



# Canyon Creek Rural Fire District Board of Trustee's Special Board Meeting

Monday – Nov 4, 2024

**This meeting was conducted in person and via Zoom. The meeting, in its entirety, may be accessed via zoom link below:**

[https://us06web.zoom.us/rec/share/408XbC7\\_mjrYmNtpXg44i\\_Ic09laQRpp\\_G7Ydhil5yOEimAEhMWXNuiWgpcws7yY.6ozrEMl83\\_gC-THG](https://us06web.zoom.us/rec/share/408XbC7_mjrYmNtpXg44i_Ic09laQRpp_G7Ydhil5yOEimAEhMWXNuiWgpcws7yY.6ozrEMl83_gC-THG)  
Passcode: vc%yM0r9

## Attending:

Rick Grady, Chair  
Wendy Adamson, Treasurer(zoom)  
Jim Thomas, Vice Chair  
Ellen Eskildsen, Secretary  
Max Eskildsen, Trustee-at-Large

## Fire Company:

Jeremy Gilliam, Interim Probationary Chief	Will Adamson, Volunteer
Gregg Weed, Volunteer Mechanic	Kai Bauer, Volunteer (zoom)

## Community Members/Guest/Zoom:

Gegi Guay	Brian Grady	Kooper Guay
Judith Owens(zoom)	Constance Horder(zoom)	E.J. Betka
Ray Miller	Dale Hudec	Kori Dee
Lillian Miller	David Ogle	Joseph Linden
Judith Vincent(zoom)		

## Meeting Commenced at 6:30pm; Welcome/Pledge of Allegiance/Introduction of Trustees

### Outstanding Bills to be paid Approval:

Chair Rick explained that the water tender 8121 was determined to have cracks in the tank causing major leaking to the vehicle which required immediate repairs; **Chair Grady made a motion to pay the invoice of \$516.15; Trustee Max seconded the motion.**

**Discussion by the Board:** Treasurer Wendy asked for clarification on how the work got obligated; Chair Grady said he performed an emergency email meeting with the trustees on Oct 23, 2024, requesting emergency approval for repairs to be made by Northside Welding and Fabrication. Trustees approved the repair by quorum. Treasurer Wendy doesn't feel that the situation was an Emergency; Chair Grady also stated that not getting the tank fixed could result in further damage to the tank costing the district more money. Treasurer Wendy continued to disagree with Chair Grady.

**Vote:** Trustee Max yes; Secretary Ellen yes; Vice Chair Thomas abstained; Chair Rick yes; Treasurer Wendy no vote; **motion passed** to make payment.

**Chair Rick made a motion to reimburse Max and Ellen Eskildsen** for using their credit card to purchase the medical supplies that need to be on hand for minimally required to perform basic EMT services. Chief





Gilliam stated that he found some items mainly IV supplies but a lot of the supplies were outdated; to pass the medical board review to ensure continued medical services can be performed. Vice Chair Thomas asked about the amount of the invoice. Chair Grady reiterated the motion to reimburse Max and Ellen; Secretary Ellen seconded the motion; open for discussion: Treasurer Wendy wanted to amend the motion to approve the actual invoiced amount not the order total; Chair Grady amended the motion to reflect the actual invoiced amount to be reimbursed; Secretary Ellen seconded the motion; Treasurer Wendy questioned the emergency need for approving the purchase for the medical supplies; question was asked how many calls CCRFD went on this month; Chief Gilliam said a total of 10 calls; Chair Grady called for a vote; Trustee Max yes; Secretary Ellen yes; Chair Rick yes; Vice Chair Thomas abstained; Treasurer Wendy abstained; motion carries. Chair Grady asked for discussion on paying for the Blink Security System annual recording fee of \$100.00 Chief Gilliam stated the trial period is over on Nov 10 and at that time Chief Gilliam will charge the fee on his personal credit card to pay for the annual fee; Vice Chair Thomas asked about the process and need of the service; Chief stated we need it to record to the camera system; Chief Gilliam asked to table the agenda item until the next meeting when he has a receipt for the payment for the service. All in agreement to table the agenda item.

#### **Building and Facility maintenance update:**

Chair Grady spoke about repairs needed for the plumbing damaged at the well filling site; scheduled repair by three brothers plumbing on Nov 8, 2024. Treasurer Wendy wanted to know why we weren't using the previous company that worked on the fill site and if we obtained quotes from other vendors. Chair Grady didn't know why more quotes weren't sought. Treasurer wanted to know if there was a vandalism claim; Chair Grady said no.

#### **Old Business**

-Chair Grady talked about obtaining a credit card for Chief Gilliam to purchase items needed for the station; Chief Gilliam said that he needs to be able to purchase small items like water; office supplies, etc.

#### **Public Comments:**

No comments

**Board Discussion:** Trustee Max asked if there was still a \$50 limit per purchase; Chair Grady said per the current bylaws that yes that is the limit. Treasurer Wendy stated that since Chief Gilliam is still in Probationary status that we should hold off on getting a credit card issued to him. Also said that a more responsible thing to do is issue a card to a trustee board member. **Vote:** Trustee Max yes; Secretary Ellen yes; Vice Chair Thomas yes; Chair Grady yes; Treasurer Wendy no. 4-1 to proceed with getting a credit card for the Chief.

-Discussion and decision on Structural Engine 8111 mechanical and water leakage; repairing or placing out of service; Trustee Max spoke with Dave at Grizzly Diesel; had him access the needed repairs; transmission looks good it was low on fluid; filter and screen clogged; seals were leaking; needs a new speedometer; working on gear problem; needs pellets for pump repair. Vice Chair Thomas asked why we took to Grizzly, who decides where we take it; Trustee Max said that is the place we've taken the truck to in the past and they do all the work on County Fire Trucks.

#### **Public Comments:**

Gregg Weed- asked if we had the air system was fixed; Max said the brakes worked fine and it built up fine. No other comments

#### **Board Discussion**

Secretary Ellen asked Mr. Weed if he annotated the work needing to be done on the air system in the logbook in the vehicle. He said no he hadn't got to it. She stated that all repairs should be annotated. He said that all his repairs needed to be done was put on the white board on the wall. He was also told funding was an issue. Secretary Ellen stated that as soon as a mechanical issue is witnessed by a firefighter on a vehicle, it should



be annotated in the logbook and a verbal given to the Chief so he is aware of needed repairs. Secretary Ellen thanked Mr. Weed for letting the board know about the air system issue.

Treasurer Wendy asked if Max got a written quote sheet from Grizzly as to the cost of each repair for the Trustees can go over the bid and vote; did we get three quotes in writing for the repairs; we've always used a volunteer mechanic to do our repairs; did someone contact the volunteer mechanics; Gregg or Bob; to get their opinions on the repair. Treasurer Wendy asked to table the decision until we can get a written quote for all the repairs and possibly a second or third quote; Secretary Ellen stated that it doesn't say anything in our bylaws or SOG's about getting three quotes for work to be done; Treasurer Wendy stated that it has been a precedence of this board to ask for three quotes previously. Secretary Ellen stated that taking a vehicle in for diagnosis is going to incur a cost for just doing that as most times you have shop hours to do so; Treasurer Wendy stated that is what we have volunteer mechanics for. Secretary Ellen stated that because of all the maintenance issues that have been found lately maybe the volunteer mechanic is not able to diagnose the issues or repair them. Chief Gilliam noticed that many of the vehicles are in great disrepair, and many should be taken out of service until things are repaired. Said, volunteer mechanic can be held liable for saying they fixed a truck and come to find out it wasn't fixed and could cause bigger problems.

**Public Comment:**

Ray Miller- Wanted to know why everything is considered an emergency; why; how many calls are you going on.

Brian Grady- Hears both sides; what is the problem with getting three bids; volunteer mechanic is liable is something happens when someone drives a vehicle; mechanic should look at vehicle first and if the repair is beyond his ability he should recommend us take the vehicle to a shop downtown.

Gregg Weed- says he is willing to work on vehicles as he has extensive experience; bothers him that no one called him to talk about the repairs needed.

No other comments

**Board Discussion**

Chair Grady asked Trustee Max to continue to work with Grizzly Diesel on the needed repairs; will table the discussion until next regular meeting.

-Report on the welding and fabrication on the cracks of the suction hose mounting, brackets, crack and broken overfull piping; broken interior transverse sections and missing center longitudinal load securement water barrier within the water tank and the repairs completed

**New Business**

Chair Grady stated that we are missing baffling in our water tender and asked Mr. Ed Betka to talk about the installation of a center longitude load securement water barrier; Mr. Betka stated that it is a safety hazard to operate a water truck that has a high center of gravity without the baffle balls going in both horizontal and vertical directions due to tipping of the vehicle; when the vehicle is less than completely full or empty the truck can easily tip or be hard to control; Mr. Betka is graciously donating the money to purchase the needed baffle balls up to \$2500.00. Vice Chair Thomas asked if the truck is completely empty if it is safe; Mr. Betka said no that's its not necessarily a true statement because it is hard to ensure the tank is completely empty; DOT would have a problem with us not having proper baffling. Trustee Max said he has experience driving that vehicle and it has always been a handful to operate when the truck is full or not. Was told not to drive over 45mph. Vice Chair Thomas asked if other Fire Departments have the baffle balls installed; Chair Grady said yes, they do have baffle balls; Treasurer Wendy said she got informed from previous board members that they had a lot of work done on the truck when they received it. Said the money was spent between March-April 2015 \$30k; thought it may include baffling from Montana Fab. She said the invoices don't say specifically what was done that she has seen; wants to pursue Montana Fab and the work that was done.

**Public Comments**

Gegi Guay- Thanked Ed for the generous offer to pay for the baffling; asked board to accept the gift.



Brian Grady- What are baffles, are they floating? Chair Grady pointed out a poster that explained the process. Trustee Max said the vehicle only has a straight longitudinal baffle currently.

Dale Hudec- Need to find out what was done in 2015 before we proceed; need 3 bids.

No other comments

### **Board Discussion**

Secretary Ellen stated that she doesn't think we need three bids since it's a donation and as long as Mr Betka is fine with the quote. I agree that some research may need to be done to see what was done; said she will go back and look at meeting minutes to see what they say as to this matter. Asked if Wendy can look into what was actually paid.

Vice Chair Thomas asked the board to do some research into the money spent on this vehicle and discuss it at the next meeting and bring back for approval. Chair Rick stated that the truck doesn't have the correct baffling, and we need 67 baffle balls installed to ensure the safety of the vehicle and continued use. Chair Grady made a motion to approve the donation. Vice Chair Thomas made a motion to table the decision on accepting the donation until the next meeting to allow for research of what the board has spent on the vehicle and the work that was paid for. Treasurer Wendy thinks we should wait to see if we have already paid to have this done. Treasurer Wendy seconded the motion made by Vice Chair Thomas.

### **Public Comments**

Dale Hudec- thanked Mr. Betka for his offer but wanted to know if the \$2500 is going to cover the cost; how the baffles are installed. Mr. Grady has experience with the baffles.

Ray Miller- bet it irritated Grady that he didn't get a second to his motion; thanked Max and Ellen for not giving him a second.

Gegi Guay- why do we have to wait to do research when the offer is on the table to get the issue fixed now.

Lillian Miller- doesn't feel it's a safe environment at the meetings because of the tone of the Chair. Need to work together as a board.

Comments closed

### **Board Discussion**

Chair Grady stated the baffles are simple to install; Mr Betka will donate what is needed; Secretary Ellen thinks we should go ahead and accept donation as it's a risk to drive the vehicle; Treasurer Wendy asked how many fire fighters can drive the vehicle; Chief Jeremy said four; Vote to table the motion; Trustee Max yes; Secretary Ellen no; Vice Chair Thomas yes; Chair Grady no; Treasurer Wendy yes. Motion carries 4-1 to table approval of the donation.

Discussion and decision to purchase 8 new surveillance cameras for the station; because of recent vandalism at the station we feel the need for extra cameras; Chair Grady made a motion to approve the purchase; Secretary Ellen seconded the motion; Vice Chair Thomas asked for discussion on this; Treasurer Wendy asked if we has a written quote for the cameras; need a quote before we can approve; Secretary Ellen thinks we need more cameras to ensure that we have full coverage on the building inside and outside; Treasurer Wendy thinks the cost should be submitted prior to the meeting; Chair Grady said the cost at Lowe's is \$100 each at 8 each would cost \$800. Three Brothers plumbing will come in to fix the fill site on Friday. Chair Grady reiterated the motion to approve purchase of cameras; VOTE Secretary Ellen yes; Trustee Max yes; Vice Chair Thomas no; Treasurer Wendy no; Chair Grady yes; motion passes 3-2.

### **Public Comment-**

Brian Grady- wanted to know why we didn't accept the donation for the baffles; doesn't make sense.

Gregg Weed- do we know if there was vandalism or was it frozen; Chair Grady said the broken part was six feet away from the station.

Dale Hudec- Do we need 8 just because Jeremy said so; maybe 6 will do; have a company come out and give a quote and access needs.

Ray Miller- Use to own a company and would never get \$100 cameras; need night vision. Get what you pay for.



Dave Ogle- feels that \$100 cameras are better than nothing. Can hire someone to come in but will pay over \$3k for a system.

Gregg Weed- asked if the district has an experienced driver; and they are familiar with the water tender and how to operate safely

Brian Grady-Did you approve the repair of the faucet

Trustee Max- agrees that a qualified driver who doesn't go above 40 mph could handle the truck; thinks we need it in service

Connie Horder- agrees with Max about keeping the vehicle in service

Ray Miller- doesn't respect the three board members; thinks we need to grow a spine and should disagree with Chair Grady more often. Can't believe that they agree with everything Chair Grady says.

**Non-agenda comments**

No comments

**Chair Grady adjourned the meeting at 7:52 pm.**

Handouts from Chair Grady included with minutes.

Presenting Oral and Written Public Comments handout

Oath of Office by the Board of Trustees

Vehicle Maintenance update worksheet

Letter from Mr. Ed Betka offering to donate baffling needed for 8121 costs up to \$2500.00

Invoice #7898 from Northside Welding amount due \$516.15

Sales order for medical supplies from Boundtree amount \$1479.96

**Meeting Minutes approved by the Chairperson** Richard G. Grady

**Date Approved:** November 18, 2024



**Canyon Creek Rural Fire District (CCRFD)**

**Board of Trustees**

**Special Scheduled Board Meeting**

**Monday – November 4, 2024**

**6:30 p.m.**

**Meeting will be held via zoom and in person at the  
CCRFD Fire Station located at 7560 Duffy Lane.**

- Welcome
- Pledge of Allegiance
- Introduction of the CCRFD Board of Trustees and Officers

**Outstanding Bills to be paid**

- Northside Welding & Fabrication, Inc. – Water Tender cracked tank Repairs
- Medical Supplies – Reimbursement to Max & Ellen Eskildsen
- Payment to Blink Security of \$100.00 for the security camera system annual fee

**Building and facility maintenance Update:**

- Repairs to the damage plumbing around the well filling site to be repaired Friday – November 8, 2024 by 3 Brothers plumbing out of Montana City

**Old Business**

- Obtaining a private Credit Card for the Interim Probationary District Chief with a credit card limit of \$1,000.00
- Discussion and decision on reviewing the findings on the mechanical and water leakage on the structural engine 8111 on fixing the repairs needed based on estimated costs or place it out of service
- Report on the welding and fabrication on the cracks on the suction hose mounting brackets, crack and broken overfull piping: broken interior transverse sections and missing center longitude load securement water barrier within the water tank on the repairs completed

**New Business**

- Discussion and decision on the installation of a center longitude load securement water barrier within the water tank on the water tender with monetary funding being offered upon board approval to have the respective longitude load securement installed to meet load securements regarding Firefighter safety on the driving of the water tender
- Discussion and decision on purchasing up to eight (8) additional security cameras to ensure complete coverage of fire station exterior/interior perimeter; outside well system and small storage shed.





Richard Grady &lt;gradybunch56@gmail.com&gt;

**Zoom meeting info for special meeting**

1 message

Jeremy Gilliam &lt;jgilliamccrfd@yahoo.com&gt;

Wed, Oct 30, 2024 at 5:35 PM

To: Richard Grady &lt;gradybunch56@gmail.com&gt;, Ellen Almy-Eskildsen &lt;ealmyeskillsen.ccrfd@gmail.com&gt;

Canyon Creek Rural Fire District is inviting you to a scheduled Zoom meeting.

Topic: Special Meeting

Time: Nov 4, 2024 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89018568089?pwd=7ZlfcRla42WbZmBaTWxUCWRgsBnKol.1>

Meeting ID: 890 1856 8089

Passcode: 430751

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One tap mobile

+12532158782,,89018568089#,,,,\*430751# US (Tacoma)

+13462487799,,89018568089#,,,,\*430751# US (Houston)

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Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US

Meeting ID: 890 1856 8089

Passcode: 430751

Find your local number: <https://us06web.zoom.us/j/89018568089?pwd=7ZlfcRla42WbZmBaTWxUCWRgsBnKol.1>



**Presenting Oral or Written Public Comments**  
**Special Board Meeting**  
**Monday – November 4, 2024**  
**Canyon Creek Rural Fire District – Board of Trustee's**

**Ground Rules: Prepared by the Chairperson Richard E. Grady:**

**\*\*\* There will be no discussion or any public comments on pending litigation before the Canyon Creek Rural Fire District, Board of Trustee's and consultation on retaining legal counsel. \*\*\*\*\***

The Principles of Civil Dialogue will be followed by all trustee's, line officers and members of the public

**BOARD OF TRUSTEE PRINCIPLES OF CIVIL DIALOGUE**

1. We provide a safe environment where individual perspectives are respected, heard, and acknowledged.
2. We respect diverse opinions as a means to find solutions based on common ground.
3. We encourage creative approaches to engage in public participation.
4. We value informed decision-making and take personal responsibility to educate and be educated.
5. We believe that respectful public dialogue fosters healthy community relationships, understanding, and problem solving.
6. We acknowledge, consider, and respect the natural tensions created by collaborations, change, and transition.
7. We follow the rules and guidelines established for each meeting.

**Public Comment:**

All members of the public are asked to be professional, ask no foul language, ask unwanted gestures, **those providing public comment, to speak free from any interruptions** to other members of the public and Board of Trustees. The first amendment right of freedom of speech is an entitlement under the US Constitution.

**Members of the public are welcome to submit written or verbal public comments that will be entered into public record on each individual specific agenda item.**

1. **Please state your name in an audible tone of voice for the record.**
2. **You verbal public comments will be limited to three (3) minutes and a clock will be used to monitor the time by the CCRFD Trustee at Large or trustee designee.**
3. **You will only be allowed to comment one time on each individual agenda item.**

**Individuals providing public comments and the Board of Trustees**

Will address the Chairperson on your public comments or questions and the Chairperson will direct a response or designate to a member of the Board of Trustee pertaining to the specific agenda item once all public comments have been received and the chairperson closes the public comment period on the specific agenda item.

**Presentation of reports by CCRFD Trustee/Treasurer and Interim Probationary Fire Chief**

The Individual reports will be presented and once completed, the Chairperson will ask for public comments.

**Members of the public are welcome to submit written or verbal public comments that will be entered into public record based on the presentation of the reports by CCRFD Trustee/Treasurer and Interim Probationary Fire Chief**

1. **Please state your name in an audible tone of voice for the record.**
2. **You verbal public comments will be limited to three (3) minutes and a clock will be used to monitor the time by the CCRFD Trustee at Large or trustee designee.**
3. **You will only be allowed to comment one time on each individual agenda item.**
4. **Once the public comment period is closed, the Chairperson will direct any questions to the Treasurer and Fire Chief, from members of the public who provided public comment and members of the board.**



Canyon Creek Rural Fire District – Vehicle Maintenance Update – 11/4/2024	
8101 – 2024 Dodge Ram 4WD Crew Cab -QRU	<ul style="list-style-type: none"> <li>• Coordination with the Canyon Creek Fire District Auxiliary on identified items continue to be put into the QRU for service.</li> </ul>
8111 – 1992 2WD Pierce Structural Engine	No Mechanical issues Identified as of 11/4/2024
8133 – 2004 Ford 4WD White Wildland Engine (Repairs Completed 10/15/2024)	<ul style="list-style-type: none"> <li>• Change oil and oil filter</li> <li>• Change Air Filter</li> <li>• Replaced 2 each cab and flatbed marker bulbs</li> <li>• Fixed and replaced pump ignition switch</li> <li>• Replaced bad backup alarm</li> </ul>
8121 – 2006 Freightliner Water Tender	Fixed broken mounting brackets, cracks in the water tank, broke overfill pipe, need installation of baffle balls for no longitudinal baffle on the water tank.
8131 – 2006 Ford 4WD DNRC Hybrid Red Wildland Engine	No mechanical issues identified
8111 – 1991 - 4WD KME- Kovatch Mobile Equipment Structural Engine	Out of Service – Continue assessment of mechanical problems and water leakage
FT -1 - 1995 (1000 gallon pulled water trailer)	Out of service – Existing pump not salvageable
Libby Corp Pump Trailers – Green Colors Flat tire on one of the green trailers with pump	<ul style="list-style-type: none"> <li>• Fixed bad valve stem on tire</li> <li>• Both trailers parked outside. One was totaled and insurance claim in May of 2023. Second trailer appears to be operational.</li> </ul>
8101 – 2014 Yukon – Suburban 4WD <b>Sold – 10/23/2024</b>	Private sale with mechanic/fabricator in Spokane Washington. Obo of \$1,800.00 payable to CCRFD forwarded to the CCRFD Treasurer to deposited into the district Capital Improvement Fund on 10/24/2024 via certified mail for tracking documentation.
8132 - 1987 Ford 4WD Wildland Engine Public Auction on Saturday – November 9, 2024 - Noon	<ul style="list-style-type: none"> <li>• Surplus property</li> <li>• Resolution 2024-001 – Completed 10/21/2024</li> <li>• Legal Public notice</li> </ul>
Yellow fold-a-tank liner	<ul style="list-style-type: none"> <li>• Needs four holes repaired and patched to be placed back into service</li> </ul>
Canyon Creek Rural Fire District – Proposed inventory items identified to be considered for disposal with little value or use	
one heavy metal hose reel with electric motor	
27 ISI Self Contained Breathing Apparatus (SCBA) have passed their service and testing life/expiration dates noted	
One set of jaws of life clamps with hydraulic lines	
100 feet of one-inch hard rubber booster line with damage wear on the outside line of the hose	
3 emergency lighting bars	
5 each damaged ISI SCBA harness units	
2 each - 10 feet 3" in length x 5-1/2-inch width Female and Male National Standard Thread couplings on hard suction draft hose	

DRAFT PUBLIC INFORMATIONAL OVERVIEW – 11/4/2024