision that we are getting a QRU; Chair Grady advised that it is not set in stone we are still gathering information. Question was asked about personal use of vehicle; liability of performing medical services making sure they are certified; John Keller said its ultimately the trustees job to make a decision on the purchase of the QRU. Logan Brewer said many times on calls it was specifically because of CCRFD response and available resources that directly ensured the response to the call was accomplished. Rick asked for total cost of vehicle that Chief Jon asked for; he said the cost at Lithia Dodge is for the truck only is \$49,606.24. Not including the add ons for warranty and oil changes. Dave Smith has a truck for \$46,000.00. Wendy said she feels that the deciding factor to get the vehicle is up to Chief Jonathon. Its our duty to fulfill the need of providing the approval for the vehicle that Chief Jon proposed. Regardless of donations towards the vehicle we should approve despite those numbers. Wendy passed out information on CCRFD Operating Cash. Current donations for the QRU is \$37,400.00 all available middle of July from the Auxiliary. Community members are concerned about upcoming fire season and drought conditions; Judith Anne wants the donations to be deposited first prior to purchase and ensure we have a reserve available; Peggy asked what the balance would be in CIF after purchase of QRU; Wendy said we would have \$29,138.78 remaining. Another comment about not having a vehicle for medical responses and using another districts vehicle to respond may lead to being charged to use of the vehicles. Comment made as to why we haven't already purchased a vehicle. Chair Rick responded that we have been working through the process since April to start getting quotes, discussion on what is needed, etc. the previous vehicles transmission was shot and we've already spent a lot of money for repairs so the decision was made to look at possibly getting a new vehicle. Making sure we do our jobs as Trustee's to ensure we are being fiscally responsible to our community while ensuring we provide for the needs of the department is our goal. Jim stated that in his opinion he would not purchase a vehicle from Dave Smith; he recommends purchasing from a local dealer. He thinks that Max should've given Chief Jon the list of items he researched instead of giving to the board. He thinks we've beat this horse to death. Gegi suggests that a final total should be given prior to a final decision as its tax payers money that is being spent. Community members should have a say. Chair Grady explained the process so far as to how the decisions are being made and in his opinion based on what is available currently in the budget and expenses for the year he doesn't feel we have the money to approve the current proposal for the QRU as given by Chief Jonathan. He made a motion to table the decision until July Meeting to get final budget numbers. John Keller said that the board of trustees is jeopardizing his life because of the inability to act on purchasing the QRU. He said he responded to 31 medical incidents since the beginning of the year and not having a QRU is severely hampering the ability to respond. Birdseye VFD says they don't mind that CCRFD uses their equipment but isn't meant to be long term. Peggy said the trustees have the ultimate responsibility to make a decision on the purchase its not up to the community members. Chair Grady made a motion that we will put the QRU on the July agenda to make a decision to purchase or not to purchase the QRU based on available information. Rick made a motion to put on July agenda, Max seconded and Ellen in favor, Wendy and Jim Nay. Motion carried. Jim Thomas asked to adjourn the meeting. Rick said we would not adjourn the meeting. Jim did not agree with the process of Rick saying no.

5. New Business-

-Review of draft CCRFD Bank Balance(reviewed previously)

-Financial Audit- Wayne proposed a possible audit to ensure the new board has a clean slate to protect us from issues. Comments from public; don't feel that our budget warrants an audit as we are very small comparably; Wendy stated that are books are open for public viewing and recorded by the county as well which is another oversight of our budget. Cost of an Audit is very expensive. Possibly ask a community member who is a CPA if they would volunteer their services to do the audit? Rick made a motion to table the discussion on the Audit until the July meeting; Max seconded, Rick, Max and Ellen were yes; Jim and Wendy Nay. Motion carried.

-Access to fire station; Rick asked for access to fire station to access records that the trustees need; Wendy said that we should get with county attorney to get opinion on what is proper for access; Wendy wants to make a motion to get with county attorney; Rick made a motion to get new access codes to the fire department entry codes; and availability of file cabinet for Trustee use; Max seconded the motion; Ellen, Rick, Jim and Max in favor, Wendy Nay. Motion passed. Rick asked Max to take the lead on getting the new codes.

-Discussion of grounds maintenance and responsibilities- Chief Jon said the volunteers can help with grounds maintenance and can use those hours for training; Wendy mentioned that the responsibility of the grounds maintenance should fall on the Chief; Rick said the board has historically assisted in getting the grounds maintenance accomplished. MCA Statutes which is Montana's codes as to the responsibilities of the Chief and what is the responsibilities of the trustee's. We have specific SOG's (standard operating guidelines) and By-laws; these also govern the responsibilities of the Chief and Trustee's; mentioned that we may need to go over these and amend to reflect current needs.

-Use of overhead water fill station; Rick talked to the gentlemen in question who gave the donation and he has been doing this the past five years. He informed the gentlemen that we cannot allow private individuals to use the fill station.

-Rick spoke about how we as board members are here to help Chief Jonathon in anyway we can. That is what we try to do to make his job easier. Please review printed out SOG's for your information.

Final Public Comments:

-John Keller apologized for his outburst directed towards Gegi; he let his emotions get in his way; Gegi thanked him for that. Jim Thomas asked everyone to remove hats when we do the Pledge of Allegiance, it's the respectful thing to do. He also stated that training is available on the Montana State website regarding meetings, etc..

-Kori Dee asks that the board do their best to make a decision sooner rather than later as it will directly impact the ability to respond; very concerning to her and she's terrified of what the possible outcome may be. Asking that we don't wait another month to make a decision.

-Chief Jonathon stated that St. Peters lack of ambulance service is a major problem and they don't have available resources to respond quickly to our area if we aren't able to do so.

Rick moved to adjourn the meeting, Max made a motion to adjourn, Rick seconded, all in favor. Meeting adjourned at 9:35pm.

Chairperson Approval of minutes signature: Richard E. Deady

Date Approved: August 20th, 2024

REGULAR BOARD OF TRUSTEE MONTHLY MEETING

Public Agenda

Canyon Creek Rural Fire District (CCRFD)

Monday - June 17, 2024 at 6:30 P.M.

7560 Duffy Lane

Canyon Creek, MT 59633

(The meeting will be hybrid: in person at the Fire Station and via Zoom and will be recorded)

The content of an agenda needs to contain enough information to enable the reader to understand the subject matter to be discussed at the meeting. The agenda for a meeting must include an item allowing public comment on any matter on the agenda that is within the jurisdiction of the CCRFD

- Welcome
- Pledge of Allegiance
- Roll Call

Review of the Board of Trustee By-Laws - Principles of Civil Dialogue

(Chairperson)

1. We provide a safe environment where individual perspectives are respected, heard and acknowledged.
2. We respect diverse opinions as a means to find solutions based on common ground.
3. We encourage creative approaches to engage in public participation.
4. We value informed decision-making and take personal responsibility to educate and be educated.
5. We believe that respectful public dialogue fosters healthy community relationships, understanding, and problem solving.
6. We acknowledge, consider and respect the natural tensions created by collaborations, change and transition.
7. We follow the rules and guidelines established for each meeting.

Recognition of community members, Lewis & Clark County Weed District and trustees for their in-kind donations of equipment, mowing the lawns, trimming the weeds, and noxious weed spraying.
(Max Eskilson, Jeremy & Dezhiah Gilliam, Judith Ann Vincent, and Chairperson on Tuesday - June 11, 2024)

Public Comment:

- This is the time for individuals to comment on matters falling within the purview of the CCRFD.
- There will also be an opportunity in conjunction with each final decision on the individual agenda item made for public comments pertaining to that item.
- Please state your name and address in an audible tone of voice for the record.
- Please limit your comments to three (3) minutes.

Amendments/Approval of completed draft CCRFD Board of Trustee Minutes

Regular Board Meeting March 6, 2024

Regular Board Meeting April 17, 2024

Regular Board Meeting May 20, 2024 (Pending No Draft Document received)

Special Board Meeting June 6, 2024

Treasurer Report

Approval of outstanding bills to be paid by the board

Monthly Financial Reports (WEX, Credit Card)

Cash donation received by a trustee on June 11, 2024 on the use of the water from the district well regarding the solar panel farm north of the Fire Station on the Sieben Ranch private property

Status report of the District Budget for FY 2024-2025 approved by the Board on June 6, 2024 and forwarded to the County Finance Office for final approval by the County Commissioners by mid July 2024.

Fire Chief Report:

Community update on the open house held on June 8, 2024 at the Fire Station

Status Update on information being entered into the Image Software Program

Status update on the Lewis & Clark County Rural Fire Council monthly meeting

Update on incident Responses

Update on Apparatus/Maintenance

- Structural Engine – 8112– Broken Water line Fixed
- Water Tender – 8121 – Assessment and Evaluation on tires needing replacement and funding prior to the ending of FY 2024 from the district operating budget.
- Assessment of reliability and maintenance needed/completed on Wildland Engine – 8132 to remain in service.

Community Update on the repositioning of fire apparatus outside of the Fire Station within and outside the CCRFD jurisdiction

Updated on Recruitment and Retention of volunteer firefighters

Old Business

Review and decision on proposed design, evaluate a need to rent a high lift boom crane and cost estimates to approve the installation of a new sign on the front of the fire station tabled by the board on March 6, 2024

Review, discussion and decision on recent due diligence by the board on the research of the information received on a vehicle being proposed, understanding the district finances to fund the replacement of a Command Van/QRU from the districts operating fund, Capital Improvement Fund and donations proposed to the Board by the Canyon Creek Fire District Auxiliary on replacing the existing Command Van/QRU.

New Business:

(The new business agenda items outlined is to help in following up on pending Policy/Administrative issues by the board and to the public as an educational outreach for reviewing existing policies, and procedures for open transparency and accountability under the Montana Open Meeting laws of the public's right to know and participation)

Discussion and Review of the draft CCRFD Bank Balance Presentation prepared by the Treasurer.

Discussion and decision to complete a financial audit with the new organizational structure of the board and preparing a draft financial summary of the district budget and Capital Improvement Fund on revenue and expenditures for the fiscal year of 2023-2024

Discussion and decision on new security access to the fire Station outside doors for the board of trustees and fire company membership

Discussion and decision on completion of an updated inventory of the fire station contents working with the board and the fire chief

Coordination with the Trustee Officers and Fire Chief on the review of district file cabinets on access and securement of the file documents.

Discussion and decision on options regarding the watering and mowing of the lawns around the fire station for the summer months along with the use of the overhead filling station and upgrading the yellow painting around the fire station

Evaluate Performance review with the District Fire Chief on the responsibilities as outlined in the District By-Laws and Standard Operating Guidelines to help provide support and guidance by the board

Review of the policy under the District By-Laws and Standard Operating Guidelines on the board approval of fire company membership from completion of probation to membership and residency requirements.

Public Comments on agenda items not presented at tonight's meeting, will be entered into public record, per the Montana Open meeting laws, understanding that the board cannot respond to those public comments at tonight's meeting.

Adjournment

Topic: CCRFD Regular board meeting called by Chairperson

Date & Time: June 17, 2024 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/6291652155?pwd=OvFetH7Z5mCHvYxcK0b733r5YTta8fc.1&omn=84700755333>

Meeting ID: 629 165 2155

Passcode: 863085

One tap mobile

+16694449171,,6291652155#,,,,*863085# US

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Dial by your location

- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US

Meeting ID: 629 165 2155

Passcode: 863085

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2023 TO 06/30/2024
Monthly Financial Statement
FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY
For the period of: MAY 2024

	COUNTY FINANCE REPORTS, Operating Cash										
	ENTITL	STATE REV	MISC.	PENALTY &				LESS:			
	LEVY	ENTITL	REVENUE	ASSMNT	INTEREST	INTEREST	SUB		EXPENSES	ENDING	
MONTH	316.00	335.23	362.01	363.01	363.04	371.02	TOTAL	AVAILABLE	511.01	BALANCE	
PERIOD	COUNTY BEGINING CASH BALANCE, 7/1/2023								\$ 87,679.38		\$ 87,679.38
01/2024	JULY	\$ -	\$ -	\$ -	\$ 493.32	\$ 12.70	\$ 704.93	\$ 1,210.95	\$ 88,890.33	\$ 9,121.56	\$ 79,768.77
02/2024	AUGUST	\$ -	\$ -	\$ 2,043.37	\$ 650.97	\$ 27.68	\$ 634.45	\$ 3,356.47	\$ 83,125.24	\$ 3,939.32	\$ 79,185.92
03/2024	SEPTEMBER	\$ -	\$ 588.49	\$ -	\$ -	\$ -	\$ 707.74	\$ 1,296.23	\$ 80,482.15	\$ 9,259.85	\$ 71,222.30
04/2024	OCTOBER	\$ -	\$ -	\$ -	\$ 64.22	\$ -	\$ 685.44	\$ 749.66	\$ 71,971.96	\$ 1,132.63	\$ 70,839.33
05/2024	NOVEMBER	\$ 955.00	\$ -	\$ -	\$ 21,369.55	\$ 0.52	\$ 588.89	\$ 22,913.96	\$ 93,753.29	\$ 2,988.91	\$ 90,764.38
06/2024	DECEMBER	\$ 336.50	\$ 588.49	\$ -	\$ 13,493.89	\$ 12.43	\$ 909.31	\$ 15,340.62	\$ 106,105.00	\$ 6,708.07	\$ 99,396.93
07/2024	JANUARY	\$ -	\$ -	\$ -	\$ 71.84	\$ 1.32	\$ 874.88	\$ 948.04	\$ 100,344.97	\$ 2,216.23	\$ 98,128.74
08/2024	FEBRUARY	\$ -	\$ -	\$ -	\$ 318.73	\$ 11.91	\$ 688.53	\$ 1,019.17	\$ 99,147.91	\$ 8,868.85	\$ 90,279.06
09/2024	MARCH	\$ 53.52	\$ 588.49	\$ -	\$ 643.19	\$ 11.06	\$ 676.87	\$ 1,973.13	\$ 92,252.19	\$ 2,398.83	\$ 89,853.36
10/2024	APRIL	\$ -	\$ -	\$ -	\$ 211.26	\$ 5.36	\$ 517.92	\$ 734.54	\$ 90,587.90	\$ 2,520.59	\$ 88,067.31
11/2024	MAY	\$ 723.23	\$ -	\$ 500.00	\$ 19,694.62	\$ -	\$ 468.45	\$ 21,386.30	\$ 109,453.61	\$ 5,061.26	\$ 104,392.35
12/2024	JUNE										
	TOTAL	\$ 2,068.25	\$ 1,765.47	\$ 2,543.37	\$ 57,011.59	\$ 82.98	\$ 7,457.41	\$ 70,929.07		\$ 54,216.10	

\$2,734.99

\$5,278.36

CURRENT MONTH MISC. REVENUE		
03/13/24	\$	500.00
Helena Wrestling Club **GRANT**		
TXFRD from CIF to Operating Acct		
TOTAL	\$	500.00

County Report - Cash Balances, Month-end

		Acct. #
Operating Cash	\$104,392.35	101.01
Restricted/CIF	\$46,688.73	102.00
Total	\$ 151,081.08	
Plus Deposits Outstanding Month-end	-	
Less Checks Outstanding Month-end	\$0.00	
District Balance, Month-end	\$ 151,081.08	

Amount must
match District
Quicken
Cash

Budget	\$59,500.00
Expenditures [511.01]	\$54,216.10
% Budget Remaining	8.88%

Previous reports understated at \$58,800

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2023 TO 06/30/2024
Monthly Financial Statement
FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY
For the period of: MAY 2024

CCRFD OPERATING ACCOUNT

County Report: Reconciled Checks Register

Checks Cleared, Current Month		AMOUNT
2640	Image Trend Software	\$ 3,600.00
2643	Gregg Weed reimb.	\$ 6.59
2644	Northridge Fire Equip.	\$ 401.05
2645	WEX Bank	\$ 609.26
2646	NW Energy	\$ 122.37
2647	MT State Fund	\$ 118.20
2648	Napa Auto Parts	\$ 51.12
Total		\$ 4,908.59

CCRFD Checkbook:

Check Outstanding, Current Month		AMOUNT
Total		\$ -

US BANK CREDIT CARD

CC Transactions, Current Month		AMOUNT
04/22/24	Whitmer Public Safety	\$ 132.67
	Helmet Panels (Chief + Asst. Chief)	
04/30/24	Support PDF Filler.com	\$ 20.00
Total		\$ 152.67

County Reports - Other Expenses, Current Month		
Total		\$ -

TOTAL COUNTY MONTHLY EXPENSES	\$ 5,061.26
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OPERATING ACCT - EXPENSES 511.01 (PG.1) \$5,061.26

Please Note: CAP. IMPRV. FUND - EXPENSES 511.01 (PG.3) \$0.00

CANYON CREEK RURAL FIRE DISTRICT FROM 07/01/2023 TO 06/30/2024
Monthly Financial Statement
FINANCIAL RECONCILIATION with LEWIS & CLARK COUNTY
For the period of: MAY 2024

COUNTY FINANCE REPORTS Restricted Cash - Capital Improvement Fund						
MONTH		MISC. REV 362.01	EXPENSES 511.01		Beginning Balance:	\$ 89,100.76
<i>PERIOD</i>	COUNTY BEGINNING CASH BALANCE					
01/2024	JULY	\$ -		\$ -		\$ 89,100.76
02/2024	AUGUST	\$ -		\$ -		\$ 89,100.76
03/2024	SEPTEMBER	\$ 1,000.00		\$ -		\$ 90,100.76
04/2024	OCTOBER	\$ 200.00		\$ -		\$ 90,300.76
05/2024	NOVEMBER	\$ 100.00		\$ -		\$ 90,400.76
06/2024	DECEMBER	\$ 400.00		\$ -		\$ 90,800.76
07/2024	JANUARY	\$ -		\$ -		\$ 90,800.76
08/2024	FEBRUARY	\$ -		\$ 8,054.78		\$ 82,745.98
09/2024	MARCH	\$ 500.00		\$ 37,092.24		\$ 46,153.74
10/2024	APRIL	\$ -		\$ 3,600.00		\$ 42,553.74
11/2024	MAY	\$ 534.99	Individual donations checks recv'd. / Thank You letters sent	\$ (3,600.00)	Correction of Image Trend S/W	\$ 46,688.73
12/2024	JUNE					
	TOTAL	\$ 2,734.99		\$ 45,147.02		

CURRENT MONTH MISC. REVENUE		
03/20/24	Linctel	\$ 184.99
04/18/24	Warren	\$ 250.00
05/04/24	England	\$ 500.00
05/07/24	Schlosser	\$ 100.00
CIF TXFR	Helena Wrestling club	\$ (500.00)
TOTAL		\$ 534.99

CURRENT MONTH EXPENDITURES		
Total		\$ -

CANYON CREEK RURAL FIRE DISTRICT: Budget 2023 - 2024

OPERATING EXPENSES	Budget	July 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	Sub-Totals	AVAILABLE	% Remaining
Trustee/Admin	\$ 3,000.00														\$ 4,913.52	-64%
Station Supplies			\$ 504.69					\$ 531.24	\$ 55.00		\$ 130.00	\$ 26.59		\$ 1,247.52		
Elections														\$ -		
Dues/Subscriptions												\$ 3,600.00		\$ 3,600.00		
Postage		\$ 66.00												\$ 66.00		
Insurance	\$ 10,200.00														\$ 8,958.97	12%
Accident		\$ 1,573.00									\$ 406.77	\$ 118.20		\$ 2,097.97		
Prop & Liab									\$ 6,861.00					\$ 6,861.00		
Utilities	\$ 6,000.00														\$ 4,155.26	31%
Electric		\$ 167.52	\$ 136.43	\$ 132.59	\$ 104.69	\$ 115.75	\$ 114.21	\$ 152.67	\$ 107.61	\$ 102.83	\$ 129.57	\$ 122.37		\$ 1,386.24		
Internet		\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 47.00	\$ 94.00			\$ 517.00		
Propane		\$ 60.00					\$ 265.07	\$ 550.54	\$ 672.96	\$ 703.45				\$ 2,252.02		
Station & Site Maint	\$ 4,200.00														\$ 2,768.10	34%
Building		\$ 81.34		\$ 838.00		\$ 166.40	\$ 415.88	\$ 179.65	\$ 41.28	\$ 88.00				\$ 1,810.55		
Snow/Lawn Care					\$ 177.55						\$ 780.00			\$ 957.55		
Trucks/Apparatus Maint	\$ 10,200.00														\$ 13,404.53	-31%
QRU 8101		\$ 937.64	\$ 98.00	\$ 2,810.47	\$ 128.76	\$ 381.86	\$ 231.40	\$ 127.27	\$ 149.00					\$ 4,864.40		
Structure 8111														\$ -		
Structure 8112			\$ 521.09	\$ 1,568.00		\$ 1,288.54		\$ (36.99)	\$ 240.00					\$ 3,580.64		
Tender 8121		\$ 406.30						\$ 68.96	\$ 345.00					\$ 820.26		
Brush 8131										\$ 948.90	\$ 151.82	\$ 26.68		\$ 1,127.40		
Brush 8132			\$ 40.73											\$ 40.73		
Brush 8133		\$ 35.59	\$ 1,623.13	\$ 1,136.12							\$ 151.82	\$ 24.44		\$ 2,971.10		
Minor Purchases >\$5K	\$ 10,200.00														\$ 6,775.10	34%
PPE						\$ 473.90	\$ 328.79	\$ 95.00				\$ 533.72		\$ 1,431.41		
Misc.			\$ 131.18											\$ 131.18		
Operation Supplies		\$ 5,212.51												\$ 5,212.51		
Major Purchases <\$5K	\$ 3,000.00						\$ 4,951.73								\$ 4,951.73	-65%
Training	\$ 1,500.00		\$ 73.67	\$ 83.75			\$ 20.00								\$ 177.42	88%
EMS/Medical	\$ 3,000.00														\$ 2,276.78	24%
Supplies				\$ 1,786.66	\$ 48.12									\$ 1,834.78		
Training								\$ 60.00	\$ 350.00	\$ 32.00				\$ 442.00		
Fuel	\$ 8,200.00	\$ 534.66	\$ 763.40	\$ 857.26	\$ 626.51	\$ 515.46	\$ 333.99	\$ 440.89		\$ 476.65	\$ 676.61	\$ 609.26			\$ 5,834.69	29%
Total	\$ 59,500.00	\$ 9,121.56	\$ 3,939.32	\$ 9,259.85	\$ 1,132.63	\$ 2,988.91	\$ 6,708.07	\$ 2,216.23	\$ 8,868.85	\$ 2,398.83	\$ 2,520.59	\$ 5,061.26			\$ 54,216.10	9%

Matches Fund 511.01

CANYON CREEK RURAL FIRE DISTRICT: Budget 2023 - 2024

CAPITAL IMPROVEMENT FUND		July 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024			Running Total
[MES] Structure PPE	Ck#2616								\$6,639.19						\$6,639.19
[MES] Structure PPE	Ck#2622								\$1,415.59						\$8,054.78
[MES] Structure PPE	Ck#2627									\$1,745.00					\$9,799.78
[MES] Structure PPE	Ck#2628									\$517.95					\$10,317.73
[MES] Structure PPE	Ck#2635									\$522.32					\$10,840.05
[MES] Structure PPE	Ck#40110									\$34,306.97					\$45,147.02
Image Trend Software	Ck#2640										\$3,600.00				\$48,747.02
												(\$3,600.00)			\$45,147.02
Total									\$8,054.78	\$37,092.24	\$3,600.00				\$45,147.02

VFR								\$ 16,923.63	\$ 39,491.07	\$ 6,120.59				
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