Canyon Creek Rural Fire District (CCRFD)
P.O. Box 464, Canyon Creek, MT 59633

Board of Trustee's REGULAR Meeting
Tuesday – June 23, 2026

This meeting was conducted in person at the fire hall and via Zoom.	
The official meeting minutes are the Zoom recording which is available upon request.	**Meeting ID:** 831 8718 4294
	Passcode: 895709

ATTENDEES	
Board Members:	**Fire Company Members:**
Trustee #1 Randy Williams, Chairman Trustee #2 Peggy Justesen, Vice-Chair Trustee #3 Wendy Adamson, Secretary/Treasurer Trustee #4 Ray Miller, Trustee Trustee #5 Sam Stigman, Trustee	Capt. Will Adamson, Acting Chief John Keller
Community Members / Guests:	
Connie Horder (in person) Lil Miller (in person) Jim Thomas (in person)	Joane Bayer (via Zoom) Kori Dee (via Zoom)

AGENDA			
Chairman: **Secretary:**	**Calls the meeting to order / Pledge of Allegiance** **Roll call of Board Members present**	**Time:**	**06:30 PM**
Chairman:	**Opening Comments & Instructions** **Opens meeting for Public Comment**	**Time:**	**06:31 PM**
Chairman:	**Consent Item(s):** ***UNLESS CROSSED OUT REQUIRING INDIVIDUAL DISCUSSION & DECISION - ITEMS LISTED BELOW PASSED WITHOUT OBJECTION*** A. Meeting Minutes for Special Meeting – Thurs. May 21, 2026 (time stamped) B. $333.32 – Capt. Adamson travel reimbursement for EVDT training	**Time:**	**06:36 PM**
Treasurer:	**Treasurer's Report:** APRIL 2026 + MAY 2026 Financial Reports	**Time:**	**06:37 PM**
Auxiliary: ***(optional)***	**Canyon Creek Fire District Auxiliary Announcement(s):** No announcements but grateful for the opportunity on our Agenda	**Time:**	**06:46 PM**

3452800 B: M65 P: 6213 MIN
07/21/2026 04:16 PM Pages: 1 of 2 Fees: 0.00
Amy Reeves Clerk & Recorder, Lewis & Clark MT

Please visit our website at www.canyoncreekruralfire406.org for Agenda, Agenda Packet and other info.
**- Chairman has chosen to refrain from voting unless needed to break a tie vote of the other Members*

AGENDA (cont.)

Fire Chief:	**Fire Chief Report:**	**Time:**	**06:46 PM**
	"FIRE CHIEF's REPORT" dated Saturday 6/20/2026 reviewed		
Chairman:	**NEW Business - Action Item #1:**	**Time:**	**07:23 PM**
	Will consider revising SOG language for "Fire Company Meetings" to clarify public participation JUSTESEN Motioned to APPROVE revising SOG language for "Fire Company Meetings" to clarify public participation; MILLER Seconded; Public Comments Made	**Vote:**	**PASSED 3-1-1***
Chairman:	**NEW Business - Action Item #2:**	**Time:**	**07:45 PM**
	Will consider revising the SOG document's Purchasing & Reimbursement SOP language to be in line with the recent BYLAWS – SEC.113 changes ADAMSON Motioned to APPROVE revising SOG document's Purchasing & Reimbursement SOP language to be in line with the recent BYLAWS – SEC.113 changes; STIGMAN Seconded; Public Comments Made	**Vote:**	**PASSED 4-0-1***
Chairman:	**NEW Business - Action Item #3:**	**Time:**	**08:06 PM**
	Will consider creating and distributing advertisements / flyers for recruitment ADAMSON Motioned to TABLE the approval of the action Item until draft of flyer and pricing provided; JUSTESEN Seconded; No Public Comments	**Vote:**	**TABLED 4-0-1***
Chairman:	**Public Comments**	**Time:**	**08:16 PM**
Chairman:	**For the "Good of the Order" – Trustee's comments**	**Time:**	**08:20 PM**
	CHAIR RANDY WILLIAMS = *(none)* VICE-CHAIR JUSTESEN = Congratulations to FF's on DNRC training completion SEC./TREAS. ADAMSON = Well done to Chair Williams on running his first meeting TRUSTEE RAY MILLER = *(none)* TRUSTEE SAM STIGMAN = *(none)*		
Chairman:	**Next meeting date confirmation:**	**Time:**	**08:21 PM**
	REGULAR MEETING = MONDAY 07/20/2026 at 6:30PM		
Chairman:	**Adjournment**	**Time:**	**08:21 PM**

APPROVAL

Meeting Minutes approved by the Trustees on (*date approved*):	7/20/2026
Signed by the acting Chairperson: Ray Williams	

REGULAR MEETING AGENDA
Canyon Creek Rural Fire District (CCRFD)
Tuesday – June 23, 2026 at 6:30PM

The meeting will be hybrid: via Zoom and in person at the fire hall: 7560 Duffy Lane

Chairman: Calls the meeting to order / Pledge of Allegiance

Secretary: Roll call of Board Members present

Chairman: Opening Comments & Instructions

Open meeting for Public Comment

Chairman: Consent Item(s):

A. Meeting Minutes for Special Meeting – Thurs. May 21, 2026 (time stamped)
B. $333.32 – Capt. Adamson travel reimbursement for EVDT training

Auxiliary: *(optional)* Canyon Creek Fire District Auxiliary Announcement(s)

Treasurer: Treasurer's Report:

- APRIL 2026 Financial Reports
- MAY 2026 Financial Reports

Fire Chief: Fire Chief Report:

1. INCIDENTS REPORT
2. RURAL FIRE COUNCIL(RFC)
3. APPARATUS STATUS
4. MEMBERSHIP / TRAINING
5. WEATHER: Considerations for Fire Danger
6. Additional Notes / Chief's Comments

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Chairman: NEW Business Action Item(s) [adopt / amend / table / reject]:

1) **Will consider revising SOG language for "Fire Company Meetings" to clarify public participation**
   (see Agenda Packet for specific language to be considered)

2) **Will consider revising the SOG document's Purchasing & Reimbursement SOP language to be in line with the recent BYLAWS – SEC.113 changes**
   (see Agenda Packet for specific language to be considered)

3) **Will consider creating and distributing advertisements / flyers for recruitment**

Chairman: Public Comment

Chairman: For the Good of the Order

Chairman: Next meeting date confirmation

Chairman: Adjournment

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ZOOM MEETING INVITE INFORMATION

Canyon Creek Rural Fire District is inviting you to a scheduled Zoom meeting.

Topic: CCRFD-Reg. Meeting (JUNE)
Time: Jun 23, 2026 06:30 PM Mountain Time (US and Canada)
Join Zoom Meeting
https://us06web.zoom.us/j/83187184294?pwd=uG3Hv2sHTgNlaDuhBrKsI77hUNa7sV.1

Meeting chat link
https://us06web.zoom.us/launch/jc/83187184294

Meeting ID: 831 8718 4294

Passcode: 895709

One tap mobile
+13462487799,,83187184294#,,,,*895709# US (Houston)
+16694449171,,83187184294#,,,,*895709# US

Join by SIP
• 83187184294@zoomcrc.com

Join instructions
https://us06web.zoom.us/meetings/83187184294/invitations?signature=GVEDDLRESrMD58kFP0CVfUaTwXI5tMI4bTNU4AgOd_g

Public Comment Guidelines:

- *Come to the designated lectern / stand for meeting recording requirements*
- *Please state your name and address in an audible tone of voice for the record.*
- *The board welcomes public comment on any matter within the jurisdiction of the fire district, but the board cannot take action on any item that is not already on the agenda.*
- *There will also be an opportunity in conjunction with each action item for public comment pertaining to that item before the board votes on the matter.*
- *The Canyon Creek Rural Fire District board meeting attendees are expected to adhere to the Principles of Civil Dialogue as defined in our Bylaws (available on CCRFD website)*
- *Please limit comments to three (3) minutes.*